

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**June 25, 2018**

**Directors Present:** David Fenn, President  
Lenny Stephenson, Treasurer  
Blair Ball, Director  
David Castaldo, Director (arrived at 1:32 pm)  
Steve Lehtonen, Director  
Mike Thompson, Director

**Directors Absent:** Ron Duncan, Vice President

**Staff and Consultants Present:**  
Jeff Davis, General Manager

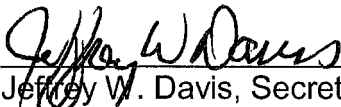
1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Chair Lenny Stephenson at 1:30 pm, June 25, 2018, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Chair Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
  - A. **Ratification of Paid Invoices and Monthly Payroll for May, 2018 by Reviewing Check History Reports in Detail:** After review and discussion, a motion was made by Director Ball, seconded by Director Lehtonen, to recommend that the Board ratify paid monthly invoices of \$1,928,853.36 and payroll of \$35,934.27 for the month of May, 2018, for a combined total of \$1,964,787.63. The motion passed 6 in favor, no opposed, with Director Duncan absent.
  - B. **Review Pending Legal Invoices:** After review and discussion, a motion was made by Director Fenn, seconded by Director Thompson, to recommend that the Board approve payment of the pending legal invoices for May, 2018. The motion passed 6 in favor, no opposed, with Director Duncan absent.
  - C. **Review of May, 2018 Bank Reconciliation:** After review and discussion, a motion was made by Director Ball, seconded by Director Lehtonen, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for May, 2018 as presented. The motion passed 6 in favor, no opposed, with Director Duncan absent.

- D. Review of Budget Report for May, 2018: After review and discussion, a motion was made by Director Thompson, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Budget Report for May, 2018. The motion passed 6 in favor, no opposed, with Director Duncan absent.
  
- E. Review of Proposed General Fund Budget for FY 2018-19: General Manager Jeff Davis reviewed the proposed budget, noting changes made since the first presentation at the May Finance and Budget workshop. After further discussion and review, a motion was made by Director Fenn, seconded by Director Thompson, to recommend that the Board approve the General Fund Budget for FY 2018-19 as amended. The motion passed 6 in favor, no opposed, with Director Duncan absent.

**5. Announcements**

- A. Regular Board Meeting, July 2, 2018, 1:30 pm
- B. The office will be closed Wednesday, July 4, in observance of Independence Day
- C. Engineering Workshop, July 9, 2018, 1:30 pm

- 6. Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 2:17 pm.

  
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Jeffrey W. Davis, Secretary of the Board