

San Geronio Pass Water Agency

DATE: December 4, 2023
TO: Board of Directors
FROM: Lance Eckhart, General Manager
BY: Tom Todd, Jr., Chief Financial Officer
SUBJECT: PROCUREMENT POLICY REQUIRED NOTIFICATION; INFORMATION ONLY

BACKGROUND

The Procurement Policy requires the General Manager to notify the Board concerning various contracts and contract extensions.

ANALYSIS

This report notifies the Board about the following extension of a contract that has been approved by the Board, that the General Manager has authorized according to the Procurement Policy:

- **Zanjero; Water Supply Portfolio Plan; original contract amount \$200,000; contract extension of \$20,000**

On December 19, 2022, the Board approved a contract with Zanjero for the development of a Water Supply Portfolio Plan. The Procurement Policy allows the General Manager to authorize an increase of up to 10% of the original contract amount. Zanjero is nearly done with the plan, but have additional work scheduled before it will be presented to the Board, most likely in January 2024.

FISCAL IMPACT

Expenditures under this contract are included in the Consulting and Engineering Services section of the budget, in the 'Water Portfolio' line item under the category 'Studies and Reports.' This item has a budgeted amount of \$125,000 for FY 2023-24. Currently, about \$45,000 has been expended, leaving about \$80,000 for expenditures for the rest of the fiscal year.

There are no other contracts with Zanjero at this time. Previously, they have completed the Urban Water Management Plan and the Urban Water Management Plan Annual Assessment.

ACTION

No action. This report informs the Board about contract and contract extension authorizations according to the Procurement Policy.

MEMORANDUM

To: Lance Eckhart
San Geronio Pass Water Agency

Date: November 27, 2023

From: Gwyn-Mohr Tully, JD

Subject: SGPWA Contract Augmentation

The purpose of this document is to describe the additional work performed by Zanjero in the course of business related to its Water Management Strategy Scope of Work.

Zanjero was tasked with providing a baseline water portfolio strategic plan for SGPWA that tiered from the 2020 Urban Water Management Plan as well as 2021 and 2022 Annual Water Supply and Demand Assessments. Zanjero undertook a full regional analysis of supplies and demands as well as a statewide assessment of water augmentation and storage opportunities through a 2075 planning horizon. The results of that analysis are forthcoming in a report and presentation to the SGPWA Board.

In the course of this work, Zanjero undertook a number of additional tasks that were not included in the authorized scope of work that require additional funding to be allocated to Zanjero's existing budget. These tasks included:

1. Researching and engaging with a Central Valley Contractor on a potential purchase of State Water Project water supply for SGPWA. In this effort, Zanjero
 - reviewed a Central Valley Contractor's SWP contract,
 - worked with Mojave Water Agency on developing a conceptual water supply split,
 - drafted principles for developing a partnership and an equitable water supply split between Mojave Water Agency and SGPWA, and
 - participated in calls and other communications to develop the opportunity
2. Researching and engaging with AVEK on a potential groundwater storage opportunity to optimize SGPWA's water asset portfolio. In this effort, Zanjero
 - Analyzed AVEK's existing groundwater bank
 - Researched Metropolitan Water District's engagement with AVEK in the existing groundwater banking system

- Reviewed proposed additional groundwater bank and its relationship to SGPWA's SWP water assets and facilities
 - Reviewed AVEK contract for water bank facilities for SGPWA
 - Participated in calls and other communications to develop the opportunity
3. Organizing and executing State Water Project water transfer with Yuba City. In this effort, Zanjero
- Worked with SGPWA and Yuba City to bring buyer and seller together
 - Developed basic terms of agreement to facilitate the transfer as well as terms related to DWR's roll as implementing agency
 - Coordinated transfer activities with California Department of Water Resources to ensure SGPWA received as much water as possible
 - Participated in calls and other communications to develop the opportunity.
4. Coordinating efforts with other SGPWA activities related to long-term water management planning. In this effort, Zanjero
- Organized briefings with SGPWA staff on joint water management activities between Zanjero and Provost &Pritchard (P&P)
 - Held additional strategic planning meetings and workshops with P&P to ensure that project findings were aligned
 - Participated in calls and other communications to ensure coordination between projects

The total budget request to accomplish these additional tasks is \$20,000.00