

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
July 1, 2019 at 1:30 p.m.

Teleconference Location: London Bridge Resort
Business Center Room
1477 Queens Bay
Lake Havasu City, AZ

- 1. Call to Order, Flag Salute, Invocation and Roll Call**
- 2. Statement Regarding Teleconferencing**
-This meeting is also being held at a Teleconference Location which has been identified on the agenda.
- 3. Adoption and Adjustment of Agenda**
- 4. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
- 5. Consent Calendar:** If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.
 - A. Approval of the Minutes of the Regular Board Meeting, June 17, 2019* (p. 3)
 - B. Approval of the Minutes of the Finance and Budget Workshop, June 24, 2019* (p. 7)
 - C. Approval of the Finance and Budget Workshop Report, June 24, 2019* (p. 10)
- 6. Reports:**
 - A. General Manager's Report
 1. Operations Report
 2. Legislative Update
 3. General Agency Updates
 - B. Directors Reports
 - C. Committee Reports
- 7. New Business:**
 - A. Consideration of Adoption of General Fund Budget for Fiscal Year 2019-2020 * (p. 28)
 - B. Consideration and Possible Action to Contract with Inland Empire Resource Conservation District (IERCD)* (p. 37)
 - C. Consideration of Adopting Resolution No. 2019-04 Fixing Employer Contribution Under the Public Employees' Medical and Hospital Care Act, Rescinding Resolution No. 2007-15* (p. 44)
 - D. Consideration of Resolution No. 2019-05 Setting the Appropriation Limit for Fiscal Year 2019-2020* (p. 47)

8. Topics for Future Agendas

9. Announcements:

- A. Office closed in observance of Independence Day, Thursday, July 4, 2019
- B. Engineering Workshop, July 8, 2019 at 1:30 p.m.
- C. Cancelled – Water Conservation & Education Committee Meeting, July 11, 2019

10. Closed Session (3 Items)

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code section 54956.8
Property: Potential water rights/supplies offers from the City of Ventura
Agency negotiator: Jeff Davis, General Manager
Negotiating parties: Lynn Takaichi
Under negotiation: price and terms of payment

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: General Manager

- C. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Ron Duncan, President of the Board of Directors
Unrepresented employee: General Manager

11. Adjournment

***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgpwa.com (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
June 17, 2019

Directors Present: Ron Duncan, President
Lenny Stephenson, Vice President
Stephen Lehtonen, Treasurer
Blair Ball, Director
David Fenn, Director
David Castaldo, Director
Michael Thompson, Director

Staff Present: Jeff Davis, General Manager
General Counsel Jeff Ferre
Thomas Todd, Finance Manager
Cheryle Stiff, Executive Assistant

1. **Call to Order, Flag Salute, Invocation, and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President Duncan at 1:30 p.m., June 17, 2019 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. President Duncan led the Pledge of Allegiance to the flag. Director Thompson gave the invocation. A quorum was present.
2. **Adoption and Adjustment of Agenda:** *President Duncan asked if there were any adjustments to the agenda.* There being none the agenda was adopted as published.
3. **Public Comment:** *President Duncan asked if there were any members of the public that wished to make a public comment on items that are within the jurisdiction of the Agency that are not on today's agenda.* There were no members of the public that wished to comment at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, June 3, 2019
 - B. Approval of the Minutes of the Engineering Workshop, June 10, 2019

President Duncan asked for a motion on the Consent Calendar. Director Stephenson made a motion, seconded by Director Lehtonen, to adopt the consent calendar. Motion passed 7-0.

5. **Reports:**
 - A. **General Manager's Report:**
 - (1) **Operations Report:** General Manager Davis reported that The Agency has delivered a total of 915 acre-feet to the Noble Creek Connection, so far this month. We are currently delivering to the Noble connection at 30 cfs. We are scheduled to increase to 34 cfs this week as long as we have the capacity in the line.
 - (2) **General Agency Updates:** General Manager Davis reported on the following:
 - Water tax failed for this year. The legislature is using Cap and Trade funds to serve drinking water underserved communities this year.

This is not the intended use of cap and trade dollars. The legislature is making the case that it is.

- Senate Bill 1 - California Environmental, Public Health, and Workers Defense Act of 2019: Legislative committees start this week. The first hearing will take place in a policy committee tomorrow. General Manager Davis will report back to the Board as more information becomes available.

B. General Counsel Report: General Counsel Jeff Ferre stated that his report was included in the agenda packet. He inquired if any Board members had questions. There were no questions asked from the Board.

B. Directors Reports:

1) **Director Ball** reported that he attended the BCVWD Board meeting on June 12th. During the meeting BCVWD's General Manager Dan Jagers handed out some letters concerning the Foothill pipeline restrictions and the Noble enlargement costs, Mr. Jagers also handed out a MOU between BCVWD and the City of Beaumont pertaining to recycled water. Director Ball requested staff to photocopy the letters and the MOU, and provide a copy to each Board member at the end of today's meeting. He also reported that Mr. Jagers suggested using 50 acre-feet of the district's water for testing of the Agency's recharge facility. Mr. Jagger's will be bringing this request to BCVWD's Engineering workshop for discussion. 2) **Director Stephenson** reported that he attended YVWD Board meeting on June 4th. He also attended YVWD workshop on June 11th. He noted there was a presentation on YVWD's Operating Budget and Capital Improvement Plan for fiscal year 2020. He felt that it was a well done report. He requested that staff make a copy for the Finance and Budget Committee. 4) **Director Fenn** reported that he attended the Beaumont Basin Watermaster meeting on June 5th. Discussion took place on the transfer of water rights. It was reported that the Return Flows Report is about 95% complete. He also reported that imported water that is going into the basin is adding to account balances.

C. Committee Reports: **Director Thompson** reported that the Water Education and Conservation Committee met on June 13th. The committee reviewed IERCD's latest Water Conservation Programs report. The Agency had contracted with IERCD for 36 Prezi programs, of which they have completed, and to do the teaching and distribution of the Agency's groundwater models. President Duncan requested as schedule of when the classroom presentations take place. Director Thompson stated that the committee is discussing increasing the number of programs. The committee is also reviewing IERCD's proposal for next year, the committee will be presenting a proposed budget to the Board. The committee also discussed the proposed Social Media policy of which is on today's agenda. Discussion also took place on the State of Supply event. **Director Fenn** stated that the G.M. Performance Evaluation Committee will be meeting today during closed session.

6. New Business:

A. Consideration and Possible Action on Awarding Consulting Contract to Provost & Pritchard to Develop a Groundwater Sustainability Plan (GSP) for the San Geronio Pass Subbasin. A staff report, related material including the Request for Proposal, and a proposal from Provost & Pritchard were included in

the agenda package. General Manager Davis explained the process by which Provost & Pritchard was unanimously selected by the members of the GSP Working Group (Banning Heights Mutual Water Company, City of Banning, Cabazon Water District, Mission Springs, Desert Water Agency, and the Agency). He reminded the Board that the Agency applied for and received two \$1 million grants, including \$1 million for the preparation of the GSP. There is an unapproved draft cost sharing agreement that had not been finalized, as the GSP Working Group was waiting to find out the cost of the GSP consulting contract. Within the content of the drafted agreement the terms states that should the GSP cost exceed the allotted \$1 million the Agency will pay one-third of the costs, and the remaining five members of the GSP Working Group will split the remaining two-thirds costs. General Manager Davis requested that the Board consider negotiating a contract with Provost & Pritchard to develop the GSP for the San Geronio Pass Subbasin for an amount not to exceed \$1 million under terms acceptable to the General Counsel. After discussion, Director Stephenson moved, seconded by Director Thompson, to award the contract to Provost & Pritchard subject to terms acceptable to the General Counsel, for an amount not to exceed \$1 million. The motion passed 7-0.

B. Consideration and Possible Action on Developing a Social Media Policy.

A staff report and a drafted Social Media Policy were included in the agenda package. General Counsel Ferre reviewed the proposed policy with the Board. It was emphasized to the Board that they are to use caution when commenting on social media platforms, including not using the site to generate votes, or violate the Brown Act. The Agency's social media is a forum to get information out about upcoming events, Agency policies, and general water industry related content. There is language in the policy pertaining to the control of comments, as outlined under section 4b of the policy. Director Thompson asked specific questions pertaining to free speech and legal issues. General Counsel Ferre stated that the policy is within the legal parameters of the law. General Counsel Ferre answered questions pertaining to chain meetings. After discussion, Director Thompson moved, seconded by Director Lehtonen, to adopt the Social Media Policy as written. Motion Passed 7-0.

7. Topics for Future Agendas: 1. Director Ball requested an item for discussion for the Calpers system and the Agency's obligation.

8. Announcements:

- A. Finance and Budget Workshop, June 24, 2019 at 1:30 p.m.
- B. San Geronio Pass Regional Water Alliance, June 26, 2019 at 5:00 p.m. – Banning City Hall
- C. Regular Board Meeting, July 1, 2019 at 1:30 p.m.

9. Closed Session (3 Items)

Time: 2:21 p.m.

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code section 54956.8
Property: Potential water rights/supplies offers from the City of Ventura
Agency negotiator: Jeff Davis, General Manager
Negotiating parties: Lynn Takaichi
Under negotiation: price and terms of payment

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: General Manager

- C. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Ron Duncan, President of the
Board of Directors
Unrepresented employee: General Manager

The meeting reconvened to open session at: Time: 3:40 pm

General Counsel Ferre stated that there was no action taken during closed session that is reportable under the Brown Act.

