

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, California 92223**  
**Minutes of the**  
**Board of Directors Meeting**  
**April 19, 2021**

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, THIS MEETING WAS HELD VIA ZOOM.

**Board Present:** Steve Lehtonen, President  
Board members Larry Smith, Vice President  
Attended by video Mickey Valdivia, Treasurer  
conferencing/ Blair Ball, Director  
teleconferencing Ron Duncan, Director  
Chander Letulle, Director  
Robert Ybarra, Director

**Staff Present:** Lance Eckhart, General Manager  
Staff members Thomas Todd, Finance Manager  
attended by video Cheryle Stiff, Executive Assistant  
conferencing/ Jeff Ferre, Legal Counsel  
teleconferencing

1. **Call to Order, Flag Salute, Invocation, and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board Director Duncan at 1:30 p.m., April 19, 2021 by video/teleconference. Director Valdivia led the Pledge of Allegiance to the flag. Director Duncan gave the invocation. Director Duncan requested a roll call.

<u>Roll Call:</u>	<i>Present</i>	<i>Absent</i>
Director Ball	☒	☐
Director Duncan	☒	☐
Director Letulle	☒	☐
Director Smith	☒	☐
Director Valdivia	☒	☐
Director Ybarra	☒	☐
President Lehtonen	☒	☐

A quorum was present.

2. **Adoption and Adjustment of Agenda:** Director Duncan asked if there were any adjustments to the agenda. General Manager Eckhart responded, stating that there is no adjustment to the agenda.
3. **Public Comment:** Director Duncan asked for public comments on any matter within the jurisdiction of the Agency. There was no public comment at this time.
4. **Consent Calendar:**
  - A. Approval of the Minutes of the Regular Board Meeting, April 5, 2021
  - B. Approval of the Engineering Workshop Report, April 12, 2021

Director Duncan asked for a motion on the Consent Calendar. Director Ybarra made a motion, seconded by Director Smith, to adopt the consent calendar, as presented. Director Duncan requested a roll call vote on the motion.

<b><u>Roll Call:</u></b>	<b>Aye</b>	<b>Noes</b>	<b>Absent</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed 6-0, with President Lehtonen temporarily not in attendance due to technical difficulty with remote attendance.

**5. Reports:**

**A. General Manager’s Report:** General Manager Eckhart reported on the following:

- 1) Update on Regional UWMPs, due to DWR on July 1<sup>st</sup>.
- 2) Update on discussions with DWR regarding financing for Sites Reservoir.
- 3) Update on discussions with General Manager Dan Jaggars (BCVWD) regarding financing for Sites Reservoir.

**B. General Counsel Reports:** General Counsel Ferre reviewed with the Board three pending bills (AB-703, AB-361, and AB-339) that would each provide a different approach to virtual public meetings.

**6. Unfinished Business:**

**A. Agency Meeting Times – Discussion, No Action:** A staff report and a PowerPoint presentation were included in the agenda packet. President Lehtonen referred this item to General Manager Eckhart. General Manager Eckhart provided a recap of what took place at the April 12<sup>th</sup> Engineering workshop, as well as some proposed scheduling options for the Board to consider. After the presentation, President Lehtonen opened discussion to the public. There was no public comment. President Lehtonen opened this item for Board discussion. After discussion, it was the consensus of the Board to bring this item back for Board consideration and possible action either to delay or to move forward on this item.

**7. New Business:**

**A. Change Order for 2020 Regional Wholesale Urban Water Management Plan (UWMP):** A staff report was included in the agenda packet. General Manager Eckhart provided explanation as to why Tully and Young is requesting a change order. He noted that additional efforts were needed in certain areas, including additional coordination with retail entities, Delta reliance analyses, and increased meetings with water retailers. General

Manager Eckhart stated that the \$15,000 change order along with the original contracted amount with Tully and Young of \$93,000 will bring the total cost to \$108,000. President Lehtonen requested public comment. There being none he requested a motion. Director Valdivia made a motion, seconded by Director Smith, to approve the change order in an amount not to exceed \$15,000. President Lehtonen requested discussion from the Board. There being none, President Lehtonen requested a roll call vote on the motion.

<u><b>Roll Call:</b></u>	<b>Aye</b>	<b>Noes</b>	<b>Abstain</b>
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed 7-0.

**8. Reports - Directors:**

**A. Directors Reports:**

1) **Director Smith** reported on a SBVMWD's Special meeting that was held on April 15, 2021. He also reported on BCVWD's Board meeting that was held on April 14, 2021.

2) **Director Valdivia** reported that he spoke to the San Bernardino Valley Municipal Water District Treasurer regarding a potential consultant. Director Valdivia stated that he would like to revisit the Agency's Strategic Plan prior to the end of the fiscal year. He would like to get some input on annual evaluation of the general manager, along with measurable goals. He stated that he would like discussion on how we are going to accommodate virtual meeting opportunities. Director Valdivia requested that the General Manager locate the pipeline plan between the City of Banning and the Agency for Board review.

3) **Director Ball** reported that he attended the BCVWD's Board meeting that was held on April 14, 2021.

4) **Director Ybarra** provided information on upcoming Banning Chamber events.

**B. Committee Reports:**

1) **Director Duncan** reported on the Water Conservation and Education workshop that took place on April 14th. He provided information on IERCD's presentation. He also reported on the presentation on a proposed water academy. He asked that Director Letulle provide his input on the academy. Director Duncan stated that he would be contacting Director Valdivia and Director Ball to schedule time for the Recharge Facility Review Committee.

2) **Director Letulle** stated that the water academy is intended to provide information and engagement for both constituents and water retailers. He

further stated that General Manager Eckhart was directed to do further research.

**9. Topics for Future Agendas. None.**

**10. Announcements:**

- A. Finance and Budget Workshop, April 26, 2021 at 1:30 pm – Teleconference/Zoom
- B. Regular Board Meeting, May 3, 2021 at 1:30 p.m. – Teleconference/Zoom
- C. Engineering Workshop, May 10, 2021 at 1:30 p.m. – Teleconference/Zoom

**11. Adjournment: President Lehtonen adjourned the meeting at 2:48 p.m.**



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Lance Eckhart, Secretary of the Board

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