

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA 92223



**SAN GORGONIO PASS
WATER AGENCY**
A California State Water Project Contractor

Regular Meeting of the Board of Directors
January 26, 2026, at 6:00 p.m.

AGENDA

This meeting is being held virtually and in person.
Link and telephone option provided is available for the
convenience of the public.

TO JOIN VIA ZOOM: [Zoom Link Board Meeting](#)

TO JOIN THE MEETING BY TELEPHONE

CALL: 669-900-6833 | MEETING ID: 926 3191 5535

Members of the public who wish to comment on any item within the jurisdiction of the Agency or any item on the agenda may submit comments by emailing mcabral@sgpwa.com or may do so during the meeting. Comments will become part of the Board meeting record.

***In order to reduce feedback, please mute your audio when you are not speaking.**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Clerk of the Board at (951) 845-2577, at least 24 hours in advance of the meeting to ensure availability of the requested service of accommodation. You may also contact the Clerk of the Board in writing at San Gorgonio Pass Water Agency, 1210 Beaumont Avenue, Beaumont, CA 92223.

Esta reunión se llevará a cabo virtualmente y en persona.

El enlace y la opción telefónica proporcionada
es para la comodidad del público.

PARA UNIRSE VÍA ZOOM: [Zoom Link Board Meeting](#)

PARA UNIRSE A LA JUNTA CON LA OPCIÓN TELEFONICA

LLAMAR: 669-900-6833 | ID DE REUNIÓN: 926 3191 5535

Los miembros del público que deseen comentar sobre cualquier tema dentro de la jurisdicción de la Agencia o cualquier tema en la agenda pueden enviar comentarios por correo electrónico a mcabral@sgpwa.com o pueden hacerlo durante la reunión. Los comentarios pasarán a formar parte del registro de la reunión de la Junta.

***Para reducir los comentarios, silencia el audio cuando no estés hablando.**

Asistencia para personas con discapacidad: Si usted tiene una discapacidad y necesita asistencia para ser partícipe de la junta, por favor de contactar a la Secretaria de la Junta Directiva al (951) 845-2577, por lo mínimo con 24 horas de anticipo de la junta para asegurar la disponibilidad del servicio o asistencia que requiere. También puede contactar a la secretaria de la junta directiva por escrito al San Gorgonio Pass Water Agency, 1210 Beaumont Avenue, Beaumont, CA 92223.

President

Robert Ybarra

Vice President

Larry Smith

Treasurer

James Tickemyer

Secretary

Sarah Wargo

Directors

Dr. Blair M Ball

Chander Letulle

Mickey Valdivia

General Manager

Lance Eckhart,

PG, CHG

Legal Counsel

Holland Stewart

1. Call to Order, Invocation and Pledge of Allegiance

2. Roll Call

3. Adjustment and Adoption of Agenda

4. Public Comment:

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. There will be an opportunity to comment on specific agenda items, as the items are addressed. Speakers are requested to keep their comments to no more than five (5) minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow-up.

5. Consent Calendar:

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approve Minutes of the January 5, 2026, Regular Meeting of the San Geronio Pass Water Agency Board of Directors, [\(pg. 4\)](#)

6. Reports – Staff

- A. General Manager's Report
 - City Creek Update
 - Procurement Policy Update
 - Other Agency Business
- B. General Counsel's Report

7. Informational Presentations and Updates:

- A. Water Conditions Report, [\(pg. 10\)](#)
- B. State Water Project Overview, [\(pg. 20\)](#)
- C. County Line Road Construction Update, [\(pg. 40\)](#)

8. New Business – Discussion and Possible Action

- A. Adopt an Amendment to the SGPWA Organizational Chart Adding a Water System Operator I/II Position and Authorize the General Manager to Proceed with Recruitment and Hiring, [\(pg. 54\)](#)
- B. Review and Approve Board Committee Assignments for Calendar Year 2026, [\(pg. 67\)](#)

9. Ordinance for Adoption

- A. Adopt Proposed Ordinance No.19, Establishing Revised Board Meeting Times and Affirming the Location of Board Meetings, [\(pg. 69\)](#)

10. Reports – Directors and Committees

11. Board Requests for Future Agenda Items

12. Closed Session Agenda

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Gov. Code § 54956.8)
Property: 304-602-3022
Agency negotiator: Lance Eckhart, General Manager
Negotiating parties: AVEK, Pass Agency, and Property Owner
Under negotiation: Price and Terms of Payment

13. Reconvene

- A. Report out of Closed Session

14. Announcements

- A. Regular Board Meeting, February 2, 2026, at 1:30 p.m.
B. Water Conservation & Education Committee Meeting, February 10, 2026, at 1:30 p.m.
C. Office closed February 16, 2026, in observance of President's Day
D. Master Gardener Workshop, February 19, 2026, at 5:00 p.m., Noble Creek Community Center

15. Adjournment

Pending Agenda Items:

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>
Agency Law Workshop	Walton	5/5/25	
Discussion on prioritizing local vendors – maintenance and related services	Wargo	8/18/25	

(1) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be made available on the Agency's website, accessible at: www.sgpwa.com (2) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223

Official Minutes
Board of Directors Regular Meeting
January 5, 2026

THIS MEETING WAS HELD IN PERSON,
WITH PUBLIC AVAILABILITY PROVIDED VIA ZOOM.

1. Call to Order, Invocation, and Pledge of Allegiance

The San Gorgonio Pass Water Agency Board of Directors meeting was called to order by Treasurer Robert Ybarra at 1:35 p.m., Monday, January 5, 2026, at the office of the Agency. Director Smith provided the invocation and Director Tickemyer led the Pledge of Allegiance.

2. Roll Call

Treasurer Ybarra requested a roll call.

Board Present:

Robert Ybarra, Treasurer
Blair M Ball, Director
Larry Smith, Director
James Tickemyer, Director

Absent:

Mickey Valdivia, President
Chander Letulle, Vice-President
Sarah Wargo, Director

Staff Present:

Lance Eckhart, General Manager
Thomas Todd, Jr., Chief Financial Officer
Maricela Cabral, Exec. Asst. /Clerk of the Board
Matt Howard, Operations Manager

Consultant Present:

Holland Stewart, Legal Counsel

A quorum was present.

3. Adoption and Adjustment of Agenda

General Manager Eckhart requested that Item 9.D be moved up on the agenda under New Business to accommodate the consultant's availability.

4. Public Comment

No public comment received.

5. Election of Board Officers

Counsel Stewart opened the floor for board nominations. Treasurer Ybarra commented to nominate the slate that was discussed during the December 17, 2025, board meeting. On a motion by Director Ybarra, seconded by Director Smith, the board considered the slate consisting of Director Ybarra for President, Director Smith for Vice President, Director Tickemyer for Treasurer and Director Wargo for Secretary.

Motion failed 3-1.

Ayes: Smith, Tickemyer, Ybarra

Noes: Ball

Absent: Wargo, Letulle, Valdivia

Director Ball requested the Board elect the officer positions on an individual basis.

A. Nominations/Election of Board President

Director Ybarra nominated himself for Board President, Director Ball seconded the nomination. With no additional nominations by the Board, Counsel Stewart closed nominations and requested a roll call vote for election of Director Robert Ybarra for Board President.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ybarra, Ball

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

B. Nominations/Election of Vice President

President Ybarra nominated Director Larry Smith to serve as Vice President, and the nomination was seconded by Director Tickemyer. With no further nominations from the Board, nominations were closed, and a roll call vote was conducted to elect Director Smith for Vice President.

Motion failed 3-1.

Ayes: Smith, Tickemyer, Ybarra

Noes: Ball

Absent: Wargo, Letulle, Valdivia

Director Ball expressed a preference for developing newer Board members into leadership roles, noting that other Directors had previously served as officers. President Ybarra stated his support for Director Smith serving as Vice President, citing his experience and ability to provide leadership continuity and support to the President. Director Tickemyer added that leadership development occurs through active participation and engagement and is not limited to holding an officer position.

After discussion concluded, President Ybarra made a motion, seconded by Director Tickemyer to elect Director Larry Smith as Vice President. A roll call vote was conducted to elect Director Smith for Vice President.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ybarra, Ball

Noes: None

Absent: Wargo, Letulle, Valdivia
Motion passed 4-0.

C. Nominations/Election of Treasurer

President Ybarra nominated Director James Tickemyer to serve as Treasurer, and the nomination was seconded by Vice President Smith. With no further nominations from the Board, nominations were closed, and a roll call vote was conducted to elect Director Tickemyer for Treasurer.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ybarra, Ball

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

D. Nominations/Election of Secretary

President Ybarra nominated Director Sarah Wargo to serve as Secretary, and the nomination was seconded by Treasurer Tickemyer. With no further nominations from the Board, nominations were closed, and a roll call vote was conducted to elect Director Wargo as Secretary.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ybarra, Ball

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

6. Consent Calendar

- A. Approve Minutes of the December 15, 2025, Regular Meeting of the San Geronio Pass Water Agency Board of Directors
- B. Approve Temporary Construction Easement with Four Paws Inn for USGS Monitoring Well Drilling Support
- C. Approve the Finance & Budget Committee Report for December 2025

On a motion by Vice President Smith, seconded by Treasurer Tickemyer, the board approved the Consent Calendar as presented.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ball, Ybarra

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

6. Reports

A. General Manager's Report

General Manager, Lance Eckhart provided brief remarks wishing the Board and public a Happy New Year and noted staff's intent to support a productive year ahead.

B. Legal Counsel's Report

Counsel Stewart had no report.

7. Informational Presentations and Updates:

A. Hexavalent Chromium Update

General Manager Eckhart delivered an informational presentation regarding hexavalent chromium, including a summary of regulatory history, the distinction between chromium-3 and chromium-6, the federal chromium standard compared to California's new maximum contaminant level, treatment technology considerations, affordability and economic feasibility findings, and the phased compliance timeline. He emphasized that local groundwater conditions are primarily influenced by naturally occurring geology, that the regulatory change moved the compliance benchmark rather than reflecting an immediate change in water quality, and that public notices may be misunderstood without proper context. Directors discussed the importance of consistent public messaging, regional collaboration, and operational approaches such as blending and interties where feasible.

During public comment, Dan Jagers, General Manager of Beaumont-Cherry Valley Water District, provided remarks regarding the economic impact of compliance, avoidance strategies through new wells and system operations, and the practical challenges of meeting state timelines for design, permitting, and construction. Mr. Jagers also referenced the value of regional coordination and shared groundwater realities across jurisdictional boundaries.

8. New Business – Discussion and Possible Action:

D. Accept and File the Audited Financial Statements for FY 2024-25

The Board received the audit presentation for the fiscal year ended June 30, 2025, from Paul K. Mark, Nigro & Nigro. Mr. Mark reported the audit resulted in an unmodified ("clean") opinion, noted no material weaknesses requiring written reporting, and summarized key financial highlights including revenues, expenses, reserves, and investment earnings.

On a motion by Vice President Smith, seconded by Treasurer Tickemyer, the board approved to accept and file the Audited Financial Statement for FY 2024-25.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ball, Ybarra

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

A. Adopt an Amendment to the SGPWA Organizational Chart Adding a Water Systems Operator I/II Position and Authorize the General Manager to Proceed with Recruitment and Hiring

Operations Manager Matt Howard presented a request to amend the Agency organizational chart to add a Water Systems Operator I/II position within the Operations Department and authorize the General Manager to proceed with recruitment and hiring. Mr. Howard outlined operational workload needs associated with recharge operations, preventative maintenance, SCADA monitoring, dig alert response, regulatory compliance support, and coverage for

pumping shifts in coordination with San Bernardino Valley Municipal Water District. Staff discussed the fiscal impact, budget inclusion, and potential cost offsets from reduced pumping coverage charges, as well as anticipated equipment needs such as a field vehicle. Directors discussed staffing strategy, including considerations raised regarding the use of retired annuitants and the need for continuity and reliability given operational responsibilities.

Public comment was received from Dan Jagers, who provided general remarks regarding requirements and constraints for employing retired annuitants, emphasizing that such arrangements are best suited to definable projects with clear end dates to avoid retirement benefit impacts.

On a motion by Treasurer Tickemyer, seconded by Vice President Smith, the board approved the amendment to the organizational chart and authorized the General Manager to initiate recruitment and hiring for the Operator I/II position.

Approved by the following roll call vote:

Ayes: Smith, Tickemyer, Ybarra

Noes: Ball

Absent: Wargo, Letulle, Valdivia

Motion passed 3-1.

B. Appoint the Clerk of the Board to the Position of Deputy Board Secretary for Calendar Year 2026

Executive Assistant/Clerk of the Board Maricela Cabral presented the annual appointment item consistent with prior Board direction.

On a motion by Director Ball, seconded by Vice President Smith, the board approved appointing the Clerk of the Board to the position of Deputy Board Secretary for calendar year 2026.

Approved by the following vote:

Ayes: Smith, Tickemyer, Ybarra, Ball

Noes: None

Absent: Wargo, Letulle, Valdivia

Motion passed 4-0.

C. Review and Approve Board Committee Assignments for Calendar Year 2026

The Board tabled the item to allow for broader attendance. No action taken.

10. Reports - Directors and Committee Report

No reports were presented by members of the Board.

11. Board Requests for Future Agenda Items

Vice President Smith discussed facility seating/chair needs as a potential future operational item.

12. Closed Session Agenda

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)
of Government Code Section 54956.9
One potential case

13. Reconvene

A. Report out of Closed Session Action

President Ybarra reconvened the meeting into open session. Counsel Stewart reported that the Board met in closed session pursuant to Government Code section 54956.9 and no reportable action was taken.

14. Announcements

President Ybarra reviewed the following announcements:

- A. Office closed in observance of Martin Luther King, Jr. Day, January 19, 2026
- B. Finance & Budget Committee Meeting, January 22, 2026, at 10:00 a.m.
- C. Rescheduled Regular Board Meeting, January 26, 2026 at 6:00 p.m.

15. Adjournment

There being no further business to discuss, President Ybarra adjourned the meeting at 3:05 p.m. The next regularly scheduled meeting is Monday, January 26, 2026, at 6:00 p.m.

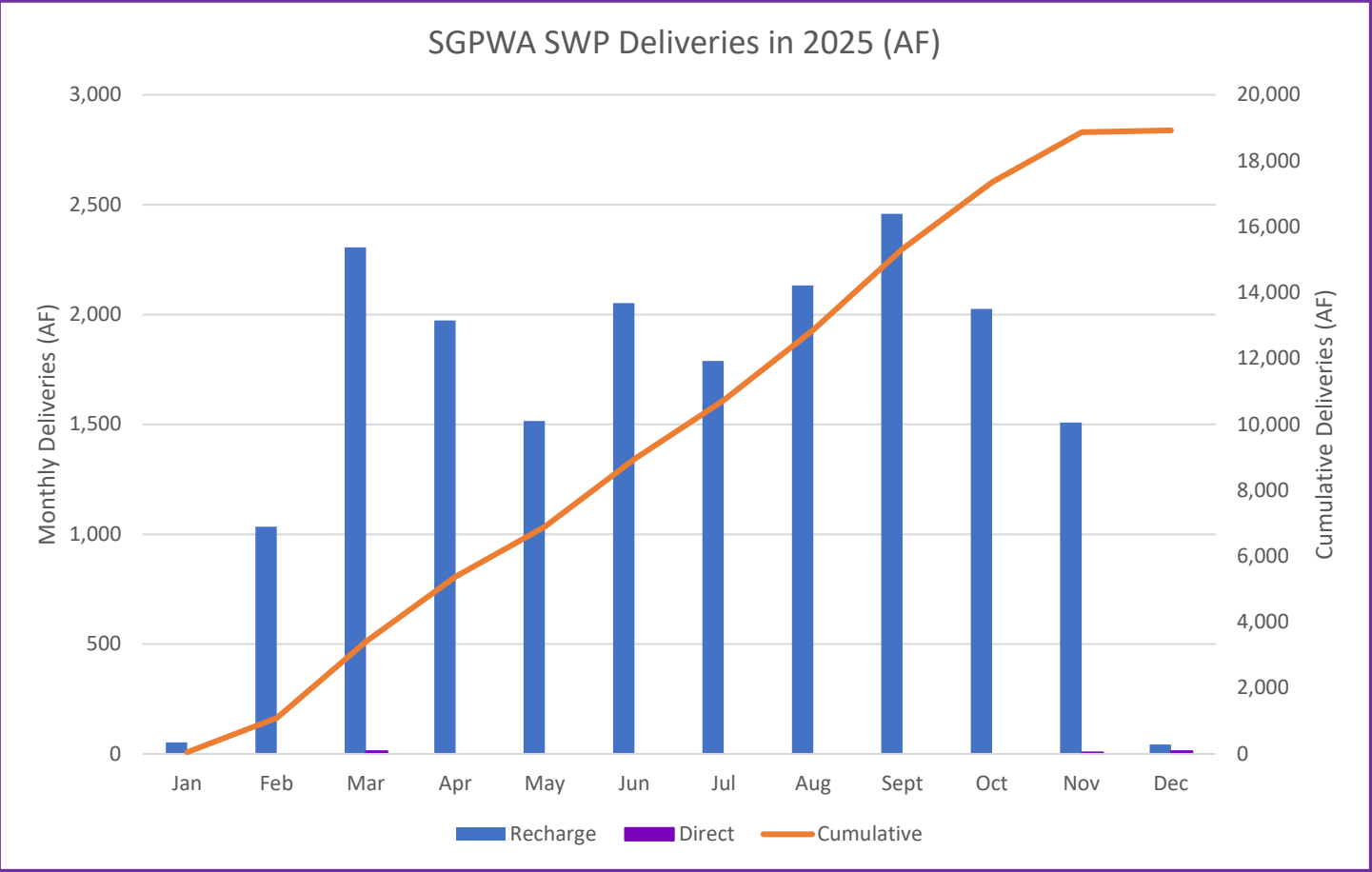
Maricela V. Cabral, CMC, CPMC
Deputy Secretary of the Board

