

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**September 23, 2019**

**Directors Present:** Ron Duncan, President  
Lenny Stephenson, Vice President  
Steve Lehtonen, Treasurer  
Blair Ball, Director  
David Castaldo, Director  
David Fenn, Director  
Mike Thompson, Director

**Staff and Consultants Present:**  
Tom Todd, Jr., Finance Manager

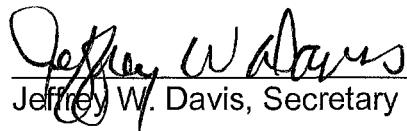
1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Steve Lehtonen at 1:30 pm, September 23, 2019, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Lehtonen led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
  - A. Ratification of Paid Invoices and Monthly Payroll for August, 2019 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board ratify paid monthly invoices of \$1,776,619.09 and payroll of \$38,708.41 for the month of August, 2019, for a combined total of \$1,815,327.50. The motion passed 7 in favor, no opposed.
  - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Duncan, seconded by Director Castaldo, to recommend that the Board approve payment of the pending legal invoice for August, 2019 for \$12,331.54. The motion passed 7 in favor, no opposed.
  - C. Review of August, 2019 Bank Reconciliation: After review and discussion, a motion was made by Director Thompson, seconded by Director Castaldo, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for August, 2019 as presented. The motion passed 7 in favor, no opposed.

D. Review of Budget Report for August, 2019: Finance Manager Tom Todd reviewed the budget report, highlighting a number of items, and answering questions. After further review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Budget Report for August, 2019. The motion passed 7 in favor, no opposed.

**5. Announcements:** Director Lehtonen reviewed the announcements:

- A. Joint Board Meeting, September 25, 2019, 1:30 pm; SBVMWD office
- B. Regular Board Meeting, October 7, 2019, 1:30 pm
- C. Water Conservation & Education, October 10, 2019, 1:30 pm

**6. Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:45 pm.

  
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Jeffrey W. Davis, Secretary of the Board