

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Engineering Workshop
June 20, 2022

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),
AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20,
THIS MEETING WAS HELD VIA ZOOM.

Board Present: Larry Smith, President
All participants Chander Letulle, Treasurer
attended by video Dr. Blair M Ball, Director
conferencing/ Ron Duncan, Director
teleconferencing Kevin Walton, Director
Robert Ybarra, Director

Board Absent: Mickey Valdivia, Vice President

Staff Present: Lance Eckhart, General Manager
Cheryle Stiff, Executive Assistant
Emmett Campbell, Sr. Water Resources Planner
Scott Tirrell, Accounting Staff

Consultants Present: Holland Stewart, Legal Counsel

1. **Call to Order, Flag Salute, and Roll Call:** The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Chander Letulle at 6:00 p.m., June 20, 2022. Mr. Letulle led the Pledge of Allegiance to the flag. Mr. Letulle gave the invocation. Mr. Letulle requested a roll call.

<u>Roll Call:</u>	<i>Present</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

2. **Adoption and Adjustment of Agenda**
None.

3. Public Comment

Mr. Letulle asked for public comment on any matter within the Agency's jurisdiction. There was no public comment.

4. Reports

A. General Manager's Report: General Manager Lance Eckhart provided an update on the water conditions for the region, noting that conditions are dry. Mr. Eckhart reported on the following water conditions: Precipitation Index for Water Year 2022, Reservoir Levels for Lake Oroville and San Luis Reservoir, Water Debt of 4,175 AF (did not include 2,275 AF from Ventura), Water Orders of 18,000 AF, local deliveries of 382 AF for recharge and 46 AF for direct deliveries.

5. New Business - Finance

Mr. Letulle noted that he and Vice President Valdivia reviewed the documentation provided by Staff for items 5. A-D.

A. Ratification of Paid Invoices and Monthly Payroll for May 2022 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$1,147,213.40 and payroll of \$43,027.86 for May 2022 for a combined total of \$1,190,241.26. The Board asked clarifying questions.

B. Review of May 2022 Bank Reconciliation: The Board reviewed the Bank reconciliation for May 2022. The Board asked clarifying questions.

C. Review of Budget Report for May 2022: The Board reviewed the Budget report for February 2022. The Board asked clarifying questions.

After discussion, Mr. Letulle requested public comment. There was none. Mr. Letulle asked for Board comment. There was none. Director Walton made a motion to recommend that the Board accept items 5. A-C at its next regular Board meeting, as presented. President Smith seconded the motion. Mr. Letulle requested a roll call vote.

<i>Roll Call</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Vice President Valdivia absent.

- D. Review of Pending Legal Invoices for May 2022: Mr. Letulle requested public comment. There was none. Mr. Letulle asked for Board comment. There was none. President Smith made a motion to recommend that the Board approve payment in the amount of \$11,427.54 at its next regular Board meeting. Director Ybarra seconded the motion. Mr. Letulle requested a roll call vote.

<i>Roll Call</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Vice President Valdivia absent.

6. New Business - Engineering

A. Calimesa Recharge Facility

Mr. Eckhart reminded the Board of the location of the project. He noted the majority of the plumbing for the project is already complete. He reminded the Board that the Agency completed the property purchase in March and that the Agency has been working with a local engineering firm to get this project grant-ready. Engineering cost estimates are expected next week and will be sent directly to SBVMWD, which will add the estimates to their funding list. Design information will be submitted to the City of Calimesa for comment in the latter part of July, and it is anticipated that there will be some environmental feedback from them. Director Ball asked clarifying questions.

B. Backbone Pipeline

Mr. Eckhart provided a map with Conceptual Pipeline Alignments and Ground Water Basins for review. He noted that he has been working with Albert Webb Engineers and Provost and Pritchard. Considering the amount of Federal money that will become available soon, now is the time to build larger projects. A major goal is to propose the most reasonable and rational right-of-way possible. He described some potential properties for recharge. Right now, the Backbone pipeline is at the conceptual stage. Directors Duncan and Ball asked clarifying questions.

C. Drought Messaging

Mr. Eckhart explained that the UWMP is completed every five years. A stipulation of the UWMP is the submittal of an Annual Water Supply Assessment. The most recent assessment (presented at the June 13, 2022 Board meeting) indicates that the region is projected to make it through the drought. The deadline for the final assessment is July 1st. He thanked the regional water retailers for sharing their data. The next step is to implement the Water Contingency Plan (WCP) that is part of the UWMP. A WCP deals with public outreach and public information. The UWMP states that the Agency will provide public messaging. The Agency

has retained the services of CV Strategies for this purpose. They were asked to generate a regional perspective; their recommendation is to utilize billboards near the freeway. Mr. Eckhart shared what has been drafted so far for the billboards. He has also asked IERCD to include representation of the Agency in local event booths and workshops for California-adapted gardening in its upcoming contract. He noted that there is a lot of interest within the community for water conservation rebates and turf replacement programs, and he noted that there are no such programs in this region. Director Walton asked clarifying questions.

7. Announcements

Mr. Letulle reviewed the following announcements:

- A. Regular Board Meeting, June 27, 2022, at 1:30 p.m. – Teleconference/Zoom
- B. Office closed July 4, 2022, in observance of Independence Day
- C. Regular Board Meeting, July 11, 2022, at 1:30 p.m. – Teleconference/Zoom

8. Adjournment

Mr. Letulle adjourned the meeting at 6:47 p.m.

Draft – Subject to Board Approval

Lance Eckhart, Secretary of the Board

cms