Water Conditions Report

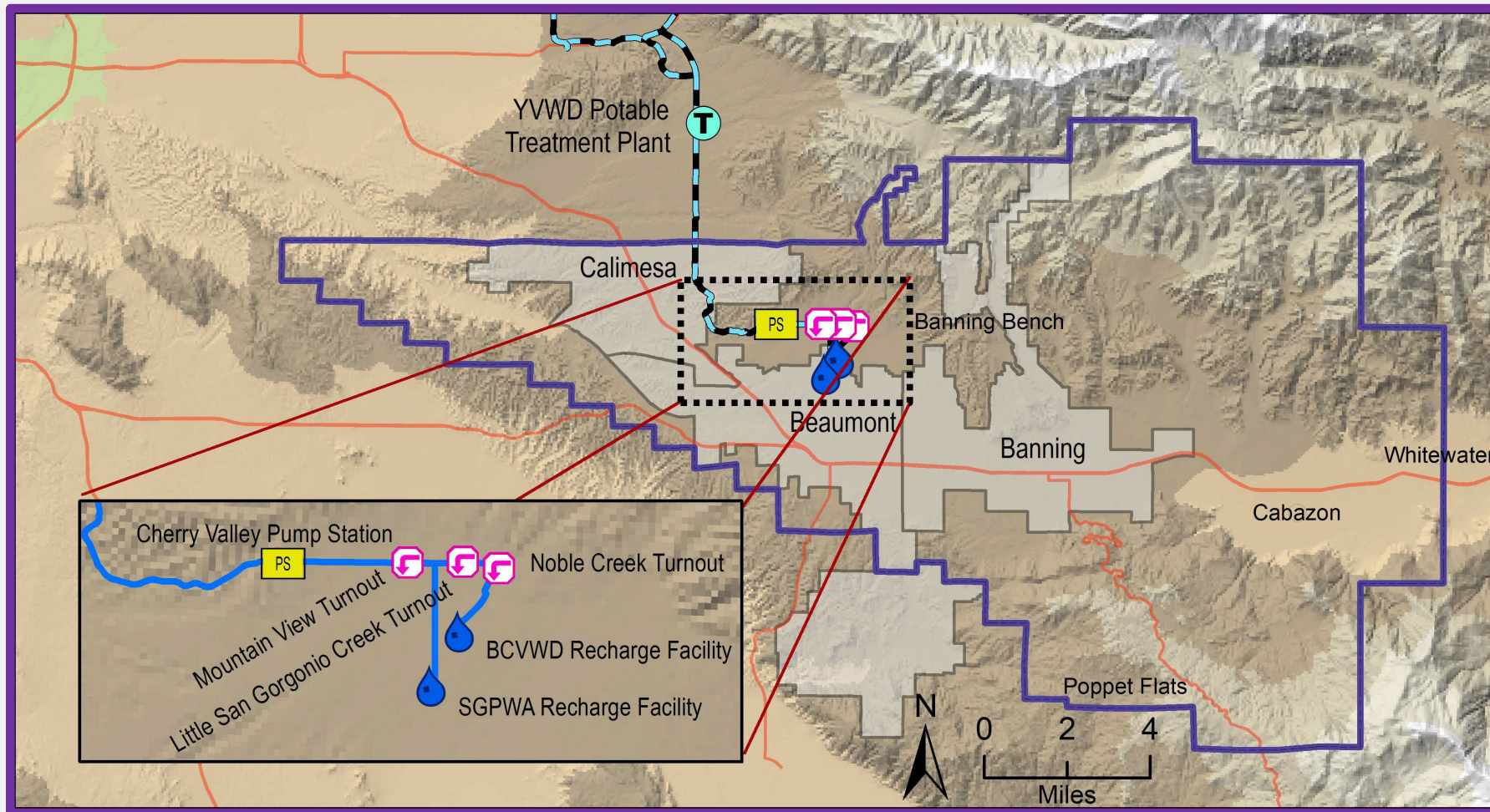
**Board of Directors Meeting
January 26, 2026**



2025 SGPWA Portfolio @ 50%		
Source	Total (AF)	Delivered
SWP – Carryover	1,217	✓
SWP – Table A	8,050	✓
SWP – Ventura	5,000	✓
Non-SWP - Nickel Water	1,700	✓
City of Yuba City Purchase	3,000	✓
2013 CLAWA Return Water	600	✓
<u>Total Available Supply</u>	<u>19,567</u>	<u>19,523</u>



2025 Water Delivery Overview



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Recharge	53	1,034	2,306	1,973	1,515	2,052	1,789	2,132	2,458	2,026	1,509	43	18,890
Direct	0	0	13	0	0	0	0	0	0	0	7	13	33

**Estimated*

**From Local Storage*



Local Deliveries 2025 (acre-feet)

Subject to Final Verification



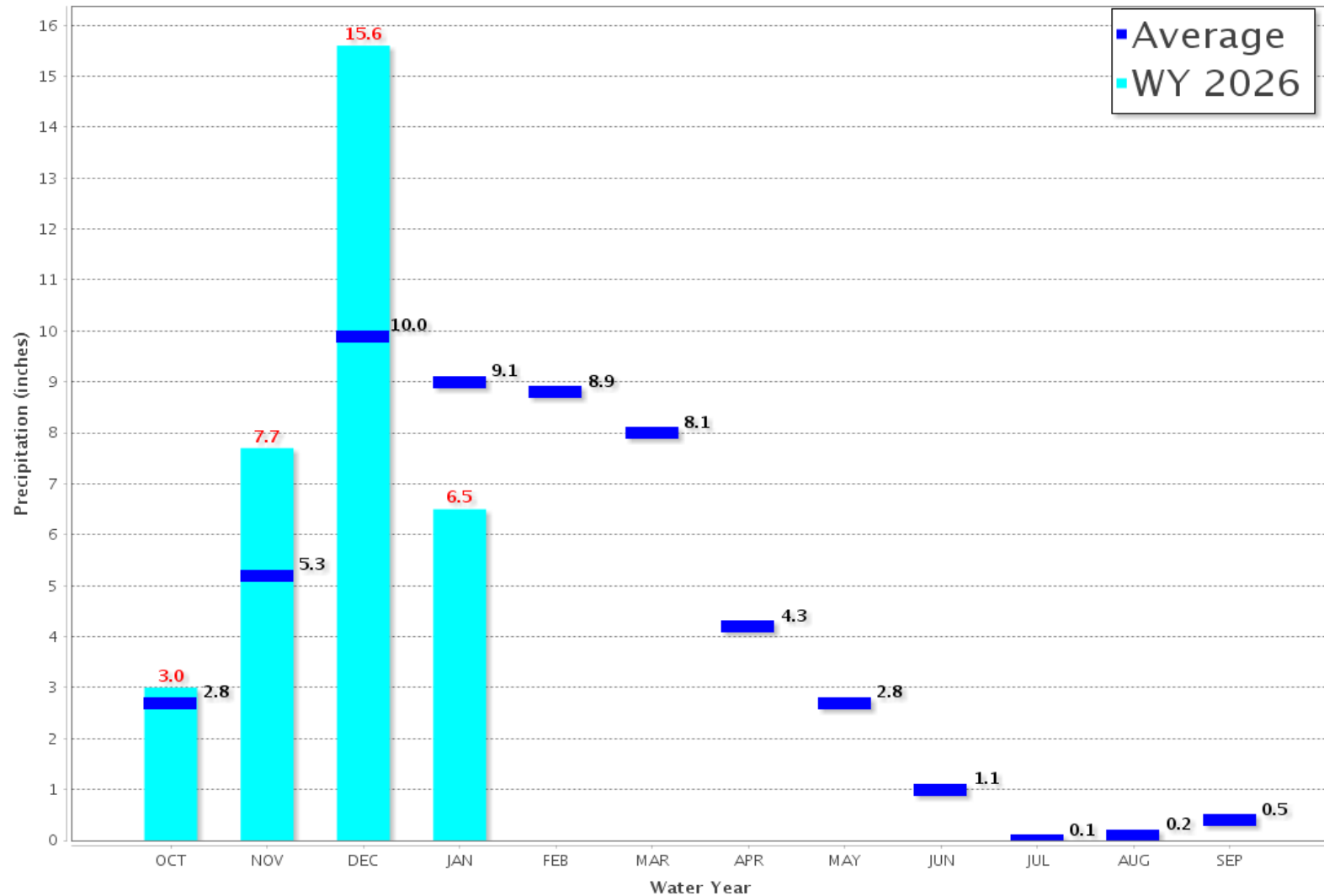


Northern Sierra 8-Station

Precipitation Index for Water Year 2026 – Updated on January 21, 2026 02:48 PM

Note: Monthly totals may not add up to seasonal total because of rounding

Water Year Monthly totals are calculated based on Daily precipitation data from 12am to 12am PST

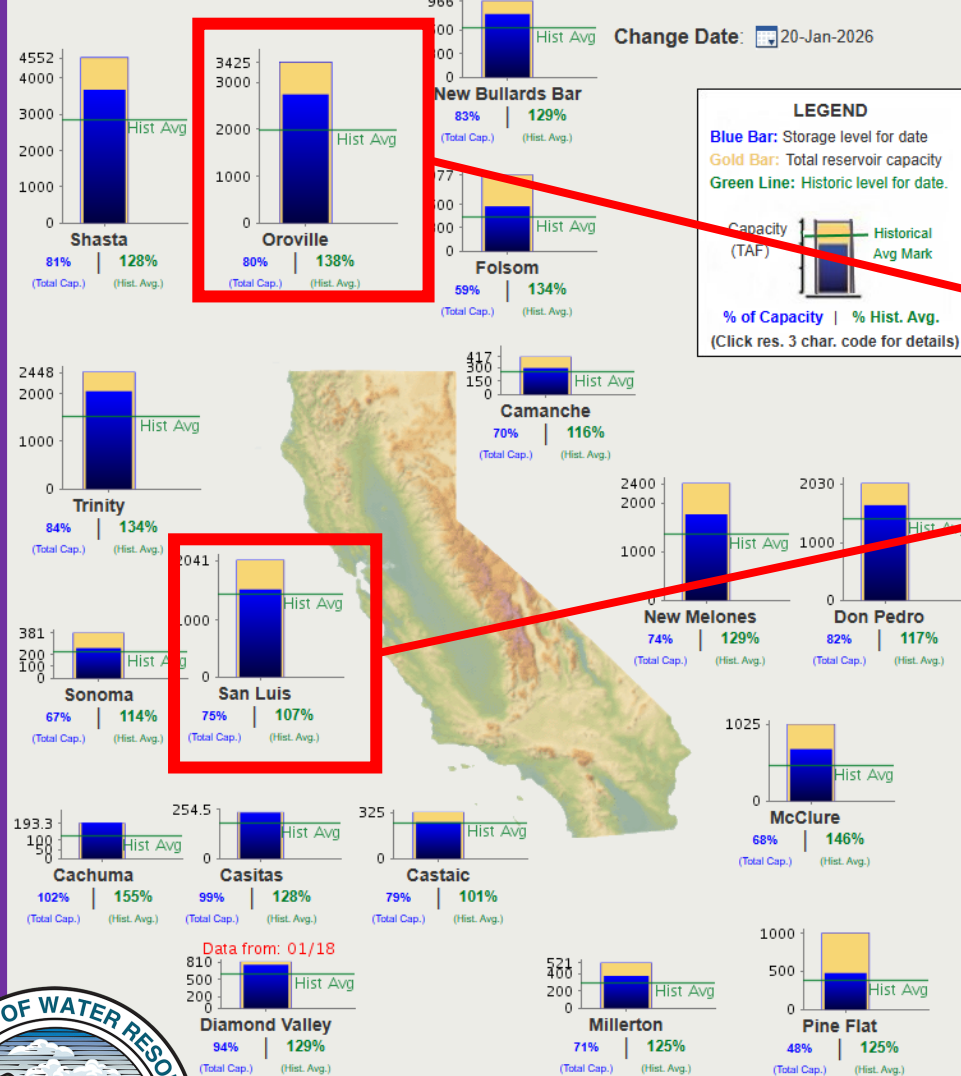


State Precipitation Stations – North Sierra

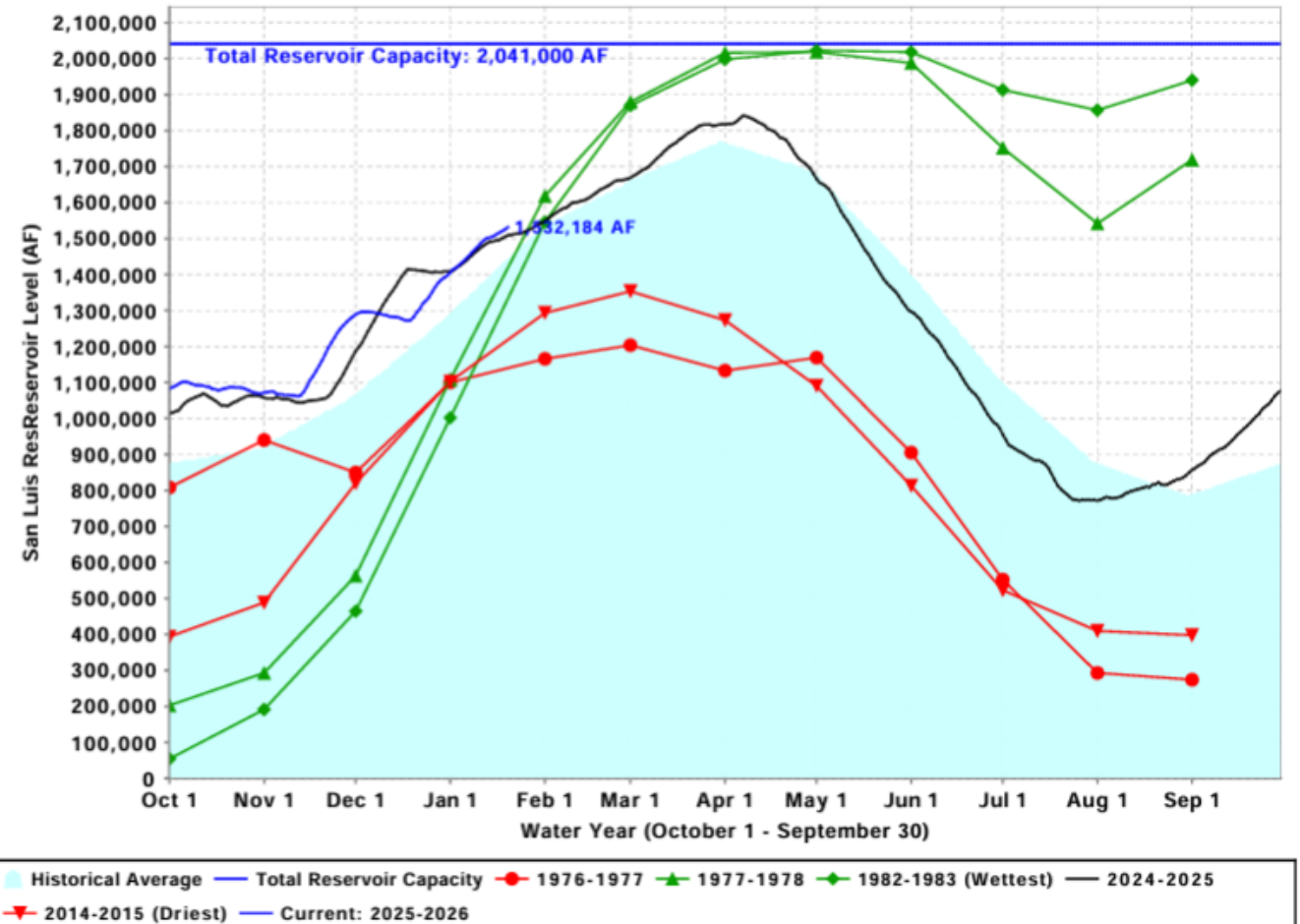


CURRENT CONDITIONS: MAJOR WATER SUPPLY RESERVOIRS: 20-JAN-2026

Data as of Midnight: 20-Jan-2026



San Luis Res Levels: Various Past Water Years and Current Water Year, Ending At Midnight January 20, 2026

