

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Engineering Workshop
April 18, 2022

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),
AND IN ACCORDANCE WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20,
THIS MEETING WAS HELD VIA ZOOM.

Board Present: Larry Smith, President
All participants Mickey Valdivia, Vice President
attended by video Chander Letulle, Treasurer
conferencing/ Blair Ball, Director
teleconferencing Ron Duncan, Director
Kevin Walton, Director
Robert Ybarra, Director

Staff Present: Lance Eckhart, General Manager
Tom Todd, Jr., Chief Financial Officer
Cheryle Stiff, Executive Assistant

Consultants Present: Jeff Ferre, Legal Counsel

- 1. Call to Order, Flag Salute, and Roll Call:** The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Chander Letulle at 6:00 p.m., April 18, 2022. Treasurer Letulle led the Pledge of Allegiance to the flag. Treasurer Letulle gave the invocation. Treasurer Letulle requested a roll call.

<u>Roll Call:</u>	Present	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

- 2. Adoption and Adjustment of Agenda**
The agenda was adopted as presented.
- 3. Public Comment**
Treasurer Letulle asked for public comment on any matter within the Agency’s jurisdiction. There was no public comment.

4. Reports

A. General Manager's Report: General Manager Eckhart provided an update on water conditions. He also informed the Board that he has hired a P.R. firm to assist with messaging in response to the Governor's Executive Order N-7-22.

5. New Business

Treasurer Letulle noted that he and Vice President Valdivia reviewed the documentation provided by Staff for items 5. A-F.

- A. Ratification of Paid Invoices and Monthly Payroll for March 2022 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$8,434,621.73 and payroll of \$45,918.68 for March 2022 for a combined total of \$8,480,540.41. The Board reviewed the New Vendors List and asked clarifying questions.
- B. Review of March 2022 Bank Reconciliation: The Board reviewed the bank reconciliation. The Board asked clarifying questions.
- C. Review of Budget Report for March 2022: The Board reviewed the budget report. The Board asked clarifying questions.

Director Letulle asked for clarifying questions from the Board. Directors Ball, Smith and Valdivia asked clarifying questions. After discussion, Treasurer Letulle requested a motion on items 5 A-C. Director Ybarra made a motion to recommend that the Board accept items 5 A-C at its next regular Board meeting. Director Duncan seconded the motion. Treasurer Letulle requested public comment. There was none. Treasurer Letulle requested a roll call vote.

<i>Roll Call</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

- D. Review of Pending Legal Invoices for March 2022: Treasurer Letulle requested public comment. There was none. Treasurer Letulle asked for Board comment. There was none. Director Duncan made a motion to recommend that the Board approve payment of the legal invoice in the amount of \$14,701.33 at its next regular Board meeting. Director Ybarra seconded the motion. Treasurer Letulle requested a roll call vote.

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

- E. Review of Cash Reconciliation Report for March, 2022. The Board reviewed the Cash Reconciliation Report. Treasurer Letulle asked for clarifying questions from the Board. After questions from the Board, Treasurer Letulle requested public comment. There was none. President Smith made a motion to recommend that the Board accept the Cash Reconciliation Report for March, 2022 at its next regular Board meeting. Director Ball seconded the motion. Treasurer Letulle requested a roll call vote.

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

- F. Review of Reserve Allocation Report for March, 2022: Mr. Todd informed the Board that the amounts of the categories in this report could be reallocated, should the Board wish to do so. The Board reviewed the Reserve Allocation Report. Treasurer Letulle asked for clarifying questions from the Board. Treasurer Letulle requested public comment. There was none. Director Duncan made a motion to recommend that the Board approve the Reserve Allocation Report for March, 2022, as presented, at its next regular Board meeting. Director Valdivia seconded the motion. Treasurer Letulle requested a roll call vote:

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

6. New Business - Engineering

A. Voluntary Agreements Update

General Manager Eckhart made a presentation on the Voluntary Agreement & Delta Regulations. He provided an overview of the State Water Project and what affects the SWP Water Supply. He also provided information related to Delta permits, State Board Water Quality Control Plan, and the Voluntary Agreement concept. Mr. Eckhart reviewed the current status and the next steps related to the proposed term sheet and financing.

7. Announcements

Treasurer Letulle reviewed the following announcements:

- A. Board Meeting, April 25, 2022, at 1:30 p.m. – Teleconference/Zoom
- B. Board Meeting, May 9, 2022, at 1:30 p.m. – Teleconference/Zoom
- C. Finance and Engineering Workshop, May 16, 2022 at 6:00 p.m.
- Teleconference/Zoom

8. Adjournment

Director Letulle adjourned the Board Finance and Budget Workshop at 7:23 p.m.



Lance E. Eckhart, Secretary of the Board

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