

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Engineering Workshop**  
**January 18, 2022**

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),  
AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20,  
THIS MEETING WAS HELD VIA ZOOM.

## Board Present:

All participants attended by video conferencing/teleconferencing

Larry Smith, President

Mickey Valdivia, Vice President

Chander Letulle, Treasurer

Ron Duncan, Director

Steven Lehtonen, Director

Robert Ybarra, Director

### **Staff Present:**

Lance Eckhart, General Manager

Tom Todd, Jr., Chief Financial Officer

Cheryle Stiff, Executive Assistant

## Consultants Present:

Jeff Ferre, Legal Counsel teleconferencing

- 1. Call to Order, Flag Salute, and Roll Call:** The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Letulle at 6:00 p.m., January 18, 2022. Treasurer Letulle led the Pledge of Allegiance to the flag. Treasurer Letulle gave the invocation. Treasurer Letulle requested a roll call.

<b><u>Roll Call:</u></b>	<b>Present</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

- 2. Adoption and Adjustment of Agenda**  
The agenda was adopted as presented.
- 3. Public Comment**  
Treasurer Letulle asked for public comment on any matter within the Agency's jurisdiction that is not on the agenda. There was no public comment.

#### 4. Reports

**A. General Manager's Report:** General Manager Eckhart reported on the Calimesa property, the weather and reservoir conditions, forecasted hydraulic conditions, water debt, water requests, and deliveries. He anticipates that DWR will adjust the SWP Table A water allocations by the end of January or February. Vice President Valdivia stated that once the Calimesa recharge facility is completed, it would be advisable to have a groundbreaking ceremony.

#### 5. New Business

Treasurer Letulle noted that he and Vice President Valdivia reviewed the documentation provided by Staff for items 5.A-F.

- A. Ratification of Paid Invoices and Monthly Payroll for December, 2021 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$1,129,175.85 and payroll of \$53,736.46 for December, 2021, for a combined total of \$1,182,908.31. Directors Duncan and Ball asked clarifying questions.
- B. Review of December, 2021 Bank Reconciliation: The Board reviewed the Bank reconciliation for December, 2021. Per Vice President Valdivia's request, CFO Todd briefly reviewed Riverside County's Property Tax process.
- C. Review of Budget Report for December, 2021: The Board reviewed the Budget report for December, 2021. Mr. Todd explained the line item "Other Projects – San Gorgonio GSA".

After discussion, Treasurer Letulle requested a motion on items 5.A-C. Director Duncan made a motion to recommend that the Board accept items 5.A-C, as presented. Treasurer Valdivia seconded the motion. Treasurer Letulle requested public comment. There was none. Treasurer Letulle requested a roll call vote.

<b><i>Roll Call</i></b>	<b><i>Ayes</i></b>	<b><i>Noes</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

- D. Review of Pending Legal Invoices for December 2021: Mr. Todd noted that a correction needed to be made to the line item on this report. The corrected amount is \$14,182.76. The Board reviewed the Pending Legal Invoice. Treasurer Letulle requested public comment. There was none. Treasurer Letulle asked for discussion from the Board. There was none. Vice President Valdivia made a motion to recommend that the Board approve payment of the corrected invoice in

the amount of \$14,182.76. Director Duncan seconded the motion. Treasurer Letulle requested a roll call vote.

<b><i>Roll Call</i></b>	<b><i>Ayes</i></b>	<b><i>Noes</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

E. Review of Cash Reconciliation Report for October – December, 2021. The Board reviewed the Cash Reconciliation Report for December 31, 2021. Treasurer Letulle requested clarifying questions from the Board. After questions from the Board, Treasurer Letulle requested public comment. There was none. President Smith made a motion to recommend that the Board accept the Cash Reconciliation Report for October – December, 2021. Director Ybarra seconded the motion. Treasurer Letulle requested a roll call vote.

<b><i>Roll Call</i></b>	<b><i>Ayes</i></b>	<b><i>Noes</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

F. Review of Reserve Allocation Report for October – December, 2021. Mr. Todd informed the Board that the amounts of the categories in this report could be reallocated, should the Board wish to do so. The Board reviewed the Reserve Allocation Report for October - December, 2021. Treasurer Letulle requested clarifying questions from the Board. Director Duncan requested a review of the Reserve Allocation Report line item "Unrestricted – Operations" at a future meeting. After questions from the Board, Treasurer Letulle requested public comment. There was none. Vice President Valdivia made a motion to recommend that the Board approve the Reserve Allocation Report for October - December, 2021, as presented. Director Ybarra seconded the motion. Treasurer Letulle requested a roll call vote:

<b>Roll Call</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 7-0.

## 6. Announcements

Treasurer Letulle reviewed the following announcements:

- A. Board Meeting, January 24, 2022, at 1:30 p.m. – Teleconference/Zoom
- B. Water Conservation and Education Committee Meeting, February 8, 2022, at 1:30 p.m. – Teleconference/Zoom
- C. Board Meeting, February 14, 2022, at 1:30 p.m. – Teleconference/Zoom
- D. The Agency will be closed on February 21, 2022 in observance of Presidents' Day

Treasurer Letulle announced that the Board will adjourn to Closed Session.

The Board recessed at 7:08 p.m.

## 7. Closed Session – (1 Item)

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Real Property – Water Rights/Supplies: State Water Project Water and Non-State Water Project Water

Agency negotiator – Lance Eckhart, General Manager

Negotiating parties: City of Ventura and Casitas Municipal Water District

Under negotiation: price and terms of payment

The Board convened to closed session at 7:12 p.m.

The Board adjourned from closed session at 8:11 p.m.

The Board reconvened to open session at 8:13 p.m.

Legal Counsel Ferre stated that there was no action taken during Closed Session that is reportable under the Brown Act.

## 8. Adjournment

The Finance and Engineering Workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 8:14 p.m.

**Draft – Subject to Board Approval**

Lance E. Eckhart, Secretary of the Board

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