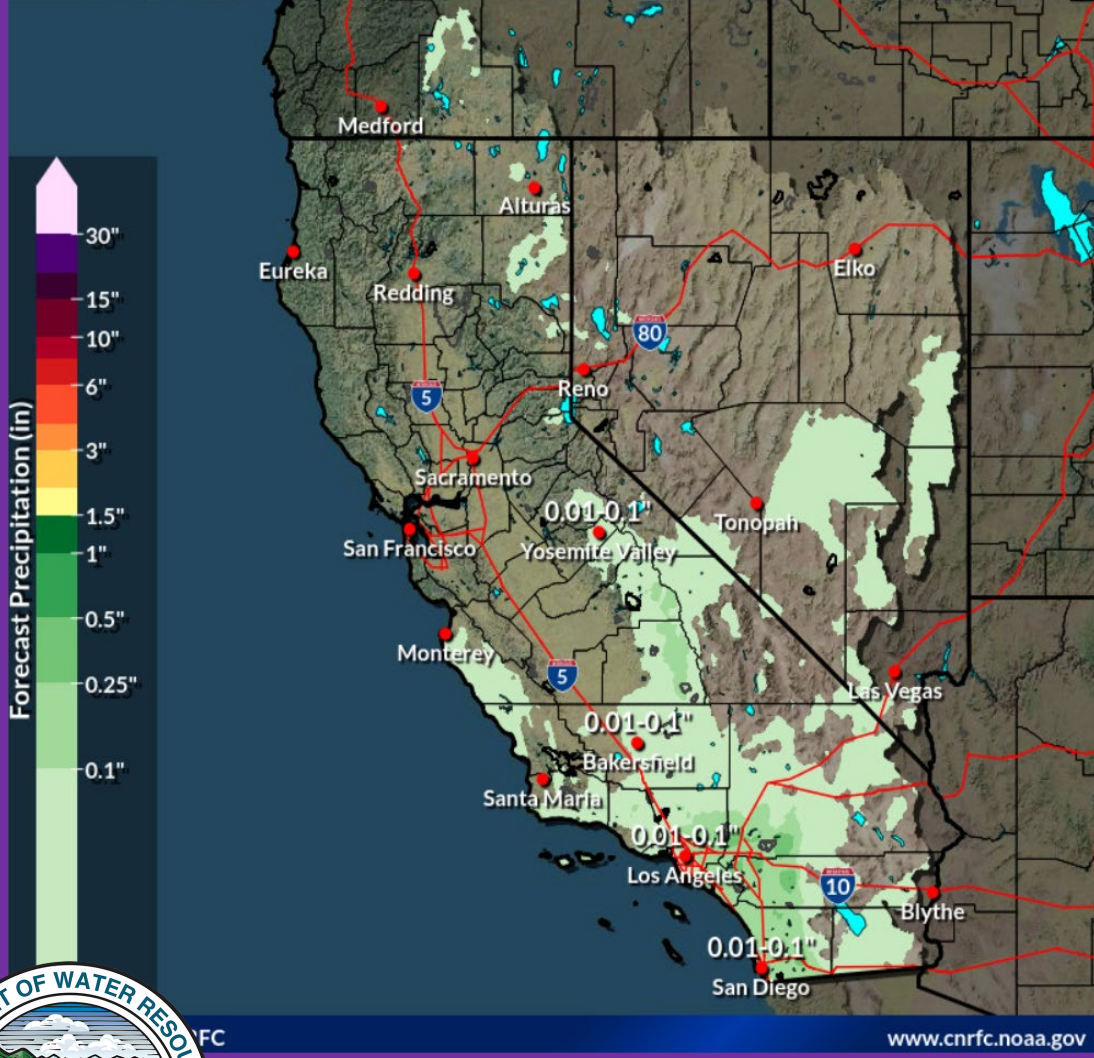


Current Reservoir Conditions

6-Day Forecast Precipitation

Wed Jan 21, 2026 4 AM PST to Tue Jan 27, 2026 4 AM PST Issued Jan 21, 2026 6:11 AM PST

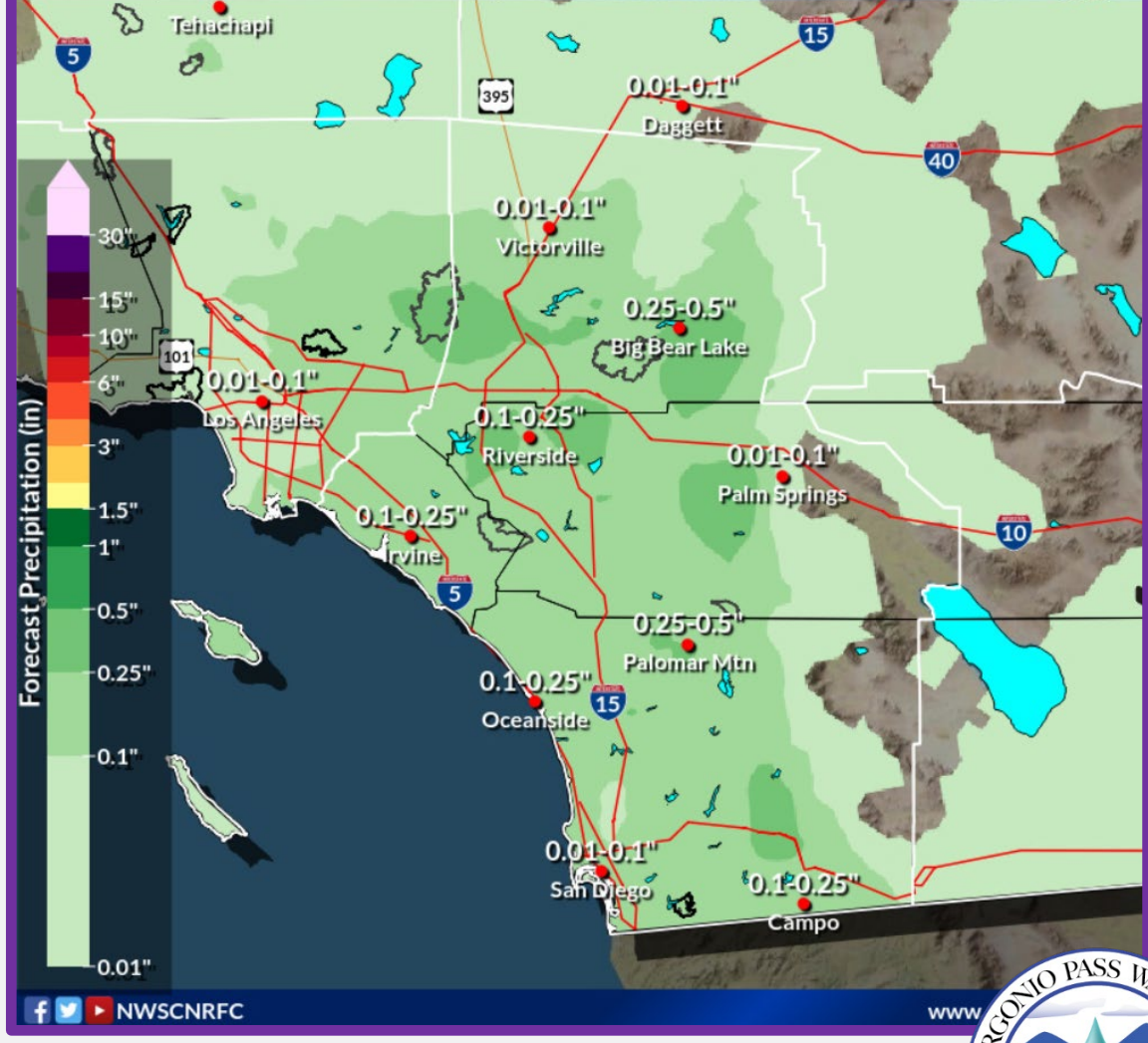
River Forecast Center
Sacramento, CA



6-Day Forecast Precipitation

Wed Jan 21, 2026 4 AM PST to Tue Jan 27, 2026 4 AM PST Issued Jan 21, 2026 6:12 AM PST

River Forecast Center
Sacramento, CA



f t v NWSCNRFC

www



Forecasted Hydrologic Conditions



Snowpack Report

CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date



Statewide Average: 36% / 67%

NORTH	
Data as of January 21, 2026	
Number of Stations Reporting	33
Average snow water equivalent (Inches)	7.3
Percent of April 1 Average (%)	27
Percent of normal for this date (%)	51

CENTRAL	
Data as of January 21, 2026	
Number of Stations Reporting	54
Average snow water equivalent (Inches)	10.2
Percent of April 1 Average (%)	37
Percent of normal for this date (%)	68

SOUTH	
Data as of January 21, 2026	
Number of Stations Reporting	26
Average snow water equivalent (Inches)	11.7
Percent of April 1 Average (%)	47
Percent of normal for this date (%)	87

STATE	
Data as of January 21, 2026	
Number of Stations Reporting	113
Average snow water equivalent (Inches)	9.7
Percent of April 1 Average (%)	36
Percent of normal for this date (%)	67



SWP Allocation Timeline

2025 Table A Allocation: 50% allocation

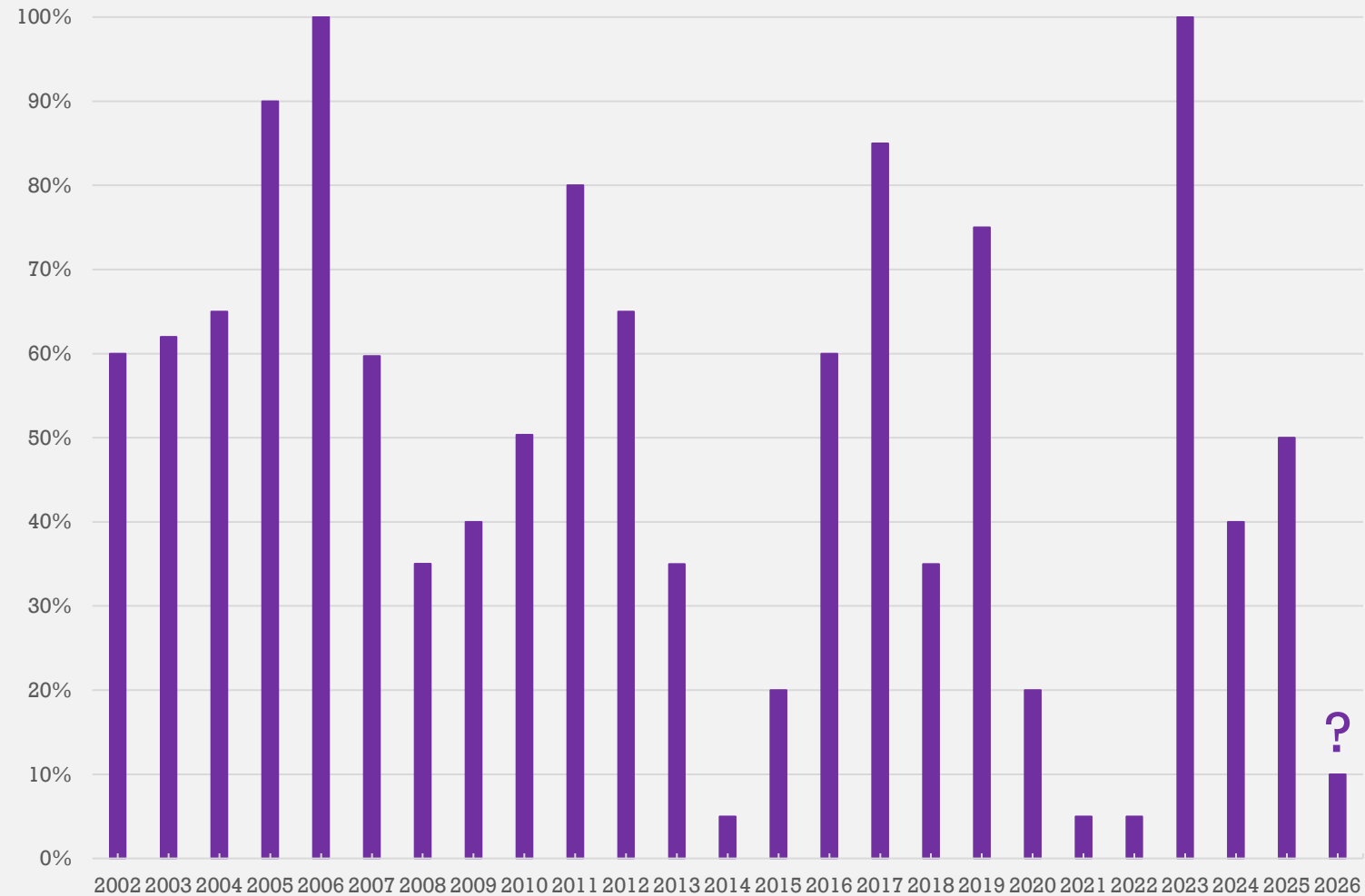
2026 Table A Allocation Timeline

December 1, 2025: 10% allocation

SGPWA Portfolio @ 10%

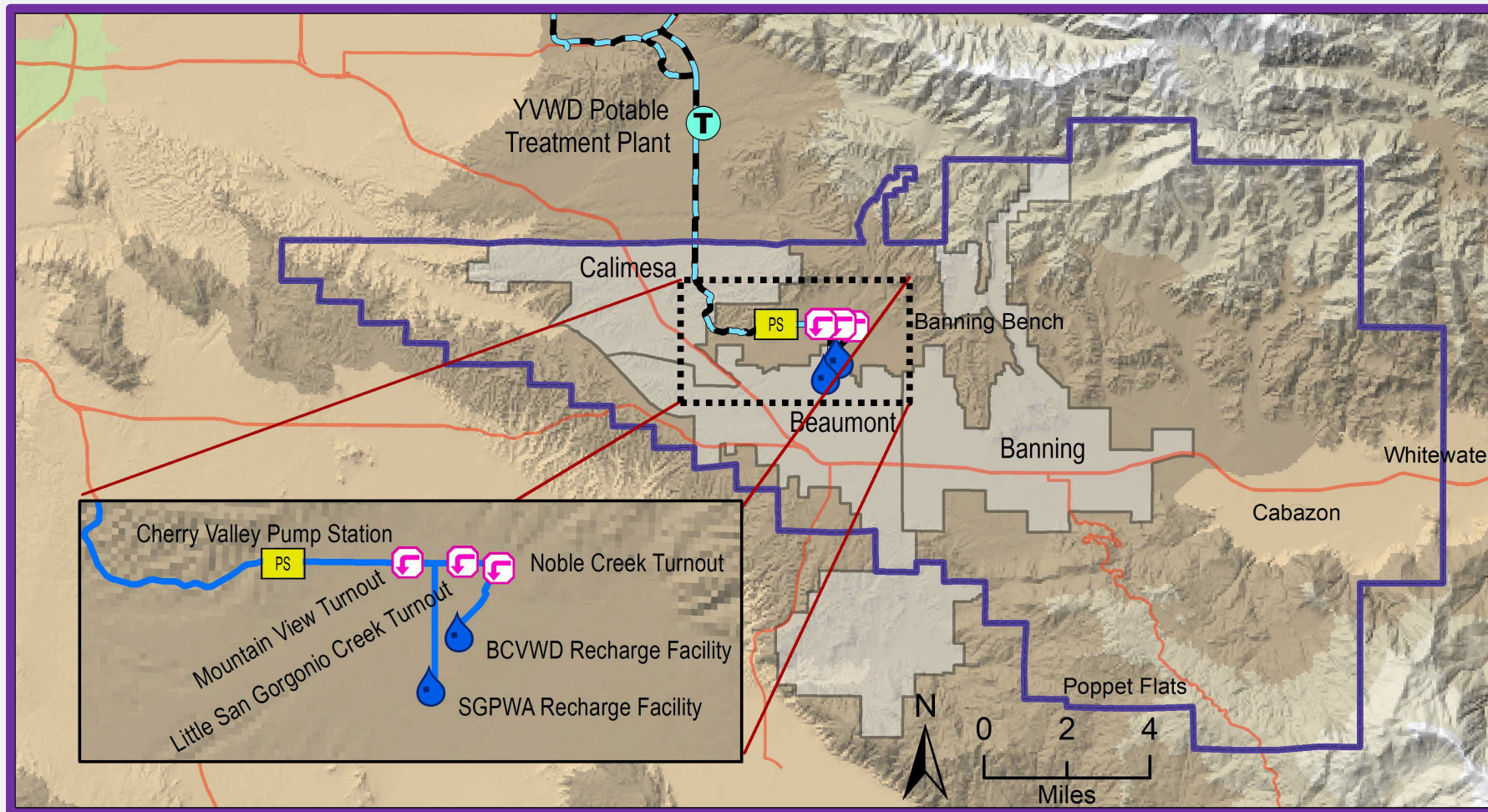
Source	Total (AF)	Delivered
SWP – Carryover	50	✓
SWP – Table A	1,730	
SWP – Ventura	1,000	✓
Non-SWP - Nickel Water	1,700	
<u>Total Available Supply</u>	<u>4,480</u>	

Historic SWP Allocations



2026 SWP Allocation & Portfolio Update





	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Recharge	1,200	-	-	-	-	-	-	-	-	-	-	-	1,200
Direct	0	-	-	-	-	-	-	-	-	-	-	-	0

**Estimated*

**From Local Storage*



Local Deliveries 2026 (acre-feet)

