

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the Finance and Engineering Workshop
November 15, 2021, 1:30 p.m.

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS),
AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20,
THIS MEETING WAS HELD VIA ZOOM.

Board Present: Steve Lehtonen, President
Board members attended by video conferencing/
teleconferencing Larry Smith, Vice President
Mickey Valdivia, Treasurer
Blair Ball, Director
Chander Letulle, Director
Robert Ybarra, Director

Board Absent: Ron Duncan, Director

Staff Present: Lance Eckhart, General Manager
Staff members attended by video conferencing Tom Todd, Jr., Chief Financial Officer
Maya Mouawad, Legal Counsel

Consultants Present: Terry Erlewine, Provost & Pritchard
Consultants attended by video conferencing John Wright, Raftelis
Sanjay Gaur, Water Resources Economics

1. Call to Order, Flag Salute, and Roll Call

The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President Steve Lehtonen at 6:00 pm, November 15, 2021, by video/teleconference. President Lehtonen led the Pledge of Allegiance to the flag. President Lehtonen requested a roll call.

<u>Roll Call:</u>	<i>Present</i>	<i>Absent</i>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A quorum was present.

2. Adoption and Adjustment of Agenda

President Lehtonen asked if there were any adjustments to the agenda. General Manager Eckhart asked to change the order of items to the following: 4.A, 6.A, 5.F, then 5.A through 5.E. The agenda was adopted as changed.

3. Public Comment

President Lehtonen asked for public comment on any matter within the Agency's jurisdiction that is not on the agenda. There was no public comment.

4. Reports - Staff

A. General Manager's Report - Water Conditions Update. The Water Conditions Update was included in the agenda packet. Mr. Eckhart reviewed current precipitation, reservoir levels, water debt, and water orders for 2022.

President Lehtonen turned the meeting over to Treasurer Micky Valdivia.

6. New Business Engineering

A. Infrastructure Study Report: The Infrastructure Study Report was included in the agenda packet. Mr. Eckhart introduced Mr. Terry Erlewine, who reviewed the Infrastructure Study Report. Treasurer Valdivia asked for Board comment. The Board briefly discussed the report. Treasurer Valdivia asked for public comment. There was no public comment.

5. F. Proposal - Financial Analysis Income Study: Mr. Eckhart introduced this topic. Chief Financial Officer Tom Todd briefly reviewed the staff report, noting previous work Raftelis has completed for the Agency. He introduced Mr. John Wright of Raftelis and Mr. Sanjay Gaur of Water Resources Economics. Mr. Gaur and Mr. Wright described their experience in financial planning and the water industry, and reviewed the proposal. Treasurer Valdivia requested Board comment. The Board discussed the proposal. Treasurer Valdivia requested public comment. Mr. Dan Jagers, Beaumont-Cherry Valley Water District spoke. The Board agreed to consider the matter further at a future Board meeting.

A. Ratification of Paid Invoices and Monthly Payroll for October, 2021 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$1,031,984.16 and payroll of \$43,255.05, for a combined total of \$1,075,239.21. Treasurer Valdivia requested Board comment. The Board asked questions and discussed this item.

B. Review of Bank Reconciliation for October, 2021: The Board reviewed the Bank Reconciliation for October, 2021. Treasurer Valdivia requested Board comment. There was no Board comment.

C. Review of Budget Report for October, 2021: The Board reviewed the Budget Report for October, 2021. Treasurer Valdivia requested Board comment. There was no Board comment.

Treasurer Valdivia requested public comment on Items 5. A-C. There was no public comment.

Treasurer Valdivia moved, seconded by Director Lehtonen, to recommend the Board accept items A-C at the next Regular Board Meeting. Treasurer Valdivia requested a roll call vote.

<u>Roll Call:</u>	Aye	Noes	Absent	Abstain
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Director Duncan absent.

- D. Review of Pending Legal Invoice: The Board reviewed the Pending Legal Invoice. Treasurer Valdivia requested Board comment. There was no Board comment. Treasurer Valdivia requested public comment. There was no public comment. Treasurer Valdivia moved, seconded by Director Ball, to recommend the Board approve payment of the Legal Invoice at the next Regular Board meeting. Treasurer Valdivia requested a roll call vote.

<u>Roll Call:</u>	Aye	Noes	Absent	Abstain
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed 6-0, with Director Duncan absent.

- E. Draft Vacation Buy-Back Policy: Mr. Todd introduced this topic. He reviewed staff report, noting the need for the Vacation Buy-Back policy and the provisions included in the draft policy. Treasurer Valdivia requested Board comment. The Board asked questions and discussed this item. The Board requested additional information, and suggested expanding the policy to include sick leave as well. The Board agreed to consider the matter further at a future Board meeting. Treasurer Valdivia requested public comment. Mr. Kevin Walton spoke.

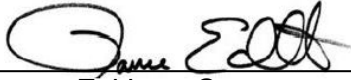
7. Announcements

Treasurer Valdivia reviewed the announcements:

- A. Regular Board Meeting, November 22, 2021 at 1:30 p.m. - Teleconference/Zoom
- B. The office will be closed for the Thanksgiving Holiday, Thursday, November 25 and Friday, November 26, 2021
- C. 2021 ACWA Fall Conference, November 30, 2021 through December 2, 2021
- D. Regular Board Meeting, December 13, 2021 at 1:30 p.m. - Teleconference/Zoom

- E. Director Ybarra announced the Banning Chamber Breakfast, Friday, November 19, 2021; House of Representatives Ochoa-Bogh will be the guest speaker.
- F. Treasurer Valdivia announced the public hearing for Riverside County redistricting, November 16, 2021, starting at 9:00 a.m.
- G. Mr. Eckhart announced the Yucaipa GSA Public Hearing, November 16, 2021, at 6:00 p.m., at the Yucaipa Performing Arts Center.

8. Adjournment: Treasurer Valdivia adjourned the meeting at 8:07 p.m.



Lance Eckhart, Secretary of the Board

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