

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Ave, Beaumont, CA 92223**  
**Board Finance & Budget Workshop**  
**Agenda**  
**May 26, 2020 at 1:30 p.m.**

IN AN EFFORT TO PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, **THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING THIS BOARD MEETING IN PERSON.** MEMBERS OF THE PUBLIC MAY LISTEN AND PROVIDE PUBLIC COMMENT TELEPHONICALLY BY CALLING THE FOLLOWING NUMBER: (669) 900-6833 OR VIA ZOOM. MEETING ID 827 5230 9065

- 1. Call to Order, Flag Salute**
- 2. Adoption and Adjustment of Agenda**
- 3. Public Comment:** As permitted under the Brown Act, and in order to provide an equal opportunity for members of the public to provide comment telephonically, all public comments, on items on or off the agenda, will be taken during the Public Comment portion of this meeting. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
- 4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)**
  - A. Ratification of Paid Invoices and Monthly Payroll for April, 2020 by Reviewing Check History Reports in Detail\*
  - B. Review of Pending Legal Invoices\*
  - C. Review of April, 2020 Bank Reconciliation\*
  - D. Review of Budget Report for April, 2020\*
  - E. Discussion about Local Agency Investment Fund (LAIF) Safety\*
  - F. Discussion of Water Rate Worksheet\*
  - G. Discussion of COLA Increase for FY 2020-21\*
  - H. Discussion of Proposed General Fund Budget for FY 2020-21\*
- 5. Announcements**
  - A. Special Board meeting, May 27, 2020, 1:30 pm – Zoom/Teleconference
  - B. Regular Board meeting, June 1, 2020, 1:30 pm – Zoom/Teleconference
- 6. Adjournment**

**\*Information Included In Agenda Packet**

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

**San Gorgonio Pass Water Agency**  
**Check History Report**  
**April 1 through April 30, 2020**

ACCOUNTS PAYABLE
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Date	Number	Name	Amount
04/08/2020	119632	ACWA BENEFITS	873.59
04/08/2020	119633	ACWA JPIA	1,082.39
04/08/2020	119634	AUTOMATION PRIDE	100.00
04/08/2020	119635	BDL ALARMS, INC.	78.00
04/08/2020	119636	BEST BEST & KRIEGER	12,801.35
04/08/2020	119637	BEAUMONT HOME CENTER	276.53
04/08/2020	119638	CITY OF BEAUMONT	21.00
04/08/2020	119639	EAST VALLEY WATER DISTRICT	1,000.00
04/08/2020	119640	MACRO COMMUNICATIONS	450.00
04/08/2020	119641	THOMAS W. TODD, JR.	608.91
04/08/2020	119642	UNLIMITED SERVICES	295.00
04/08/2020	119643	UNDERGROUND SERVICE ALERT	26.50
04/08/2020	119644	VALLEY OFFICE EQUIPMENT, INC.	106.99
04/08/2020	119645	VISIONARY LOGICS	810.00
04/08/2020	119646	WASTE MANAGEMENT INLAND EMPIRE	112.59
04/08/2020	119647	ZAP PRINTING / IMAGE360	1,293.00
04/16/2020	119648	BARTEL ASSOCIATES, LLC	1,697.00
04/16/2020	119649	ERSC	3,135.00
04/16/2020	119650	KENNETH M. FALLS	230.25
04/16/2020	119651	FRONTIER COMMUNICATIONS	1,343.96
04/16/2020	119652	SOUTHERN CALIFORNIA GAS	215.63
04/16/2020	119653	WELLS FARGO ELITE CREDIT CARD	1,368.95
04/22/2020	119654	AUTOMATION PRIDE	95.00
04/22/2020	119655	MATTHEW PISTILLI LANDSCAPE SERVICES	350.00
04/22/2020	119656	NICE-INCONTACT	243.88
04/22/2020	119657	PRO-CRAFT CONSTRUCTION, INC.	14,550.00
04/22/2020	119658	PROVOST & PRITCHARD	8,895.70
04/22/2020	119659	ROBERTS CONSULTING GROUP	9,000.00
04/22/2020	119660	SOUTHERN CALIFORNIA EDISON	95.35
04/29/2020	119661	STANDARD INSURANCE COMPANY	491.27
04/14/2020	560567	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,107.32
04/14/2020	596351	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,329.37
04/29/2020	590417	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,107.32
04/29/2020	579517	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,636.54
04/14/2020	900308	CALPERS RETIREMENT	5,604.97
04/14/2020	900309	CAL PERS RETIREMENT - SIP-457	1,680.00
04/16/2020	900310	CALPERS HEALTH	8,142.79
04/29/2020	900311	CALPERS RETIREMENT	5,604.97
04/29/2020	900312	CAL PERS RETIREMENT - SIP-457	1,680.00
04/30/2020	900313	DEPARTMENT OF WATER RESOURCES	978,082.00
TOTAL ACCOUNTS PAYABLE CHECKS			1,078,623.12