10. Adjournment Time: 3:40 pm

Draft - Subject to Board Approval
Jeffrey W. Davis, Secretary of the Board
cmr

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
June 24, 2019

Directors Present: Ron Duncan, President
Steve Lehtonen, Treasurer
Blair Ball, Director
David Castaldo, Director
David Fenn, Director
Mike Thompson, Director

Directors Absent: Lenny Stephenson, Vice President

Staff and Consultants Present:

Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Steve Lehtonen at 1:30 pm, June 24, 2019, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Lehtonen led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** Dan Jagers, General Manager of BCWWD, spoke about some concerns he has regarding the Agency.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for May, 2019 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Fenn, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$2,331,903.19 and payroll of \$34,766.07 for the month of May, 2019, for a combined total of \$2,366,669.26. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Duncan, seconded by Director Castaldo, to recommend that the Board approve payment of the pending legal invoice for May, 2019 for \$6,447.90. The motion passed 6 in favor, no opposed, with Director Stephenson absent.

- C. Review of May, 2019 Bank Reconciliation: After review and discussion, a motion was made by Director Thompson, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for May, 2019 as presented. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- D. Review of Budget Report for May, 2019: After review and discussion, a motion was made by Director Thompson, seconded by Director Duncan, to recommend that the Board acknowledge receipt of the Budget Report for May, 2019. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- E. Review of Proposed General Fund Budget for FY 2019-20: General Manager Jeff Davis reviewed the proposed budget by highlighting changes that were made since the presentation of the budget at the May Finance and Budget workshop. After further review and discussion, a motion was made by Director Thompson, seconded by Director Fenn, to recommend that the Board approve the proposed General Fund Budget for FY 2019-20. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- F. Review of Updated Health Care Resolution: Finance Manager Tom Todd explained that this resolution is a housekeeping item, necessary because of a change in regions that CalPERS designates for health care rates. The previous resolution defined rates in "Riverside County;" the new resolution defines rates in "Region 3." After further review and discussion, a motion was made by Director Duncan, seconded Director Fenn, to recommend that the Board approve Resolution 2019-04, Fixing the Employer Contribution At An Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- G. Review of Potential Investments: Finance Manager Todd briefly reviewed interest rates on various investment vehicles. The Board had previously requested a review, to consider any changes. The consensus of the Board was to review this information at the next Finance and Budget workshop, and consider any action at that time.

5. Announcements: Director Lehtonen reviewed the announcements:

- A. San Gorgonio Pass Regional Water Alliance, June 26, 2019, 5:00 pm, Banning City Hall
- B. Regular Board Meeting, July 1, 2019, 1:30 pm
- C. Engineering Workshop, July 8, 2019, 1:30 pm

Finance Manager Todd also announced that the office will be closed in observance of Independence Day, July 4

6. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 3:26 pm.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From Treasurer Steve Lehtonen, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on June 24, 2019. The following recommendations were made:

1. The Board ratify payment of Invoices of \$2,331,903.19 and Payroll of \$34,766.07 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for May, 2019 for a combined total of \$2,366,669.26.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$6,477.90
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3. The Board acknowledge receipt of the following:
 - A. Wells Fargo bank reconciliation for May, 2019
 - B. Budget Report for May, 2019

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Ave, Beaumont, CA 92223
Board Finance & Budget Workshop
Agenda
June 24, 2019, at 1:30 p.m.

1. Call to Order, Flag Salute

2. Adoption and Adjustment of Agenda

3. Public Comment: Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on a specific agenda item, please complete a speaker's request form and hand it to the Board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.

4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)

- A. Ratification of Paid Invoices and Monthly Payroll for May, 2019 by
Reviewing Check History Reports in Detail*
- B. Review of Pending Legal Invoices*
- C. Review of May, 2019 Bank Reconciliation*
- D. Review of Budget Report for May, 2019*
- E. Review of Proposed General Fund Budget for FY 2019-20*
- F. Review of Updated Health Care Resolution*
- G. Review of Potential Investments

5. Announcements

- A. San Gorgonio Pass Regional Water Alliance, June 26, 2019, 5:00 pm
Banning City Hall
- B. Regular Board Meeting, July 1, 2019, 1:30 pm
- C. Engineering Workshop, July 8, 2019, 1:30 pm

6. Adjournment

***Information Included In Agenda Packet**

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

San Gorgonio Pass Water Agency
Check History Report
 May 1 through May 31, 2019

ACCOUNTS PAYABLE

Date	Number	Name	Amount
05/06/2019	119251	ACWA BENEFITS	884.05
05/06/2019	119252	BLAIR M. BALL	1,003.86
05/06/2019	119253	BEAUMONT-CHERRY VALLEY WATER DISTRICT	442.34
05/06/2019	119254	BDL ALARMS, INC.	78.00
05/06/2019	119255	BEST BEST & KRIEGER	9,729.59
05/06/2019	119256	DAVID J. CASTALDO	15.00
05/06/2019	119257	PROVOST & PRITCHARD	1,098.90
05/06/2019	119258	RIVERSIDE COUNTY REGISTRAR OF VOTERS	27,902.97
05/06/2019	119259	UNDERGROUND SERVICE ALERT	129.99
05/06/2019	119260	WASTE MANAGEMENT INLAND EMPIRE	97.06
05/13/2019	119261	ALBERT WEBB ASSOCIATES	8,815.26
05/13/2019	119262	AMERICAS SECURITY PROFESSIONALS	2,484.00
05/13/2019	119263	BEAUMONT SAFE & LOCK	109.00
05/13/2019	119264	RONALD A. DUNCAN	3,404.28
05/13/2019	119265	DAVID L. FENN	579.54
05/13/2019	119266	FRONTIER COMMUNICATIONS	1,291.30
05/13/2019	119267	RISK SCIENCES	1,899.26
05/13/2019	119268	SAN BERNARDINO VALLEY MUNI WATER DISTRICT	54,621.02
05/13/2019	119269	SOUTHERN CALIFORNIA GAS	28.88
05/13/2019	119270	LEONARD C. STEPHENSON	465.74
05/13/2019	119271	THOMAS W. TODD, JR.	407.61
05/13/2019	119272	UNLIMITED SERVICES BUILDING MAINT.	295.00
05/13/2019	119273	DEPARTMENT OF WATER RESOURCES	20,000.00
05/14/2019	119274	DAVID TAUSSIG & ASSOCIATES, INC.	1,250.00
05/24/2019	119275	WELLS FARGO ELITE CREDIT CARD	1,932.26
05/24/2019	119276	WATER RESOURCES CONSULTING	3,354.92
05/24/2019	119277	VISIONARY LOGICS	1,360.95
05/24/2019	119278	VALLEY OFFICE EQUIPMENT, INC.	143.97
05/24/2019	119279	U. S. GEOLOGICAL SURVEY	706,732.46
05/24/2019	119280	SOUTHERN CALIFORNIA EDISON	59.28
05/24/2019	119281	PROVOST & PRITCHARD	1,008.00
05/24/2019	119282	PRO-CRAFT CONSTRUCTION, INC.	515,411.10
05/24/2019	119283	OFFICE SOLUTIONS	168.50
05/24/2019	119284	NICE-INCONTACT	60.14
05/24/2019	119285	MATTHEW PISTILLI LANDSCAPE SERVICES	350.00
05/24/2019	119286	KVAC ENVIRONMENTAL	2,088.75
05/24/2019	119287	FEDERAL EXPRESS	290.55
05/24/2019	119288	ERSC	14,432.58
05/24/2019	119289	DAVID TAUSSIG & ASSOCIATES, INC.	5,200.00
05/24/2019	119290	CONTROL TEMP, INC.	135.00
05/24/2019	119291	CITIZENS BUSINESS BANK	16,925.65
05/24/2019	119292	BEAUMONT SAFE & LOCK	168.25
05/24/2019	119293	AT&T MOBILITY	206.09
05/30/2019	119294	STANDARD INSURANCE COMPANY	461.28

San Geronio Pass Water Agency
Check History Report
May 1 through May 31, 2019

ACCOUNTS PAYABLE (CON'T)

Date	Number	Name	Amount
05/16/2019	536982	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,063.89
05/16/2019	576055	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,507.06
05/30/2019	574782	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,032.15
05/30/2019	515810	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,027.11
05/16/2019	900236	CALPERS RETIREMENT	6,985.24
05/24/2019	900237	CALPERS HEALTH	8,057.33
05/30/2019	900238	CALPERS RETIREMENT	5,217.03
05/30/2019	900239	CAL PERS RETIREMENT - SIP-457	1,680.00
05/31/2019	900240	DEPARTMENT OF WATER RESOURCES	886,811.00

TOTAL ACCOUNTS PAYABLE CHECKS 2,331,903.19

PAYROLL

Date	Number	Name	Amount
05/15/2019	801716	DAVID J. CASTALDO	1,237.90
05/15/2019	801717	JEFFREY W. DAVIS	4,998.40
05/15/2019	801718	KENNETH M. FALLS	3,345.77
05/15/2019	801719	CHERYLE M. STIFF	2,246.71
05/15/2019	801720	THOMAS W. TODD, JR.	3,684.18
05/29/2019	801721	JEFFREY W. DAVIS	4,998.40
05/29/2019	801722	RONALD A. DUNCAN	1,237.90
05/29/2019	801723	KENNETH M. FALLS	3,124.62
05/29/2019	801724	DAVID L. FENN	742.75
05/29/2019	801725	STEPHEN J. LEHTONEN	1,237.90
05/29/2019	801726	LEONARD C. STEPHENSON	1,237.90
05/29/2019	801727	CHERYLE M. STIFF	2,246.71
05/29/2019	801728	MICHAEL D. THOMPSON	742.75
05/29/2019	801729	THOMAS W. TODD, JR.	3,684.18

