

San Gorgonio Pass Water Agency

DATE: September 15, 2025

TO: Board of Directors

FROM: Lance Eckhart, General Manager

BY: Emmett Campbell, Sr. Water Resources Planner

SUBJECT: Consideration for Authorization to Enter into a Funding Agreement with the Beaumont Cherry-Valley Water District to Complete the 2025 Urban Water Management Plan

RECOMMENDATION

Authorize the General Manager to enter into a Funding Agreement with the Beaumont-Cherry Valley Water District (“District”) to develop the San Gorgonio Pass Water Agency (“SGPWA” or “Agency”) Urban Water Management Plan (“UWMP”).

PREVIOUS CONSIDERATION

- Board of Directors – August 17, 2020: SGPWA contracted with Zanjero (formally Tully & Young) in the Preparation of the Regional 2020 UWMP.
- Board of Directors – December 12, 2022: SGPWA approved Zanjero to complete the Water Portfolio Strategic Program.
- Board of Directors – July 8, 2024: Zanjero hosted a Board Workshop to discuss the SGPWA Water Portfolio Strategic Program.
- Board of Directors – September 8, 2025: SGPWA approved Zanjero to complete the 2025 Urban Water Management Plan.

BACKGROUND AND ANALYSIS

The California Water Code requires all wholesale and retail water providers that deliver at least 3,000 acre-feet annually or serve 3,000 or more retail connections to prepare and submit an UWMP every five years. SGPWA must update its UWMP for 2025, with submittal to the Department of Water Resources due by July 1, 2026. Local water retailers within the San Gorgonio Pass area are also required to update their UWMPs.

Each UWMP cycle introduces new requirements, and the plans are increasingly used for broader purposes beyond demonstrating compliance with state goals. As a result, there is a growing need to ensure UWMPs support regional objectives while remaining legally defensible.

Historically, wholesalers and retailers prepared and adopted separate UWMPs. In recent years, however, the preferred practice has shifted toward integrated regional UWMPs,

which combine wholesaler and retailer plans into a single, regionally aligned document. Several wholesale water agencies, including Mojave Water Agency (“MWA”) and San Bernardino Valley Municipal Water District (“SBVMWD”), have already adopted this regional approach. SGPWA staff recommends pursuing a similar strategy.

Within SGPWA’s service area, four retailers are required to prepare UWMPs: the City of Banning (“Banning”), Beaumont Cherry Valley Water District (“BCVWD”), South Mesa Water Company (“SMWC”), and Yucaipa Valley Water District (“YVWD”). Both SMWC and YVWD span two wholesaler regions (SGPWA and SBVMWD). SMWC is participating in SBVMWD’s regional plan, while YVWD is preparing its own plan but will also be incorporated into SBVMWD’s regional plan. This leaves two retailers within SGPWA’s service area, BCVWD and Banning, eligible for participation in an SGPWA regional UWMP.

Staff has discussed the regional approach with both retailers. BCVWD has expressed interest in partnering with SGPWA, while Banning has opted to prepare its own plan independently, but wants their consultant to align with SGPWA’s regional UWMP.

To coordinate the regional plan, SGPWA would contract directly with Zanjero, the consultant that prepared the 2020 UWMP. In parallel, SGPWA and BCVWD would enter into a separate funding agreement to share costs. The cost for the 2025 plan is \$152,820. Under a cost-sharing arrangement, BCVWD would contribute one-third of the cost (up to \$50,940.00), with SGPWA funding the remaining two-thirds (\$101,880.00).

At its September 8, 2025 meeting, the SGPWA Board approved Zanjero to begin preparation for the 2025 Regional UWMP. The BCVWD Board of Directors is scheduled to consider the cost-sharing agreement on September 11, 2025. If approved by both agencies, the agreement will formalize BCVWD’s financial participation and ensure their UWMP requirements are addressed within the regional plan.

Staff recommends approval of the funding agreement with BCVWD to advance preparation of the 2025 Regional UWMP, reduce costs through shared consultant services, and strengthen regional coordination in water supply planning.

FISCAL IMPACT

The funds for this project will come from the General Fund (Green Bucket) budget for FY 2025-26, charged to the line item ‘UWMP Support and Annual Report Completion’ (line #83). The budgeted amount for this line item is \$300,000. As of August 31, 2025, no funds have been expended for this line item.

