

San Geronio Pass Water Agency

DATE: November 21, 2022
TO: Board of Directors
FROM: Lance Eckhart, General Manager
BY: Lance Eckhart, General Manager
SUBJECT: PROCUREMENT POLICY REQUIRED NOTIFICATION; INFORMATION ONLY

BACKGROUND

The Procurement Policy requires the General Manager to notify the Board concerning various contracts.

ANALYSIS

This report notifies the Board about the following contract that the General Manager has authorized according to the Procurement Policy:

- **Provost & Pritchard, Potential Water Acquisition, \$40,000**

A previous contract with Provost & Pritchard for similar services was started in 2016, and after amendments, eventually totaled \$89,000. This represents an average expenditure of around \$11,000 annually.

FISCAL IMPACT

Expenditures under this contract will be included in the Water Portfolio category of the Budge Report. This item has a budgeted amount of \$50,000 for FY 2022-23. Currently, about \$45,000 is available for expenditures for the rest of the fiscal year.

Other contracts with Provost & Pritchard include:

- Infrastructure Plan; contract amount \$48,300; \$16,817 remaining
- GSA Annual Report; contract amount \$79,000; \$8,775 remaining
- SGMA Grant Closeout; contract amount \$10,000; \$5,040 remaining
- Sites Reservoir negotiation; contract amount \$20,000; \$12,458 remaining
- Transfer Agreements – Ventura; contract amount \$28,600; \$11,636 remaining

ACTION

No action. This report informs the Board about contract authorizations according to the Procurement Policy.