TOTAL PAYROLL 34,766.07

TOTAL DISBURSEMENTS FOR MAY, 2019 2,366,669.26

SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

VENDOR	INVOICE NBR	COMMENT	AMOUNT
BEST, BEST & KRIEGER	190531	LEGAL SERVICES MAY19	6,447.90

TOTAL PENDING INVOICES FOR APPROVAL JUNE 2019 6,447.90

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
May 31, 2019**

BALANCE PER BANK AT 05/31/2019 - CHECKING ACCOUNT 286,159.61

LESS OUTSTANDING CHECKS

CHECK NUMBER	AMOUNT	CHECK NUMBER	AMOUNT
119276	3,354.92		
119294	461.28		

	3,816.20		0.00
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TOTAL OUTSTANDING CHECKS -3,816.20

BALANCE PER GENERAL LEDGER 282,343.41

BALANCE PER GENERAL LEDGER AT 04/30/2019 1,918,022.15

CASH RECEIPTS FOR MAY 10,083,224.45

CASH DISBURSEMENTS FOR MAY


ACCOUNTS PAYABLE - CHECK HISTORY REPORT	-2,331,903.19	
PAYROLL TRANSFER - BANK OF HEMET	-37,000.00	
		-2,368,903.19

BANK CHARGES 0.00

TRANSFER TO LAIF -9,350,000.00

BALANCE PER GENERAL LEDGER AT 05/31/2019 282,343.41

REPORT PREPARED BY:


Cheryl M. Smith

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF MAY 2019**

<u>DATE</u>	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL DEPOSIT AMOUNT
DEPOSIT TO CHECKING ACCOUNT				
5/10/19	BCVWD	WATER SALES	321,121.00	321,121.00
5/10/19	RIVERSIDE COUNTY	PROPERTY TAXES	78,391.92	78,391.92
5/20/19	STATE OF CALIF/DWR	TEHACHAPI S. A. CREDIT 2018	35,309.00	
5/20/19	YVWD	WATER SALES	12,375.45	47,684.45
5/23/19	RIVERSIDE COUNTY	PROPERTY TAXES	6,159,884.19	6,159,884.19
5/24/19	RIVERSIDE COUNTY	PROPERTY TAXES	3,348,565.81	3,348,565.81
5/28/19	RIVERSIDE COUNTY	PROPERTY TAXES	77,813.72	77,813.72
5/28/19	TVI	CD - BOND INTEREST	49,763.36	49,763.36
TOTAL FOR MAY 2019			10,083,224.45	10,083,224.45

**SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - INCOME				Comparison:	8%
INCOME					
WATER SALES	5,600,000		5,600,000	3,256,671.85	41.85%
TAX REVENUE	2,650,000		2,650,000	2,822,619.06	-6.51%
INTEREST	200,000		200,000	336,695.71	-68.35%
DESIGNATED REVENUES	1,750,000		1,750,000	784,812.45	55.15%
CAPACITY FEE	0		0	0.00	
OTHER (REIMBURSEMENTS, TRANSFERS)	29,000		29,000	32,599.51	-12.41%
TOTAL GENERAL FUND INCOME	10,229,000	0	10,229,000	7,233,398.58	29.29%
GENERAL FUND - EXPENSES					
COMMODITY PURCHASE					
PURCHASED WATER	6,000,000		6,000,000	3,738,404.25	37.69%
TOTAL COMMODITY PURCHASE	6,000,000	0	6,000,000	3,738,404.25	37.69%
SALARIES AND EMPLOYEE BENEFITS					
SALARIES	470,000		470,000	432,608.84	7.96%
PAYROLL TAXES	41,000		41,000	36,378.92	11.27%
RETIREMENT	312,000		312,000	123,578.26	60.39%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	22,000		22,000	19,778.12	10.10%
HEALTH INSURANCE	67,000		67,000	64,668.24	3.48%
DENTAL INSURANCE	4,800		4,800	4,818.00	-0.38%
LIFE INSURANCE	1,600		1,600	1,595.22	0.30%
DISABILITY INSURANCE	5,000		5,000	4,477.16	10.46%
WORKERS COMP INSURANCE	3,700		3,700	2,783.99	24.76%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	6,369.69	36.30%
EMPLOYEE EDUCATION	1,000		1,000	0.00	100.00%
TOTAL SALARIES AND EMPLOYEE BENEFITS	938,100	0	938,100	697,056.44	25.69%

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**SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2019**

		FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019				
		ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					Comparison:	8%
ADMINISTRATIVE & PROFESSIONAL						
DIRECTOR EXPENDITURES						
	DIRECTORS FEES	111,000		111,000	96,677.17	12.90%
	DIRECTORS TRAVEL & EDUCATION	15,000		15,000	5,458.37	63.61%
	DIRECTORS MISC. MEDICAL	23,000		23,000	13,310.31	42.13%
OFFICE EXPENDITURES						
	OFFICE EXPENSE	22,000		22,000	11,693.81	46.85%
	POSTAGE	600		600	609.84	-1.64%
	TELEPHONE	12,000		12,000	10,024.44	16.46%
	UTILITIES	4,000		4,000	4,431.65	-10.79%
SERVICE EXPENDITURES						
	COMPUTER, WEB SITE AND PHONE SUPPORT	9,000		9,000	5,112.58	43.19%
	GENERAL MANAGER & STAFF TRAVEL	20,000		20,000	16,879.00	15.61%
	INSURANCE & BONDS	24,000		24,000	19,819.00	17.42%
	ACCOUNTING & AUDITING	21,000		21,000	19,900.00	5.24%
	STATE WATER CONTRACT AUDIT	5,500		5,500	5,315.00	3.36%
	DUES & ASSESSMENTS	31,500		31,500	33,179.50	-5.33%
	OUTSIDE PROFESSIONAL SERVICES	10,000		10,000	4,745.26	52.55%
	BANK CHARGES	1,500		1,500	600.12	59.99%
	MISCELLANEOUS EXPENSES	500		500	40.45	91.91%
MAINTENANCE & EQUIPMENT EXPENDITURES						
	TOOLS PURCHASE & MAINTENANCE	500		500	46.30	90.74%
	VEHICLE REPAIR & MAINTENANCE	7,000		7,000	3,583.25	48.81%
	MAINTENANCE & REPAIRS - BUILDING	15,000		15,000	16,247.60	-8.32%
	MAINTENANCE & REPAIRS - FIELD	4,000		4,000	1,214.68	69.63%
	CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	59,588.88	60.27%
COUNTY EXPENDITURES						
	LAFCO COST SHARE	7,000		7,000	5,286.99	24.47%
	ELECTION EXPENSE	125,000		125,000	28,125.97	77.50%
	TAX COLLECTION CHARGES	12,500		12,500	9,992.87	20.06%
TOTAL ADMINISTRATIVE & PROFESSIONAL		631,600	0	631,600	371,883.04	41.12%

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**SAN GORGONIO PASS WATER AGENCY
 BUDGET REPORT FY 2018-19
 BUDGET VS. REVISED BUDGET VS. ACTUAL
 FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2019**

		FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019				
		ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					Comparison:	8%
GENERAL ENGINEERING						
	GRANT WRITER	20,000		20,000	0.00	100.00%
	NEW WATER					
	PROGRAMATIC EIR	0		0	0.00	
	UPDATED STUDY ON AVAILABLE SOURCES	7,500		7,500	4,836.90	35.51%
	SGMA SUPPORT	200,000		200,000	2,564.63	98.72%
	STUDIES					
	USGS	115,000		115,000	61,954.31	46.13%
	WATER RATE NEXUS STUDY	25,000		25,000	21,114.23	15.54%
	WATER RATE FINANCIAL MODELING	12,000		12,000	4,850.00	59.58%
	CAPACITY FEE NEXUS STUDY UPDATE	25,000		25,000	5,200.00	79.20%
	WHEELING RATE STUDY	10,000		10,000	0.00	100.00%
	OTHER PROJECTS					
	BASIN MONITORING TASK FORCE	18,000		18,000	13,712.00	23.82%
	EAST BRANCH MEETINGS	18,000		18,000	12,176.30	32.35%
	GENERAL AGENCY - CEQA AND GIS SERVICES	10,000		10,000	4,624.00	53.76%
	TOTAL GENERAL ENGINEERING	460,500	0	460,500	131,032.37	71.55%
	LEGAL SERVICES					
	LEGAL SERVICES - GENERAL	190,000		190,000	107,977.59	43.17%
	TOTAL LEGAL SERVICES	190,000	0	190,000	107,977.59	43.17%
	CONSERVATION & EDUCATION					
	SCHOOL EDUCATION PROGRAMS	14,000		14,000	9,500.00	32.14%
	ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
	OTHER CONSERVATION, EDUCATION AND P. R.	35,000		35,000	10,000.00	71.43%
	TOTAL CONSERVATION & EDUCATION	54,000	0	54,000	19,500.00	63.89%

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**SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