**San Gorgonio Pass Water Agency**  
**Check History Report**  
 April 1 through April 30, 2020

PAYROLL
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Date	Number	Name	Amount
04/13/2020	801882	JEFFREY W. DAVIS	5,263.99
04/13/2020	801883	KENNETH M. FALLS	3,429.12
04/13/2020	801884	CASMIR J. OLAIVAR	584.72
04/13/2020	801885	CHERYLE M. STIFF	2,459.43
04/13/2020	801886	THOMAS W. TODD, JR.	3,798.63
04/28/2020	801887	BLAIR M. BALL	1,018.07
04/28/2020	801888	JEFFREY W. DAVIS	5,263.99
04/28/2020	801889	RONALD A. DUNCAN	1,272.58
04/28/2020	801890	KENNETH M. FALLS	3,429.12
04/28/2020	801891	DAVID L. FENN	1,272.58
04/28/2020	801892	STEPHEN J. LEHTONEN	2,036.13
04/28/2020	801893	CASMIR J. OLAIVAR	584.72
04/28/2020	801894	LEONARD C. STEPHENSON	1,272.58
04/28/2020	801895	CHERYLE M. STIFF	2,459.43
04/28/2020	801896	MICHAEL D. THOMPSON	1,018.07
04/28/2020	801897	THOMAS W. TODD, JR.	3,798.63
TOTAL PAYROLL			38,961.79
TOTAL DISBURSEMENTS FOR APRIL, 2020			1,117,584.91

SAN GORGONIO PASS WATER AGENCY

New Vendors List

May, 2020

Vendor - Name and Address	Expenditure Type
Kern County Water Agency P O Box 58; Bakersfield, CA 93302-0058	Purchased Water

**SAN GORGONIO PASS WATER AGENCY**

**LEGAL INVOICES  
ACCOUNTS PAYABLE INVOICE LISTING**

<u>VENDOR</u>	<u>INVOICE NBR</u>	<u>COMMENT</u>	<u>AMOUNT</u>
BEST, BEST & KRIEGER	200430	LEGAL SERVICES APRIL 2020	9,008.26

TOTAL PENDING INVOICES FOR APPROVAL MAY 2020

9,008.26

**SAN GORGONIO PASS WATER AGENCY  
BANK RECONCILIATION  
April 30, 2020**

BALANCE PER BANK ON 04/30/2020 - CHECKING ACCOUNT 2,445,358.35

Balance to Reconcile 2,445,358.35

LESS OUTSTANDING CHECKS

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
119634	100.00	119654	95.00
119650	230.25	119661	491.27
	<u>330.25</u>		<u>586.27</u>

TOTAL OUTSTANDING CHECKS -916.52

BALANCE PER GENERAL LEDGER 2,444,441.83

BALANCE PER GENERAL LEDGER ON 03/31/2020 845,945.10

**CASH RECEIPTS FOR APRIL** 4,367,119.85

**CASH DISBURSEMENTS FOR APRIL**

ACCOUNTS PAYABLE - CHECK HISTORY REPORT	-1,078,623.12
PAYROLL TRANSFER - BANK OF HEMET	<u>-40,000.00</u>
	<u><u>-1,118,623.12</u></u>

TRANSFER TO LAIF -7,000,000.00

TRANSFER FROM LAIF 350,000.00

TRANSFERS FROM TVI 5,000,000.00

BALANCE PER GENERAL LEDGER AT 04/30/2020 2,444,441.83

REPORT PREPARED BY:

  
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 Cheryl M. Smith

**SAN GORGONIO PASS WATER AGENCY  
DEPOSIT RECAP  
FOR THE MONTH OF APRIL 2020**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL DEPOSIT AMOUNT</u>
<b>DEPOSIT TO CHECKING ACCOUNT</b>				
4/1/20	RIVERSIDE COUNTY	PROPERTY TAXES	15,297.71	15,297.71
4/6/20	TVI	T-BILL MATURITY INTEREST	18,000.00	18,000.00
4/8/20	LADWP	PURCHASED WATER	128,273.55	128,273.55
4/15/20	RIVERSIDE COUNTY	PROPERTY TAXES	1,886,147.75	1,886,147.75
4/20/20	SAN BERNDINO COUNTY	PROPERTY TAXES	14.20	14.20
4/22/20	STATE OF CALIF/DWR	SMIF INTEREST JUL-DEC19	64,434.00	64,434.00
4/22/20	STATE OF CALIF/DWR	DEBT SERVICE POWER REFUND	87,620.00	87,620.00
4/22/20	DAVIS	COBRA PYMNT FORREST DAVIS	138.69	138.69
4/28/20	TVI	CD - BOND INTEREST	33,392.13	33,392.13
4/29/20	BCVWD	WATER SALES	420,945.00	
4/29/20	STATE OF CALIF/DWR	GRANT PAYMENT	139,049.82	
4/29/20	STATE OF CALIF/DWR	BOND COVER REFUND	1,456,276.00	
4/29/20	STATE OF CALIF/DWR	BOND COVER REFUND	4,417.00	
4/29/20	STATE OF CALIF/DWR	BOND COVER REFUND	113,114.00	2,133,801.82
TOTAL FOR APRIL 2020			4,367,119.85	4,367,119.85

