

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
July 23, 2018

Directors Present: David Fenn, President
Ron Duncan, Vice President
Lenny Stephenson, Treasurer
Blair Ball, Director
Mike Thompson, Director

Directors Absent: David Castaldo, Director
Steve Lehtonen, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

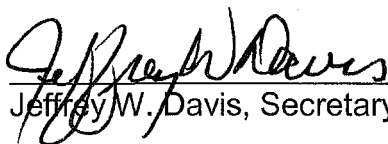
1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Chair Lenny Stephenson at 1:30 pm, July 23, 2018, in the Agency Board Room at 1210 Beaumont Avenue, Beaumont, California. Chair Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for June, 2018 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board ratify paid monthly invoices of \$1,279,668.63 and payroll of \$37,651.82 for the month of June, 2018, for a combined total of \$1,317,320.45. The motion passed 5 in favor, no opposed, with Directors Castaldo and Lehtonen absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Ball, seconded by Director Thompson, to recommend that the Board approve payment of the pending legal invoices for June, 2018. The motion passed 5 in favor, no opposed, with Directors Castaldo and Lehtonen absent.
 - C. Review of June, 2018 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for June, 2018 as presented. The motion passed 5 in favor, no opposed, with Directors Castaldo and Lehtonen absent.

- D. Review of Budget Report for June, 2018: General Manager Jeff Davis reviewed the budget in some detail. This report is the unaudited view of the entire FY 2017-18. Finance Manager Tom Todd handed out a budget analysis, that rearranged the budget items into a view that highlighted different budget groupings. After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board acknowledge receipt of the Budget Report for June, 2018. The motion passed 5 in favor, no opposed, with Directors Castaldo and Lehtonen absent.
- E. Review of Statement of Charges for 2019: General Manger Davis introduced the 2019 Statement of Charges from the California Department of Water Resources while Finance Manager Todd passed out a comparison spreadsheet of previous Statement of Charges amounts. General Manager Davis highlighted trends, and he and Finance Manger Todd answered specific questions about the Statement of Charges.
- F. Review of Proposed Debt Service Fund Budget for FY 2018-19: General Manager Davis introduced the topic by reviewing previous Board direction to provide adequate reserves for coming debt service payments. Finance Manger Todd reviewed the specific items listed in the proposed budget. Included in the budget is the assumption that the tax rate not be changed. After further review and discussion, a motion was made by Director Fenn, seconded by Director Duncan, to recommend that Board approve the proposed Debt Service Fund Budget for FY 2018-19. The motion passed 5 in favor, no opposed, with Directors Castaldo and Lehtonen absent.

5. Announcements

- A. San Gorgonio Pass Regional Water Alliance, July 25, 2018, 5:00 pm, Banning City Hall
- B. Regular Board Meeting, August 6, 2018, 1:30 pm
- C. Engineering Workshop, August 13, 2018, 1:30 pm

6. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:36 pm.



Jeffrey W. Davis, Secretary of the Board