The work would cost \$152,820.00. The cost share arrangement with BCVWD is anticipated to cover approximately 1/3 of this cost.

ACTION

Authorize the General Manager to enter into a Funding Agreement with the Beaumont-Cherry Valley Water District to develop the San Gorgonio Pass Water Agency Urban Water Management Plan.

ATTACHMENTS

1. Funding Agreement Between the Beaumont-Cherry Valley Water District and the San Gorgonio Pass Water Agency for the 2025 Urban Water Management Plan.

**FUNDING AGREEMENT BETWEEN THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT AND THE SAN GORGONIO
PASS WATER AGENCY FOR THE
2025 URBAN WATER MANAGEMENT PLAN**

This Funding Agreement ("AGREEMENT") dated as of September __, 2025, is entered into by and between the BEAUMONT-CHERRY VALLEY WATER DISTRICT, a California irrigation district ("DISTRICT"), and the SAN GORGONIO PASS WATER AGENCY, a California special act water agency ("SGPWA"). DISTRICT and SGPWA are collectively referred to herein as the "PARTIES" and individually as a "PARTY." The PARTIES hereby agree as follows:

RECITALS

- A.** WHEREAS, the Urban Water Management Planning Act (Water Code sections 10610 *et seq.*) requires urban water suppliers to develop and update an Urban Water Management Plan ("UWMP") every five years to analyze supply reliability over a 20-year planning horizon; and
- B.** WHEREAS, SGPWA's 2025 UWMP (the "PROJECT") represents the next phase of water supply planning for SGPWA's service area, incorporating an integrated approach of synthesizing information from the regional water purveyors to assess water demand, water supply, water reuse, and sustainability initiatives through 2075; and
- C.** WHEREAS, the PROJECT will demonstrate both existing water supply reliability through the statutorily-required planning period through 2050 and planned regional supply reliability through 2075; and
- D.** WHEREAS, the PARTIES have agreed on the scope of work, which is described in *Exhibit A* attached hereto; and
- E.** WHEREAS, SGPWA will bear the initial cost for the PROJECT and DISTRICT will reimburse SGPWA for its one-third share of the total cost, not to exceed \$50,940, after completion and approval of the UWMP; and
- F.** WHEREAS, the PROJECT will be completed by Zanjero, LLC, a Delaware limited liability company ("ZANJERO"), at the total cost of \$152,820 as described in the task and budget spreadsheet attached hereto as *Exhibit B*; and
- G.** WHEREAS, DISTRICT wishes to support the preparation of the UWMP by providing a financial contribution equal to one-third of the total cost of the PROJECT, which amount not to exceed \$50,940 (the "DISTRICT CONTRIBUTION"); and
- H.** WHEREAS, the purpose of this AGREEMENT is to memorialize the mutual understanding by and between SGPWA and DISTRICT with respect to the DISTRICT CONTRIBUTION to the PROJECT.

NOW, THEREFORE, the PARTIES hereto mutually agree that the above recitals are true and correct and incorporated into the terms of this AGREEMENT as follows:

1. PROJECT DESCRIPTION AND OBJECTIVES

The PARTIES will develop the UWMP to assess current water supply conditions, forecast future needs, propose water-saving measures, and provide recommendations to enhance the overall water sustainability for the region. It will involve multiple regional retailers, public agencies, and stakeholders.

The PROJECT will include the following tasks:

- Task 1: Information and Data Collection, and Project Kick-Off Meeting
- Task 2: Service Area, Water Demand, and Conservation
- Task 3: Water Supply Projections
- Task 4: Prepare and Submit Draft and Final 2025 UWMP
- Task 5: Support Public Outreach
- Task 6: Project Management

The full Scope of Work is provided in *Exhibit A*, which is attached hereto and incorporated by reference, with an anticipated completion date of May 15, 2026.

2. COST SHARING AND PAYMENT TERMS

2.1 Cost Sharing Arrangement

The PROJECT'S total cost is currently estimated at \$152,820. The PARTIES agree, in principle, to SGPWA bearing two-thirds (2/3) of the total project cost and DISTRICT bearing one-third (1/3) of the total project cost. However, notwithstanding the one-third cost share structure, the DISTRICT CONTRIBUTION will not exceed Fifty Thousand Nine-Hundred Forty Dollars (\$50,940.00), regardless of the final PROJECT cost.

