

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Engineering Workshop
March 21, 2022

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),
AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20,
THIS MEETING WAS HELD VIA ZOOM.

Board Present: Larry Smith, President
All participants Mickey Valdivia, Vice President
attended by video Chander Letulle, Treasurer
conferencing/ Blair Ball, Director
teleconferencing Ron Duncan, Director
Kevin Walton, Director
Robert Ybarra, Director

Staff Present: Tom Todd, Jr., Chief Financial Officer
Cheryle Stiff, Executive Assistant

Consultants Present: Maya Mouawad, Legal Counsel

1. **Call to Order, Flag Salute, and Roll Call:** The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Chander Letulle at 6:00 p.m., March 21, 2022. Treasurer Letulle led the Pledge of Allegiance to the flag. Treasurer Letulle gave the invocation. Treasurer Letulle requested a roll call.

<u>Roll Call:</u>	<i>Present</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

2. **Adoption and Adjustment of Agenda**
The agenda was adopted as presented.

3. **Public Comment**
Treasurer Letulle asked for public comment on any matter within the Agency's jurisdiction. There was no public comment.

4. Reports

A. General Manager's Report: CFO Tom Todd informed the Board that he would be giving the Water Conditions Update on General Manager Eckhart's behalf. Water deliveries for March 2022 are estimated to be 500 acre-feet.

5. New Business

Treasurer Letulle noted that he and Vice President Valdivia reviewed the documentation provided by Staff for items 5. A-D.

A. Ratification of Paid Invoices and Monthly Payroll for February 2022 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$1,293,083.98 and payroll of \$37,206.52 for February 2022 for a combined total of \$1,330,290.50. The Board asked clarifying questions.

B. Review of February 2022 Bank Reconciliation: The Board reviewed the Bank reconciliation for February 2022. The Board asked clarifying questions.

C. Review of Budget Report for February 2022: The Board reviewed the Budget report for February 2022. The Board asked clarifying questions.

After discussion, Treasurer Letulle requested a motion on items 5. A-C. Director Duncan made a motion to recommend that the Board accept items 5. A-C at its next regular Board meeting, as presented. President Smith seconded the motion. Treasurer Letulle requested public comment. There was none. Treasurer Letulle requested a roll call vote.

<i>Roll Call</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

D. Review of Pending Legal Invoices for February 2022: Treasurer Letulle requested public comment. There was none. Treasurer Letulle asked for Board comment. There was none. President Smith made a motion to recommend that the Board approve payment in the amount of \$12,530.42. Director Duncan seconded the motion. Treasurer Letulle requested a roll call vote.

<i>Roll Call</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The motion passed 7-0.				

E. Other Post-Employment Benefits – Report

Mr. Todd reviewed the Other Post-Employment Benefits Report. This was an informational item. The Board discussed the report. Treasurer Letulle requested public comment. Nyles O’Harra (Director, YVWD) commended the Board on having a conversation on this topic.

6. Announcements

Treasurer Letulle reviewed the following announcements:

- A. Board Meeting, March 28, 2022, at 1:30 p.m. – Teleconference/Zoom
- B. Board Meeting, April 11, 2022, at 1:30 p.m. – Teleconference/Zoom
- C. Water Conservation and Education Workshop, April 12, 2022 at 1:30 p.m.
- Teleconference/Zoom

7. Adjournment

Director Letulle adjourned the Board Finance and Budget Workshop at 7:22 p.m.

Draft – Subject to Board Approval

Lance E. Eckhart, Secretary of the Board

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