

San Gorgonio Pass Water Agency

DATE: November 20, 2025
TO: Finance and Budget Committee
FROM: Lance Eckhart, General Manager
BY: Tom Todd, Jr., Chief Financial Officer
SUBJECT: Summary of Recommended Committee Actions

RECOMMENDATIONS

Recommendations for Finance and Budget Committee actions:

Item 4A: **Motion: The Committee approves the minutes of the September, 2025 meeting.**

Item 4B: **Motion: The Committee approves the minutes of the October, 2025 meeting.**

Item 5A: The Committee **accepts** payments as listed in the Check History reports for Accounts Payable and Payroll.

Item 5B: The Committee **accepts** the Bank Reconciliation.

Item 5C: The Committee **accepts** the Budget Report.

Motion: The Committee accepts items 5A-C.

Item 5D: **Motion: The Committee approves payment of the Legal Invoice.**

BACKGROUND

The Finance & Budget Committee reviews the necessary financial material during this meeting and will present its findings at the next regular Board meeting.

ACTION

The Committee takes the above listed actions and recommends Board ratification of the same.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Finance and Budget Committee
September 23, 2025

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

Committee Members Present:

In person	Chander Letulle, Member
In person	Kevin Walton, Member
Via teleconference	Robert Ybarra, Chair

Staff Present:

In person	Tom Todd, Jr., Chief Financial Officer
	Lance Eckhart, General Manager

1. **Call to Order, Flag Salute, and Roll Call:** The San Gorgonio Pass Water Agency Finance and Budget Committee meeting was called to order by Director Chander Letulle at 10:02 a.m., September 23, 2025. Mr. Letulle led the Pledge of Allegiance. Ms. Maricela Cabral verified with Mr. Ybarra that the Brown Act requirements for a just-cause teleconference meeting were adhered to for his participation in the meeting. Mr. Letulle asked for a roll call. A quorum was present.
2. **Adjustment and/or Adoption of the Agenda.** The agenda was adopted as posted.
3. **Public Comment:** None.
4. **Approval of Minutes**
 - A. Approval of the Minutes of the Finance & Budget Committee Meeting, August 28, 2025.
Mr. Walton moved, seconded by Mr. Letulle, to approve the minutes of the Finance and Budget Committee meeting of August 28, 2025. Approved unanimously by roll call vote.
5. **New Business**
 - A. Ratification of Paid Invoices and Monthly Payroll for August 2025
 - B. Review of Bank Reconciliation for August 2025
 - C. Review of Budget Report for August 2025
After review and discussion, Mr. Ybarra moved, seconded by Mr. Walton, to accept Items 5A-C. Approved unanimously by roll call vote.
 - D. Review of Pending Legal Invoices for August 2025
After review and discussion, Mr. Walton moved, seconded by Mr. Letulle, to approve payment of the Legal Invoice. Approved unanimously by roll call vote.

E. Review of Gap Funding and Heli-Hydrant Funding Report

The Committee reviewed the Gap Funding Report and Heli-Hydrant Funding Report.

6. Committee Member Comments

There were no additional Committee comments.

7. Announcements

Mr. Letulle reviewed the announcements:

- A. SBVMWD State Water Project Tour, September 24-25, 2025
- B. Regular Board Meeting, October 6, 2025, 1:30 p.m.
- C. Regular Board Meeting, October 20, 2025, 6:00 p.m.
- D. Finance & Budget Committee Meeting, October 23, 2025, at 10:30 a.m.

8. Adjournment

The Finance and Budget Committee of the San Geronio Pass Water Agency was adjourned by Mr. Letulle at 10:50 a.m.

Draft - Subject to Committee Approval

Robert Ybarra, Committee Chair