2.2 Payment

SGPWA will pay the full PROJECT cost and submit an invoice to DISTRICT for reimbursement within 30 days of the PROJECT'S completion and delivery to the PARTIES. DISTRICT agrees to reimburse SGPWA for the lesser of (a) one-third (1/3) of the total PROJECT cost or (b) \$50,940 within thirty (30) days of invoicing by SGPWA once the PROJECT is completed.

3. MISCELLANEOUS TERMS

- ### **3.1**
- The PARTIES agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the course of the PROJECT, including but not limited to financial data, stakeholder information, and specific water usage data.

- 3.2** Nothing in this section will restrict the PARTIES' ability to comply with the California Public Records Act (Gov. Code § 6250 *et seq.*), provided that each PARTY will make reasonable efforts to notify the other prior to releasing any confidential or sensitive information pursuant to a public records request.
- 3.3** Each PARTY will indemnify, defend, and hold harmless the other PARTY, its officers, officials, employees, and agents from and against any claims, liabilities, damages, losses, or expenses, including reasonable attorneys' fees, to the extent arising from the negligent or wrongful acts or omissions of the indemnifying PARTY in the performance of this AGREEMENT.
- 3.4** The data generated during the development of the UWMP, including findings, reports, and analyses, will be jointly owned by SGPWA and DISTRICT. Each PARTY will have the right to use the UWMP and its contents for their respective purposes. Any data shared by regional retailers or other stakeholders will remain the property of the contributor, unless otherwise agreed in writing.
- 3.5** The PARTIES acknowledge that ZANJERO will be retained by SGPWA to assist in preparing the UWMP. The PARTIES agree that ZANJERO will have access to all data and information provided by either PARTY for the sole purpose of preparing the UWMP.
- 3.6** If any provision in this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 3.7** This AGREEMENT is to be construed in accordance with the laws of the State of California. Any action at law or in equity brought by any of PARTIES hereto for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Riverside, State of California, and PARTIES hereto waive all provisions of law providing for a change of venue in such proceedings to any other county. Neither SGPWA nor DISTRICT will assign this AGREEMENT without the written consent of the other PARTY.
- 3.8** This AGREEMENT is made and entered into for the sole protection and benefit of PARTIES hereto. No other person or entity will have any right of action based upon the provisions of this AGREEMENT.
- 3.9** Any and all notices sent or required to be sent to PARTIES of this AGREEMENT will be mailed by first class mail, postage prepaid, to the following addresses:

BEAUMONT-CHERRY VALLEY
DISTRICT

560 Magnolia Avenue
Beaumont, CA 92223
Attn: General Manager

SAN GORGONIO PASS WATER
AGENCY

1210 Beaumont Avenue
Beaumont, CA 92223
Attn: General Manager

- 3.10** In the event of a dispute arising out of or relating to this AGREEMENT, the PARTIES agree to attempt to resolve the issue through informal negotiation and, if necessary, mediation before an impartial neutral. The PARTIES agree to share the cost of such mediation equally.
- 3.11** This AGREEMENT is intended by the PARTIES hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith. This AGREEMENT may be changed or modified only upon the written consent of the PARTIES hereto.
- 3.12** This AGREEMENT may be executed in one or more counterparts, each of which will be deemed an original, but all of which taken together will constitute one and the same instrument.

[Signatures on the following page]

**SIGNATURE PAGE TO THE FUNDING AGREEMENT BETWEEN THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT AND THE SAN GORGONIO
PASS WATER AGENCY FOR THE
2025 URBAN WATER REGIONAL MANAGEMENT PLAN**

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on September _____, 2025.

**BEAUMONT-CHERRY VALLEY WATER
DISTRICT**

By: _____
DANIEL K. JAGGERS
General Manager

**APPROVED AS TO FORM:
RICHARDS WATSON & GERSHON APC**

By: _____
JAMES MARKMAN
Legal Counsel

ATTEST:

By: _____
Lynda Kerney
Executive Assistant

SAN GORGONIO PASS WATER AGENCY

By: _____
LANCE ECKHART
General Manager /Chief Hydrogeologist

BEST BEST & KRIEGER LLP

By: _____
HOLLAND STEWART
Legal Counsel

ATTEST:

