

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, California 92223**

**Official Minutes**  
**Finance & Budget Committee Meeting**  
**May 28, 2026**

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

**Committee Members Present:** James Tickemyer, Treasurer  
Robert Ybarra, President

**Committee Members Absent:** Mickey Valdivia, Chair

**Staff Present:** Jennifer Ustation, Chief Financial Officer  
Lance Eckhart, General Manager  
Maricela Cabral, Exec. Asst./Clerk of the Board

**1. Call to Order, Pledge of Allegiance, and Roll Call**

The San Gorgonio Pass Water Agency Finance and Budget Committee Meeting was called to order by President Robert Ybarra at 4:00 p.m., Monday, May 28, 2026, at the office of the Agency. President Ybarra led the Pledge of Allegiance and requested a roll call. A quorum was present.

**2. Adoption and Adjustment of Agenda**

The agenda was adopted as published.

**3. Public Comment**

No public comment received.

**4. Approval of the Minutes**

A. Approval of the Minutes of the Finance & Budget Committee Meeting, April 23, 2026

On a motion by Treasurer Tickemyer, seconded by President Ybarra, the committee approved the minutes of the April 23, 2026, Finance & Budget Committee Meeting.

Approved by the following vote:

Ayes: Tickemyer, Ybarra

Noes: None

Absent: Valdivia

**Motion passed 2-0.**

**5. New Business – Discussion and Possible Action**

- A. Ratification of Paid Invoices and Monthly Payroll for April 2026
- B. Review of Bank Reconciliation for April 2026
- C. Review of Budget Report for April 2026

Ms. Ustation reviewed the April 2026 paid invoices, bank reconciliation, and budget report.

On a motion by President Ybarra, seconded by Treasurer Tickemyer, the committee accepted items 5.A-C.

Approved by the following vote:

Ayes: Tickemyer, Ybarra

Noes: None

Absent: Valdivia

**Motion passed 2-0.**

D. Review of Pending Legal Invoices for April 2026

Ms. Ustation presented the Best, Best & Krieger April legal invoice.

On a motion by President Ybarra, seconded by Treasurer Tickemyer, the committee approved item 5.D.

Approved by the following vote:

Ayes: Tickemyer, Ybarra

Noes: None

Absent: Valdivia

**Motion passed 2-0.**

E. Gap Funding Report and Heli-Hydrant Report

Ms. Ustation provided an update on gap funding and heli-hydrant related expenses. The Committee discussed project funding, reimbursements, and tracking of related costs.

F. Review of Draft General Fund Budget for FY 2026-27

Ms. Ustation presented the draft Fiscal Year 2026-27 General Fund Budget, highlighting the Agency's conservative approach, strong reserves, and continued investment in infrastructure, groundwater sustainability, advocacy, organizational capacity, and long-term water reliability. The Committee discussed budget priorities, revenue and expenditure assumptions, upcoming review of the Debt Service Fund and ad valorem tax rate, and noted that budgeting funds provides direction and flexibility for Board priorities and multi-year projects

On a motion by President Ybarra, seconded by Treasurer Tickemyer, the committee approved item 5.F.

Approved by the following vote:

Ayes: Tickemyer, Ybarra

Noes: None

Absent: Valdivia

**Motion passed 2-0.**

G. Discussion of Procurement Policy

Ms. Ustation reviewed proposed updates related to the Agency's procurement policy. The Committee discussed purchasing procedures, thresholds, and internal

controls. Ms. Ustation stated the updates are intended to improve clarity, consistency and operational efficiency.

On a motion by Treasurer Tickemyer, seconded by President Ybarra, the committee approved item 5.G.

Approved by the following vote:

Ayes: Tickemyer, Ybarra

Noes: None

Absent: Valdivia

**Motion passed 2-0.**

**6. Committee Member Comments**

No comments.

**7. Announcements**

President Ybarra reviewed the following announcements:

A. Regular Board Meeting, June 1, 2026 at 1:30 p.m.

B. Regular Board Meeting, June 15, 2026 at 6:00 p.m.

C. Finance & Budget Committee Meeting, June 16, 2026 at 2:00 p.m.

**8. Adjournment**

There being no further business to discuss, President Ybarra adjourned the Finance & Budget Committee meeting at 4:47 p.m.



---

Maricela V. Cabral, MPA, CMC  
Exec. Asst./Clerk of the Board