Subject to Final Verification





Brookside East Recharge Facility



BCVWD Recharge Facilities



January Recharge Photos



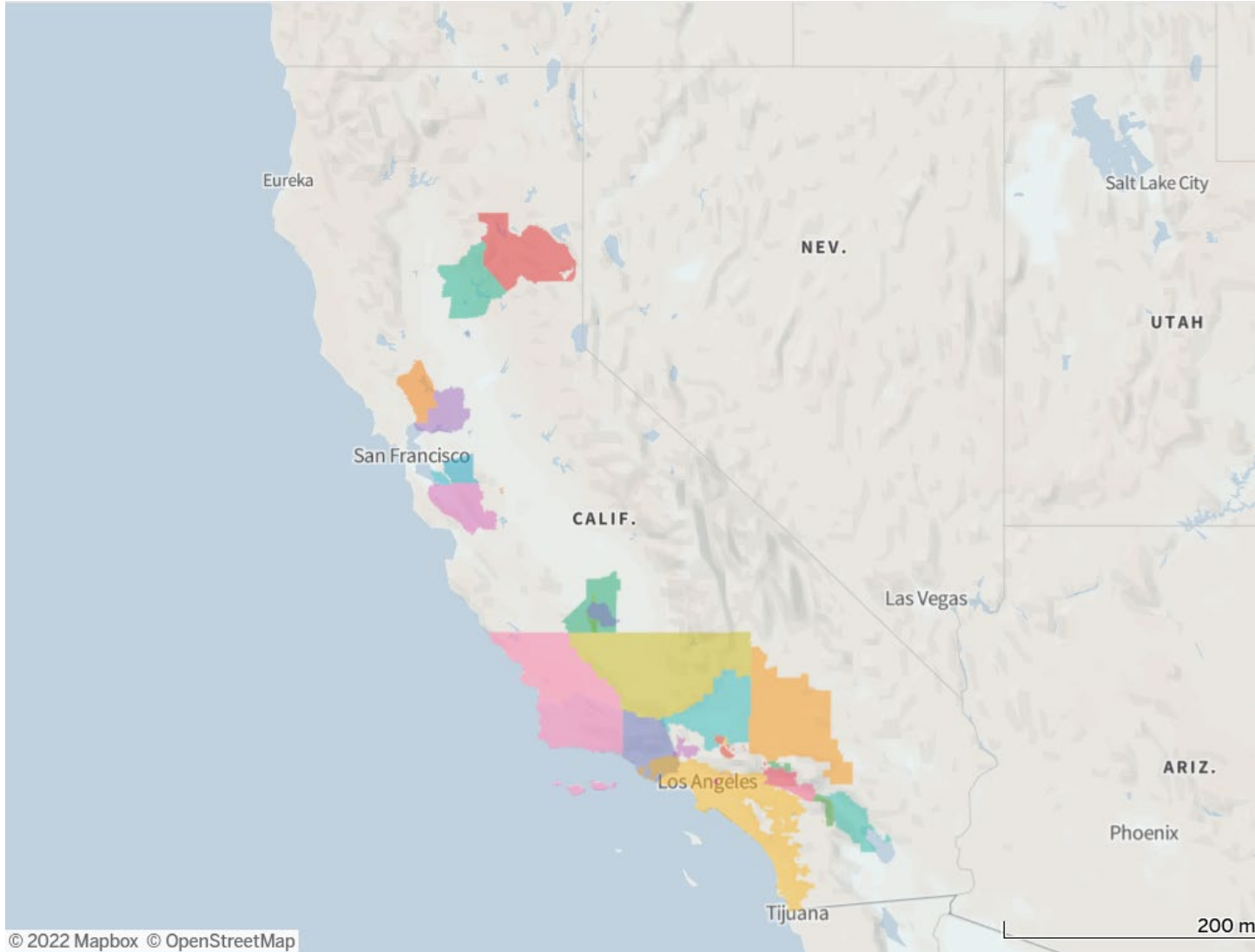
State Water Project Overview

BOARD OF DIRECTORS

JANUARY 26, 2026

An acre-foot is...

- A unit of volume
- Equal to 325,000 gallons
- Enough water for approximately 3 households each year



The State Water Project moves water from Northern California to Southern California

- 29 State Water Contractors
- Capable of moving over 4 million acre-feet per year
- Uses the snowpack from the Sierra's as a "reservoir"
- Provides water for over 25 million people
- Sustains billions of dollars to California's economy

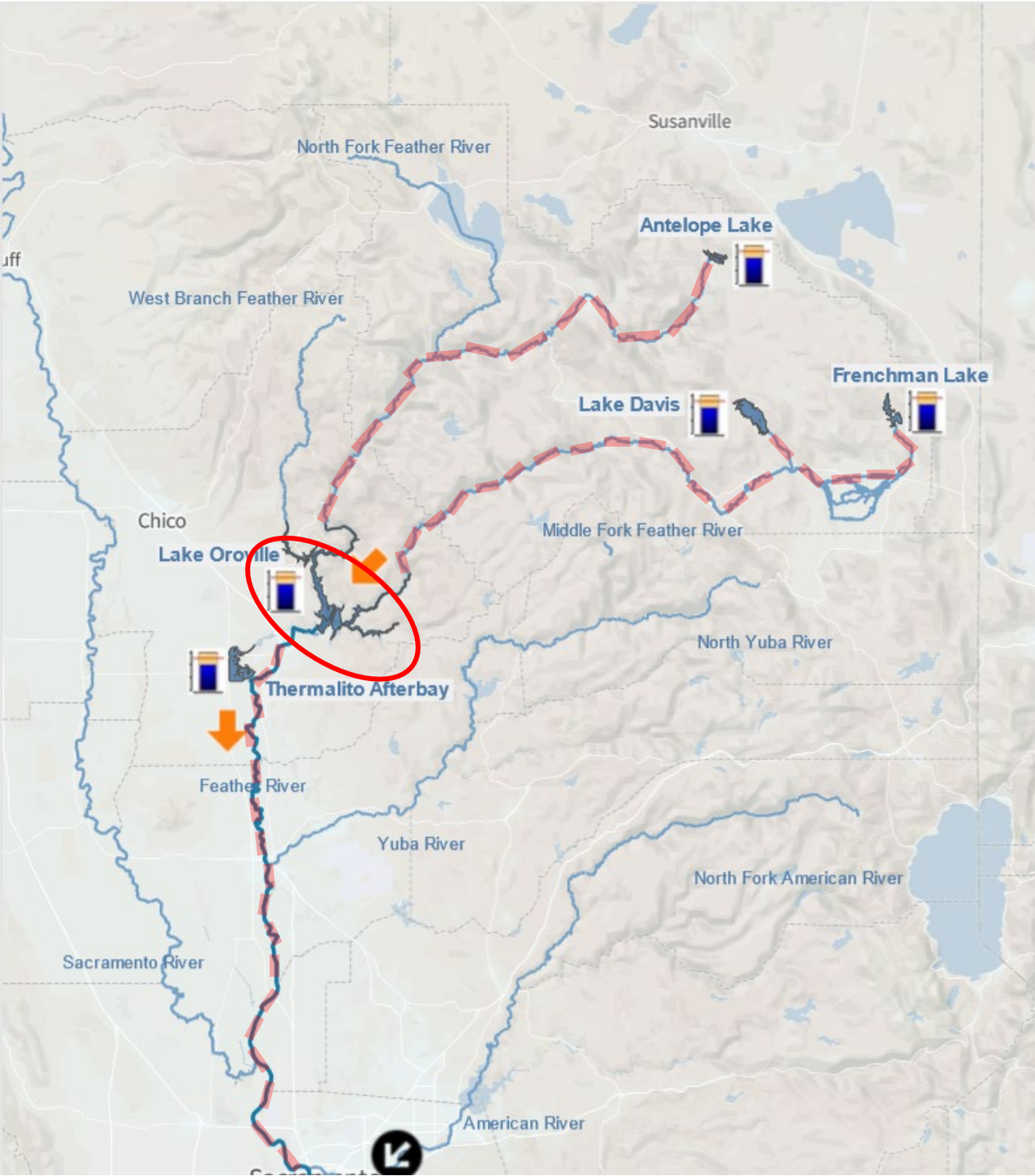
There are many assets on along the SWP but some of the major assets include...

- 30 dams
- 20 reservoirs
- 29 pumping and generating plants
- 700 miles of aqueducts, canals, and pipelines

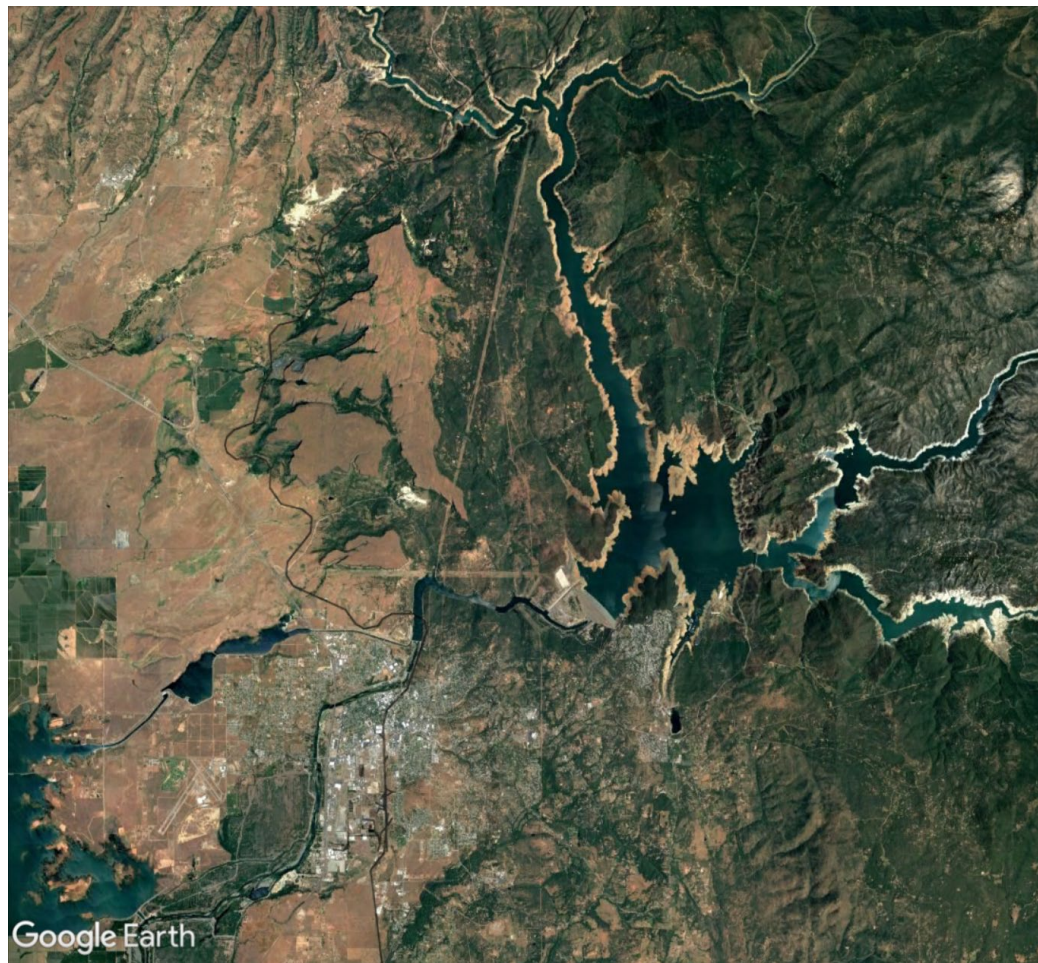




The SWP is broken up into 5 management zones (Field Divisions)



Oroville Field Division



Lake Oroville

- WATER FLOWS FROM LAKE OROVILLE TO THE FEATHER RIVER WHICH SUBSEQUENTLY FLOWS INTO THE SACRAMENTO RIVER



Delta Field Division



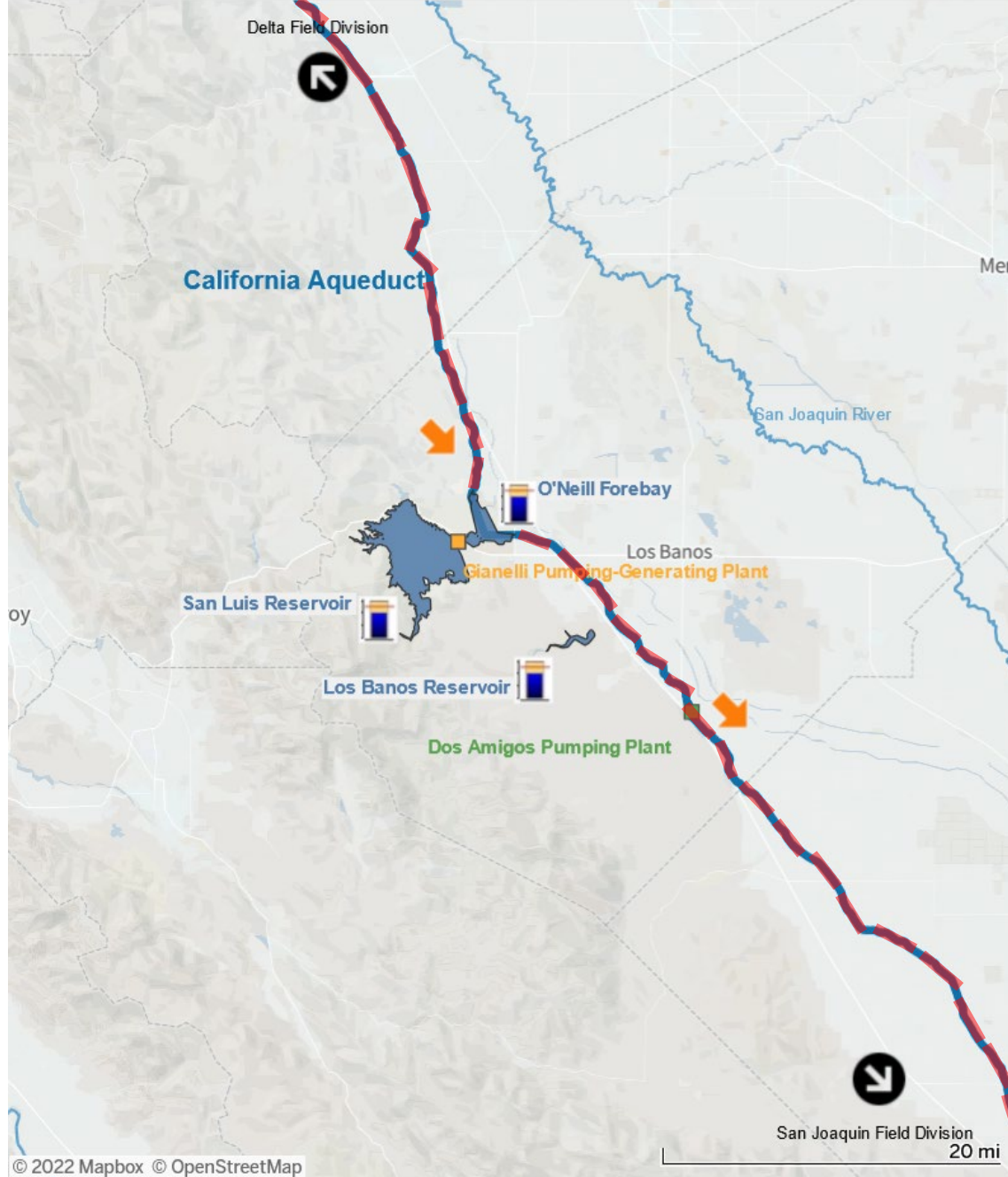
Sacramento-San Joaquin Delta

WATER FLOWS FROM THE SACRAMENTO RIVER INTO THE DELTA



Clifton Court Forebay

- WATER FLOWS FROM THE DELTA INTO THE CLIFTON COURT FOREBAY
- WATER IS THEN PUMPED OUT OF CLIFTON COURT FOREBAY INTO THE CALIFORNIA AQUEDUCT