By: _____
MARICELA V. CABRAL
Board Secretary

**SAN GORGONIO PASS WATER AGENCY
SCOPE OF WORK – 2025 UWMP**

EXHIBIT A

San Geronio Pass Water Agency Regional UWMP Tasks July 14, 2025

The purpose of this document is to provide San Geronio Pass Water Agency (“SGPWA” or “Agency”) with a Scope of Work for the 2025 Regional Urban Water Management Plan (UWMP). A regional urban water management plan requires integrating the water supply and demands for all water purveyors in a defined geographic area. In this case, it is all of the the water purveyors in SGPWA’s service area – including those that are not necessarily required to prepare an UWMP. The integrated analysis creates scaled cost efficiencies and eliminates planning inconsistencies that may arise in multiple water supply and demand assumptions characterized in various UWMP documents. The dry climatological factors in the SGPWA region, the unique characteristics of the available surface water and groundwater supplies, and the regulatory issues that affect the water purveyors – like the Delta Reform Act – necessitate preparing a Regional Urban Water Management Plan in the SGPWA service area.

Background and Key Issues

In 2020, SGPWA embarked on its first foray into synthesizing regional demands with regional supplies to support a 25-year water planning horizon in its Urban Water Management Plan (UWMP). SGPWA worked closely with the Regional Urban Water Purveyors (Purveyors) to accurately capture each agency’s water demands and water supplies. SGPWA and the Purveyors recognized the need to integrate long-term water plans to preserve and protect the regions valuable water supplies and ensure its economic growth. The 2020 UWMP also uncovered the changing landscape of regulatory structures that affect the regional water supply reliability – like the Delta Reform Act and the Bay-Delta Water Quality Control Plan.

Since the development of the UWMP, SGPWA secured an additional water supply – a State Water Project (SWP) lease from the City of Ventura to improve regional reliability. In addition, new regulations, like the Urban Water Use Objectives reporting, created additional obligations on local urban water purveyors to reduce water demands and create system efficiencies. SGPWA and the Purveyors continue their quest to improve regional long-term water supply reliability by developing a Groundwater Sustainability Plans to complement the Beaumont Basin Adjudication, investing in Sites Reservoir and the Delta Conveyance Project, and developing water banking and reuse programs. All of these activities demonstrate the regional commitment to improving water supply reliability to meet the long-term objectives for urban and economic growth.

This 2025 Regional UWMP represents the next phase in the regional water supply planning investigations. This project will integrate regional water demand, water supply, water banking, and water reuse activities through a fifty year planning period to (1) demonstrate existing supply reliability through the statutorily required 2050 UWMP planning period; and (2) explain the regional planned supply reliability through 2075.

Proposed Scope of Work for Regional UWMP

Water Code sections 10610 *et seq.* (UWMP Act) requires every urban water purveyor serving over 3,000 connections to prepare an Urban Water Management Plan every five years. The statutes require the urban purveyors to analyze supply reliability over a 20 year planning horizon and determine if the supplies are sufficient in normal, single dry, and multiple dry years. Each agency's UWMP must be formally adopted through a public hearing and then delivered to the California Department of Water Resources with completed tables that meet DWR's regulatory requirements.

More recently, the UWMP has taken on more meaning far beyond the "check-the-box" statutory requirements in the UWMP Act. For example, the UWMPs are used to satisfy the water supply requirements for Specific Plan developments and demonstrate compliance with appropriate water right permits. Moreover, the State Board used the urban purveyors' UWMP's to assess the water supply impacts in the Bay-Delta Water Quality Control Plan model and the Delta Protection Commission is using the plans to assess compliance with the Delta Reform Act. Regulators and litigators now point to the UWMPs to support their regulatory and litigation objectives since the documents are vetted at a noticed public hearing and formally adopted by each water purveyor's governing body and deemed "accurate." Thus, precision in analysis and drafting is critical to avoid the growing list of pitfalls linked to UWMPs.

This proposed 2025 Regional UWMP will synthesize information from the regional water purveyors located in the SGPWA service area, including: the City of Banning, Banning Heights Mutual Water Company, Beaumont Cherry Valley Water District, the City of Beaumont, High Valleys Water District, South Mesa Water Company, Yucaipa Valley Water District, Cabazon Water District, and Morongo Band of Mission Indians. Zanjero will integrate data and analysis developed by the individual purveyors for inclusion in the 2025 Regional UWMP, and will develop individual UWMP chapters for one Purveyor as shown in Attachment A, and as directed by SGPWA, in addition to the 2025 Regional UWMP. The tasks listed below address Zanjero's approach to gathering information, analyzing the data, and preparing the 2025 Regional UWMP that will (a) meet the requirements of the UWMP Act, (b) demonstrate regional long-term supply reliability, and (c) forestall adversarial use of the Regional UWMP by regulatory agencies and other interested parties.