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	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	8%
GENERAL FUND CAPITAL EXPENDITURES					
BUILDING & EQUIPMENT					
BUILDING	10,000		10,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	10,000		10,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	
TRANSPORTATION EQUIPMENT	0		0	0.00	
FIESTA RECHARGE FACILITY					
POST DESIGN	450,000		450,000	320,327.52	28.82%
CONSTRUCTION	3,950,000		3,950,000	2,357,281.82	40.32%
FENCING	100,000		100,000	0.00	100.00%
MITIGATION	15,000		15,000	0.00	100.00%
LANDSCAPING/POWER/WATER	60,000		60,000	0.00	100.00%
BUNKER HILL CONJUNCTIVE USE PROJECT	10,000		10,000	0.00	100.00%
NOBLE TURNOUT EXPANSION					
DESIGN	25,000		25,000	13,840.48	44.64%
CONSTRUCTION	295,000		295,000	407,080.00	-37.99%
POST DESIGN	30,000		30,000	22,173.28	26.09%
SITES RESERVOIR	0		0	615,291.00	
MONITORING WELLS USGS	1,020,000		1,020,000	802,033.92	21.37%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	5,975,000	0	5,975,000	4,538,028.02	24.05%
TRANSFERS TO OTHER FUNDS	0		0	0.00	
TOTAL GENERAL FUND EXPENSES	14,249,200	0	14,249,200	9,603,881.71	32.60%
WITHDRAWALS FROM RESERVES	4,575,000		4,575,000		
TOTAL TRANSFERS TO/FROM RESERVES	4,575,000		4,575,000	0.00	
GENERAL FUND NET INCOME YEAR TO DATE	554,800	0	554,800	-2,370,483.13	

**SAN GORGONIO PASS WATER AGENCY
 BUDGET REPORT FY 2018-19
 BUDGET VS. REVISED BUDGET VS. ACTUAL
 FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
DEBT SERVICE FUND - INCOME				Comparison:	8%
INCOME					
TAX REVENUE	23,586,539		23,586,539	24,431,320.94	-3.58%
INTEREST	415,000		415,000	755,025.14	-81.93%
GRANTS	0		0	0.00	
DWR CREDITS - BOND COVER, OTHER	2,977,993		2,977,993	3,096,264.37	-3.97%
TOTAL DEBT SERVICE FUND INCOME	26,979,532	0	26,979,532	28,282,610.45	-4.83%
DEBT SERVICE FUND - EXPENSES					
EXPENSES					
SALARIES	58,000		58,000	53,750.84	7.33%
PAYROLL TAXES	4,500		4,500	4,111.78	8.63%
BENEFITS	33,000		33,000	30,442.15	7.75%
SWC CONTRACTOR DUES	75,000		75,000	101,485.64	-35.31%
STATE WATER CONTRACT PAYMENTS	19,200,000		19,200,000	18,634,644.00	2.94%
WATER TRANSFERS	2,250,000		2,250,000	2,249,470.50	0.02%
STATE WATER PROJECT LEGAL SERVICES	0		0	1,823.84	
USGS	0		0	0.00	0.00%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	59,588.88	60.27%
SWP ENGINEERING	75,000		75,000	475,299.35	-533.73%
DEBT SERVICE UTILITIES	11,000		11,000	9,420.15	14.36%
TAX COLLECTION CHARGES	70,000		70,000	67,149.37	4.07%
TOTAL DEBT SERVICE FUND EXPENSES	21,926,500	0	21,926,500	21,687,186.50	1.09%
TRANSFERS FROM RESERVES	0		0	0.00	
DEBT SERVICE NET INCOME YEAR TO DATE	5,053,032	0	5,053,032	6,595,423.95	

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**SAN GORGONIO PASS WATER AGENCY
GENERAL FUND BUDGET FY 2019-2020**

**ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020
APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

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	1	2	3	4	5	6
	TOTAL	ACTUAL	ESTIMATED	REMAINING	PROPOSED	CHANGE %
	BUDGET	APRIL	ACTUAL	% ACTUAL	BUDGET	PROPOSED
	FY 2018-19	2019	AT JUNE 30	OF BUDGET	FY 2019-20	TO EST. ACTUAL
GENERAL FUND - INCOME						
INCOME						
WATER SALES	5,600,000	2,923,175.40	4,375,000.00	-28.0%	5,600,000	28.0%
TAX REVENUE	2,650,000	2,001,257.09	2,700,000.00	1.9%	2,750,000	1.9%
INTEREST	200,000	310,176.87	372,212.24	46.3%	350,000	-6.0%
DESIGNATED REVENUES	1,750,000	784,812.45	1,550,000.00	-12.9%	820,000	-47.1%
CAPACITY FEE	0	0.00	0.00	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	29,000	32,599.51	32,599.51	11.0%	31,000	-4.9%
TOTAL GENERAL FUND INCOME	10,229,000	6,052,021.32	9,029,811.75	-13.3%	9,551,000	5.8%
GENERAL FUND - EXPENSES						
COMMODITY PURCHASE						
PURCHASED WATER	6,000,000	3,414,013.23	4,371,496.00	-37.3%	6,100,000	39.5%
TOTAL COMMODITY PURCHASE	6,000,000	3,414,013.23	4,371,496.00	-37.3%	6,100,000	39.5%
SALARIES AND EMPLOYEE BENEFITS						
SALARIES	470,000	393,061.48	471,673.78	0.4%	500,000	6.0%
PAYROLL TAXES	41,000	32,820.60	39,384.72	-4.1%	43,000	9.2%
RETIREMENT	312,000	115,382.86	238,459.43	-30.8%	250,000	4.8%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	22,000	18,104.95	69,800.00	68.5%	73,000	4.6%
HEALTH INSURANCE	67,000	59,184.19	64,700.00	-3.6%	68,000	5.1%
DENTAL INSURANCE	4,800	4,416.50	4,818.00	0.4%	5,000	3.8%
LIFE INSURANCE	1,600	1,454.38	1,600.00	0.0%	1,600	0.0%
DISABILITY INSURANCE	5,000	4,065.87	4,879.04	-2.5%	5,200	6.6%
WORKERS COMP INSURANCE	3,700	2,783.99	3,500.00	-5.7%	3,800	8.6%
SGPWA STAFF MISC. MEDICAL	10,000	6,369.69	7,643.63	-30.8%	10,000	30.8%
EMPLOYEE EDUCATION	1,000	0.00	0.00	0.0%	1,000	0.0%
TOTAL SALARIES AND EMPLOYEE BENEFITS	938,100	637,644.51	906,458.60	-3.5%	960,600	6.0%

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SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2019-2020

ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020

APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019

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FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	1 TOTAL BUDGET FY 2018-19	2 ACTUAL APRIL 2019	3 ESTIMATED ACTUAL AT JUNE 30	4 REMAINING % ACTUAL OF BUDGET	5 PROPOSED BUDGET FY 2019-20	6 CHANGE % PROPOSED TO EST. ACTUAL
GENERAL FUND - EXPENSES						
ADMINISTRATIVE & PROFESSIONAL						
DIRECTOR EXPENDITURES						
DIRECTORS FEES	111,000	89,706.83	107,648.20	-3.1%	115,000	6.8%
DIRECTORS TRAVEL & EDUCATION	15,000	5,604.62	6,725.54	-123.0%	15,000	123.0%
DIRECTORS MISC. MEDICAL	23,000	8,322.63	9,700.00	-137.1%	21,000	116.5%
OFFICE EXPENDITURES						
OFFICE EXPENSE	22,000	11,272.43	13,526.92	-62.6%	15,000	10.9%
POSTAGE	600	609.84	950.00	36.8%	700	-26.3%
TELEPHONE	12,000	9,192.86	11,031.43	-8.8%	11,500	4.2%
UTILITIES	4,000	3,871.00	4,645.20	13.9%	5,000	7.6%
SEWERAGE EXPENDITURES						
COMPUTER, WEB SITE AND PHONE SUPPORT	9,000	3,751.63	9,000.00	0.0%	17,000	88.9%
GENERAL MANAGER & STAFF TRAVEL	20,000	14,638.80	17,566.56	-13.9%	18,000	2.5%
INSURANCE & BONDS	24,000	19,819.00	17,700.00	-35.6%	23,000	29.9%
ACCOUNTING & AUDITING	21,000	19,900.00	19,900.00	-5.5%	21,000	5.5%
STATE WATER CONTRACT AUDIT	5,500	5,315.00	5,315.00	-3.5%	5,500	3.5%
DUES & ASSESSMENTS	31,500	33,179.50	33,500.00	6.0%	30,000	-10.4%
OUTSIDE PROFESSIONAL SERVICES	10,000	2,846.00	5,000.00	-100.0%	7,500	50.0%
BANK CHARGES	1,500	600.12	720.14	-108.3%	1,000	38.9%
MISCELLANEOUS EXPENSES	500	40.45	40.45	-1136.1%	500	1136.1%
MAINTENANCE & EQUIPMENT EXPENDITURES						
TOOLS PURCHASE & MAINTENANCE	500	46.30	55.56	-799.9%	500	799.9%
VEHICLE REPAIR & MAINTENANCE	7,000	2,981.38	3,577.66	-95.7%	5,000	39.8%
MAINTENANCE & REPAIRS - BUILDING	15,000	15,093.29	18,111.95	17.2%	30,000	65.6%
MAINTENANCE & REPAIRS - FIELD	4,000	1,068.81	1,282.57	-211.9%	8,000	523.7%
CONTRACT OPERATIONS AND MAINTENANCE	150,000	43,448.88	90,000.00	-66.7%	125,000	38.9%
COUNTY EXPENDITURES						
LAFCO COST SHARE	7,000	5,286.99	5,300.00	-32.1%	6,000	13.2%
ELECTION EXPENSE	125,000	223.00	28,200.00	-343.3%	0	-100.0%
TAX COLLECTION CHARGES	12,500	7,574.97	10,000.00	-25.0%	11,000	10.0%
TOTAL ADMINISTRATIVE & PROFESSIONAL	631,600	304,394.33	419,497.18	-37.8%	492,200	17.3%

