

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the Board of Directors
October 16, 2023

THIS MEETING WAS HELD IN PERSON,
WITH PUBLIC AVAILABILITY PROVIDED VIA ZOOM.

Board Present:

In-person

Larry Smith, President
Mickey Valdivia, Vice President
Chander Letulle, Treasurer
Robert Ybarra, Secretary
Blair M Ball, Director
Ron Duncan, Director
Kevin Walton, Director

Staff Present:

In-person

Lance Eckhart, General Manager
Tom Todd, Jr., Chief Financial Officer
Cheryle Stiff, Executive Assistant
Emmett Campbell, Sr. Water Resources Planner
Matt Howard, Operations Manager

Consultants Present:

In-person

Holland Stewart, Legal Counsel
Bruce Davis, Albert A. Webb & Associates

By Teleconference

Erik Howard, Engineering Resources of Southern California, Inc

1. Call to Order, Flag Salute, Invocation, and Roll Call

The San Gorgonio Pass Water Agency Board of Directors meeting was called to order by President Larry Smith at 6:00 p.m., October 16, 2023. President Smith led the Pledge of Allegiance to the flag. President Smith gave the invocation. President Smith requested a roll call.

<i>Roll Call</i>	<i>Present</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/> (arrived at 6:28 p.m.)
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

2. Adjustment and Adoption of Agenda

The agenda was adopted as published.

3. Public Comment

None.

4. Consent Calendar

A. Approval of the Minutes of the Regular Board Meeting, October 2, 2023.

Mr. Ybarra moved, seconded by Mr. Walton, to approve the consent calendar. President Smith requested a voice vote. The motion passed 6-0, with Mr. Ball absent.

5. Reports

A. General Manager's Report

Mr. Eckhart reported on the following:

1. Paula Cone (HDL) will provide an update on the Tax Projection at the next Board meeting.
2. Update on the Bureau of Water Reclamation WaterSMART Design Grant Application for Brookside West.
3. SBVMWD (Lead) & the Agency will be submitting a Bureau of Reclamation WaterSMART Grant for the construction of the County Line Recharge Project.
4. Update on Class 8 meetings.
5. A Sites update will be provided at the next Board meeting. Bob Tincher of SBVMWD will be present. A workshop with SBVMWD is planned for next year to discuss the Benefits and Obligations Contract.

B. Legal Counsel's Report

None.

6. Informational Presentations and Updates

A. Water Conditions Update

Mr. Howard reviewed weather and reservoir conditions, SWP allocation, the Agency Water Portfolio, and SWP deliveries, recharge, and maintenance. The Northern Sierras ended the 2023 Water Year with 66.6 inches. Most of the Reservoirs are above 100% of the historical average and above 70% of total capacity. SWP Allocation is still 100%. Mr. Howard provided a video about Brookside East Recharge Facility maintenance.

B. 2023 Water Portfolio Update

Mr. Campbell provided an update on the 2023 Water Portfolio. The discussion topics included SWP Recap, 2023 Water Portfolio Update, and Carryover Mitigation.

C. Procurement Policy Required Notification

Mr. Todd explained that the General Manager has authorized a contract with C.V. Strategies for \$36,000 for public relations, social media, and press releases for FY 2023-24. No action is required from the Board. Mr. Eckhart provided a brief background on the relationship between C.V. Strategies and the Agency. The Public Information and Outreach Committee wants to continue with these services, and will discuss the possibility of adding additional services. The PIO Committee will make recommendations for Board consideration at a future Board meeting.

7. New Business – Discussion and Possible Action

A. Award On-Call Engineering Services to Two Engineering Firms.

Mr. Campbell introduced Mr. Erik Howard from Engineering Resources of Southern California, Inc., and Mr. Bruce Davis from Albert A. Webb & Associates, who were in attendance. Mr. Campbell reviewed the upcoming projects and the need for engineering services. Staff issued the request for proposal on the Agency website and received two proposals. The Selection Committee was comprised of four Agency Staff and a staff member from BCVWD. Both Firms were interviewed, and references were checked. The Selection Committee made a final selection. The Agency has budgeted \$250,000 for On-Call Engineering Services for FY 2023-24. Mr. Campbell provided the Staff recommendation, as noted in the agenda. Mr. Eckhart and Mr. Campbell answered questions. Mr. Davis and Mr. Howard provided comments. After discussion, Mr. Duncan moved, seconded by Mr. Valdivia, to enter into a contract with Albert A. Webb Associates for On-Call Engineering Services in an amount not to exceed \$250,000 and with Engineering Resources of Southern California for On-Call Engineering Services in an amount not to exceed \$250,000. President Smith requested a roll call vote.

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

B. Approval of the Fourth Amendment to General Manager’s Employment Agreement

Mr. Stewart stated that during the October 6th Closed Session, the Board directed legal counsel to draft a Fourth Amendment to the General Manager’s Employment Agreement. The Staff report goes into detail on the changes that were made to the contract. Mr. Letulle moved, seconded by Mr. Ybarra, to approve the Fourth Amendment to the General Manager’s Employment Agreement. President Smith requested a roll call vote.

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

8. Reports - Directors and Committee Reports

Director Ball reported on:

- Personnel Policy Manual Ad-hoc Committee

Director Duncan reported on:

- YVWD Board Meeting
- Calimesa Chamber Breakfast
- Water Conservation and Education Committee Meeting
- Banning State of the City
- Public Information & Outreach Committee Meeting
- Cabazon Clean-up Day

Director Letulle reported on:

- Announcement: The Finance & Budget Committee Meeting for October 19th will be rescheduled due to a lack of a quorum.

Director Ybarra reported on:

- Water Conservation & Education Committee Meeting
- Banning State of the City

Director Walton reported on:

- Public Information and Outreach Committee Meeting

9. Topics for Future Agendas

None.

10. Announcements

President Smith reviewed the following announcements:

- A. Finance and Budget Committee Meeting, October 19, 2023 at 9:00 a.m. - To be rescheduled.
- B. Regular Board Meeting, November 6, 2023 at 1:30 p.m.
- C. Regular Board Meeting, November 20, 2023 at 6:00 p.m.

11. Adjournment

President Smith adjourned the meeting at 7:20 p.m.

Draft - Subject to Board Approval

Robert Ybarra, Secretary of the Board

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