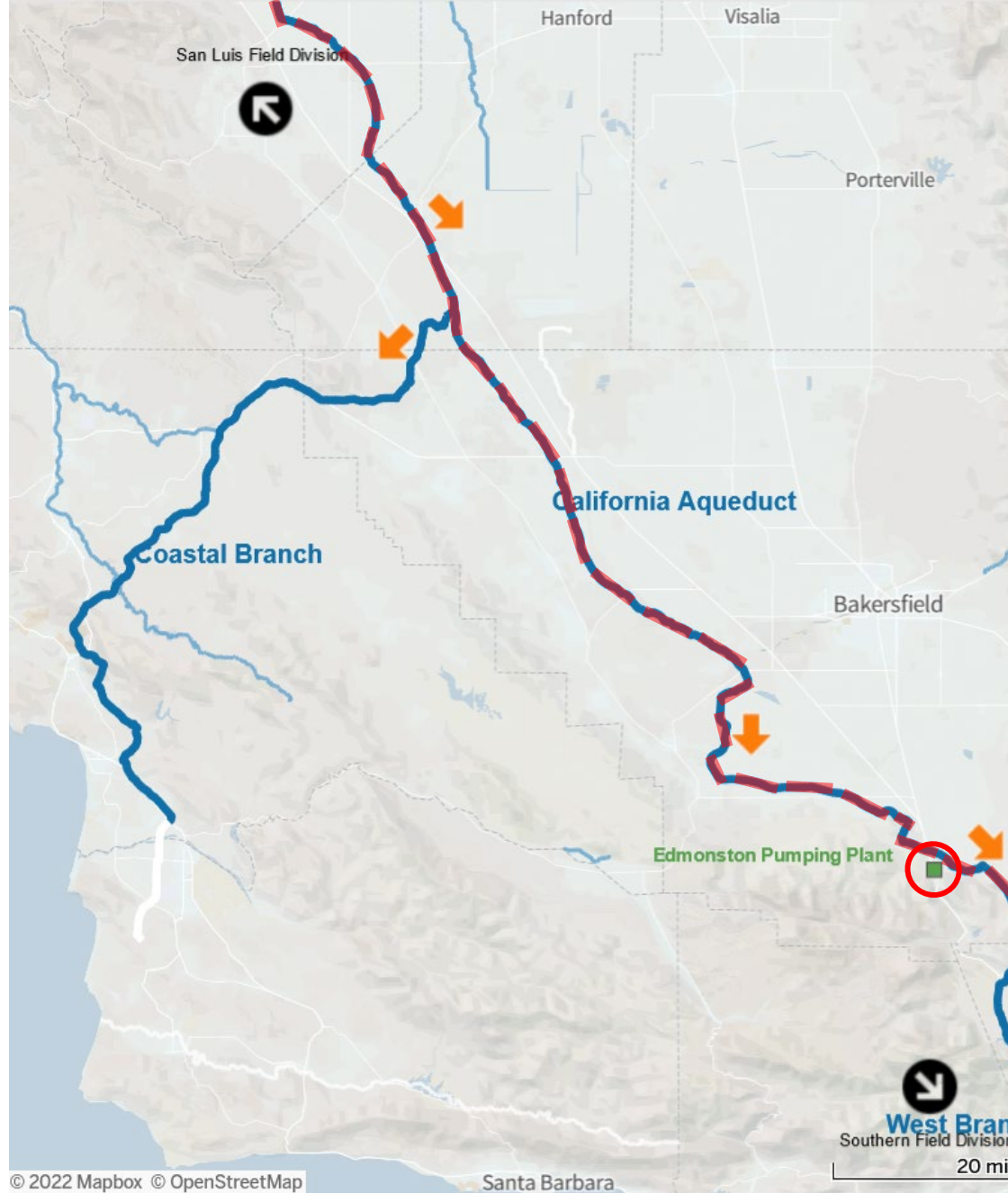


San Luis Field Division



San Luis Reservoir

- WATER FLOWS THROUGH THE CALIFORNIA AQUEDUCT AND CAN BE STORED IN SAN LUIS RESERVOIR
- SAN LUIS RESERVOIR CAN STORE APPROXIMATELY 2.1 MILLION ACRE-FEET



San Joaquin Field Division



Edmonston Pumping Plant

- PUMPS WATER FROM THE AQUEDUCT UP 2,000 FT IN ELEVATION TO CONTINUE IN THE AQUEDUCT
- LARGEST SINGLE LIFT PUMP STATION IN THE WORLD



Southern Field Division



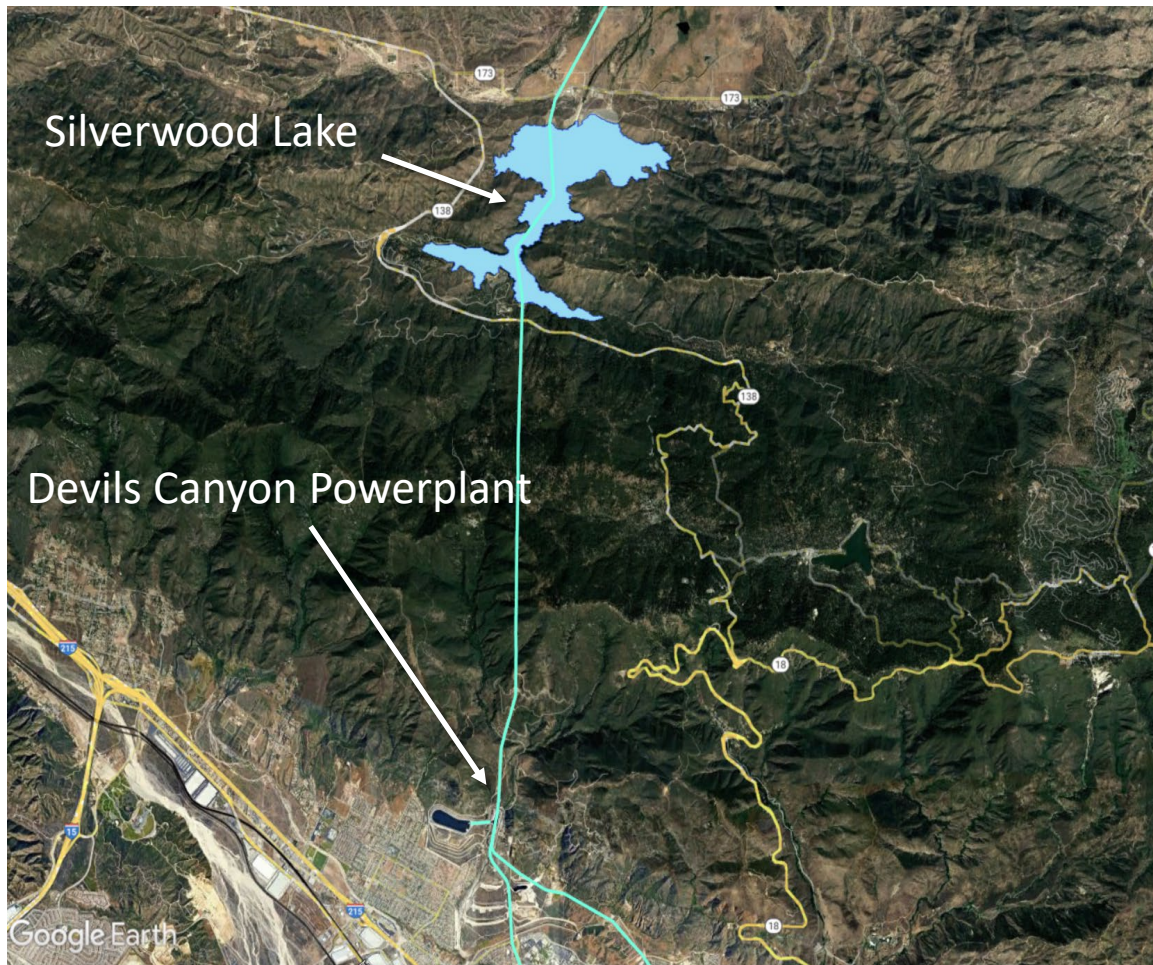
Google Earth



THE STATE WATER PROJECT

Pearblossom Pumping Plant

- PUMPS WATER FROM THE AQUEDUCT UP 500 FT IN ELEVATION OVER THE MOUNTAIN TO CONTINUE IN THE AQUEDUCT



Silverwood Lake and Devils Canyon Powerplant

- WATER MOVES FROM THE AQUEDUCT INTO SILVERWOOD LAKE
- WATER FLOWS FROM SILVERWOOD LAKE THROUGH DEVILS CANYON TO START THE EBX



East Branch Extension




State Water Project Recap

- The State Water Project moves upwards of 4 million acre-feet from Northern CA to Southern CA
- Water moves from...
 - Lake Oroville to the Sacramento-San Joaquin Delta
 - Delta to San Luis Reservoir
 - San Luis Reservoir to Edmonston Pump Station
 - Edmonston Pump Station to Pearblossom Pump Station
 - Pearblossom to Lake Silverwood/Devils Canyon
 - Lake Silverwood/Devils Canyon to SGPWA
- Water travels over 500 miles before it gets to SGPWA

For more information please visit:

water.ca.gov

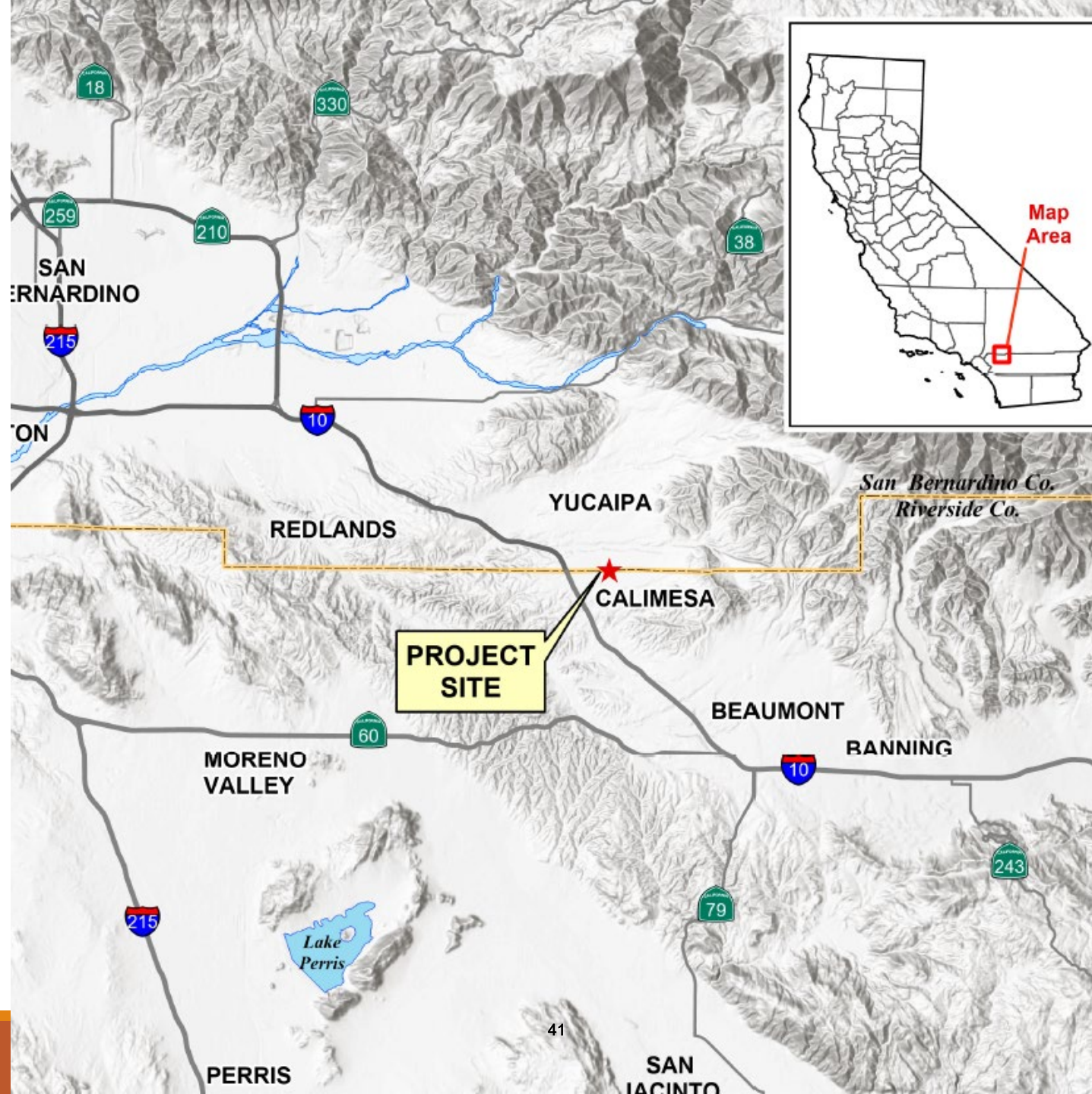
swc.org

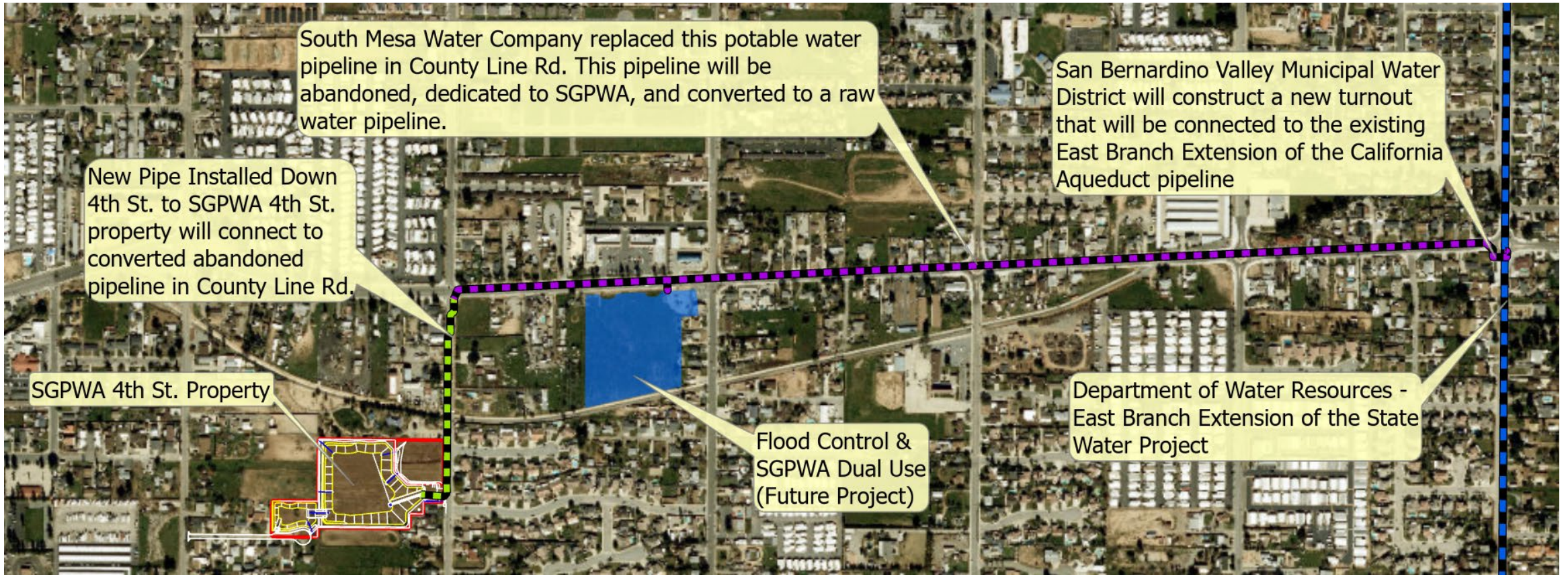
A construction site at sunset. In the background, an excavator is visible against the orange and yellow sky. In the foreground, a large white truck is parked on a dirt road. A worker in a yellow safety vest is standing near the truck. The scene is dimly lit, with the primary light source being the setting sun.