Task 1 – Information and Data Collection, and Project Kick-off Meeting

This fundamental starting point will organize and categorize SGPWA's and the urban water purveyors' project objectives, inform and solicit input from all participants on key issues, and review relevant information pertinent to 2025 Regional UWMP. This task will involve the following five subtasks.

1.1 Gather Reference Materials

1.2 Data Request to SGPWA and all Retailers

1.3 Project Kick-off Meeting (Virtual)

1.4 Support UWMP Notice for Retailers

1.5 UWMP Notice for SGPWA

Deliverables: Zanjero will develop a data request document for all participants to review relevant documents and gather water supply and demand data, prepare a project kick-off meeting agenda and meeting notes, and develop the SGPWA UWMP notice that meets all statutory requirements. Zanjero will support retailer notice obligations as directed by SGPWA.

Task 2 – Service Area, Water Demand, and Conservation

Zanjero will draft an overall water system description for the SGPWA service area that incorporates appropriate characterizations of each urban water purveyor, Beaumont Adjudication, and Groundwater Sustainability Agencies. Zanjero will use population data provided by SGPWA and conduct a demand analysis that incorporates the information and data provided by all agencies within the SGPWA service area. Zanjero will analyze the data and create synergies that appropriately reflect growth projections among participating agencies. Zanjero will hold a demand workshop with participating agencies and evaluate water conservation and demand management measures in line with the UWMP Act and regulations. All work in Task 2 tiers from the information gathered in Task 1 and develops additional information gathered from the participants that is relevant to characterizing water demand and conservation. Task 2 will involve the following 10 subtasks:

- 2.1 Water System and Service Area Descriptions***
- 2.2 Incorporate Water Demand Projections for Purveyors***
- 2.3 Update Water Demand Projections for SGPWA***
- 2.4 Water Demand Projection Workshop (Virtual)***
- 2.5 Incorporate Conservation and DMMs for Purveyors***
- 2.6 Evaluation of Conservation and DMMs for SGPWA***
- 2.7 Support UWMP Statutory Elements for Purveyors***
- 2.8 Prepare UWMP Statutory Elements for SGPWA***
- 2.9 Incorporate Water Shortage Contingency Plans for Purveyors***
- 2.10 Water Shortage Contingency Plan Update for SGPWA***

Deliverables: Zanjero will provide written service area descriptions for SGPWA as well as current and future demand analysis in spreadsheet form (using Microsoft Excel) based on data and analysis provided by retail agencies. Zanjero will prepare an agenda and meeting notes for an in-person workshop to discuss current and future water demands, water conservation and demand management measures, and water shortage contingency plans.

Task 3 – Water Supply Projections

Zanjero will gather information and develop a water supply analysis for the water supplies available to the regional purveyors in the SGPWA service area. Zanjero will analyze all aspects of the SGPWA water supplies and prepare a detailed assessment of supply origination, management, and availability. Zanjero will incorporate water supply representations prepared by retail water purveyors. Zanjero will also assess water quality data and prepare descriptions of water transfers and exchanges occurring and available to the SGPWA regional purveyors. Last, Zanjero will integrate its demand analysis developed in Task 2 with the supply analysis to determine supply reliability for a 25 year planning horizon. Zanjero will also prepare information showing the planned regional water supply efforts that extend an additional 25

years beyond those needed to satisfy the UWMP requirements. Zanjero will conduct a second workshop that will explain the water supply analysis and demonstrate the water supply reliability findings for the regional water purveyors. As such, Task 3 will include the following 6 subtasks:

3.1 Update Water Supply Characterizations and Forecast

3.2 Water Supply Workshop (Virtual)

3.3 Update Water Quality Data

3.4 Update Water Transfers and Exchanges

3.5 Climate Change Considerations

3.6 Prepare Required Supply vs Demand Assessment for SGPWA Service Area

Deliverables: Zanjero will provide an inclusive water supply characterization that incorporates each water asset available to SGPWA and those provided by the retail urban purveyors, along with individualized water supply characterizations and forecasts for one Purveyor. Zanjero will conduct a workshop that will provide information to the participating Purveyor about the regional water supplies and other water supply information developed in the course of the UWMP analysis. Zanjero will prepare the water reliability analysis for the SGPWA for normal, single dry, and five consecutive dry years per the UWMP statutes.

