

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Finance and Budget Committee**  
**November 16, 2023**

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

**Committee Members Present:** Chander Letulle, Chair  
Micky Valdivia, Member  
Robert Ybarra, Member

**Staff Present:** Tom Todd, Jr., Chief Financial Officer  
Matt Howard, Operations Manager

1. **Call to Order, Flag Salute, and Roll Call:** The San Gorgonio Pass Water Agency Finance and Budget Committee meeting was called to order by Chair Chander Letulle 9:00 a.m., November 16, 2023. Mr. Letulle led the committee in the Pledge of Allegiance. Mr. Letulle asked for a roll call. A quorum was present.
2. **Adjustment and/or Adoption of the Agenda.** The agenda was adopted as published.
3. **Public Comment:** None.
4. **Approval of Minutes**
  - A. Approval of the Minutes of the Finance & Budget Committee Meeting, October 25, 2023: Mr. Valdivia moved, seconded by Mr. Ybarra to approve the minutes of the Finance & Budget Committee meeting of October 25, 2023. Approved unanimously by voice vote.
5. **New Business**
  - A. Ratification of Paid Invoices and Monthly Payroll for October 2023
  - B. Review of Bank Reconciliation for October 2023
  - C. Review of Budget Report for October 2023

After review and further discussion, Mr. Valdivia moved, seconded by Mr. Ybarra, to accept Items A-C. Approved unanimously by voice vote.

  - D. Review of Pending Legal Invoices for October 2023  
After review and discussion, Mr. Ybarra moved, seconded by Mr. Valdivia, to approve payment of the Legal Invoice. Approved unanimously by voice vote.
  - E. Cabazon Gap Funding Report  
The Committee reviewed the Cabazon Gap Funding Report.
6. **Committee Member Comments**

None.

**7. Announcements**

- A. Regular Board Meeting, November 20, 2023 at 6:00 p.m.
- B. Regular Board Meeting, December 4, 2023 at 1:30 p.m.
- C. Finance and Budget Committee Meeting, December 14, 2023 at 9:00 a.m.

**8. Adjournment**

The Finance and Budget Committee of the San Geronio Pass Water Agency was adjourned by Mr. Letulle at 9:40 a.m.

*Draft - Subject to Committee Approval*

Chander Letulle, Committee Chair