**SAN GORGONIO PASS WATER AGENCY
GENERAL FUND BUDGET FY 2019-2020**

**ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020
APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019**

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FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

	1 TOTAL BUDGET FY 2018-19	2 ACTUAL APRIL 2019	3 ESTIMATED ACTUAL AT JUNE 30	4 REMAINING % ACTUAL OF BUDGET	5 PROPOSED BUDGET FY 2019-20	6 CHANGE % PROPOSED TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL ENGINEERING						
NEW WATER						
UPDATED STUDY ON AVAILABLE SOURCES	7,500	2,730.00	3,276.00	-128.9%	16,000	388.4%
SGMA SUPPORT						
GSP CONSULTANT	200,000	2,274.08	2,728.90	-7229.0%	500,000	18222.4%
WEBSITE SERVICES	NEW				3,000	NEW
UWMP CONSULTANT	NEW				35,000	NEW
STUDIES						
GIS	115,000	61,954.31	74,345.17	-54.7%	115,000	54.7%
WATER RATE NEXUS STUDY	25,000	19,864.23	23,837.08	-4.9%	35,000	46.8%
WATER RATE FINANCIAL MODELING	12,000	4,850.00	5,820.00	-106.2%	15,000	157.7%
CAPACITY FEE NEXUS STUDY UPDATE	25,000	0.00	10,000.00	0.0%	48,000	92.0%
WHEELING RATE STUDY	10,000	0.00	0.00	0.0%	0	0.0%
OTHER PROJECTS						
IRWM IMPLEMENTATION PROPOSAL (shared)	NEW				22,000	NEW
FLUME MONITORING (shared)	NEW				30,000	NEW
INFRASTRUCTURE PLAN	NEW				30,000	NEW
BASIN MONITORING TASK FORCE	18,000	13,712.00	13,712.00	-31.3%	18,000	31.3%
GENERAL AGENCY - CEQA AND GIS SERVICES	10,000	4,624.00	5,548.80	-80.2%	7,000	26.2%
TOTAL GENERAL ENGINEERING	422,500	110,008.62	139,267.94	-203.4%	874,000	527.6%
LEGAL SERVICES						
LEGAL SERVICES - GENERAL	190,000	96,644.42	115,973.30	-63.8%	150,000	29.3%
TOTAL LEGAL SERVICES	190,000	96,644.42	115,973.30	-63.8%	150,000	29.3%
CONSERVATION & EDUCATION						
SCHOOL EDUCATION PROGRAMS	14,000	9,500.00	9,500.00	-47.4%	12,000	26.3%
ADULT EDUCATION PROGRAMS	5,000	0.00	0.00	0.0%	5,000	0.0%
SPONSORSHIPS	NEW				10,000	NEW
OTHER CONSERVATION, EDUCATION AND P. R.	35,000	10,000.00	10,000.00	-250.0%	15,000	50.0%
TOTAL CONSERVATION & EDUCATION	54,000	19,500.00	19,500.00	-176.9%	42,000	115.4%

**SAN GORGONIO PASS WATER AGENCY
GENERAL FUND BUDGET FY 2019-2020**

**ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020
APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

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	1 TOTAL BUDGET FY 2018-19	2 ACTUAL APRIL 2019	3 ESTIMATED ACTUAL AT JUNE 30	4 REMAINING % ACTUAL OF BUDGET	5 PROPOSED BUDGET FY 2019-20	6 CHANGE % PROPOSED TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL FUND CAPITAL EXPENDITURES						
BUILDING & EQUIPMENT						
BUILDING	10,000	0.00	0.00	0.0%	10,000	0.0%
FURNITURE & OFFICE EQUIPMENT	10,000	0.00	0.00	0.0%	25,000	150.0%
OTHER EQUIPMENT	0	0.00	0.00	0.0%	0	0.0%
TRANSPORTATION EQUIPMENT	0	0.00	0.00	0.0%	0	0.0%
FIESTA RECHARGE FACILITY						
POST DESIGN	450,000	283,682.26	340,418.71	-32.2%	20,000	-94.1%
CONSTRUCTION	3,950,000	2,018,768.82	3,617,418.00	-9.2%	76,000	-97.9%
LANDSCAPING/POWER/WATER	60,000	0.00	0.00		0	0.0%
BUTLER HILL CONJUNCTIVE USE PROJECT	10,000	0.00	0.00		0	
NO. 6 TURNOUT EXPANSION						
CONSTRUCTION	295,000	213,256.25	403,750.00	26.9%	8,000	0.0%
POST DESIGN	30,000	15,570.70	18,684.84	-60.6%	1,500	-92.0%
SITES RESERVOIR	0	615,291.00	615,291.00	0.0%	322,000	0.0%
MONITORING WELLS USGS	1,020,000	90,000.00	770,000.00	-32.5%	250,000	-67.5%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	5,835,000	3,236,569.03	5,765,562.55	-1.2%	712,500	-87.6%
TRANSFERS TO OTHER FUNDS	0		0.00			
TOTAL GENERAL FUND EXPENSES	14,071,200	7,818,774.14	11,737,755.58	-19.9%	9,331,300	-20.5%
WITHDRAWALS FROM RESERVES	4,575,000		4,333,128		1,326,000	
NET TRANSFERS TO/FROM RESERVES	4,575,000		4,333,128		1,326,000	
GENERAL FUND NET INCOME YEAR TO DATE	732,800	-1,766,752.82	1,625,183.89		1,545,700	

**RESOLUTION 2019-04
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL
AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
RESCINDING RESOLUTION 2007-15**

WHEREAS, (1) The San Geronio Pass Water Agency is a contracting agency under Government Code 22920 and subject to the Public Employees' Medical and Hospital Care Act ("the Act"); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to the Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government code section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by section 22892(b) of the Act; therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

<u>Code</u>	<u>Bargaining Unit</u>	<u>Contribution Per Month</u>
01	General Manager	PERS Choice Region 3 Family Basic (Party Rate 3)
02	Administrative Staff	Blue Shield Region 3 Family Basic (Party Rate 3)

Plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) The San Geronio Pass Water Agency has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of the San Geronio Pass Water Agency shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that the San Geronio Pass Water Agency would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the Secretary of the Board to file with the Board a verified copy of this resolution, and to perform on behalf of the San Geronio Pass Water Agency all functions required of it under the Act.

Adopted at a regular meeting of the San Geronio Pass Water Agency at Beaumont,
California this 1st day of July, 2019.

Signed: _____
(President, Ronald A. Duncan)

Attest: _____
(Secretary, Jeffrey W. Davis)

Adopted July 1, 2019

DRAFT

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: 2019-2020 General Fund Budget

DATE: July 1, 2019

Summary:

At the June 24 Finance and Budget workshop, the Board voted to consider the 2019-2020 General Fund budget discussed at that meeting. The purpose of this proposed Board action is to affirm the Board's recommendation from that workshop.

Background:

The primary differences in the Agency's General Fund budget from year to year are the amount of water purchased, which depends on how much water is available from the State Water Project, and whether the Board decides to spend money on capital expenditures. To some extent, engineering studies or other studies also play a role in the budget, though not typically to a large extent.

By far, the largest item in the Agency's proposed general fund budget is water purchases (\$6.1 million out of \$9.3 million, or 65%). The second largest item, paying a consultant approximately \$500 thousand for work on a Groundwater Sustainability Plan, will be covered by a grant. Having nearly completed the Fiesta recharge facility, there is less reason for large capital expenditures this year. Thus, the general fund budget is approximately \$5 million less than last year, with most of this attributed to last year's capital expenditure for the recharge facility. The proposed revenues and expenditures are detailed in the budget, to be found in the agenda package. Pie charts detailing where revenues come from and where expenses go, in broad categories, are also included.

Detailed Report:

General Fund tax revenues are expected to increase slightly this year, by about 2%, to \$2.75 million. Property taxes and water sales revenue comprise 77% of projected revenue for the general fund. This does not include any capacity fee revenues that may be generated.

After purchase of water, the largest category of expense is salaries and benefits, at 10% of expenditures. This includes paying down approximately \$200,000 of the Agency's accrued pension liability. This is a higher percentage of the general fund budget than last year because of the decrease in overall spending. Overall, there is just a slight increase in expenditures for salaries and benefits. Engineering costs for non-capital expenditures are projected to be 9% of expenditures. Over half of this, as noted above, will be reimbursed from a grant.

Salaries and Benefits and Administrative and Professional expenses combined comprise 15% of the proposed budget. Expenditures in these categories remain relatively unchanged from last year, with the exception of no election costs and the reduction of contract operations costs. Proposed expenditures for Legal Services are expected to be slightly lower than last year, primarily due to a projected reduction in SGMA-related work.

Proposed capital expenditures include a new copier and new monitoring wells. Costs related to the latter will be reimbursed by a grant.

Total proposed expenditures are \$9.3 million. Total revenues, including a \$1.3 million transfer from reserves, are projected to be \$10.9 million. The budget, as proposed, is balanced, with a net balance of \$1.5 million (including transfers from reserves).

The budget assumes that the Agency will not implement a change in the water rate during the year. It also assumes no revenues from a capacity fee. Either assumption could change, depending on events during the year.

Fiscal Impact:

The budget as proposed includes the use of \$1.33 million in reserves to complete construction of the Fiesta recharge facility, to pay for one-half of the Nickel water for the year, and to make a 2019 payment for Sites Reservoir. The Agency currently has these funds in its reserves.

The budget also envisions having approximately \$1.5 million left at the end of the year to add back to reserves. This is possible because the budget only envisions spending approximately \$1.8 million of the \$2.75 million in general fund tax revenues. The Agency has always been conservative in its use of these funds, which is why it has been able to build up its general fund reserves over the years. This Board and previous Boards have been extraordinarily conservative in expending general fund revenues over the years, which is the primary reason the Agency is in good shape financially.