Task 4: Prepare and Submit Draft and Final 2025 UWMP

Zanjero will prepare and submit the 2025 Regional UWMP by synthesizing all information gathered in the other tasks from SGPWA and the retail agencies into the final written document and DWR submittal tables for SGPWA and one Purveyor. Preparation of the final documents will be a significant task in this entire effort and include hearings for both SGPWA and a retail Purveyor.

4.1 Incorporate Draft 2025 UWMP Retail Chapters with WSCP

4.2 Prepare SGPWA Regional UWMP Admin Draft and WSCP

4.3 Public Review Draft 2025 Regional UWMP

4.4 Final 2025 Regional UWMP and Board Hearing for SGPWA (in-person)

4.5 Hearing Support for One Purveyor (virtual)

4.6 Submittal and Distribution of Final Regional UWMP for SGPWA and One Purveyor

4.7 DWR Table Submittal Support for Retailers

Deliverable: Zanjero will provide an Administrative Draft 2025 Regional UWMP that will include the SGPWA Water Shortage Contingency Plan (WSCP) along with specific chapters and WSCP for one Purveyor as shown in Attachment A. Zanjero will conduct one in person public hearing with SGPWA and support public hearings with retail agency governing bodies via virtual participation. Upon completion of the SGPWA hearing, Zanjero will prepare the final 2025 Regional UWMP with the accompanying retail chapters for submittal. Zanjero will also prepare the final DWR tables for submittal for SGPWA and, as directed, for the one Purveyor.

Task 5 – Support Public Outreach

Public outreach is an important component of the UWMP process. Zanjero will work with SGPWA staff and the retail agencies staffs to develop the appropriate public outreach protocols to meet each agency’s needs. The public outreach components will include at least one meeting with SGPWA and one meeting with the participating Purveyor. Zanjero will work to coordinate public outreach efforts to reduce travel and cut expenses.

5.1 Prepare Notices & Support Public Outreach

5.2 Present UWMP to SGPWA, Purveyor, and Stakeholders (2 In-Person)

Deliverable: Zanjero will provide necessary information to support public outreach, including meeting agendas and short presentation materials (e.g. handouts and powerpoint presentations) and will be available to direct public meetings or provide necessary support as requested. Zanjero will work with appropriate staff on desired outcomes of each public engagement activity.

Task 6 – Project Management

Zanjero will provide Project Management activities for the duration of the project. Project Management will include coordinating meetings with SGPWA and retail purveyors (including those purveyors submitting UWMP’s through San Bernadino Valley Municipal Water District and those purveyors that do not have reporting obligations under the UWMP Act). Zanjero will also coordinate meetings with SGPWA Staff to make sure the project remains on time and on budget.

6.1 Coordination Meetings

6.2 Invoicing and Project Accounting

6.3 Progress Report Updates

Deliverable: Zanjero will conduct by monthly coordination meetings with SGPWA Staff for the duration of the project once Zanjero receives notice to proceed. Zanjero will incorporate other purveyor coordination into these meetings as directed by SGPWA Staff. Zanjero will provide written progress report updates via email to the SGPWA staff as well as the two retail agencies’ staffs to encourage cooperative activities.

Proposed Project Completion

All draft documents will be completed under this Scope of Work by May 15, 2026 in order to formally notice the public hearings for SGPWA and the other water purveyor that will discuss and adopt the final 2025 Regional UWMP. The Public Hearings for both agencies will be completed by June 15, 2026 so that all documents may be submitted by the July 1, 2026 DWR UWMP deadline.

Time and Materials Cost Proposal

Zanjero will work on this project on a time and materials basis at our standard 2025 billable rates. Costs to complete Tasks 1 through 6 of the proposed project will not exceed \$152,820 per the hours and rates in the accompanying Task and Budget spreadsheet.

