

## MEMORANDUM

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**TO:** Board of Directors

**FROM:** Legal Counsel

**RE:** Adoption of Resolution No. 2021-21 Authorizing Remote Teleconference/Virtual Meetings of Pass Water Agency Legislative Bodies for the Period of December 8, 2021 to January 7, 2021

**DATE:** November 22, 2021

**Summary:**

The Governor has signed AB 361 which sets forth the process by which public agencies can continue to engage in virtual meetings so long as the current COVID State of Emergency remains in place. This legislation took effect immediately and will sunset January 1, 2024. AB 361 also applies during other emergencies, such as fires or earthquakes.

**Recommendation:**

That the Board adopt Resolution No. 2021-21 Authorizing Remote Teleconference/Virtual Meetings of Pass Water Agency Legislative Bodies for the Period of December 8, 2021 to January 7, 2021.

**Detailed Report:**

Under AB 361, the Agency may use teleconferencing/virtual meetings (no physical location required). AB 361 does not include the remote agenda posting and remote public access requirements which normally apply for teleconferenced meeting under the Brown Act provisions which predate COVID-19. Virtual meetings under AB 361 can take place in any of the following Scenarios:

Scenario #1 - The Governor has proclaimed a state of emergency (not locally proclaimed) and state or local officials have imposed or recommend measures to promote social distancing (specifically, the current COVID state of emergency). The proposed Resolution No. 2021 – 21 would implement Scenario #1.

Scenario #2 - The Governor has proclaimed a state of emergency and the Board meets to determine, by a majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Scenario #3 - The Governor has proclaimed a state of emergency and the Board has already determined, by a majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 includes some additional requirements as follows:

#### 1. Broadcast Interruption

(a) In the event of a disruption which prevents the Agency from broadcasting the meeting using the call-in option or internet-based service option; OR

(b) In the event of a disruption within the Agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option; THEN

(c) The Board cannot take any further action at the meeting until public access is restored.

#### 2. Public Comments

(a) The Board cannot require public comments to be submitted in advance of the meeting. The Board must provide an opportunity for the public to address the Board in real time.

(b) The Board must allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to get on the phone or log onto the internet site.

## **RESOLUTION NO. 2021-21**

### **A RESOLUTION OF THE SAN GORGONIO PASS WATER AGENCY RE-AUTHORIZING REMOTE TELECONFERENCE/VIRTUAL MEETINGS OF PASS WATER AGENCY LEGISLATIVE BODIES FOR THE PERIOD OF DECEMBER 8, 2021, TO JANUARY 7, 2021, PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Board of Directors of the San Gorgonio Pass Water Agency is committed to preserving and nurturing public access and participation in meetings of the Board; and

WHEREAS, meetings of the Board and standing committees (collectively, “Legislative Bodies”) are open and public, as required by the Ralph M. Brown Act (Government Code Sections 54950 – 54963); and

WHEREAS, the Brown Act makes provisions for remote teleconferencing participation subject to the existence of certain conditions. A required condition is that a state of emergency is declared by the Governor. It is further required that state or local officials have imposed or recommended measures to promote social distancing, or, meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2021-20 on November 8, 2021, finding that the requisite conditions exist for the Pass Water Agency Legislative Bodies to conduct remote teleconference/virtual meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in Government Code Section 54953(e), the Board must reconsider the circumstances of the State of Emergency that exist, and the Board has done so; and

WHEREAS, such conditions persist in the Pass Water Agency, specifically, the March 4, 2020 proclamation of a State of Emergency remains in existence as a result of the threat of COVID-19. In addition, state officials continue to have orders imposing or recommending social distancing measures, specifically, the California Department of Public Health has stated that one of the steps that can be taken to slow the spread of COVID-19 is to: “Stay at least 6 feet away from others, whenever possible. This is called social distancing. This is very important in preventing the spread of COVID-19;” and

WHEREAS, as a consequence of the State of Emergency and the social distancing recommendations mentioned above, the Pass Water Agency shall conduct its Board and standing committee meetings without compliance with Government Code Section 54953(b)(3), as authorized by Government Code Section 54953(e), and such Legislative Bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code Section 54953(e)(2); and

WHEREAS, as permitted under AB 361, the Pass Water Agency will provide the public with the ability to view Board meetings and standing committee meetings online. Members of the public who wish to provide comment may make comments virtually.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GORGONIO PASS WATER AGENCY AS FOLLOWS:

1. Incorporation Of Recitals The Recitals in this Resolution are true and correct and the Board so finds, determines and represents. Said Recitals are incorporated herein and made a part of this Resolution.

2. Authority To Implement The Legislative Bodies, as well as the General Manager or his designee, are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

3. Effective Date This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of: (a) January 7, 2021; or (b) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which Legislative Bodies may continue to teleconference without compliance with Government Code Section 54953(b)(3).

4. Severability If any section, subsection, clause or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

**ADOPTED AND APPROVED** this 22<sup>nd</sup> day of November, 2021.

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President, Board of Directors  
San Gorgonio Pass Water Agency

ATTEST:

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Secretary, Board of Directors  
San Gorgonio Pass Water Agency