County Line Rd Construction Update

BOARD OF DIRECTORS

JANUARY 26, 2026





County Line Rd Recharge Basin and Turnout Project

Ongoing Activities

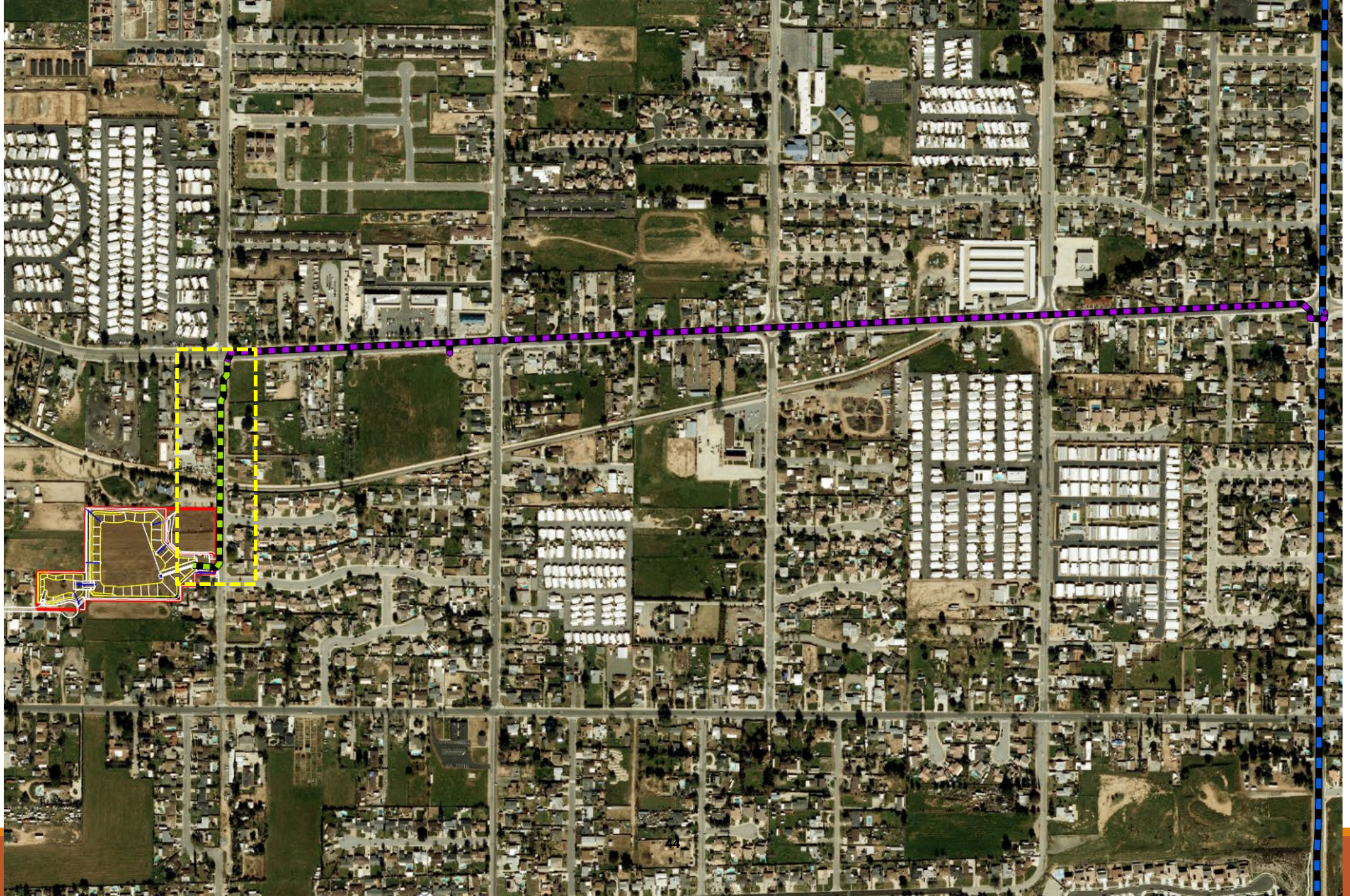
SMWC 8-inch pipe relocation – Ongoing

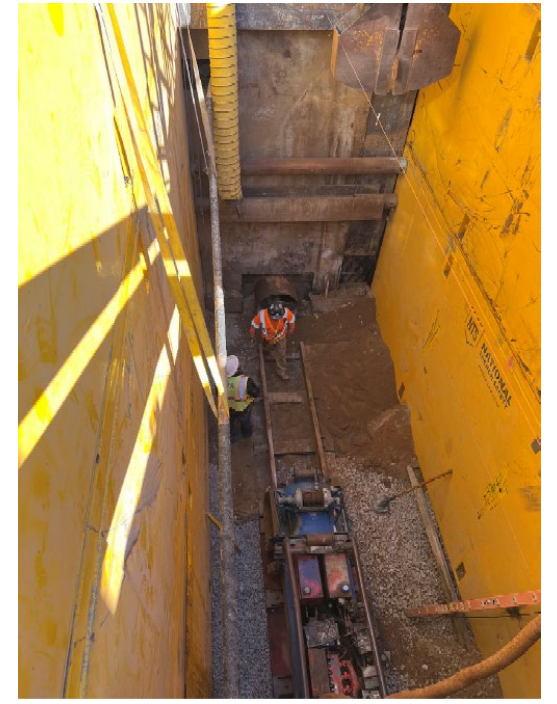
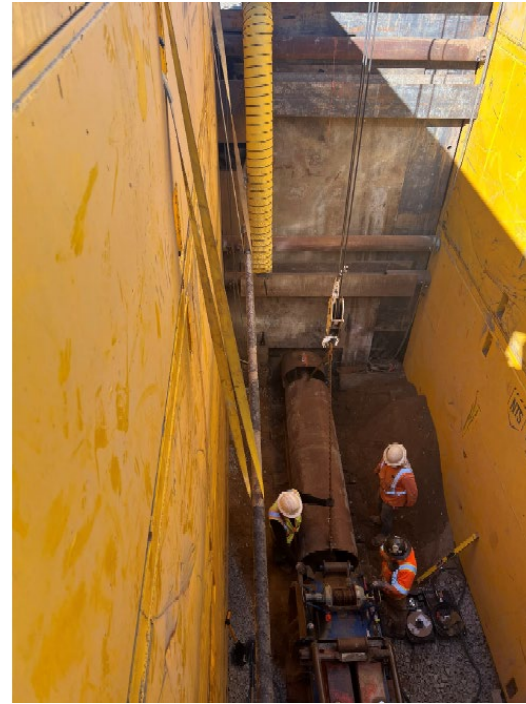
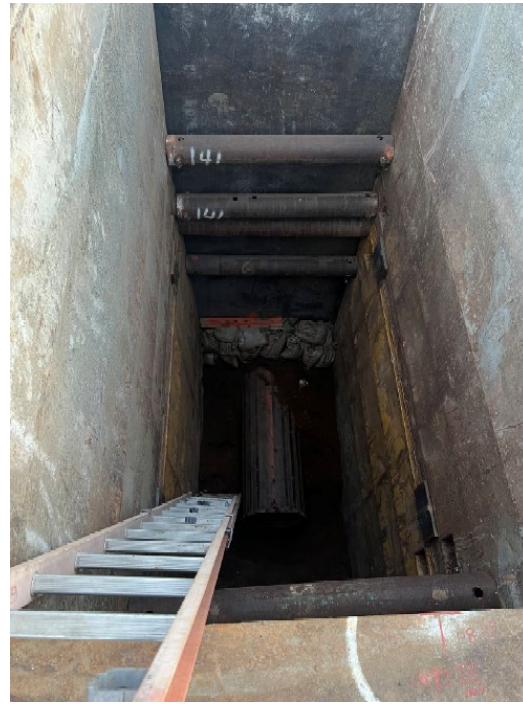
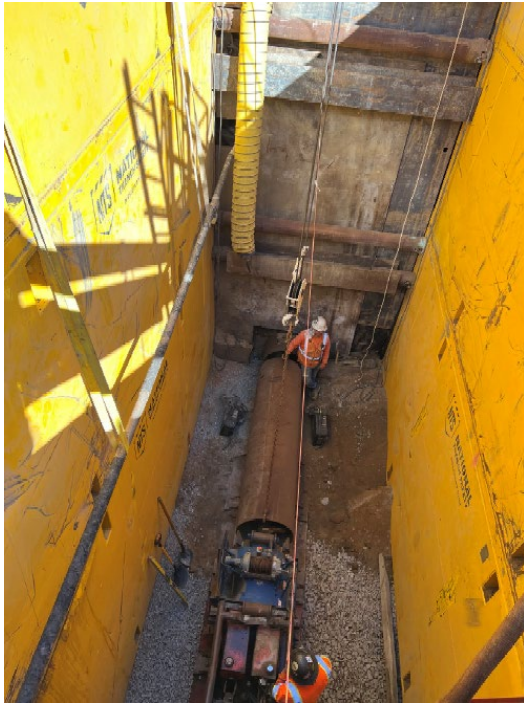
County Line Rd 14-inch pipeline inspection – Ongoing

County Line Rd 14-inch pipeline rehab - Ongoing

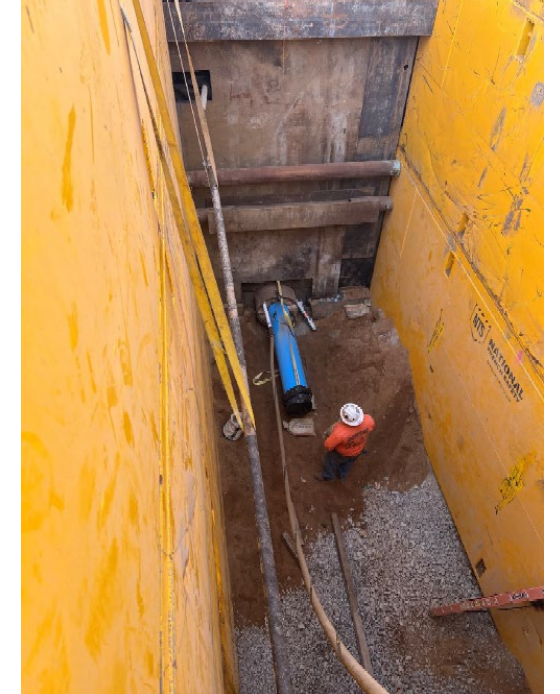
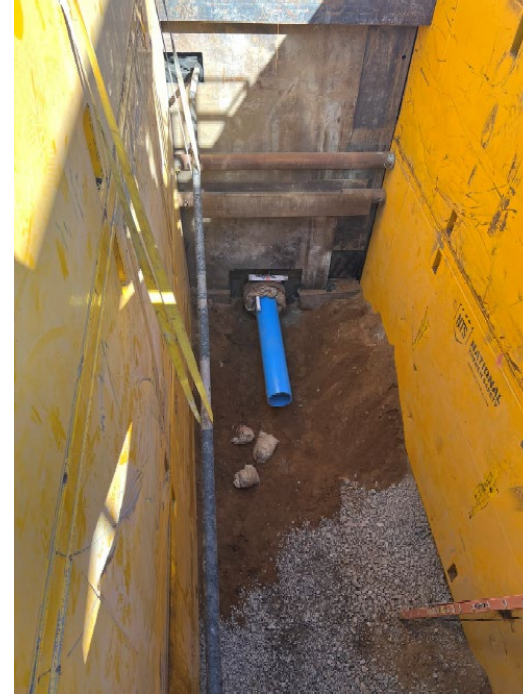
Basin excavation – Ongoing

Archaeo/Paleo/Tribal monitoring - Ongoing





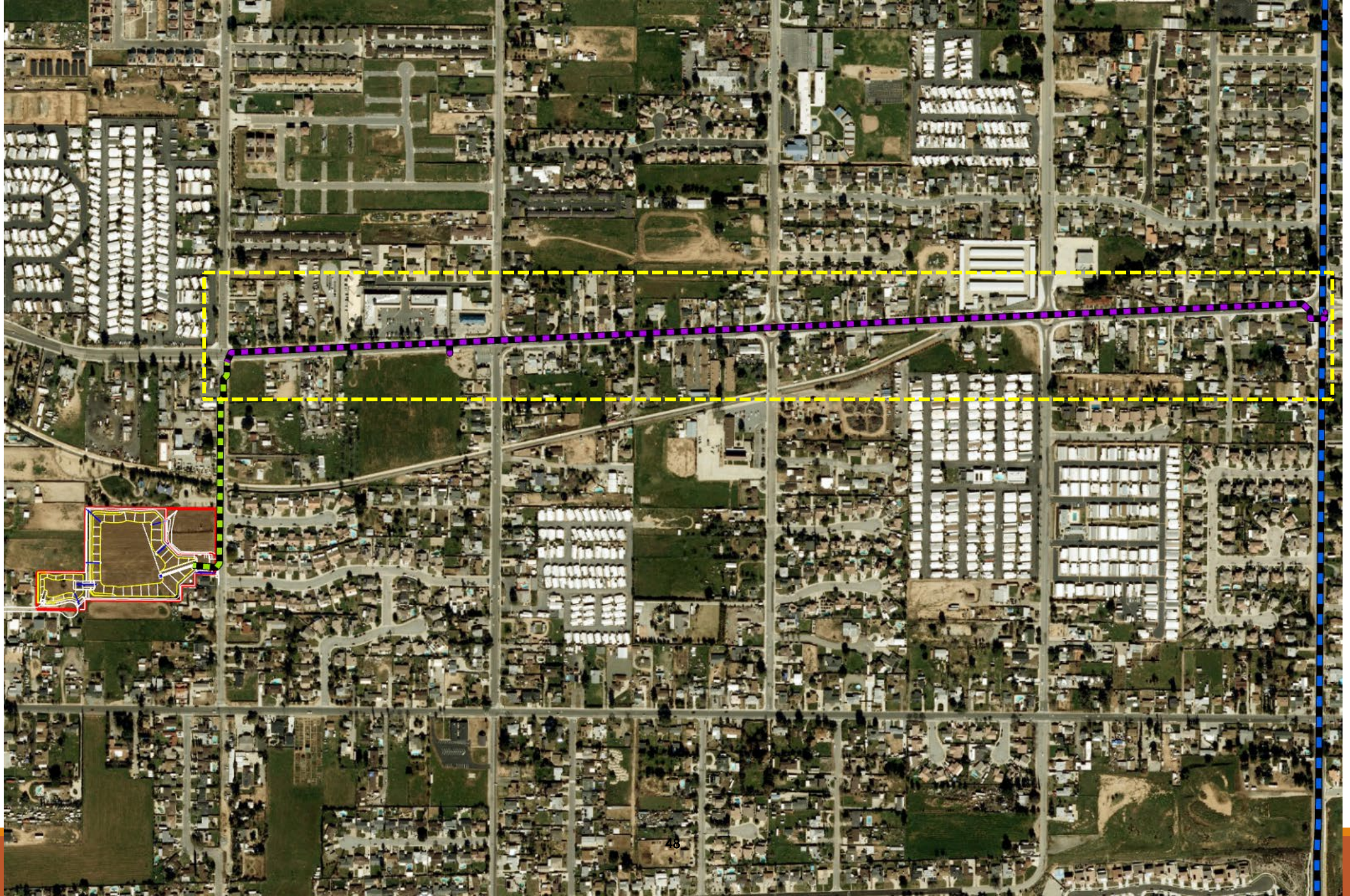
Pipeline Installation

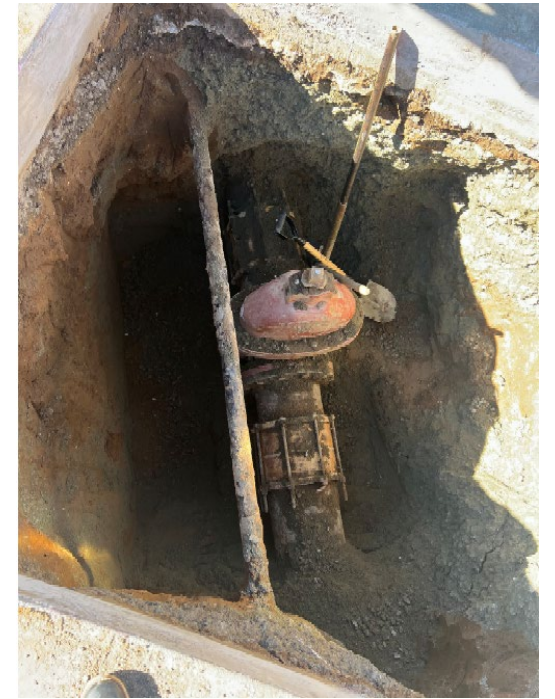


Pipeline Installation

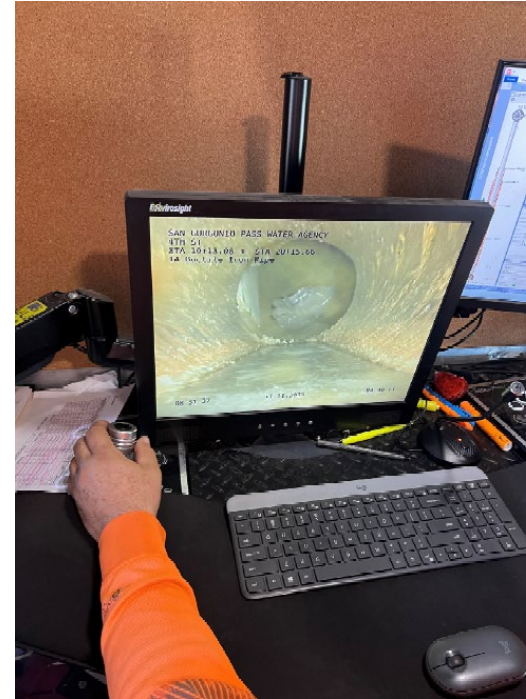
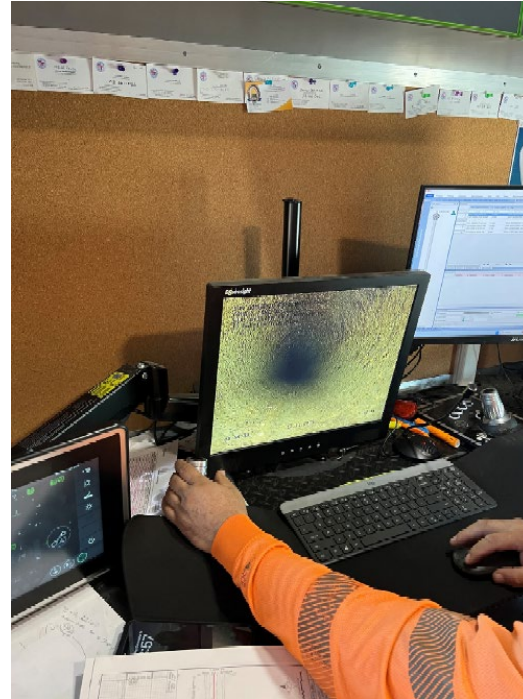