Recommendation:

Staff recommends that the Board approve the proposed general fund budget of \$9.33 million, including withdrawal of \$1.33 million from reserves to pay for half of Nickel water, Sites Reservoir costs, and completion of the Fiesta recharge facility.

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2019-2020

ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020

APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

DRAFT

	1	2	3	4	5	6
	TOTAL	ACTUAL	ESTIMATED	REMAINING	PROPOSED	CHANGE %
	BUDGET	APRIL	ACTUAL	% ACTUAL	BUDGET	PROPOSED
	FY 2018-19	2019	AT JUNE 30	OF BUDGET	FY 2019-20	TO EST. ACTUAL
GENERAL FUND - INCOME						
INCOME						
WATER SALES	5,600,000	2,923,175.40	4,375,000.00	-28.0%	5,600,000	28.0%
TAX REVENUE	2,650,000	2,001,257.09	2,700,000.00	1.9%	2,750,000	1.9%
INTEREST	200,000	310,176.87	372,212.24	46.3%	350,000	-6.0%
DESIGNATED REVENUES	1,750,000	784,812.45	1,550,000.00	-12.9%	820,000	-47.1%
CAPACITY FEE	0	0.00	0.00	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	29,000	32,599.51	32,599.51	11.0%	31,000	-4.9%
TOTAL GENERAL FUND INCOME	10,229,000	6,052,021.32	9,029,811.75	-13.3%	9,551,000	5.8%
GENERAL FUND - EXPENSES						
COMMODITY PURCHASE						
PURCHASED WATER	6,000,000	3,414,013.23	4,371,496.00	-37.3%	6,100,000	39.5%
TOTAL COMMODITY PURCHASE	6,000,000	3,414,013.23	4,371,496.00	-37.3%	6,100,000	39.5%
SALARIES AND EMPLOYEE BENEFITS						
SALARIES	470,000	393,061.48	471,673.78	0.4%	500,000	6.0%
PAYROLL TAXES	41,000	32,820.60	39,384.72	-4.1%	43,000	9.2%
RETIREMENT	312,000	115,382.86	238,459.43	-30.8%	250,000	4.8%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	22,000	18,104.95	69,800.00	68.5%	73,000	4.6%
HEALTH INSURANCE	67,000	59,184.19	64,700.00	-3.6%	68,000	5.1%
DENTAL INSURANCE	4,800	4,416.50	4,818.00	0.4%	5,000	3.8%
LIFE INSURANCE	1,600	1,454.38	1,600.00	0.0%	1,600	0.0%
DISABILITY INSURANCE	5,000	4,065.87	4,879.04	-2.5%	5,200	6.6%
WORKERS COMP INSURANCE	3,700	2,783.99	3,500.00	-5.7%	3,800	8.6%
SGPWA STAFF MISC. MEDICAL	10,000	6,369.69	7,643.63	-30.8%	10,000	30.8%
EMPLOYEE EDUCATION	1,000	0.00	0.00	0.0%	1,000	0.0%
TOTAL SALARIES AND EMPLOYEE BENEFITS	938,100	637,644.51	906,458.60	-3.5%	960,600	6.0%

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2019-2020

ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020

APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

DRAFT

	1	2	3	4	5	6
	TOTAL	ACTUAL	ESTIMATED	REMAINING	PROPOSED	CHANGE %
	BUDGET	APRIL	ACTUAL	% ACTUAL	BUDGET	PROPOSED
	FY 2018-19	2019	AT JUNE 30	OF BUDGET	FY 2019-20	TO EST. ACTUAL
GENERAL FUND - EXPENSES						
ADMINISTRATIVE & PROFESSIONAL						
DIRECTOR EXPENDITURES						
DIRECTORS FEES	111,000	89,706.83	107,648.20	-3.1%	115,000	6.8%
DIRECTORS TRAVEL & EDUCATION	15,000	5,604.62	6,725.54	-123.0%	15,000	123.0%
DIRECTORS MISC. MEDICAL	23,000	8,322.63	9,700.00	-137.1%	21,000	116.5%
OFFICE EXPENDITURES						
OFFICE EXPENSE	22,000	11,272.43	13,526.92	-62.6%	15,000	10.9%
POSTAGE	600	609.84	950.00	36.8%	700	-26.3%
TELEPHONE	12,000	9,192.86	11,031.43	-8.8%	11,500	4.2%
UTILITIES	4,000	3,871.00	4,645.20	13.9%	5,000	7.6%
DEBT SERVICE EXPENDITURES						
COMPUTER, WEB SITE AND PHONE SUPPORT	9,000	3,751.63	9,000.00	0.0%	17,000	88.9%
GENERAL MANAGER & STAFF TRAVEL	20,000	14,638.80	17,566.56	-13.9%	18,000	2.5%
INSURANCE & BONDS	24,000	19,819.00	17,700.00	-35.6%	23,000	29.9%
ACCOUNTING & AUDITING	21,000	19,900.00	19,900.00	-5.5%	21,000	5.5%
STATE WATER CONTRACT AUDIT	5,500	5,315.00	5,315.00	-3.5%	5,500	3.5%
DUES & ASSESSMENTS	31,500	33,179.50	33,500.00	6.0%	30,000	-10.4%
OUTSIDE PROFESSIONAL SERVICES	10,000	2,846.00	5,000.00	-100.0%	7,500	50.0%
BANK CHARGES	1,500	600.12	720.14	-108.3%	1,000	38.9%
MISCELLANEOUS EXPENSES	500	40.45	40.45	-1136.1%	500	1136.1%
MAINTENANCE & EQUIPMENT EXPENDITURES						
TOOLS PURCHASE & MAINTENANCE	500	46.30	55.56	-799.9%	500	799.9%
VEHICLE REPAIR & MAINTENANCE	7,000	2,981.38	3,577.66	-95.7%	5,000	39.8%
MAINTENANCE & REPAIRS - BUILDING	15,000	15,093.29	18,111.95	17.2%	30,000	65.6%
MAINTENANCE & REPAIRS - FIELD	4,000	1,068.81	1,282.57	-211.9%	8,000	523.7%
CONTRACT OPERATIONS AND MAINTENANCE	150,000	43,448.88	90,000.00	-66.7%	125,000	38.9%
COUNTY EXPENDITURES						
LAFCO COST SHARE	7,000	5,286.99	5,300.00	-32.1%	6,000	13.2%
ELECTION EXPENSE	125,000	223.00	28,200.00	-343.3%	0	-100.0%
TAX COLLECTION CHARGES	12,500	7,574.97	10,000.00	-25.0%	11,000	10.0%
TOTAL ADMINISTRATIVE & PROFESSIONAL	631,600	304,394.33	419,497.18	-37.8%	492,200	17.3%

**SAN GORGONIO PASS WATER AGENCY
GENERAL FUND BUDGET FY 2019-2020**

**ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020
APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

DRAFT

	1	2	3	4	5	6
	TOTAL	ACTUAL	ESTIMATED	REMAINING	PROPOSED	CHANGE %
	BUDGET	APRIL	ACTUAL	% ACTUAL	BUDGET	PROPOSED
	FY 2018-19	2019	AT JUNE 30	OF BUDGET	FY 2019-20	TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL ENGINEERING						
NEW WATER						
UPDATED STUDY ON AVAILABLE SOURCES	7,500	2,730.00	3,276.00	-128.9%	16,000	388.4%
SGMA SUPPORT						
GSP CONSULTANT	200,000	2,274.08	2,728.90	-7229.0%	500,000	18222.4%
WEBSITE SERVICES	NEW				3,000	NEW
UWMP CONSULTANT	NEW				35,000	NEW
STUDIES						
333 WHEELING RATE NEXUS STUDY	115,000	61,954.31	74,345.17	-54.7%	115,000	54.7%
333 WHEELING RATE NEXUS STUDY	25,000	19,864.23	23,837.08	-4.9%	35,000	46.8%
433 WHEELING RATE FINANCIAL MODELING	12,000	4,850.00	5,820.00	-106.2%	15,000	157.7%
633 WHEELING RATE FINANCIAL MODELING	25,000	0.00	10,000.00	0.0%	48,000	92.0%
WHEELING RATE STUDY	10,000	0.00	0.00	0.0%	0	0.0%
OTHER PROJECTS						
IRWM IMPLEMENTATION PROPOSAL (shared)	NEW				22,000	NEW
FLUME MONITORING (shared)	NEW				30,000	NEW
INFRASTRUCTURE PLAN	NEW				30,000	NEW
BASIN MONITORING TASK FORCE	18,000	13,712.00	13,712.00	-31.3%	18,000	31.3%
GENERAL AGENCY - CEQA AND GIS SERVICES	10,000	4,624.00	5,548.80	-80.2%	7,000	26.2%
TOTAL GENERAL ENGINEERING	422,500	110,008.62	139,267.94	-203.4%	874,000	527.6%
LEGAL SERVICES						
LEGAL SERVICES - GENERAL	190,000	96,644.42	115,973.30	-63.8%	150,000	29.3%
TOTAL LEGAL SERVICES	190,000	96,644.42	115,973.30	-63.8%	150,000	29.3%
CONSERVATION & EDUCATION						
SCHOOL EDUCATION PROGRAMS	14,000	9,500.00	9,500.00	-47.4%	12,000	26.3%
ADULT EDUCATION PROGRAMS	5,000	0.00	0.00	0.0%	5,000	0.0%
SPONSORSHIPS	NEW				10,000	NEW
OTHER CONSERVATION, EDUCATION AND P. R.	35,000	10,000.00	10,000.00	-250.0%	15,000	50.0%
TOTAL CONSERVATION & EDUCATION	54,000	19,500.00	19,500.00	-176.9%	42,000	115.4%

