

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
December 20, 2018

Directors Present: David Fenn, President
Ron Duncan, Vice President
Lenny Stephenson, Treasurer
Blair Ball, Director, arrived at 1:33 pm
David Castaldo, Director
Mike Thompson, Director

Directors Absent: Steve Lehtonen, Director

Staff and Consultants Present:
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Lenny Stephenson at 1:30 pm, December 20, 2018, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for November, 2018 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Thompson, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$378,438.93 and payroll of \$35,613.24 for the month of November, 2018, for a combined total of \$414,052.17. The motion passed 5 in favor, no opposed, with Director Ball not yet present, and Director Lehtonen absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Thompson, seconded by Director Fenn, to recommend that the Board approve payment of the pending legal invoices for November, 2018. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - C. Review of November, 2018 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for November, 2018 as presented. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

D. Review of Budget Report for November, 2018: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Budget Report for November, 2018. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

5. Announcements

- A. Office closed December 24 and 25, 2018 in observance of the Christmas Holiday
- B. Office closed December 31, 2018 and January 1, 2019 in observance of the New Year's Holiday
- C. Regular Board Meeting, January 7, 2019, 1:30 pm

6. Adjournment: The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:43 pm.



Jeffrey W. Davis, Secretary of the Board