

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the Finance and Engineering Workshop
April 17, 2023

THIS MEETING WAS HELD IN PERSON,
WITH PUBLIC AVAILABILITY PROVIDED VIA ZOOM.

Board Present: Larry Smith, President
Board members Mickey Valdivia, Vice President
present in person Robert Ybarra, Secretary
Blair M Ball, Director
Ron Duncan, Director
Kevin Walton, Director

Board Absent: Chander Letulle, Treasurer

Staff Present: Lance Eckhart, General Manager
Staff members Tom Todd, Jr., Chief Financial Officer
present in person Cheryle Stiff, Executive Assistant
Emmett Campbell, Sr. Water Resources Planner
Matt Howard, Operations Manager

Consultants Present: Holland Stewart, Legal Counsel

1. Call to Order, Flag Salute, Invocation, and Roll Call

The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Mr. Valdivia at 6:00 p.m., April 17, 2023. Mr. Valdivia led the Pledge of Allegiance to the flag. Mr. Walton gave the invocation. Mr. Valdivia requested a roll call.

<i>Roll Call</i>	<i>Present</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/> Arrived at 6:09 pm
Treasurer Letulle	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

2. Adoption and Adjustment of Agenda

The agenda was adopted as published.

3. Public Comment

None.

4. Reports

A. General Manager's Report

Mr. Eckhart remarked on agenda items related to the water supply.

5. New Business Finance & Budget

A. Ratification of Paid Invoices and Monthly Payroll for March, 2023: The Board reviewed paid invoices of \$7,440,632.25 and monthly payroll of \$77,054.51 for a total of \$7,517,686.79 for March, 2023.

B. Review of Bank Reconciliation for March, 2023: The Board reviewed the bank reconciliation for March, 2023.

C. Review of Budget Report for March, 2023: The Board reviewed the Budget Report for March, 2023.

D. Review of Cash Reconciliation Report for March, 2023: The Board reviewed the Cash Reconciliation Report for March, 2023.

E. Review of Pending Legal Invoices for March, 2023: The Board reviewed the legal invoices for March, 2023.

F. Review of Reserve Allocation Report for March, 2023: The Board reviewed the Reserve Allocation Report for March, 2023.

Mr. Valdivia moved, seconded by Mr. Walton, to accept items 5 A.-D. and to approve items 5 G.-H. Mr. Valdivia requested a roll call vote.

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Mr. Letulle absent.

G. Cabazon Gap Funding Report: Mr. Todd reviewed the report.

H. Mr. Todd stated the reason for the notification and request for approval is to continue working with The Ferguson Group through the end of the fiscal year. This would require approval of the Board to extend the contract by \$5,000, which is more than the General Manager may approve as specified in the Procurement Policy. Director Duncan moved, seconded by Mr. Ybarra, to approve the contract extension of \$5,000 with The Ferguson Group. Mr. Valdivia requested a roll call vote.

5. New Business Finance & Budget (cont'd)

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Mr. Letulle absent.

6. Informational:

A. Water Conditions Update

Mr. Howard provided an update on current weather and reservoir conditions and forecasted hydrologic conditions for California; DWR snow surveys; SWP allocation; Forecasted Weather Conditions; and SGPWA water portfolio, deliveries, and recharge activities. He shared that for the first time, the Agency was able to take Article 21 water. Of note: since 1910 there have only been three other years (1952, 1969, and 1983) where the April snowpack has been greater than 200% of average on April 1st. This year will join that list and will be another year well above 200% of average. Also noted: there is likely to be significant flooding due to snowmelt, particularly in the Tulare Lake Basin.

B. County Line Road Recharge Update

Mr. Campbell reviewed the County Line Road Project, which is located in the Calimesa and Yucaipa area; the Memorandum of Understanding with San Bernardino Valley Water District; and Future Actions. Joyce McIntyre (YVWD) provided public comment.

C. Agency Engineer and On-Call Engineering Services

Mr. Campbell explained the need for an on-call engineer. The Agency has several upcoming projects that require engineering services in the areas of capital improvement projects, assistance with maintenance projects, and technical assistance. He reviewed the services the Agency would expect the on-call engineering firm to perform. An RFP is in development for these services and will be presented to the Board for authorization.

7. Announcements

Mr. Valdivia reviewed the announcements:

- A. Regular Board Meeting, April 24, 2023 at 1:30 p.m.
- B. Regular Board Meeting, May 8, 2023 at 1:30 p.m.
- C. ACWA's 2023 Spring Conference, May 9 – May 11, 2023
- D. Finance & Engineering Workshop, May 15, 2023 at 6:00 p.m.

8. Adjournment

Mr. Valdivia adjourned the meeting at 7:42 p.m.

Draft – Subject to Board Approval

Robert Ybarra, Secretary of the Board

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