

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
March 22, 2021

In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20, this meeting was held via Zoom.

Directors Present via Zoom:

Steve Lehtonen, President
Mickey Valdivia, Treasurer
Blair Ball, Director (joined at 1:37 pm)
Ron Duncan, Director
Chander Letulle, Director
Larry Smith, Director
Robert Ybarra, Director

Staff and Consultants Present via Zoom:

Lance Eckhart, General Manager
Tom Todd, Jr., Finance Manager
Lauren Demine, Raftelis Consultants

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget Workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer and Chair Mickey Valdivia at 1:30 pm, March 22, 2021. Chair Valdivia led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** Treasurer Valdivia asked if anyone connected to the meeting wished to make a comment. Joyce McIntyre asked that the Agency meetings not be moved from Mondays.
4. **New Business:**
 - A. Lauren Demine of Raftelis Consultants made a presentation about the financial model being developed for the Agency. She reviewed information about Raftelis, including their experience, their plan and some of their clients. Then, she showed a progress version of the financial model for the Agency and demonstrated how the Dashboard tab could work by adjusting the water rate. She and staff answered general questions about the model.

Items B, C, D and E were discussed as a group:

- B. Ratification of Paid Invoices and Monthly Payroll for February, 2021 by Reviewing Check History Reports in Detail: The Board reviewed paid monthly invoices of \$2,972,103.24 and payroll of \$41,462.59 for the month of February, 2021, for a combined total of \$3,013,565.83.
- C. Review Pending Legal Invoices: The Board reviewed the pending legal invoice for February, 2021 for \$10,566.90.

- D. Review of February, 2021 Bank Reconciliation: The Board reviewed the bank reconciliation for February, 2021.
- E. Budget Report for February, 2021: The Board reviewed the Budget Report for February, 2021,

A motion was made by Director Smith, seconded by Director Duncan, to recommend that the Board approve items B and C, and accept items D and E as presented. Chair Valdivia requested a roll call vote:

Roll Call	Ayes	Noes	Abstain	Absent
Director Ball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Duncan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Letulle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Valdivia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Ybarra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
President Lehtonen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion passed, 7 in favor, 0 opposed.

- 5. **Announcements:** Treasurer Valdivia reviewed the announcements:
 - A. Regular Board meeting, April 5, 2021, 1:30 pm – Zoom/Teleconference
 - B. Engineering Workshop, April 12, 2021, 1:30 pm – Zoom/Teleconference
- 6. **Adjournment:** The Finance and Budget Workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:34 pm.



Lance E. Eckhart, Secretary of the Board