Attachment A – Individual Purveyor Chapters

- Introduction and Overview
- Plan Preparation
- System Description
- Water Use Characterization
- SB X7-7 Baseline Targets
- Water Supply Characterization
- Water Service Reliability and Drought Risk Assessment
- Water Shortage Contingency Plan
- Demand Management Measures
- Plan Adoption, Submittal, and Implementation

**SAN GORGONIO PASS WATER AGENCY
2025 UWMP TASK AND BUDGET**

EXHIBIT B

Zanjero
Detailed Cost Proposal for Regional UWMP to Cover SGPWA Wholesale and One Purveyor

Task	Principal	Sr Resource Planner/ Engineer	Resource Planner/ Engineer	Admin Analyst	Totals
Task 1: Information and Data Collection and Project Kick-off Meeting					
1.1 Gather Reference Materials	2	4	6	1	13
1.2 Data Request to SGPWA and all Purveyors	2	4	6	1	13
1.3 Project Kick-off Meeting (Virtual)	2	4	6	2	14
1.4 Support UWMP Notice for Purveyors	1	2	2	2	7
1.5 UWMP Notice for SGPWA	1	2	2	1	6
Subtotal (hours)	8	16	22	7	53
Task 2: Water Demand and Conservation					
2.1 Water System and Service Area Description	2	4	8	2	16
2.2 Incorporate Water Demand Projections for Purveyors	2	4	16		22
2.3 Update Water Demand Projections for SGPWA	2	6	20		28
2.4 Water Demand Projection Workshop (Virtual)	2	2	4	2	10
2.5 Incorporate Conservation and DMMs for Purveyors	2	6	6		14
2.6 Evaluation of Conservation and DMMs for SGPWA	2	2	6		10
2.7 Support UWMP Statutory Elements for Purveyors	2	4	6		12
2.8 Prepare UWMP Statutory Elements for SGPWA	4	4	12		20
2.9 Incorporate Water Shortage Contingency Plans for Purveyors	2	4	4		10
2.10 Water Shortage Contingency Plan Update for SGPWA	2	4	8		14
Subtotal (hours)	22	40	90	4	156
Task 3 - Water Supply Projections					
3.1 Update Water Supply Characterizations and Forecast	4	6	16		26
3.2 Water Supply Workshop (Virtual)	2	4	4		10
3.3 Update Water Quality Data	1		4		5
3.4 Update Water Transfers and Exchanges	6		6		12
3.5 Climate Change Considerations	2	6	8		16
3.6 Prepare Required Supply vs Demand Assessment for SGPWA Service Area	4	12	24		40
Subtotal (hours)	19	28	62	0	109
Task 4 - Prepare and Submit Draft and Final 2025 UWMP					
4.1 Incorporate Draft 2025 UWMP Retail Chapters	2	6	8	6	22
4.2 Prepare Regional UWMP Admin Draft	6	8	60		74
4.3 Public Review Draft 2025 UWMP	4	4	8	4	20
4.4 Final 2025 UWMP and Board Hearing for SGPWA (in-person)	10	10			20
4.5 Hearing Support for Retailers (virtual)	4	6		4	14
4.6 Submittal and Distribution for SGPWA	1	4	6	2	13
4.7 DWR Table Submittal Support for Retailers	2	4	10	10	26
Subtotal (hours)	29	42	92	26	189
Task 5 - Retail Coordination and Public Outreach Support					
5.1 Prepare Notices & Support Public Outreach	4	8	12	4	28
5.2 Present UWMP to SGPWA, Retailers, and Stakeholders (2 In-Person)	12	10	16	4	42
Subtotal (hours)	16	18	28	8	70
Task 6 - Project Management and Communications					
6.1 Coordination Meetings	6	8	8	6	28
6.2 Invoicing and Project Accounting	6			8	14
6.3 Progress Report Updates	4	4	8		16
Subtotal (hours)	16	12	16	14	58
Total Labor Hours	110	156	310	59	635
Project Cost Proposal					
Labor Rates (\$/hr)	\$310	\$240	\$220	\$120	--
Total Labor Costs	\$34,100	\$37,440	\$68,200	\$7,080	\$146,820
				Travel Expenses	\$6,000
				Project Total	\$152,820

Consideration for Authorization to Enter into a Funding Agreement with the Beaumont Cherry-Valley Water District to Complete the 2025 Urban Water Management Plan

BOARD OF DIRECTORS

SEPTEMBER 8, 2025

The Agency is required to prepare and submit an Urban Water Management Plan (“UWMP”) every five years to stay compliant with State regulations