**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2019-20  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TEN MONTHS ENDING ON APRIL 30, 2020**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - INCOME</b>				Comparison:	17%
<b>INCOME</b>					
WATER SALES	5,600,000		5,600,000	4,481,423.40	19.97%
TAX REVENUE	2,750,000		2,750,000	2,226,878.30	19.02%
INTEREST	350,000		350,000	263,239.81	24.79%
DESIGNATED REVENUES	820,000		820,000	885,279.85	-7.96%
CAPACITY FEE	0		0	0.00	
OTHER (REIMBURSEMENTS, TRANSFER S)	31,000		31,000	35,652.36	-15.01%
<b>TOTAL GENERAL FUND INCOME</b>	<b>9,551,000</b>	<b>0</b>	<b>9,551,000</b>	<b>7,892,473.72</b>	<b>17.36%</b>
<b>GENERAL FUND - EXPENSES</b>					
<b>COMMODITY PURCHASE</b>					
PURCHASED WATER	6,100,000		6,100,000	4,847,920.68	20.53%
<b>TOTAL COMMODITY PURCHASE</b>	<b>6,100,000</b>	<b>0</b>	<b>6,100,000</b>	<b>4,847,920.68</b>	<b>20.53%</b>
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
SALARIES	500,000		500,000	417,789.15	16.44%
PAYROLL TAXES	43,000		43,000	34,945.88	18.73%
RETIREMENT	250,000		250,000	129,820.59	48.07%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	73,000		73,000	18,209.57	75.06%
HEALTH INSURANCE	68,000		68,000	59,825.43	12.02%
DENTAL INSURANCE	5,000		5,000	4,016.24	19.68%
LIFE INSURANCE	1,600		1,600	1,530.97	4.31%
DISABILITY INSURANCE	5,200		5,200	4,324.49	16.84%
WORKERS COMP INSURANCE	3,800		3,800	2,936.72	22.72%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	7,564.61	24.35%
EMPLOYEE EDUCATION	1,000		1,000	0.00	100.00%
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>960,600</b>	<b>0</b>	<b>960,600</b>	<b>680,963.65</b>	<b>29.11%</b>



**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2019-20  
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FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>				Comparison:	17%
<b>ADMINISTRATIVE &amp; PROFESSIONAL</b>					
<b>DIRECTOR EXPENDITURES</b>					
DIRECTORS FEES	115,000		115,000	78,877.84	31.41%
DIRECTORS TRAVEL & EDUCATION	15,000		15,000	7,878.18	47.48%
DIRECTORS MISC. MEDICAL	21,000		21,000	8,548.37	59.29%
<b>OFFICE EXPENDITURES</b>					
OFFICE EXPENSE	15,000		15,000	9,575.08	36.17%
POSTAGE	700		700	368.62	47.34%
TELEPHONE	11,500		11,500	9,118.82	20.71%
UTILITIES	5,000		5,000	3,748.24	25.04%
<b>SERVICE EXPENDITURES</b>					
COMPUTER, WEB SITE AND PHONE SUPP CRT	17,000		17,000	6,138.28	63.89%
GENERAL MANAGER & STAFF TRAVEL	18,000		18,000	21,793.74	-21.08%
INSURANCE & BONDS	23,000		23,000	23,281.65	-1.22%
ACCOUNTING & AUDITING	21,000		21,000	18,285.00	12.93%
STATE WATER CONTRACT AUDIT	5,500		5,500	5,471.00	0.53%
DUES & ASSESSMENTS	30,000		30,000	30,493.00	-1.64%
OUTSIDE PROFESSIONAL SERVICES	7,500		7,500	35,710.47	-376.14%
BANK CHARGES	1,000		1,000	929.89	7.01%
MISCELLANEOUS EXPENSES and PENALTIES	500		500	35,000.00	-6900.00%
<b>MAINTENANCE &amp; EQUIPMENT EXPENDITURES</b>					
TOOLS PURCHASE & MAINTENANCE	500		500	941.57	-88.31%
VEHICLE REPAIR & MAINTENANCE	5,000		5,000	6,390.29	-27.81%
MAINTENANCE & REPAIRS - BUILDING	30,000		30,000	10,003.51	66.65%
MAINTENANCE & REPAIRS - FIELD	8,000		8,000	2,779.74	65.25%
CONTRACT OPERATIONS AND MAINTENANCE	125,000		125,000	89,352.91	28.52%
WATER TREATMENT EXPENSE	0	75,000	75,000	63,139.91	15.81%
<b>COUNTY EXPENDITURES</b>					
LAFCO COST SHARE	6,000		6,000	6,651.71	-10.86%
ELECTION EXPENSE	0		0	0.00	0.00%
TAX COLLECTION CHARGES	11,000		11,000	6,342.55	42.34%
<b>TOTAL ADMINISTRATIVE &amp; PROFESSIONAL</b>	<b>492,200</b>	<b>75,000</b>	<b>567,200</b>	<b>480,820.37</b>	<b>15.23%</b>

