

# San Gorgonio Pass Water Agency

**DATE:** February 2, 2026

**TO:** Board of Directors

**FROM:** Lance Eckhart, General Manager

**BY:** Maricela V. Cabral, Exec. Asst./Clerk of the Board

**SUBJECT: Adopt Ordinance No. 19 Establishing Revised Board Meeting Times and Affirming the Location of Board Meetings**

## **RECOMMENDATION**

Discuss and consider action to Adopt Ordinance No. 19, establishing revised Board meeting times and affirming the location of Board meetings, thereby returning the Board's regular meetings to the first and third Monday of each month at 1:30 p.m.

## **BACKGROUND**

At the October 6, 2025, Board meeting, the Board requested that staff evaluate the effectiveness of evening Board meetings, specifically whether the evening meeting format achieved its intended purpose of increasing public attendance and community participation. At the January 26, 2026, meeting, the Board requested the item be tabled to a future meeting with full board participation.

Staff has monitored and evaluated public attendance trends, in-person participation, and remote engagement for both daytime and evening meetings. The evaluation period included review of in-person attendance, public comment participation, and remote access usage through Zoom and telephone conferencing.

The Agency continues to provide robust public access options, including live video and telephone participation via Zoom, ensuring that members of the public may attend and participate in meetings without being physically present. These tools have significantly expanded accessibility beyond traditional in-person attendance.

## **ANALYSIS**

Staff's evaluation indicates that evening meetings have not resulted in increased in-person public attendance or broader community participation. In contrast, daytime meetings have demonstrated higher overall engagement, including:

- Increased in-person attendance during daytime meetings
- Greater participation from partnering agencies, regional stakeholders, and collaborating retailers
- Consistently strong remote participation through Zoom during daytime meetings
- Improved staff coordination and inter-agency collaboration during regular business hours

Data trends show that the availability of remote participation has become the primary driver of public accessibility rather than meeting time alone. The ability to attend via Zoom or telephone has provided flexible access to community members, reducing the necessity for evening meeting hours as a participation strategy.

Additionally, daytime meetings align more effectively with Agency operations, staff availability, and inter-agency coordination, allowing for more efficient governance, improved collaboration, and consistent attendance by stakeholders who regularly engage with Agency programs and projects.

Based on staff's monitoring and evaluation, the evening meeting format has not achieved its intended purpose, while daytime meetings, supported by remote access technology, have proven more effective in supporting public engagement, accessibility, and operational efficiency.

**FISCAL IMPACT**

N/A

**ACTION**

Adopt Ordinance No. 19, Establishing Revised Board Meeting Times and Affirming the Location of Board Meetings, thereby setting regular Board meetings to the first and third Monday of each month at 1:30 p.m.

**ATTACHMENTS**

Draft Ordinance No. 19

**SAN GORGONIO PASS WATER AGENCY  
ORDINANCE NO. 19**

**AN ORDINANCE ESTABLISHING NEW TIMES AND  
DATES FOR BOARD MEETINGS AND AFFIRMING THE  
PLACE OF BOARD MEETINGS**

WHEREAS, the San Gorgonio Pass Water Agency (“Agency”) is a State Water Project Contractor and wholesale water agency organized and operating under the Chapter 101 of the San Gorgonio Pass Water Agency Law set forth in the Water Code Appendix (“Law”). Section 11 of the Law provides that the Board of Directors shall provide for the time and place of holding its meetings and the manner in which its special meetings may be called; and

WHEREAS, the Board has adopted a number of ordinances and resolutions over the years designating changes in the date, time and place of Board meetings; and

WHEREAS, the Board desires to change the times and dates for Board meetings as set forth below and to affirm the place of Board meetings. The Board desires to take this action in order to have, in one ordinance, all of the information as to the time, place and dates of regular meetings; and

WHEREAS, the Board has the authority under the Law, and pursuant to the requirements of the Ralph M. Brown Act (Government Code Section 54950 et seq.), to change the date, time, and/or place of Board meetings for a particular meeting or on a more permanent basis so long as certain procedures are followed; and

WHEREAS, the Board desires to change the meeting time of one of the two Board meetings each month.

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SAN GORGONIO  
PASS WATER AGENCY AS FOLLOWS:**

Section 1      Incorporation Of Recitals All of the foregoing Recitals are true and correct and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

Section 2      Place Of Board Meetings Board Meetings shall be held at the Agency offices located at 1210 Beaumont Avenue, Beaumont, CA.

Section 3      Regular Board Meetings Regular meetings of the Board shall convene on the following dates and times:

The first and third Monday of each month at 1:30 PM.

Section 4      Ordinance To Be Controlling All ordinances, resolutions, or other Board actions, or parts thereof, that are inconsistent with any provision of this Ordinance are hereby superseded to the extent of such inconsistency.

Section 5 New Schedule Commences As Of February 2, 2026 The President of the Board of Directors shall sign this Ordinance and the Secretary of the Board of Directors shall attest thereto, and this Ordinance shall be in full force and effect immediately upon adoption. The new dates and times of Board meetings, as set forth herein, shall go into effect as of February 2, 2026 and shall apply to the applicable meetings scheduled after February 2, 2026.

Section 7 Severability If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

ADOPTED this 2<sup>nd</sup> day of February 2026, by the Board of Directors of the San Gorgonio Pass Water Agency.

SAN GORGONIO PASS WATER AGENCY

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Robert Ybarra  
President of the Board of Directors

ATTEST:

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Sarah Wargo  
Secretary of the Board of Directors