

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Water Conservation and Education Committee**  
**August 15, 2023**

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

**Committee Members Present:**

Robert Ybarra, Chair  
Ron Duncan, Member  
Mickey Valdivia Member

**Staff Present:**

Lance Eckhart, General Manager  
Matt Howard, Operations Manager

1. **Call to Order and Flag Salute:** The San Gorgonio Pass Water Agency Water Conservation and Education Committee meeting was called to order by Chair Ybarra at 1:30 p.m., August 15, 2023. Mr. Ybarra led the committee in the Pledge of Allegiance. A quorum was present.
2. **Adoption and Adjustment of the Agenda.** The Agenda was adopted as published.
3. **Public Comment:** None.
4. **Approval of Minutes of June 13, 2023 Committee Meeting.** Mr. Duncan moved to approve, seconded by Mr. Valdivia, to approve the Minutes of the June 13, 2023 Committee Meeting. Motion carried 3-0.
5. **Status Report on IERCD Programs:** IERCD District Manager Mandy Parkes gave an overview of IERCD's mission and programs. She informed the committee of all the various educational programs IERCD provides to the community. Ms. Parkes spoke on IERCD's commitment to the partnership, noting that IERCD has fulfilled its contracts with the Agency and has also provided in-kind commitments. She spoke on their involvement with CV Strategies. She also spoke on IERCD's master gardener/conservations program. She reviewed the 2023-24 targeted projections for classroom presentations, workshops, and community events with the committee and the numbers to date. She noted that IERCD has been partnering with the Agency for ten years. Mr. Duncan requested a history of the numbers for the previous three years. Mr. Valdivia requested the actual date that IERCD became involved with the Agency. Ms. Parks explained the additional steps they are taking, such as increased strategic outreach and continued presentations on behalf of the Agency. She informed the committee that most of their staff is bilingual, which is important when partaking in programs and community

events. She invited the committee to the upcoming Solara workshop. IERCD will represent the Agency at the Stagecoach Days on September 9<sup>th</sup> and 10<sup>th</sup>. Lastly, she shared an update on outgoing employee Crystal Cortez; today is her first day at the California Academy of Science.

6. **Review of IERCD Contract for FY 2023-24:** Mr. Eckhart spoke to the committee on the last couple of years the Agency has been expanding to reach out to all the schools within our service area. The IERCD started out with water-related topics for elementary, middle, and senior high schools. In addition to working with schools, we are also now involved with community events. The FY 2023-24 contract amount is not to exceed \$45,000 for the School Education Programs. Mr. Ybarra noted that IERCD has been doing a great job and has needed value. He inquired about doing due diligence and if there is a need for another proposal. Mr. Eckhart explained to the committee that IERCD is a special district that is uniquely qualified and that he knows of no other entity that does what IERCD does. Mr. Valdivia made a motion, seconded by Mr. Duncan, to take this item to the board for consideration and to include an increased analysis, as well as why we are sole sourcing. Mr. Eckhart explained that there is a timeline issue. If the committee is agreeable, we can bring this item to the board without the increase analysis. In the meantime, he will provide the increase analysis to the committee. The committee was in agreement with Mr. Ekchart's suggestion.
7. **Announcement: Water Conservation & Education Committee Meeting: October 10, 2023 at 1:30 p.m.**
8. **Adjournment.** The Water Conservation and Education Workshop of the San Geronio Pass Water Agency was adjourned by Committee Chair Ybarra at 1:30 p.m.

***Draft - Subject to Committee Approval***  
**Robert Ybarra, Secretary to the Committee**

cms