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**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2019-20  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TEN MONTHS ENDING ON APRIL 30, 2020**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>				Comparison:	17%
<b>GENERAL ENGINEERING</b>					
<b>NEW WATER</b>					
UPDATED STUDY ON AVAILABLE SOURCES	16,000		16,000	1,278.50	92.01%
<b>SGMA SUPPORT</b>					
GSP CONSULTANT	500,000		500,000	179,186.86	64.16%
WEBSITE SERVICES	3,000		3,000	0.00	100.00%
YUCAIPA GSA	0	30,000.00	30,000	13,406.26	55.31%
UWMP CONSULTANT	35,000		35,000	0.00	100.00%
<b>STUDIES</b>					
USGS	115,000		115,000	109,953.98	4.39%
WATER RATE NEXUS STUDY	35,000		35,000	0.00	100.00%
WATER RATE FINANCIAL MODELING	15,000		15,000	0.00	100.00%
CAPACITY FEE NEXUS STUDY UPDATE	48,000		48,000	14,487.50	69.82%
WHEELING RATE STUDY	0		0	0.00	0.00%
<b>OTHER PROJECTS</b>					
IRWMP IMPLEMENTATION PROPOSAL	22,000		22,000	0.00	100.00%
FLUME MONITORING	30,000		30,000	30,000.00	0.00%
INFRASTRUCTURE PLAN	30,000		30,000	19,478.50	35.07%
BASIN MONITORING TASK FORCE	18,000		18,000	18,046.00	-0.26%
GENERAL AGENCY - CEQA AND GIS SERVICES	7,000		7,000	230.00	96.71%
<b>TOTAL GENERAL ENGINEERING</b>	874,000	30,000	904,000	386,067.60	57.29%
<b>LEGAL SERVICES</b>					
LEGAL SERVICES - GENERAL	150,000		150,000	76,932.05	48.71%
<b>TOTAL LEGAL SERVICES</b>	150,000	0	150,000	76,932.05	48.71%
<b>CONSERVATION &amp; EDUCATION</b>					
SCHOOL EDUCATION PROGRAMS	12,000		12,000	5,220.00	56.50%
ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
SPONSORSHIPS	10,000		10,000	0.00	100.00%
OTHER CONSERVATION, EDUCATION AND P. R.	15,000		15,000	0.00	100.00%
<b>TOTAL CONSERVATION &amp; EDUCATION</b>	42,000	0	42,000	5,220.00	87.57%

10/19

**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2019-20  
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FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

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<b>GENERAL FUND - EXPENSES</b>				Comparison:	17%
<b>GENERAL FUND CAPITAL EXPENDITURES</b>					
<b>BUILDING &amp; EQUIPMENT</b>					
BUILDING	10,000		10,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	25,000		25,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
<b>FIESTA RECHARGE FACILITY</b>					
POST DESIGN	20,000		20,000	95,773.10	-378.87%
CONSTRUCTION	76,000		76,000	527,486.65	-594.06%
<b>BUNKER HILL CONJUNCTIVE USE PROJECT</b>	0		0	0.00	0.00%
<b>NOBLE TURNOUT EXPANSION</b>					
POST DESIGN	8,000		8,000	12,955.05	-61.94%
CONSTRUCTION	1,500		1,500	7,600.00	-406.67%
<b>SITES RESERVOIR</b>	322,000		322,000	302,057.17	6.19%
<b>MONITORING WELLS USGS</b>	250,000		250,000	299,873.26	-19.95%
<b>TOTAL GENERAL FUND CAPITAL EXPENDITURES</b>	712,500	0	712,500	1,245,745.23	-74.84%
<b>TRANSFERS TO OTHER FUNDS</b>	0		0	0.00	
<b>TOTAL GENERAL FUND EXPENSES</b>	9,331,300	105,000	9,436,300	7,723,669.58	18.15%
<b>WITHDRAWALS FROM RESERVES</b>	1,326,000		1,326,000		
<b>TOTAL TRANSFERS TO/FROM RESERVES</b>	1,326,000		1,326,000	0.00	
<b>GENERAL FUND NET INCOME YEAR TO DATE</b>	1,545,700	-105,000	1,440,700	168,804.14	