**SAN GORGONIO PASS WATER AGENCY
GENERAL FUND BUDGET FY 2019-2020**

**ESTIMATED TOTAL EXPENSES FY 2018-19 vs. PROPOSED BUDGET FY 2019-2020
APPROVED: GENERAL FUND JULY xx, 2019 - DEBT SERVICE FUND AUGUST xx, 2019**

FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020

DRAFT

	1	2	3	4	5	6
	TOTAL BUDGET FY 2018-19	ACTUAL APRIL 2019	ESTIMATED ACTUAL AT JUNE 30	REMAINING % ACTUAL OF BUDGET	PROPOSED BUDGET FY 2019-20	CHANGE % PROPOSED TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL FUND CAPITAL EXPENDITURES						
BUILDING & EQUIPMENT						
BUILDING	10,000	0.00	0.00	0.0%	10,000	0.0%
FURNITURE & OFFICE EQUIPMENT	10,000	0.00	0.00	0.0%	25,000	150.0%
OTHER EQUIPMENT	0	0.00	0.00	0.0%	0	0.0%
TRANSPORTATION EQUIPMENT	0	0.00	0.00	0.0%	0	0.0%
FIESTA RECHARGE FACILITY						
POST DESIGN	450,000	283,682.26	340,418.71	-32.2%	20,000	-94.1%
CONSTRUCTION	3,950,000	2,018,768.82	3,617,418.00	-9.2%	76,000	-97.9%
LANDSCAPING/POWER/WATER	60,000	0.00	0.00	0.0%	0	0.0%
BULLER HILL CONJUNCTIVE USE PROJECT	10,000	0.00	0.00	0.0%	0	0.0%
MCNEE TURNOUT EXPANSION						
CONSTRUCTION	295,000	213,256.25	403,750.00	26.9%	8,000	0.0%
POST DESIGN	30,000	15,570.70	18,684.84	-60.6%	1,500	-92.0%
SITES RESERVOIR	0	615,291.00	615,291.00	0.0%	322,000	0.0%
MONITORING WELLS USGS	1,020,000	90,000.00	770,000.00	-32.5%	250,000	-67.5%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	5,835,000	3,236,569.03	5,765,562.55	-1.2%	712,500	-87.6%
TRANSFERS TO OTHER FUNDS	0		0.00			
TOTAL GENERAL FUND EXPENSES	14,071,200	7,818,774.14	11,737,755.58	-19.9%	9,331,300	-20.5%
WITHDRAWALS FROM RESERVES	4,575,000		4,333,128		1,326,000	
NET TRANSFERS TO/FROM RESERVES	4,575,000		4,333,128		1,326,000	
GENERAL FUND NET INCOME YEAR TO DATE	732,800	-1,766,752.82	1,625,183.89		1,545,700	

Proposed General Fund Sources of Revenue FY 2019-20

\$2,750,000 , 25%

\$5,600,000 , 52%

\$350,000 , 3%

\$820,000 , 8%

\$31,000 , 0%

Water Sales

Tax Revenue

Interest

Designated Revenues

Capacity Fee

Other

Withdrawals Reserves

\$1,326,000 , 12%

Proposed General Fund Expenditures FY 2019-20

\$960,600 , 10%

\$6,100,000 , 65%

\$492,200 , 5%

\$874,000 , 9%

\$150,000 , 2%

\$42,000 , 1%

Commodity Purchase

Salaries and Benefits

Administrative and Professional

Engineering

Legal Services

Conservation and Education

Capital

\$712,500 , 8%

MEMORANDUM

TO: Board of Directors

FROM: General Manager and Water Conservation and Education Committee Chair Thompson

RE: Consideration of Proposal from Inland Empire Resource Conservation District for Water Conservation and Education Programs

DATE: July 1, 2019

Summary:

The purpose of this proposed Board action, recommended by the Water Conservation and Education Committee, is to determine if the Board wishes to approve an agreement with the Inland Empire Resource Conservation District for a maximum of \$12,000 to provide water education programs in schools and to train high school science teachers in the use of the Agency's groundwater model.

Background:

The Agency has worked with the Inland Empire Resource Conservation District (IERCD) for a number of years to develop and present water education programs in local schools. Over the past two years, the Water Conservation and Education Committee has worked closely with the IERCD to maximize the benefit of such programs. This includes both Prezi presentations and, potentially, use of the Agency's tabletop groundwater model in high school science classes.

Detailed Report:

The proposal is included in the agenda package. It includes \$5000 for three high school teacher workshops on the tabletop model, as well as other activities related to these workshops. It also includes up to a maximum of 50 Prezi presentations to students from K through 12. The IERCD customizes these presentations for various age groups, and always includes discussion of the Agency and its role in the region. Last year, the IERCD provided 36 of these presentations.

The Committee wishes to increase the number, and the IERCD has said that it has the resources to do so.

Fiscal Impact:

The \$12,000 proposed is in the approved General Fund budget, and does not represent a major expenditure for the Agency.

Recommendation:

The Water Conservation and Education Committee recommends that the Board approve the proposal from IERCD for \$11,740, to be used to produce water conservation programs for school children and workshops for high school teachers this year.

*CONTRACT FOR PERFORMANCE OF
WATER CONSERVATION PUBLIC
OUTREACH PROGRAMS*

2019-20 Academic Year

Proposal To:

*San Geronio Pass Water Agency (SGPWA)
Contact: Jeff Davis, General Manager
1210 Beaumont Ave
Beaumont, Ca 92223*

Proposal From:

*Inland Empire Resource Conservation District
Contact: Mandy Parkes, District Manager
25864-K Business Center Drive
Redlands, CA 92374*



**INLAND EMPIRE
RESOURCE
CONSERVATION DISTRICT**

CLASSROOM PROGRAMS

Total Classroom Programs: Up to 50, to be performed in a range of K-12 classrooms and including all of the following services:

- *Outreach to educators and community groups:*
 - Creation and distribution of SGPWA hard copy and electronic flyers
 - Presentations directly to district-wide administrator meetings and/or grade level and full staff school meetings.
 - Incentives for booking programs advertised to schools and community leaders
 - Email outreach to SGPWA-service area partners advertising WUE programs
- *Each individual program will be performed to the following standards:*
 - Consistency with newly and in-progress education standards including:
 - Common Core Standards
 - Next Generation Science Standards
 - Program preparation and post-performance reinforcement of content: each requesting educator will receive grade-appropriate preparation vocabulary/abbreviated activity ideas to prepare students for program concepts, in addition to questions and activities designed to maximize content retention following program performance.
 - Minimization of waste through use of the following educational tools
 - Electronic presentation using Prezi rather than hard copy materials
 - Using portable hand-held white boards to minimize use of paper and maximize student engagement throughout all segments of programming
 - Hands-on activities consisting of one of the following:
 - Water Conservation Enviroscope® model or aquifer model
 - Native plant activity involving student planting of drought-tolerant wildflower/shrub seeds in individual peat pots to take home
 - Check for comprehension: at the end of every program, the educator will administer a short quiz entitled "Do you remember" focusing on major concepts of the Water Use Efficiency presentation
 - Other activities, time permitting:
 - Question wheel with small conservation-themed prizes for correct answers
 - Additional activities and short games designed to increase content retention for participating students.

FEE BREAKDOWN FOR CLASSROOM PROGRAMS:

Task	Description	Approximate Cost
Program Preparation/ Clean-up	Assembling materials, Travel, Set-up, Clean-Up	\$60.00
Presentation	Classroom Content Portion	\$30.00
Materials/Mileage/Outreach/ Misc Program Development	Enviroscope® or Aquifer Model Materials, Handouts, Mileage	\$30.00
Per-Program Total		\$120.00
Total Programs Proposed		50
Set-Up Fee		\$500.00

GROUNDWATER DYNAMICS USING 3-DIMENSIONAL MODEL

Summary: The San Geronio Pass Water Agency (SGPWA) board of directors consistently works to determine most effective methods of water conservation education and outreach to residents within their service area. To date, the majority of these methods have focused on IERCD-led instruction in the classroom and at SGPWA headquarters; however, in the current fiscal year, the Agency and IERCD are exploring the potential to stretch the impact of these monies even further. The model suggested by SGPWA is to train educators within Agency boundaries on the fundamentals of water conservation presentation and model demonstration; once trained, these teachers would then be able to pass this training along to both colleagues and directly to their K-12 students. Using this model, the reach of dollars invested in annual resource management in SGPWA service area is projected to grow significantly, increasing total number of residents aware of the role of groundwater management in ensuring ongoing regional supply.

The approach for layering training on top of program requests is projected to include the following core elements:

1. SGPWA will purchase and provide four groundwater models for the three local high schools (Yucaipa, Beaumont, Banning) and one for IERCD use.
2. IERCD will develop protocol and train the pre-selected teachers on how to best prepare, facilitate presentations and model use, then provide content reinforcement opportunities to most effectively communicate importance of groundwater to participating students.
3. After initial training it would be up to the schools to decide how they would use them, how frequently, and for what classes, although IERCD will provide a suggested framework to lead teachers in an attempt to maximize model sharing and use among faculty members.
4. The IERCD will retain responsibility for models on behalf of SGPWA, through dropping them with the lead teacher at the beginning of each school year and picking them up at the end of each school year. This regular contact will help IERCD assist teachers with maintenance of models for maximum lifetime and function, and will also provide regular opportunities to update classroom and pre/post classroom content.