Pipeline Installation

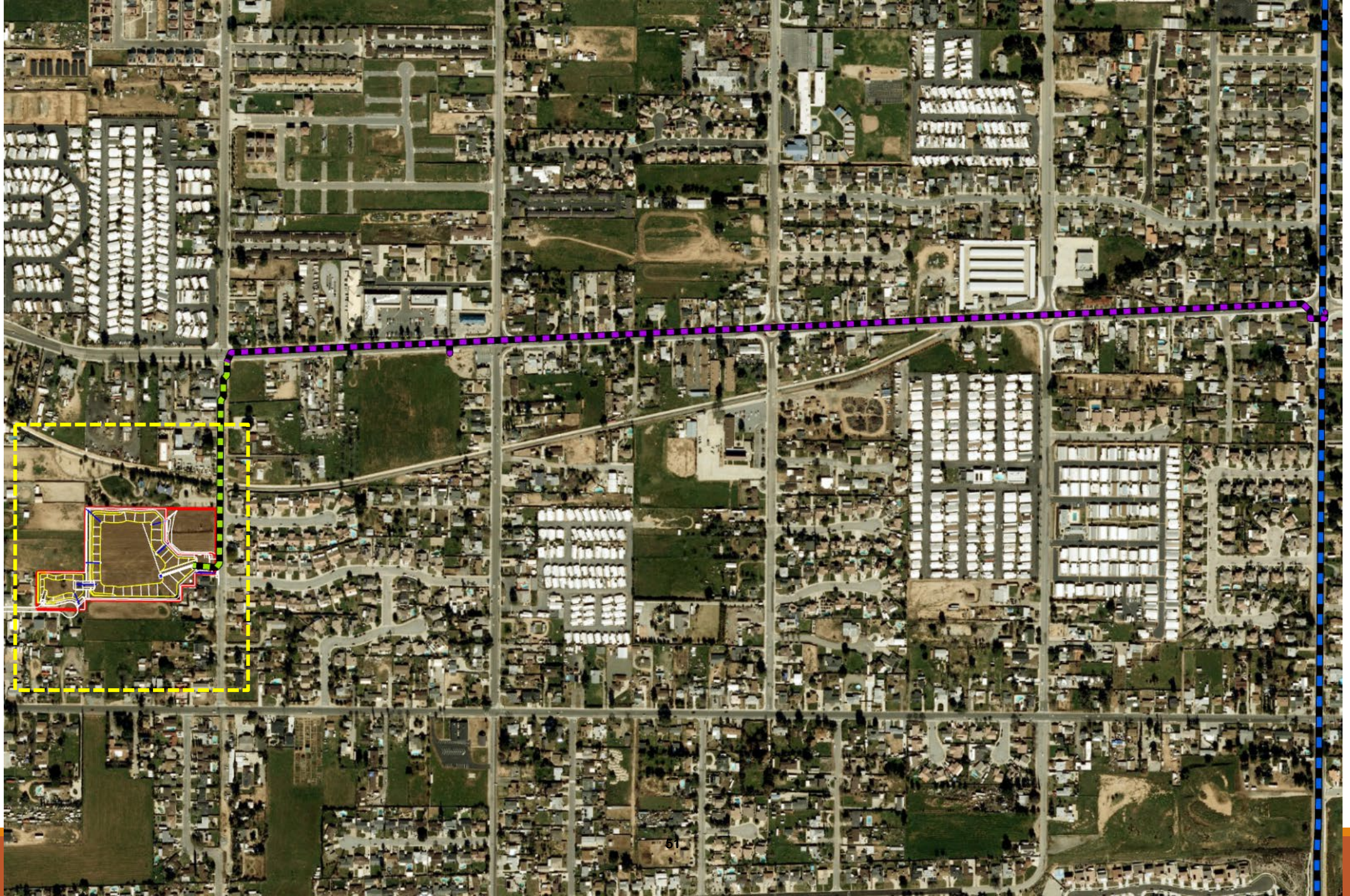


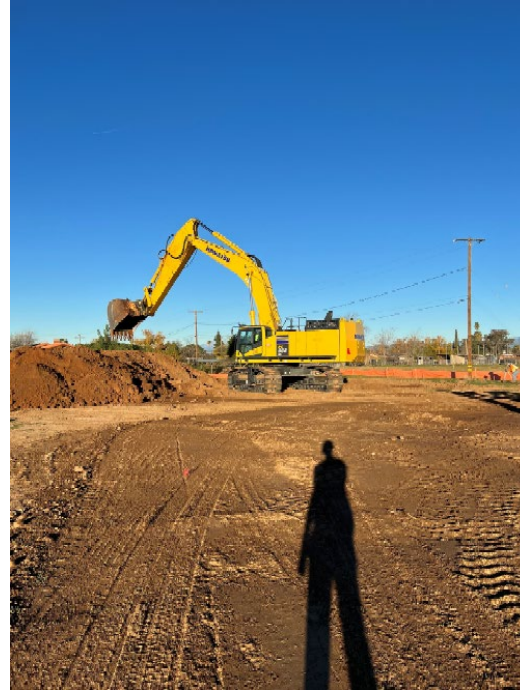


Pipe Inspection



Pipeline Inspection





Basin Excavation

An aerial, high-angle view of a multi-lane highway with several vehicles traveling in both directions. The road is light gray with white lane markings. The background is a soft, hazy blue sky.

To be continued...

San Gorgonio Pass Water Agency

DATE: January 26, 2026

TO: Board of Directors Meeting

FROM: Lance Eckhart, General Manager

BY: Matt Howard, Operations Manager

SUBJECT: CONSIDERATION OF NEW OPERATIONS STAFF POSITION

RECOMMENDATION

Staff recommends that the Board adopt a change to the Organization Chart to include the position of Water Systems Operator I/II and authorize the General Manager to initiate recruitment and hiring for the position.

PREVIOUS CONSIDERATION

- Board of Directors – June 3, 2024: The Board adopted the 2024-2025 fiscal year budget, which included funds for additional Water Systems Operator staff.
- Board of Directors – January 27, 2025: The Board was presented with the upcoming addition of an additional staff member for the Operations team.
- Board of Directors – January 5, 2026: The Board was presented with this item, and the Board members present voted 3-1 on this item. Pursuant to Section 101-12 of the San Gorgonio Pass Water Agency Law, actions of the Board require the affirmative vote of a majority of the full seven-member Board. Although a quorum was present, the motion failed to receive the required four affirmative votes and therefore did not pass.

BACKGROUND

The San Gorgonio Pass Water Agency's Operations Department plays a vital role in ensuring the safe, reliable, and efficient delivery and management of water resources throughout the service area. However, with growing regional coordination efforts, increasing demands on infrastructure, and expanding operational responsibilities, the current staffing level is no longer sufficient to sustain the Agency's field operations at the required level.

Over the past several years, the Agency has assumed increasing responsibility for maintaining and overseeing its recharge facilities, pumping stations, flow control facilities, and groundwater monitoring network. These systems are critical to managing imported water deliveries, optimizing local groundwater supplies, and maintaining water quality. Additionally, the Agency's infrastructure requires regular and preventative maintenance, inspection, and timely response to equipment failures or system issues. These

responsibilities often require physically demanding work in varied and sometimes hazardous field conditions, including emergency response and after-hours availability.

The new Water Systems Operator I/II will primarily support and focus on the following operational tasks to help meet the growing needs of the Agency:

- Provide coverage for pump station monitoring (pumping) for the East Branch Extension control center at Citrus Reservoir, on-call rotations, holidays, and emergency callouts
- Respond to underground service alerts (USAs), conveyance issues, water quality issues, and customer concerns in a timely manner
- Perform ongoing inspections and maintenance on recharge basins, pipelines, meters, valves, air/vac assemblies, blowoffs, and other appurtenances
- Monitor and control system flows using SCADA to maintain recharge facility levels and meet water delivery targets
- Manage the Agency's extensive monitoring well network in coordination with the U.S. Geological Survey (USGS), including regular measurements and compliance with groundwater management protocols

Recruiting a Water Systems Operator I/II will strengthen our operational flexibility and allow us to distribute the workload more evenly, reduce response times, and ensure adequate field coverage to support reliable system operations. The position will also improve our capacity to support data collection and reporting required for compliance with SGMA (Sustainable Groundwater Management Act) and GSP (Groundwater Sustainability Plan) implementation efforts. Investing in this position now will support day-to-day field operations and build long-term operational resilience as infrastructure demands grow and regional collaboration efforts expand.

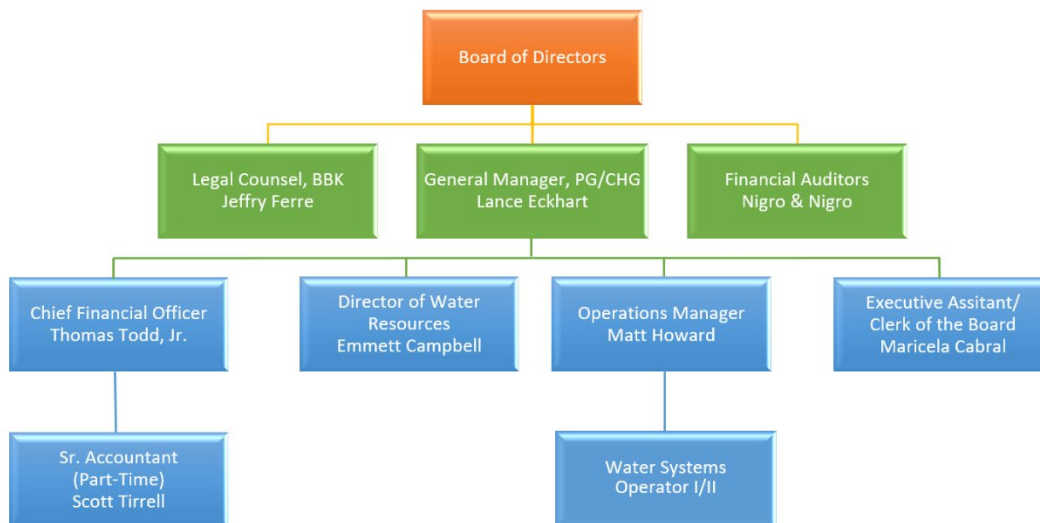
ANALYSIS

Currently, the staff consists of five members: the General Manager/Chief Hydrogeologist, the Chief Financial Officer, the Operations Manager, the Director of Water Resources, and the Executive Assistant/Clerk of the Board. This position will be under the direct supervision of the Operations Manager.

The proposed position is flexibly staffed, which allows the Agency to recruit broadly and select a candidate based on qualifications and experience. A Water Systems Operator I would typically enter at a training level and progress toward full independence, while a Water Systems Operator II would be expected to perform duties with minimal supervision and bring a more advanced skill set.

The proposed Water Systems Operator I/II would be a non-exempt, entry-level to intermediate-level position. Recognizing a competitive labor market, the solicitation will

be open to individuals with varied backgrounds and experience. The job description for the Water Systems Operator I/II has been prepared (attached). The proposed solicitation will be broad to attract quality candidates with varied skill sets and experience that will benefit the Agency.



FISCAL IMPACT

The Board adopted the Fiscal Year 2025-26 budget, which included funding for an additional operations staff member under budget line item #17. The budget also included funding for the benefits and required taxes as well as line items #18 through #26. The salary range for the Water Systems Operator I/II position is approximately \$79,500 to \$113,520. A final salary amount would be negotiated depending on the individual's experience and qualifications. Employee overhead to cover benefits and other associated expenses is estimated to be approximately 65% of compensation.

The proposed Water Systems Operator I/II position would offset a portion of the Citrus Pumping costs currently incurred by the Agency. Based on fiscal years 2023 and 2024 data provided by the San Bernardino Valley Municipal Water District, if the new employee performs pumping for approximately 36 hours per month (about one week of pumping), the Agency will offset more than \$35,000 per year in pumping costs billed by SBVMWD. If operations allow the employee to perform pumping for 72 hours per month (about two weeks of pumping), the annual cost offset would exceed \$70,000.

AGENCY'S STRATEGIC PLAN APPLICATION

The addition of a Water Systems Operator I/II directly aligns with the Agency's strategic goals of positioning it for long-term success by continuing to create a welcoming and collaborative environment that attracts and retains devoted employees.

- Develop a staffing plan that addresses succession planning and staffing needs, challenges, and opportunities to ensure long-term organizational success.
- Annually review and update job descriptions, classifications, compensation, and benefits to competitively attract and retain top talent.

- Ensure staffing plan addresses succession planning and staffing needs, challenges and opportunities to facilitate long-term organizational success.
- Cultivate local, regional, state, tribal, and federal partnerships and identify opportunities to promote and expand collaboration with new or existing partners.

ACTION

Staff recommends that the Board adopt a change to the Organization Chart to include the position of Water Systems Operator I/II and authorize the General Manager to initiate recruitment and hiring for the position.

ATTACHMENTS

1. Water Systems Operator I/II Job Description



WATER SYSTEMS OPERATOR I/II

DEFINITION

Under immediate (Distribution Operator I) to general (Distribution Operator II) supervision performs semi-skilled and skilled work in the operation, maintenance, and repair of Agency recharge facilities, pressure control devices, pumping facilities, service lines, meters, valves, and fittings, and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate (Distribution Operator I) to general (Distribution Operator II) supervision from the Operations Manager. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

Distribution Operator I: This is the entry-level classification in the Distribution Operator series. Initially under close supervision, incumbents learn and perform semi-skilled and skilled duties involving the operation, maintenance, and repair of a variety of Agency operations systems and equipment. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently. Positions at this level usually perform most of the duties required of the positions at the Distribution Operator II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

Distribution Operator II: This is the fully qualified journey-level classification in the Distribution Operator series. Positions at this level are distinguished from the Distribution Operator I level by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

Positions in the Distribution Operator I/II class series are flexibly staffed. Positions at the Distribution Operator II level are normally filled by advancement from the Distribution Operator I level. Progression to the Distribution Operator II level is dependent on (i) management affirmation that the position is performing the full range of duties assigned to the classification; (ii) satisfactory work performance; (iii) the incumbent meeting the minimum qualifications for the classification including any licenses and certifications, and Agency assessment testing requirements; and (iv) management approval for progression to the Distribution Operator II level.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations where appropriate so that qualified employees can perform the essential functions of the job.

Positions at the Distribution Operator I level may perform some of these duties and responsibilities in a learning capacity.

- Operates, inspects, maintains, and repairs water pumping facilities, treatment facilities, and water distribution facilities; identifies causes of malfunctions and repairs or replace equipment as needed; monitors and checks reservoirs; maintains and repairs waterlines.

- Operates the Supervisory Control and Data Acquisition (SCADA) system to monitor and control pump stations, turnouts, turbines, generators, and flow systems. Adjust water flows to meet schedules for reservoir levels, irrigation schedules and system demands; monitor and respond to alarms and potential pump station shutdowns.
- Performs routine and preventative maintenance of pipeline and recharge facilities, and exercise valves, air vacs, blow offs, hydrants, and other associated appurtenances.
- Performs routine inspection of pumping facilities, turnouts, reservoirs, turbines, generators, and other facilities.
- Reports actual and potential problems to management; performs maintenance as needed.
- Operates and maintains pumps and related flow and pressure control devices.
- Prepare flow and reservoir calculations.
- Investigate Underground Service Alerts and public complaints.
- Performs a variety of duties relating to operating and maintaining the water supply and water quality, including measuring water levels in wells; calibrating instrumentation equipment; investigating leaks; and conducting water quality sampling.
- Manages the Agency monitoring well network in conjunction with the USGS. Complies with best management practices for measuring monitoring wells.
- Reads and understands recording devices used in treatment and pumping operations.
- Checks reservoirs for levels and damages; ensures operating switches and safety valves are properly set and secure.
- Investigates and recommends corrections to water pressure or water quality problems.
- Works from work orders, drawings, plat book, recording devices, specifications, schematics, sketches, maps, and verbal and written instructions.
- Estimates labor, materials, and equipment needed for assigned projects; monitors inventory levels of materials and equipment; orders, receives, and maintains inventory of materials and equipment as needed.
- Maintains work, time, and material records and reports.
- Provides recommendations regarding needed parts and supplies.
- Observes safe work methods and makes appropriate use of related safety equipment as required.
- Performs general maintenance such as grounds maintenance, weed abatement, landscaping and janitorial duties, some of which require heavy manual labor and/or use of chemicals, including carpentry, cement work, paint and graffiti removal.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

Positions at the Distribution Operator I level may exercise some of these knowledge and abilities statements in a learning capacity.

- Principles and practices of water distribution system operations.
- Principles and practices of water hydraulics.
- Principles, practices, methods, equipment, materials, and tools used in the maintenance and repair of pumps, pumping facilities, reservoirs, domestic water distribution systems, automatic controls, and pressure regulating equipment.
- Principles and practices of distribution system design and hydraulics including system layout, storage facilities, system mapping, and flow rates and velocity.
- Principles and practices of plumbing.
- Watershed protection, wells, groundwater, surface water, reservoirs, raw water storage, and clear well storage.
- Principles and practices of chemical feeders, pumps and motors, blowers and compressors, water meters, pressure gauges, electrical generators, and SCADA system operations.
- Principles and practices of maintenance and repair of water mains and piping including excavation, installation, repair, joints and fittings, leak detection and repair, pipe selection, and service line installation.

- Safe application, operation, and maintenance of tools and equipment used in plumbing and construction trades.
- Occupational hazards and safety equipment and practices related to the work including confined space requirements.
- Basic arithmetic.
- Principles and procedures of record-keeping and reporting.
- Agency and mandated safety rules, regulations, and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Agency staff.
- The structure and content of the English language to effectively perform the work.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.
- Operational characteristics, and the safe and proper use of, machinery, tools, equipment, and materials necessary to perform assigned duties.