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**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2019-20  
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FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>DEBT SERVICE FUND - INCOME</b>				Comparison:	17%
<b>INCOME</b>					
TAX REVENUE	23,995,229		23,995,229	16,488,423.64	31.28%
INTEREST	650,000		650,000	814,080.37	-25.24%
DWR CREDITS - BOND COVER, OTHER	3,031,777		3,031,777	3,294,069.66	-8.65%
<b>TOTAL DEBT SERVICE FUND INCOME</b>	<b>27,677,006</b>	<b>0</b>	<b>27,677,006</b>	<b>20,596,573.67</b>	<b>25.58%</b>
<b>DEBT SERVICE FUND - EXPENSES</b>					
<b>EXPENSES</b>					
SALARIES	60,000		60,000	51,915.60	13.47%
PAYROLL TAXES	4,700		4,700	4,675.08	0.53%
BENEFITS	74,000		74,000	29,649.42	59.93%
STATE WATER CONTRACT PAYMENTS	24,500,000		24,500,000	21,092,903.00	13.91%
WATER TRANSFERS	1,625,000		1,625,000	328,122.05	79.81%
SWC CONTRACTOR DUES	75,000		75,000	38,049.00	49.27%
DELTA CONVEYANCE FACILITY AUTHORITY	40,000		40,000	50,000.00	-25.00%
EBX CONTRACT OPERATIONS AND MAINTENANCE	125,000		125,000	89,352.90	28.52%
SWP ENGINEERING AND MAINTENANCE	450,000		450,000	342,922.16	23.80%
DEBT SERVICE UTILITIES	11,000		11,000	9,354.66	14.96%
STATE WATER PROJECT LEGAL SERVICES	0		0	1,850.28	0.00%
TAX COLLECTION CHARGES	70,000		70,000	51,082.71	27.02%
<b>TOTAL DEBT SERVICE FUND EXPENSES</b>	<b>27,034,700</b>	<b>0</b>	<b>27,034,700</b>	<b>22,089,876.86</b>	<b>18.29%</b>
<b>TRANSFERS FROM RESERVES</b>	<b>0</b>		<b>0</b>	<b>0.00</b>	
<b>DEBT SERVICE NET INCOME YEAR TO DATE</b>	<b>642,306</b>	<b>0</b>	<b>642,306</b>	<b>-1,493,303.19</b>	

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## Safety of Local Agency Investment Fund (LAIF)

Information from LAIF website, accessed 5/18/20

<https://www.treasurer.ca.gov/pmia-laif/laif/statute.asp>

The State of California cannot borrow or withhold LAIF money. Recent discussions about the State's budget deficit have generated questions from LAIF agencies and their oversight boards about the safety and accessibility of money invested with LAIF.

- Can the State borrow LAIF dollars to resolve the budget deficit?
  - No. California Government Code 16429.3 states that money placed with the Treasurer for deposit in the LAIF by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following:
    - (a) Transfer or loan pursuant to Sections 16310, 16312, or 16313.
    - (b) Impoundment or seizure by any state official or state agency.
  - *Effective January 1, 1997.*
- Can the State withhold LAIF moneys if the State fails to adopt a budget by the June 30th deadline?
  - No. California Government Code 16429.4 which was added to the LAIF's enabling legislation during the 2002 session states that the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency, to withdraw its deposited money from the LAIF upon demand may not be altered, impaired, or denied in any way by any state official or state agency based upon the States failure to adopt a State Budget by July 1 of each new fiscal year.
  - *Effective September 21, 2002.*

San Geronio Pass Water Agency  
Water Income and Expense Summary  
2020

Expense	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
DWR Variable	0	763,110	392,359	0									1,155,469
Nickel Water	0	0	1,900,753	0									1,900,753
Yuba Water	0	0	0	0									0
EBX Operations	0	73,039	0	0									73,039
SGPWA Operations	9,972	35,362	10,245	9,976	0	0	0	0	0	0	0	0	65,556
<b>Total</b>	<b>9,972</b>	<b>871,512</b>	<b>2,303,357</b>	<b>9,976</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,194,817</b>
<b>Income</b>													
BCVWD	0	823,536	420,945	0									1,244,481
City of Banning	0	0	0	0									0
YVWD	0	0	0	0									0
Other	0	0	0	0									0
<b>Total</b>	<b>0</b>	<b>823,536</b>	<b>420,945</b>	<b>0</b>									<b>1,244,481</b>
<b>Net Income/Expense</b>	<b>-9,972</b>	<b>-47,976</b>	<b>-1,882,412</b>	<b>-9,976</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,950,336</b>
<b>Water Orders/Deliveries</b>													
BCVWD	9,700	0	2,064	1,055	0								3,119
Banning	250	0	0	0	0								0
YVWD	250	0	0	0	0								0
Other	0	0	0	0	0								0
<b>Total</b>	<b>10,200</b>												
<b>Total Deliveries</b>	<b>0</b>	<b>2,064</b>	<b>1,055</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,119</b>

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# MEMORANDUM

From: Thomas W. Todd, Jr.  
Finance Manager

Date: May 20, 2020

To: Jeff

RE: Consumer Price Index Information 2019 thru 2020

Jeff,

This memo reviews Board actions regarding CPI changes from 2017 to the present, and CPI information to March of 2020 (the latest information available). The Board decision takes effect July 1 of current year for staff, and January 1 of the following year for Board members.

The Board approved an increase for 2017 of 2.7%.

The Board approved an increase for 2018 of 3.2%

The Board approved an increase for 2019 of 2.8%

In December, 2017, the U.S Bureau of Labor Statistics changed the areas they report. The former Los Angeles, Riverside, Orange County area has been divided into two new areas, made up of cities. One area is Los Angeles, Long Beach and Anaheim. Our local area is Riverside, San Bernardino, and Ontario.