SGPWA AQUIFER MODEL TRAINING PROGRAM

Training approach: in the current contract, SGPWA has requested that IERCD facilitate two teacher workshops on campuses within its service area. This requirement has the potential to focus on objectives stated in the contract covering 2019-20, but also has the potential to include a specific focus on aquifer model and instruction strategy

- Participants: SGPWA will identify one "lead" teacher from three middle schools; IERCD will also directly outreach to departments in each high school for additional participation
- Agenda for trainings: Aquifer model excerpt
 - Review of SGPWA role in groundwater management/long-term regional water supply development and sustainability; partnership between IERCD-SGPWA
 - Review of standards corresponding to aquifer demonstration
 - Review of topics directly/indirectly connected to aquifer use:

- Geological materials; sand, soil, gravel, rock
- Infiltration
- Recharge
- Soil moisture
- Water table
- Storage
- Contaminants/Treatment
- Structure of classroom use of aquifer model:
 - Pre-program content
 1. Vocabulary
 2. Age/class-appropriate activities to conduct in days leading up to aquifer program
 - Prezi– online presentation capable of integrating audio/video with graphics that are easily updated; IERCD groundwater model Prezi will be provided in hardcopy, with training attendees walked through each frame, and Q/A on content. Focus on ability of each teacher to begin with existing Prezi template, and modify for individual class needs
 - Model facilitation
 - Post-program materials:
 1. Content comprehension quizzes
 2. Post-program activities
 3. Link to resources to allow instructors to tailor presentation and pre/post program content to class needs
- Small group work to experiment with models, ask additional questions
- All participants leave with flash drive of suite of documents covering aquifer model preparation, facilitation, post-program reinforcement, plus proper care and maintenance to lengthen life of model

PROGRAM OPERATIONS

Approach: the IERCD is also planning to develop a companion set of guidelines for individual campus use of models, to include the following elements:

- Design of individual campus trainings for participating teachers focusing on aquifer model storage and use guidelines
- Template calendar for teachers to allow transition of model among classrooms, to include a recommended timeframe for participating teachers
 - Role of Science team lead at each school site to keep model moving between users
- Development of training materials for use and care of models
- Additional availability of IERCD support for participating teachers, ranging from model care/maintenance to classroom support to pre/post-program help
- IERCD staff will collect models at end of school year, clean and store over the summer months, and then return to school sites at the beginning of the new school year.

PROPOSED COST

Task	Description	Line Item Cost
Aquifer Model Training Facilitation	Materials developed, outreach, scheduling model delivery/pick up, communication with lead teachers, mileage and other materials	\$1,500
Per-Workshop Total		\$1,500.00
Total Workshops Proposed		3
Workshop Set Up Fee		\$500
Total Cost		\$5,000.00

FINAL SGPWA BUDGET PROPOSAL FOR 2019-20

Task	Description	Approximate Cost
Water Conservation Classroom Programs/Set Up Fee	Performance of up to 50 programs plus set-up fee	\$6,500
Aquifer Model Training Program/Set Up Fee	Aquifer model support for three middle school locations plus training workshop	\$5,000
Monthly Reporting Fee	Monthly Progress Report on all programming	\$240
Total Potential Cost for all FY 2019-20 Water Conservation Proposed Programming		\$11,740

Water Conservation classroom presentations will not exceed 50 youth programs and/or the budgeted total amount displayed in the table above.

SIGNATURES

San Geronio Pass Water Agency
 1210 Beaumont Ave
 Beaumont, CA 92223

Inland Empire Resource Conservation District
 25864-K Business Center Drive
 Redlands, CA 92374

Jeff Davis, General Manager

Mandy Parkes, District Manager

 Date

 Date

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Revising Resolution Defining Employer Contribution Under Public Employees' Medical and Hospital Care Act

DATE: July 1, 2019

Summary:

The purpose of this proposed Board action, as discussed at the Finance and Budget workshop on June 24, is to revise the Agency's resolution defining the employer contribution to employee health insurance premiums to reflect the fact that PERS has revised its regions. The Agency is now in Region 3 instead of Riverside County.

Background:

The Agency pays a portion of employee health insurance costs as a benefit to employees. This portion was defined by resolution 2007-15. Since the Agency uses CalPERS as its health insurance provider, it must abide by Calpers's rules. Calpers has recently changed its geographic designations for health insurance purposes. Previously, the Agency was identified as being in Riverside County. Under the new classification system, the Agency is now located in Region 3. Calpers has requested the Agency to change its defining resolution to reflect this fact.

Fiscal Impact:

There is no fiscal impact to this action. It is a "housekeeping" action required by Calpers.

Recommendation:

Staff recommends that the Board approve its own recommendation to approve Resolution 2019-04, which will define the Agency as being in Calpers Region 3 instead of in Riverside County.

RESOLUTION 2019-04
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL
AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
RESCINDING RESOLUTION 2007-15

WHEREAS, (1) The San Gorgonio Pass Water Agency is a contracting agency under Government Code 22920 and subject to the Public Employees' Medical and Hospital Care Act ("the Act"); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to the Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government code section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by section 22892(b) of the Act; therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Code	Bargaining Unit	Contribution Per Month
01	General Manager	PERS Choice Region 3 Family Basic (Party Rate 3)
02	Administrative Staff	Blue Shield Region 3 Family Basic (Party Rate 3)

Plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) The San Gorgonio Pass Water Agency has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of the San Gorgonio Pass Water Agency shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that the San Gorgonio Pass Water Agency would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the Secretary of the Board to file with the Board a verified copy of this resolution, and to perform on behalf of the San Gorgonio Pass Water Agency all functions required of it under the Act.

Adopted at a regular meeting of the San Geronio Pass Water Agency at Beaumont,
California this 1st day of July, 2019.

Signed: _____

(President, Ronald A. Duncan)

Attest: _____

(Secretary, Jeffrey W. Davis)

| Adopted July 1, 2019 |

MEMORANDUM

TO: Board of Directors
FROM: General Manager
RE: Appropriations Limit for FY 2019-2020
DATE: July 1, 2019

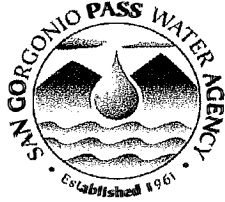
Detailed Report:

Each year, the Agency, along with all other public agencies in California, is required by the California Constitution to set an appropriations limit. The limit is calculated based on a formula, and is not related to the Agency's budget for the year. For this fiscal year, the formula amount is \$64,280,573. The Agency's debt service and general fund budgets combined will be just over half this amount.

The attached resolution is a routine action that the Board is required to take each year. By law, the appropriations limit must be posted in a public place for at least 15 days prior to the Board adopting the resolution. The information has been posted for more than 15 days on the bulletin board outside the administration building, clearly visible to the public.

Recommendation:

Staff recommends that the Board adopt Resolution 2019-05 in accordance with California law.



**SAN GORGONIO PASS WATER AGENCY
 APPROPRIATIONS LIMIT
 FISCAL YEAR 2019-20**

FY 2018-19 APPROPRIATIONS LIMIT			61,181,693
	<u>Percent</u>	<u>Ratio</u>	
FY 2019-2020 ADJUSTMENT FOR PERCENTAGE CHANGES IN:			
CALIFORNIA PER CAPITA PERSONAL INCOME	3.85	1.0385	
POPULATION PERCENT CHANGE 2018 - 2019	1.17	1.0117	
PERCENT CHANGE AS A FACTOR			<u>105.0650%</u>
FY 2019-2020 APPROPRIATIONS LIMIT			<u><u>64,280,573</u></u>

THE ABOVE APPROPRIATION LIMITS WERE CALCULATED IN ACCORDANCE WITH PROPOSITION III WHICH AMENDED ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION.

Posted 6-17-19

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN GORGONIO PASS WATER AGENCY ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020**

WHEREAS, Article XIII B of the California Constitution places an annual limitation upon appropriations from proceeds of taxes by each local government of the State of California; and

WHEREAS, Section 7910 of the California Government Code implements Article XIII B of the California Constitution by requiring each local jurisdiction to establish, by resolution, its appropriations limit for each fiscal year, and to make the documentation used in determining the appropriations limit available to the public fifteen days prior to adoption of the resolution establishing the appropriations limit; and

WHEREAS, The San Geronio Pass Water Agency has documented its calculations of the Agency's appropriations limit for Fiscal Year 2019-20, and notice of said calculations has been posted on the Agency's outside Bulletin Board (said notice being visible from the public walkway in front of the Agency's building) and the calculations have been made available to the public at least fifteen days prior to the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Geronio Pass Water Agency as follows:

1. The appropriation limit applicable to this Agency pursuant to Article XIII B of the California Constitution for Fiscal Year 2019-20 is hereby established and determined to be in the sum of \$64,280,573.
2. A copy of the documentation used in the determination of the Fiscal Year 2019-20 appropriations limit shall be affixed hereto and shall be available for public inspection.
3. Pursuant to Section 7910 of the California Government Code, any judicial action or proceeding to attach, review, set aside, void or annul the establishment of the Fiscal Year 2019-20 appropriations limit as set forth herein must be commenced within forty-five days of the adoption of this resolution.

Resolution No. 2019-05 was adopted by the following roll call vote:

Ayes:
Noes:
Abstain:
Absent:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2019-05 adopted by the Board of Directors of San Geronio Pass Water Agency at its meeting on July 11, 2019.

Jeffrey W. Davis, Secretary to the Board