

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Finance and Budget Committee**  
**May 1, 2025**

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

**Committee Members Present:**

In person	Chander Letulle, Member
Via teleconference	Kevin Walton, Member
Via teleconference	Robert Ybarra, Chair

**Staff Present:**

In person	Tom Todd, Jr., Chief Financial Officer
	Lance Eckhart, General Manager

1. **Call to Order, Flag Salute, and Roll Call:** The San Gorgonio Pass Water Agency Finance and Budget Committee meeting was called to order by Director Chander Letulle at 2:39 p.m., May 1, 2025. Mr. Letulle led the Pledge of Allegiance. Mr. Todd verified with Mr. Ybarra that the Brown Act requirements for a just-cause teleconference meeting were adhered to for his participation in the meeting. Mr. Letulle asked for a roll call. A quorum was present.
2. **Adjustment and/or Adoption of the Agenda.** The agenda was adopted as posted.
3. **Public Comment:** None.
4. **Approval of Minutes**
  - A. Approval of the Minutes of the Finance & Budget Committee Meeting, March 27, 2025.  
Mr. Ybarra moved, seconded by Mr. Walton, to approve the minutes of the Finance and Budget Committee meeting of March 27, 2025. Approved unanimously by roll call vote.
5. **New Business**
  - A. Ratification of Paid Invoices and Monthly Payroll for March 2025
  - B. Review of Bank Reconciliation for March 2025
  - C. Review of Budget Report for March 2025  
After review and discussion, Mr. Walton moved, seconded by Mr. Ybarra, to accept Items 5A-C. Approved unanimously by roll call vote.
  - D. Review of Pending Legal Invoices for March 2025  
After review and discussion, Mr. Ybarra moved, seconded by Mr. Walton, to approve payment of the Legal Invoice. Approved unanimously by roll call vote.

E. Review of Cash Reconciliation Report for 1<sup>st</sup> Quarter 2025

After review and discussion, Mr. Ybarra moved, seconded by Mr. Walton, to accept the Cash Reconciliation Report for 1<sup>st</sup> Quarter 2025. Approved unanimously by roll call vote.

F. Review of Reserve Allocation Report for 1<sup>st</sup> Quarter 2025

After review and discussion, Mr. Letulle moved, seconded by Mr. Ybarra, to approve the Review of Reserve Allocation Report for 1<sup>st</sup> Quarter 2025. Approved unanimously by roll call vote.

G. Gap Funding Report

The Committee reviewed the Gap Funding Report.

**6. Committee Member Comments**

There were no additional Committee comments.

**7. Announcements**

Mr. Ybarra reviewed the announcements:

- A. Regular Board Meeting, May 5, 2025, 1:30 p.m.
- B. Regular Board Meeting, March 19, 2025, 6:00 p.m.
- C. Finance & Budget Committee Meeting, TBD

**8. Adjournment**

The Finance and Budget Committee of the San Gorgonio Pass Water Agency was adjourned by Mr. Letulle at 3:32 p.m.

  
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Robert Ybarra, Committee Chair