

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Engineering Workshop**  
**September 19, 2022**

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),  
AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20,  
THIS MEETING WAS HELD VIA ZOOM.

**Board Present:** Larry Smith, President  
All participants Mickey Valdivia, Vice President  
attended by video Chander Letulle, Treasurer  
conferencing/ Blair Ball, Director  
teleconferencing Ron Duncan, Director  
Kevin Walton, Director  
Robert Ybarra, Director

**Staff Present:** Lance Eckhart, General Manager  
Tom Todd, Jr., Chief Financial Officer  
Emmett Campbell, Sr. Planner  
Cheryle Stiff, Executive Assistant

**Consultants Present:** Holland Stewart, Legal Counsel

- 1. Call to Order, Flag Salute, and Roll Call:** The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Chander Letulle at 6:00 p.m., September 19, 2022. Treasurer Letulle led the Pledge of Allegiance to the flag. Treasurer Letulle gave the invocation. Treasurer Letulle requested a roll call.

<b><u>Roll Call:</u></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

- 2. Adoption and Adjustment of Agenda**  
The agenda was adopted as published.

### 3. Consent Calendar

- A. Adopt Resolution No. 2022-23 of the Board of Directors of the San Geronio Pass Water Agency Re-Authorizing Remote Teleconference/Virtual Meetings of Pass Water Agency Legislative Bodies for the Period of September 19, 2022 to October 19, 2022 Pursuant to Brown Act Provisions

Director Duncan made a motion to approve the consent calendar. Director Ball seconded the motion. Treasurer Letulle requested a roll call vote.

<b>Roll Call</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

### 4. Public Comment

Treasurer Letulle asked for public comment on any matter within the Agency's jurisdiction. There was no public comment.

### 5. Reports

#### A. General Manager's Report

1. General Manager Lance Eckhart provided an update on the water conditions. He informed the Board that the 2022 water year ends on September 30, 2022. 2022 is categorized as a dry year. The Agency's water debt for 2022 as of this date is 4,175 acre-feet (AF), which does not include 2,575 AF owed to Ventura. A proposed exchange agreement with Ventura would offset this amount. Water orders for 2022 were 18,000 AF. 382 AF of recharge water and 46 AF of direct delivery water has been delivered as of this date for 2022. Water requests for 2023 are currently 20,072 AF.
2. Mr. Eckhart reviewed a letter that was received from the Department of Water Resources on the subject of Water Conservation Actions for 2023.

### 6. New Business Finance & Budget

Treasurer Letulle noted that he, Vice President Valdivia, and CFO Tom Todd met on September 14, 2022 to review the financial documentation for items 6. A-D.

- A. Ratification of Paid Invoices and Monthly Payroll for August, 2022: The Board reviewed paid invoices of \$1,107,756.98 and monthly payroll of \$54,541.30 for a total of \$1,162,298.28 for August, 2022.

**6. New Business Finance & Budget (con't)**

- B. Review of Bank Reconciliation for August, 2022: The Board reviewed the bank reconciliation for August, 2022.
- C. Review of Budget Report for August, 2022: The Board reviewed the budget report for the two months ending on August 31, 2022. After discussion, Treasurer Letulle asked for a motion on Items 6. A-C. Director Duncan made a motion to accept Items 6. A-C at the next regular Board meeting, as presented. Director Walton seconded the motion. Treasurer Letulle requested a roll call vote.

<b>Roll Call</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

- D. Review of Pending Legal Invoices for August, 2022: Vice President Valdivia made a motion to recommend that the Board approve payment of the legal invoices for August, 2022 in the amount of \$9,863.70 at the next regular Board meeting. Director Duncan seconded the motion. Treasurer Letulle requested a roll call vote.

<b>Roll Call</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

**7. New Business Engineering**

**A. Joint Funding Agreement between San Gorgonio Pass Water Agency and the United States Geological Survey (USGS) for the Annual Extension of the Cooperative Water Resources program**

Mr. Eckhart reviewed the USGS Agreement that was included in the agenda packet. The Agency would be responsible for \$143,607, and \$25,983 would be matched by the USGS, for a total of \$169,590 for FY 2022-23. Mr. Eckhart answered questions

**7. New Business Engineering (con't)**

from Directors Duncan, Valdivia, Ball, and Treasurer Letulle. After discussion, Mr. Eckhart informed the Board that this item will be presented at the next regular Board meeting for approval.

**B. Discussion of an Unbalanced Water Exchange and Water Purchase Fund**

Mr. Eckhart made a presentation that included discussion on the Agency's Water Portfolio Strategy, a proposed exchange with the Central Coast Water Authority (CCWA), and a Water Purchase Fund. He stated that the strategy to enhance our water portfolio depends on taking advantage of water available in wet years, and that we need to participate more fully in the California Water Market. Mr. Eckhart informed the Board that a Water Supply Portfolio Strategic Plan will be drafted and presented to the Board in the fourth quarter of 2023. He reviewed a proposed exchange agreement with CCWA that would include a water transfer, sale, and exchange. CCWA is expected to review the proposed agreement on September 22, 2022. Staff proposed creating a water purchase reserve fund. Mr. Eckhart answered questions from Directors Ball, Valdivia, Walton. Treasurer Letulle had some questions and concerns that will be addressed at a future meeting. General Manager Dan Jaggars (BCVWD) provided public comment.

**8. Announcements**

Treasurer Letulle reviewed the announcements:

- A. Regular Board Meeting, September 26, 2022, at 1:30 p.m.  
– Teleconference/Zoom
- B. Regular Board Meeting, October 10, 2022 at 1:30 pm – Teleconference/Zoom
- C. Water Conservation and Education Committee Meeting, October 11, 2022  
at 1:30 pm – Teleconference/Zoom

**9. Adjournment**

Treasurer Letulle adjourned the meeting at 7:39 pm.

**Draft – Subject to Board Approval**

Lance Eckhart, Secretary of the Board

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