The following information is available for March, 2020, and is for changes in the Consumer Price Index from the previous year.

	U.S. City Average	R-SB-O Average
<u>Index Point Change</u>		
CPI in March, 2020:	258.1	107.2
Less: CPI in March, 2019:	254.2	104.7
Index Point Change	3.9	2.5
 <u>Percentage Change</u>		
Index Point Change	3.9	2.5
Divided by CPI in March, 2019	254.2	104.7
Percentage Increase	1.5%	2.4%

The Agency's past practice has been to use the local figures; the new area is now the Riverside, San Bernardino and Ontario statistical area.

**SAN GORGONIO PASS WATER AGENCY**

**GENERAL FUND BUDGET FY 2020-2021**

**ESTIMATED TOTAL EXPENSES FY 2019-2020 vs. PROPOSED BUDGET FY 2020-2021**

**APPROVED: GENERAL FUND JULY xx, 2020 - DEBT SERVICE FUND AUGUST xx, 2020**

**FOR THE FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

**DRAFT**

	1	2	3	4	5	6
	TOTAL BUDGET FY 2019-20	ACTUAL APRIL 2020	ESTIMATED ACTUAL AT JUNE 30	REMAINING % ACTUAL OF BUDGET	PROPOSED BUDGET FY 2020-21	CHANGE % PROPOSED TO EST. ACTUAL
<b>GENERAL FUND - INCOME</b>						
<b>INCOME</b>						
WATER SALES	5,600,000	4,481,423.40	5,000,000.00	-12.0%	4,200,000	-16.0%
TAX REVENUE	2,750,000	2,226,878.30	3,000,000.00	8.3%	3,100,000	3.3%
INTEREST	350,000	263,239.81	315,500.00	-10.9%	250,000	-20.8%
DESIGNATED REVENUES	820,000	885,279.85	937,900.00	12.6%	910,000	-3.0%
CAPACITY FEE	0	0.00	0.00	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	31,000	35,652.36	35,652.36	13.0%	32,000	-10.2%
<b>TOTAL GENERAL FUND INCOME</b>	<b>9,551,000</b>	<b>7,892,473.72</b>	<b>9,289,052.36</b>	<b>-2.8%</b>	<b>8,492,000</b>	<b>-8.6%</b>
<b>GENERAL FUND - EXPENSES</b>						
<b>COMMODITY PURCHASE</b>						
PURCHASED WATER	6,100,000	4,847,920.68	5,394,000.00	-13.1%	5,800,000	7.5%
<b>TOTAL COMMODITY PURCHASE</b>	<b>6,100,000</b>	<b>4,847,920.68</b>	<b>5,394,000.00</b>	<b>-13.1%</b>	<b>5,800,000</b>	<b>7.5%</b>
<b>SALARIES AND EMPLOYEE BENEFITS</b>						
SALARIES	500,000	417,789.15	501,346.98	0.3%	564,000	12.5%
PAYROLL TAXES	43,000	34,945.88	41,935.06	-2.5%	48,000	14.5%
RETIREMENT	250,000	129,820.59	283,000.00	11.7%	370,000	30.7%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	73,000	18,209.57	62,000.00	-17.7%	63,000	1.6%
HEALTH INSURANCE	68,000	59,825.43	65,500.00	-3.8%	78,000	19.1%
DENTAL INSURANCE	5,000	4,016.24	4,417.00	-13.2%	5,100	15.5%
LIFE INSURANCE	1,600	1,530.97	1,673.00	4.4%	1,700	1.6%
DISABILITY INSURANCE	5,200	4,324.49	5,189.39	-0.2%	5,800	11.8%
WORKERS COMP INSURANCE	3,800	2,936.72	3,916.00	3.0%	4,500	14.9%
SGPWA STAFF MISC. MEDICAL	10,000	7,564.61	9,077.53	-10.2%	12,000	32.2%
EMPLOYEE EDUCATION	1,000	0.00	0.00	0.0%	3,000	0.0%
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>960,600</b>	<b>680,963.65</b>	<b>978,054.96</b>	<b>1.8%</b>	<b>1,155,100</b>	<b>18.1%</b>



**SAN GORGONIO PASS WATER AGENCY  
GENERAL FUND BUDGET FY 2020-2021**

**ESTIMATED TOTAL EXPENSES FY 2019-2020 vs. PROPOSED BUDGET FY 2020-2021  
APPROVED: GENERAL FUND JULY xx, 2020 - DEBT SERVICE FUND AUGUST xx, 2020**