Water code requires that it be completed every five years



Agencies/districts with more than 3,000 connections must prepare an UWMP

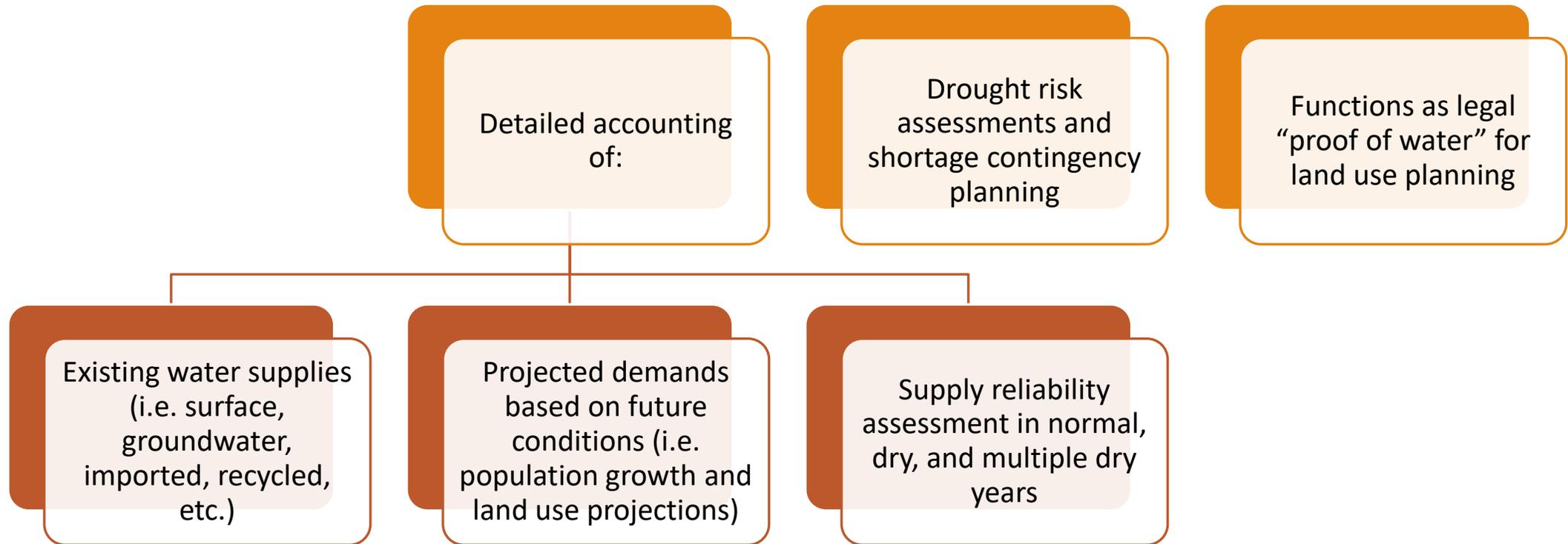


Submittal to DWR is due on or by July 1, 2026



This document is generally considered to the core planning document for water supply and reliability

The UWMP is sometimes referred to as the “show me the water document” that includes regional water demands and supplies. It also includes...



Increasing regulatory constraints have made legal defensibility of the UWMP even more important, especially within the context of increased State regulatory scrutiny on water importers

Delta Reform Act – mandates reduced reliance on supplies derived from the Delta



UWMP must show how we will:

- Maintain reliability under stricter import rules
 - Show a diversification of the regional water supply portfolio
- 

Provides a defensible basis for future water planning decisions

A regional UWMP is beneficial for a variety of reasons



Aligns regional wholesaler and retailer assumptions for supply reliability and demands



Reduces duplication of efforts and reduces overall costs



Strengthens legal defensibility of imported and local water supply planning

The SGPWA Board of Directors approved Zanjero to complete the regional UWMP

- The total cost of the work is a not-to-exceed amount of \$152,820.00.
- The work includes incorporates the work required to complete BCVWD.
- BCVWD took the cost share agreement to their Board on 9/11.
- Cost-sharing arrangement
 - SGPWA: 2/3 share (~\$102,000)
 - BCVWD: 1/3 share (~\$50,000)

Recommendation

Authorize the General Manager to enter into a Funding Agreement with the Beaumont-Cherry Valley Water District to develop the San Gorgonio Pass Water Agency Urban Water Management Plan.