Ability to:

- Operate, maintain, and make repairs to pumps, automatic control equipment, pressure regulators, and pressure recorders.
- Read and understand recording devices used in pumping operations and distribution system maintenance.
- Analyze the cause of distribution system malfunctions and take corrective actions.
- Recognize, analyze, and troubleshoot malfunctions with water meters, regulating valves and make appropriate repairs.
- Install, repair, and maintain water meters and valves for accurate measurement and flow.
- Install remote reading devices including measurement device, pipe, and wire.
- Use a diverse range of diagnostic tools to identify maintenance needs.
- Skillfully and safely operate a variety of equipment and power and hand tools used in the field.
- Perform heavy manual labor.
- Estimate necessary materials and equipment to complete assignments.
- Prepare records and basic reports.
- Read, interpret, and apply a wide variety of technical information from manuals, drawings, plat book and recording devices, specifications, layouts, blueprints, and maps.
- Make accurate arithmetic calculations.
- Maintain accurate logs, records, and basic written records of work performed.
- Use tact, initiative, prudence, and independent judgment within general policy and procedural (add legal if applicable) guidelines.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education: High School Diploma or G.E.D. equivalent

Experience:

- Distribution Operator I – One (1) year of experience working in a domestic water distribution system.

- **Distribution Operator II** – Two (2) years of progressively responsible experience performing duties similar to a Distribution Operator I with San Geronimo Pass Water Agency or other similar agency.

Licenses and Certifications:

Distribution Operator I/II

- Possession of a valid California Driver's License or comparable mobility, to be maintained throughout employment.

Distribution Operator I

- Ability to obtain within one year of employment, a valid Grade D1 Water Distribution Operators certification by the State of California Department of Health Services, to be maintained throughout employment.

Distribution Operator II

- Possession of a valid Grade 1 (D1) Water Distribution Operators certification by the State of California Department of Health Services, to be maintained throughout employment.
- Possession of, or ability to obtain within one year of appointment, a valid Grade 2 (D2) Water Distribution Operators certification by the State of California Department of Health Services, to be maintained throughout employment.

PHYSICAL DEMANDS

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work; to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movement in the performance of daily duties; possible entry into confined spaces and the use of confined entry equipment; to climb and descend ladders and to operate varied hand and power tools and construction equipment; and vision to inspect and operate equipment. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to operate and repair tools and equipment. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 50 pounds or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

ENVIRONMENTAL CONDITIONS

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, work at heights, chemicals, mechanical and/or electrical hazards, exposure to biologic and infectious agents, exposure to vermin, insects, parasites, etc., hazardous physical substances and fumes, dust and air contaminants. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

Agency employees are expected to work overtime, weekends, evenings and holidays as required to accommodate the Agency needs, in addition to responding as a Disaster Services Emergency Worker.

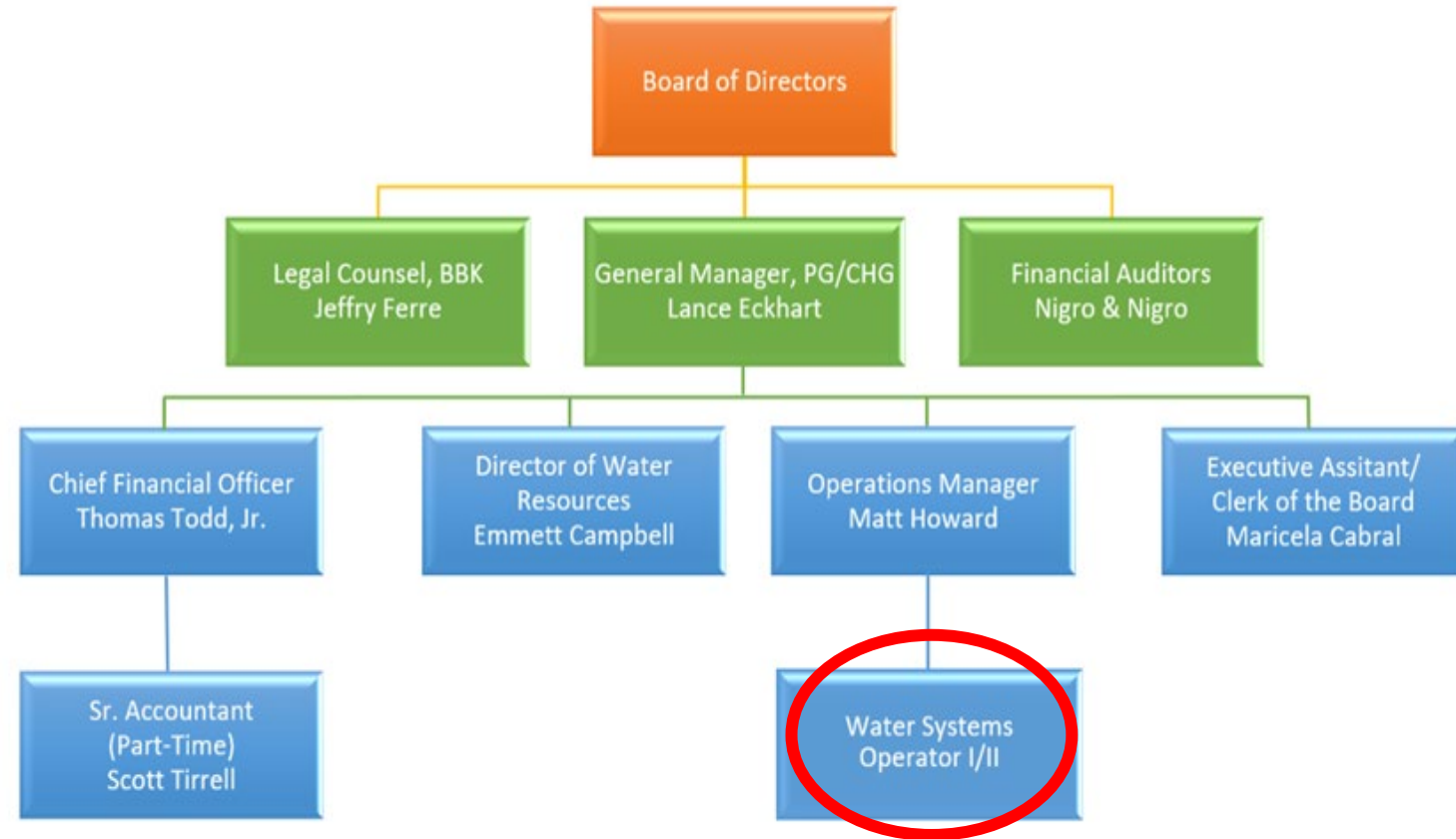
Employees in this classification are subject to on-call, which may include rotating-duty schedule, weekends and 24-hour emergency call out with little or no notice.

Consideration of New Staff Position – Water Systems Operator I/II

Board of Directors Meeting
January 26, 2026

Operational Need for Additional Staff

- Agency operations and infrastructure responsibilities are significantly expanding
- Recharge facilities, pumping, and monitoring require consistent field coverage
- Current staffing limits response time, preventive maintenance, and operational flexibility
- An additional operator is needed to ensure reliable daily operations and adequate field coverage.



Water Systems Operator I/II – Role Overview

- Flexibly staffed position (entry-level to journey-level based on qualifications)
- Key responsibilities:
 - Perform inspection, operation, and maintenance of recharge facilities and conveyance infrastructure
 - Maintain pipelines, meters, valves, vaults, air-vac assemblies, and related appurtenances
 - Respond to underground service alerts, conveyance issues, water quality concerns, and customer service
 - Monitor and control system flows using SCADA to maintain recharge operations
 - Provide pump station monitoring, on-call coverage, and emergency response support

Fiscal Impact

- Position is already included in the FY 2025-26 adopted budget
- Salary range: approximately \$79,500 to \$113,520
- Pumping performed by the operator can offset costs:
 - ~\$35,000 annually with one week of monthly pumping
 - ~\$70,000 annually with two weeks of monthly pumping
- The job description will be submitted to our HR Consultant to initiate the recruitment process for this position.



Staff Recommendation

- Staff recommends that the Board adopt a change to the Organization Chart to include the position of Water Systems Operator I/II and authorize the General Manager to initiate recruitment and hiring for the position.

San Gorgonio Pass Water Agency

DATE: January 26, 2026
TO: Board of Directors
FROM: Lance Eckhart, General Manager
BY: Maricela V. Cabral, Exec. Asst./Clerk of the Board
SUBJECT: Consideration of Committee Reassignments for 2026

RECOMMENDATION

Discuss board committee assignments, including the option of adding an alternate member to each committee, and approve assignments for calendar year 2026.

BACKGROUND

With the reorganization of the board, and the addition of a new director, it is necessary to review and update the current board committee assignments. Direction was provided at the December 15, 2025, meeting to discuss the option of adding an alternate for each established committee.

FISCAL IMPACT

N/A

ACTION

Discuss Board Committee assignments, including consideration of adding an alternate member to each committee, and approve any necessary modifications to committee assignments for calendar year 2026.

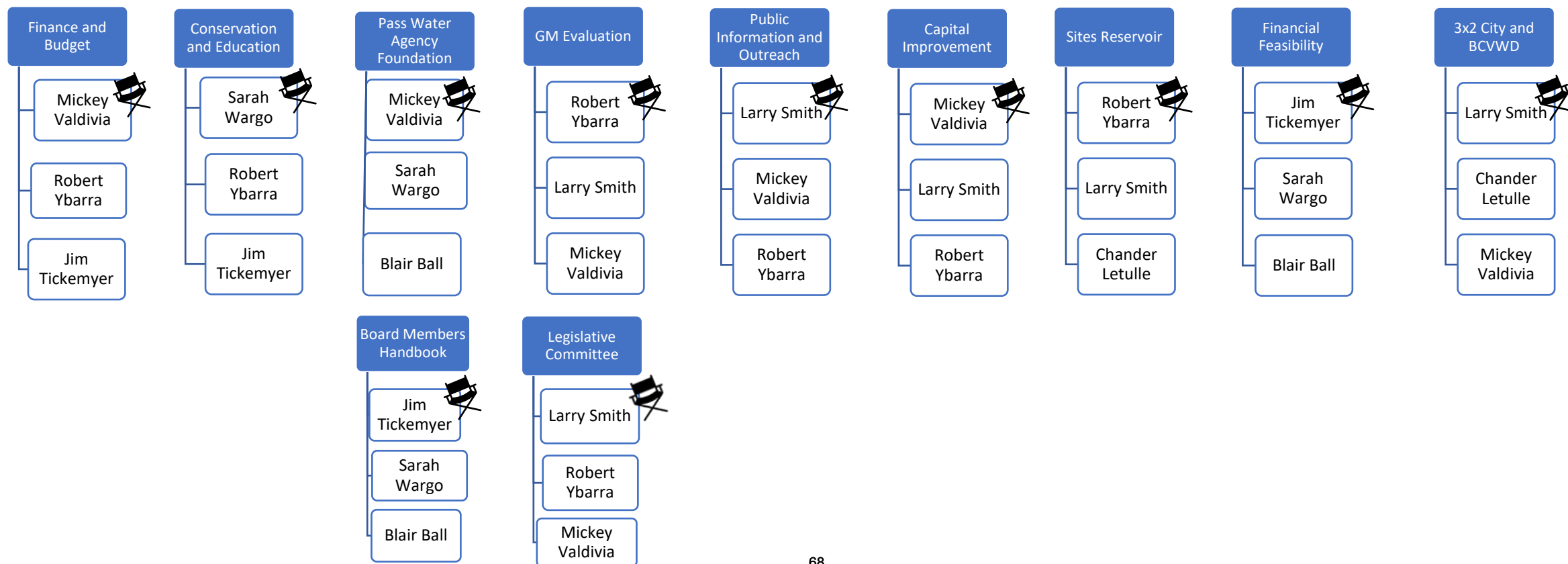
ATTACHMENTS

Board Committee Assignment Listing

2026 SGPWA Committee Assignments

Standing Committees

Ad-Hoc Committees



San Geronio Pass Water Agency

DATE: January 26, 2026

TO: Board of Directors

FROM: Lance Eckhart, General Manager

BY: Maricela V. Cabral, Exec. Asst./Clerk of the Board

SUBJECT: Adopt Ordinance No. 19 Establishing Revised Board Meeting Times and Affirming the Location of Board Meetings

RECOMMENDATION

Discuss and consider action to Adopt Ordinance No. 19, establishing revised Board meeting times and affirming the location of Board meetings, thereby returning the Board's regular meetings to the first and third Monday of each month at 1:30 p.m.

BACKGROUND

At the October 6, 2025, Board meeting, the Board requested that staff evaluate the effectiveness of evening Board meetings, specifically whether the evening meeting format achieved its intended purpose of increasing public attendance and community participation.

Since that time, staff has monitored and evaluated public attendance trends, in-person participation, and remote engagement for both daytime and evening meetings. The evaluation period included review of in-person attendance, public comment participation, and remote access usage through Zoom and telephone conferencing.

The Agency continues to provide robust public access options, including live video and telephone participation via Zoom, ensuring that members of the public may attend and participate in meetings without being physically present. These tools have significantly expanded accessibility beyond traditional in-person attendance.

ANALYSIS

Staff's evaluation indicates that evening meetings have not resulted in increased in-person public attendance or broader community participation. In contrast, daytime meetings have demonstrated higher overall engagement, including:

- Increased in-person attendance during daytime meetings
- Greater participation from partnering agencies, regional stakeholders, and collaborating retailers
- Consistently strong remote participation through Zoom during daytime meetings
- Improved staff coordination and inter-agency collaboration during regular business hours

Data trends show that the availability of remote participation has become the primary driver of public accessibility rather than meeting time alone. The ability to attend via Zoom

or telephone has provided flexible access to community members, reducing the necessity for evening meeting hours as a participation strategy.

Additionally, daytime meetings align more effectively with Agency operations, staff availability, and inter-agency coordination, allowing for more efficient governance, improved collaboration, and consistent attendance by stakeholders who regularly engage with Agency programs and projects.

Based on staff's monitoring and evaluation, the evening meeting format has not achieved its intended purpose, while daytime meetings, supported by remote access technology, have proven more effective in supporting public engagement, accessibility, and operational efficiency.

FISCAL IMPACT

N/A

ACTION

Action to Adopt Ordinance No. 19, Establishing Revised Board Meeting Times and Affirming the Location of Board Meetings, thereby setting regular Board meetings to the first and third Monday of each month at 1:30 p.m.

ATTACHMENTS

Draft Ordinance No. 19

**SAN GORGONIO PASS WATER AGENCY
ORDINANCE NO. 19**

**AN ORDINANCE ESTABLISHING NEW TIMES AND
DATES FOR BOARD MEETINGS AND AFFIRMING THE
PLACE OF BOARD MEETINGS**

WHEREAS, the San Gorgonio Pass Water Agency (“Agency”) is a State Water Project Contractor and wholesale water agency organized and operating under the Chapter 101 of the San Gorgonio Pass Water Agency Law set forth in the Water Code Appendix (“Law”). Section 11 of the Law provides that the Board of Directors shall provide for the time and place of holding its meetings and the manner in which its special meetings may be called; and

WHEREAS, the Board has adopted a number of ordinances and resolutions over the years designating changes in the date, time and place of Board meetings; and

WHEREAS, the Board desires to change the times and dates for Board meetings as set forth below and to affirm the place of Board meetings. The Board desires to take this action in order to have, in one ordinance, all of the information as to the time, place and dates of regular meetings; and

WHEREAS, the Board has the authority under the Law, and pursuant to the requirements of the Ralph M. Brown Act (Government Code Section 54950 et seq.), to change the date, time, and/or place of Board meetings for a particular meeting or on a more permanent basis so long as certain procedures are followed; and

WHEREAS, the Board desires to change the meeting time of one of the two Board meetings each month.

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY AS FOLLOWS:

Section 1 Incorporation Of Recitals All of the foregoing Recitals are true and correct and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

Section 2 Place Of Board Meetings Board Meetings shall be held at the Agency offices located at 1210 Beaumont Avenue, Beaumont, CA.

Section 3 Regular Board Meetings Regular meetings of the Board shall convene on the following dates and times:

The first and third Monday of each month at 1:30 PM.

Section 4 Ordinance To Be Controlling All ordinances, resolutions, or other Board actions, or parts thereof, that are inconsistent with any provision of this Ordinance are hereby superseded to the extent of such inconsistency.

Section 5 New Schedule Commences As Of February 1, 2026 The President of the Board of Directors shall sign this Ordinance and the Secretary of the Board of Directors shall attest thereto, and this Ordinance shall be in full force and effect immediately upon adoption. The new dates and times of Board meetings, as set forth herein, shall go into effect as of February 1, 2026 and shall apply to the applicable meetings scheduled after February 1, 2026.

Section 7 Severability If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

ADOPTED this 26th day of January 2026, by the Board of Directors of the San Gorgonio Pass Water Agency.

SAN GORGONIO PASS WATER AGENCY

Robert Ybarra
President of the Board of Directors

ATTEST:

Sarah Wargo
Secretary of the Board of Directors