**FOR THE FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

**DRAFT**

	1	2	3	4	5	6
	TOTAL	ACTUAL	ESTIMATED	REMAINING	PROPOSED	CHANGE %
	BUDGET	APRIL	ACTUAL	% ACTUAL	BUDGET	PROPOSED
	FY 2019-20	2020	AT JUNE 30	OF BUDGET	FY 2020-21	TO EST. ACTUAL
<b>GENERAL FUND - EXPENSES</b>						
<b>ADMINISTRATIVE &amp; PROFESSIONAL</b>						
<b>DIRECTOR EXPENDITURES</b>						
DIRECTORS FEES	115,000	78,877.84	94,653.41	-21.5%	117,000	23.6%
DIRECTORS TRAVEL & EDUCATION	15,000	7,878.18	9,453.82	-58.7%	15,000	58.7%
DIRECTORS MISC. MEDICAL	21,000	8,548.37	10,258.04	-104.7%	21,000	104.7%
<b>OFFICE EXPENDITURES</b>						
OFFICE EXPENSE	15,000	9,575.08	11,490.10	-30.5%	15,000	30.5%
POSTAGE	700	368.62	442.34	-58.2%	600	35.6%
TELEPHONE	11,500	9,118.82	10,942.58	-5.1%	11,500	5.1%
UTILITIES	5,000	3,748.24	4,497.89	-11.2%	5,000	11.2%
<b>SERVICE EXPENDITURES</b>						
COMPUTER, WEB SITE AND PHONE SUPPORT	17,000	6,138.28	9,000.00	-88.9%	25,000	177.8%
GENERAL MANAGER & STAFF TRAVEL	18,000	21,793.74	22,000.00	18.2%	12,000	-45.5%
INSURANCE & BONDS	23,000	23,281.65	23,281.65	1.2%	23,000	-1.2%
ACCOUNTING & AUDITING	21,000	18,285.00	18,285.00	-14.8%	21,000	14.8%
STATE WATER CONTRACT AUDIT	5,500	5,471.00	5,471.00	-0.5%	6,000	9.7%
DUES & ASSESSMENTS	30,000	30,493.00	30,700.00	2.3%	35,000	14.0%
OUTSIDE PROFESSIONAL SERVICES	7,500	35,710.47	42,852.56	82.5%	100,000	133.4%
BANK CHARGES	1,000	929.89	1,115.87	10.4%	1,500	34.4%
MISCELLANEOUS EXPENSES	500	35,000.00	35,000.00	98.6%	500	-98.6%
<b>MAINTENANCE &amp; EQUIPMENT EXPENDITURES</b>						
TOOLS PURCHASE & MAINTENANCE	500	941.57	1,129.88	55.7%	1,000	-11.5%
VEHICLE REPAIR & MAINTENANCE	5,000	6,390.29	7,668.35	34.8%	8,000	4.3%
MAINTENANCE & REPAIRS - BUILDING	30,000	10,003.51	12,004.21	-149.9%	25,000	108.3%
MAINTENANCE & REPAIRS - FIELD	8,000	2,779.74	6,000.00	-33.3%	25,000	316.7%
CONTRACT OPERATIONS AND MAINTENANCE	125,000	89,352.91	140,000.00	10.7%	140,000	0.0%
WATER TREATMENT EXPENSE	75,000	63,139.91	73,200.00	-2.5%	75,000	2.5%
<b>COUNTY EXPENDITURES</b>						
LAFCO COST SHARE	6,000	6,651.71	6,651.71	9.8%	7,500	12.8%
ELECTION EXPENSE	0	0.00	0.00	0.0%	125,000	
TAX COLLECTION CHARGES	11,000	6,342.55	8,300.00	-32.5%	10,000	20.5%
<b>TOTAL ADMINISTRATIVE &amp; PROFESSIONAL</b>	<b>567,200</b>	<b>480,820.37</b>	<b>584,398.42</b>	<b>-21.5%</b>	<b>825,600</b>	<b>41.3%</b>

**SAN GORGONIO PASS WATER AGENCY  
GENERAL FUND BUDGET FY 2020-2021**

**ESTIMATED TOTAL EXPENSES FY 2019-2020 vs. PROPOSED BUDGET FY 2020-2021  
APPROVED: GENERAL FUND JULY xx, 2020 - DEBT SERVICE FUND AUGUST xx, 2020**

FOR THE FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021

**DRAFT**

	1	2	3	4	5	6
	TOTAL BUDGET FY 2019-20	ACTUAL APRIL 2020	ESTIMATED ACTUAL AT JUNE 30	REMAINING % ACTUAL OF BUDGET	PROPOSED BUDGET FY 2020-21	CHANGE % PROPOSED TO EST. ACTUAL
<b>GENERAL FUND - EXPENSES</b>						
<b>GENERAL ENGINEERING</b>						
<b>SGMA</b>						
GSP CONSULTANT	500,000	179,186.86	215,024.23	-132.5%	500,000	132.5%
YUCAIPA GSA	30,000	13,406.26	15,000.00	-100.0%	30,000	100.0%
<b>STUDIES</b>						
URBAN WATER MANAGEMENT PLAN (UWMP)					125,000	NEW
WATER RATE NEXUS STUDY	35,000	0.00	0.00	0.0%	52,000	
CAPACITY FEE NEXUS STUDY UPDATE	48,000	14,487.50	18,000.00	-166.7%	20,000	11.1%
FEELING RATE STUDY	0	0.00	0.00	0.0%	4,000	
GS	115,000	109,953.98	150,000.00	23.3%	115,000	-23.3%
DATED STUDY ON AVAILABLE WATER SOURCES	16,000	1,278.50	1,278.50	0.0%	2,000	56.4%
GENERAL ENGINEERING STUDIES					15,000	NEW
<b>OTHER PROJECTS</b>						
FLUME MONITORING	30,000	30,000.00	30,000.00	0.0%	30,000	0.0%
INFRASTRUCTURE PLAN	30,000	19,478.50	21,426.35	0.0%	12,000	-44.0%
BASIN MONITORING TASK FORCE	18,000	18,046.00	18,046.00	0.3%	30,000	66.2%
GIS SERVICES					5,000	NEW
GENERAL AGENCY, CEQA, ETC.	7,000	230.00	230.00	-2943.5%	10,000	4247.8%
<b>TOTAL GENERAL ENGINEERING</b>	<b>829,000</b>	<b>386,067.60</b>	<b>469,005.08</b>	<b>-76.8%</b>	<b>950,000</b>	<b>102.6%</b>
<b>LEGAL SERVICES</b>						
LEGAL SERVICES - GENERAL	150,000	76,932.05	92,318.46	-62.5%	125,000	35.4%
<b>TOTAL LEGAL SERVICES</b>	<b>150,000</b>	<b>76,932.05</b>	<b>92,318.46</b>	<b>-62.5%</b>	<b>125,000</b>	<b>35.4%</b>
<b>CONSERVATION &amp; EDUCATION</b>						
SCHOOL EDUCATION PROGRAMS	12,000	5,220.00	5,220.00	-129.9%	16,000	206.5%
ADULT EDUCATION PROGRAMS	5,000	0.00	0.00	0.0%	10,000	50.0%
SPONSORSHIPS	10,000	0.00	0.00	0.0%	5,000	0.0%
OTHER CONSERVATION, EDUCATION AND P. R.	15,000	0.00	0.00	0.0%	15,000	0.0%
<b>TOTAL CONSERVATION &amp; EDUCATION</b>	<b>42,000</b>	<b>5,220.00</b>	<b>5,220.00</b>	<b>-704.6%</b>	<b>46,000</b>	<b>781.2%</b>

**SAN GORGONIO PASS WATER AGENCY**

**GENERAL FUND BUDGET FY 2020-2021**

**ESTIMATED TOTAL EXPENSES FY 2019-2020 vs. PROPOSED BUDGET FY 2020-2021**

**APPROVED: GENERAL FUND JULY xx, 2020 - DEBT SERVICE FUND AUGUST xx, 2020**

FOR THE FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021

**DRAFT**

	1 TOTAL BUDGET FY 2019-20	2 ACTUAL APRIL 2020	3 ESTIMATED ACTUAL AT JUNE 30	4 REMAINING % ACTUAL OF BUDGET	5 PROPOSED BUDGET FY 2020-21	6 CHANGE % PROPOSED TO EST. ACTUAL
<b>GENERAL FUND - EXPENSES</b>						
<b>GENERAL FUND CAPITAL EXPENDITURES</b>						
<b>BUILDING &amp; EQUIPMENT</b>						
BUILDING	10,000	0.00	0.00	0.0%	10,000	0.0%
FURNITURE & OFFICE EQUIPMENT	25,000	0.00	0.00	0.0%	25,000	0.0%
OTHER EQUIPMENT	0	0.00	0.00	0.0%	0	0.0%
<b>MT. VIEW CONNECTION</b>						
INTEGRATION AND PROGRAMMING					7,500	NEW
<b>NOBLE TURNOUT EXPANSION</b>						
INTEGRATION AND PROGRAMMING					2,500	NEW
BLISS HILL CONJUNCTIVE USE PROJECT	0	0.00	0.00	0.0%	40,000	
SITES RESERVOIR	322,000	302,057.17	302,027.17	0.0%	1,400,000	363.5%
MONITORING WELLS USGS	250,000	299,873.26	299,873.26	16.6%	0	-100.0%
<b>TOTAL GENERAL FUND CAPITAL EXPENDITURES</b>	607,000	601,930.43	601,900.43	-0.8%	1,485,000	146.7%
<b>PROJECTS/ITEMS COMPLETED IN FY19-20</b>	60,500	643,814.80	665,465.00			
<b>TOTAL GENERAL FUND EXPENSES</b>	9,316,300	7,723,669.58	8,790,362.34	-6.0%	10,386,700	18.2%
<b>GENERAL FUND NET INCOME YEAR TO DATE</b>	234,700	168,804.14	498,690.02		-1,894,700	
<b>ITEMS FUNDED BY RESERVES</b>						
FIESTA RECHARGE CONSTRUCTION			644,910		7,500	
NICKEL WATER SUBSIDY			1,000,000		1,000,000	
SITES RESERVOIR			279,927		1,000,000	
<b>TOTAL ITEMS FUNDED BY RESERVES</b>	1,326,000		1,924,837		2,007,500	