

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, CA**  
**Board of Directors Meeting**  
**Agenda**  
**April 1, 2019 at 1:30 p.m.**

**1. Call to Order, Flag Salute, Invocation and Roll Call**

**2. Adoption and Adjustment of Agenda**

**3. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.

**4. Consent Calendar:** If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, March 18, 2019\* (p. 3)
- B. Approval of the Minutes of the Finance and Budget Workshop, March 25, 2019\* (p. 6)
- C. Approval of the Finance and Budget Workshop Report, March 25, 2019\* (p. 8)

**5. Reports:**

- A. General Manager's Report
  - 1. Operations Report
  - 2. Legislative Report\* (p. 21)
  - 3. General Agency Updates\* (p. 28)
- B. Directors Reports
- C. Committee Reports

**6. New Business:**

- A. Consideration of Resolution 2019-01, Adoption of Updated CEQA Guidelines \* (p. 33)
- B. Discussion of Strategic Plan\* (p. 60)

**7. Topics for Future Agendas**

**8. Announcements:**

- A. General Manager Performance Evaluation Committee Meeting, April 8, 2019 at 12:30 p.m.
- B. Engineering Workshop, April 8, 2019 at 1:30 p.m.
- C. Regular Board Meeting, April 15, 2019 at 1:30 p.m.
- D. Finance and Budget Workshop, April 22, 2019 at 1:30 p.m.

**9. Closed Session (4 Items)**

- A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9  
One potential case
  
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code 54956.9  
One potential case
  
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: Potential water rights/supplies offers from the City of Ventura  
Agency negotiator: Jeff Davis, General Manager  
Negotiating parties: Lynn Takaichi  
Under negotiation: price and terms of payment
  
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code Section 54956.8  
Property: Potential water exchange with Casitas Municipal Water District  
Agency negotiator: Jeff Davis, General Manager  
Negotiating parties: Casitas Municipal Water District,  
Mike Flood, General Manager  
Under negotiation: price and terms of payment

**10. Adjournment**

**\*Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: [www.sgpwa.com](http://www.sgpwa.com) (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, California 92223**  
**Minutes of the**  
**Board of Directors Meeting**  
**March 18, 2019**

**Directors Present:** Lenny Stephenson, Vice President  
Stephen Lehtonen, Treasurer  
Blair Ball, Director  
David Fenn, Director

**Directors Absent:** Ron Duncan, President  
David Castaldo, Director  
Michael Thompson, Director

**Staff Present:** Jeff Davis, General Manager  
Jeff Ferre, Legal Counsel  
Cheryle Stiff, Executive Assistant

1. **Call to Order, Flag Salute, Invocation, and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board Vice President Stephenson at 1:30 p.m., March 18, 2019 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Vice President Stephenson led the Pledge of Allegiance to the flag. Director Fenn gave the invocation. A quorum was present.
2. **Adoption and Adjustment of Agenda:** *Vice President Stephenson asked if there were any adjustments to the agenda.* There being none the agenda was adopted as published.
3. **Public Comment:** *Vice President Stephenson asked if there were any members of the public that wished to make a public comment on items that are within the jurisdiction of the Agency that are not on today's agenda.* Dan Jagers (General Manager – BCVWD) stated that he wished to speak during items 6A and 6B. There were no other members of the public that wished to comment at this time.
4. **Consent Calendar:**
  - A. Approval of the Minutes of the Regular Board Meeting, March 4, 2019
  - B. Approval of the Minutes of the Engineering Workshop, March 11, 2019

*Vice President Stephenson asked for a motion on the Consent Calendar.* Director Lehtonen made a motion, seconded by Director Fenn, to adopt the consent calendar. Motion passed 4-0, with Directors Castaldo, Thompson and President Duncan absent.

5. **Reports:**
  - A. **General Manager's Report:**
    - (1) **Operations Report:** General Manager Davis reported that the Agency has delivered a total of 526 acre-feet to the Noble Creek Connection, so far this month.

**(2) Water Supply Report:** General Manager Davis stated that there were no graphs this week. He mentioned that the precipitation numbers are less than 2017, however the snowpack numbers are relatively close to where they were IN 2017. Lake Oroville is above its average for this date. He anticipates an increase in our allocation sometime this week. The state is officially out of drought everywhere for the first time since 2011.

**(3) General Agency Updates:** General Manager Davis reported on the following:

- a. **Social Media:** Board members were requested that in addition to liking posts to also share Agency's posts.
- b. **Oroville FEMA:** FEMA has approved another \$200 million or so in reimbursements, but there is still about \$300 million they have not approved, which means Contractors may have to pay. DWR is aggressively appealing this decision.
- c. **Managers Meeting Summary:** Two retail managers were present during the meeting and one on the phone. Talked about possible ways of funding Nickel water, reviewed conceptual capacity fee with the managers without going into detail.
- d. **Construction Update:** Fiesta project: Fencing is going up, however some additional grading is needed. Mountain View connection site: SCE is scheduled to do the inspection so they can turn on the power. Noble Creek site: Two new vaults have been set. Director Ball inquired about how water was delivered while the vaults were being set. General Manager Davis stated that a temporary connection was used. Director Ball requested to further discuss whether to leave the temporary connection in place at a future meeting.
- e. **Voluntary Settlement Agreements (Bay Delta Watershed):** This is pertaining to flow criteria. The newly elected Governor and the new State Water Resources Control Board are embracing the voluntary agreements. Water Districts, Non-Governmental, and State Agencies met a March 1<sup>st</sup> deadline to propose a voluntary agreement. The State Board embraced it and asked to move forward. Many people are working very hard to make this happen so that we don't have to deal with flow criteria alone in the Central Valley.

**B. General Counsel Report:** General Counsel Ferre provided a written report on the Nasdaq Veles California Water Index. He had nothing further to report.

**C. Directors Reports:**

**1) Director Ball** reported that he attended a BCVWD Board meeting. **2) Director Lehtonen** reported that he attended the BCVWD Board meeting. **3) Director Stephenson** reported that he attended YVWD workshop on March 12<sup>th</sup>.

**D. Committee Reports:** No committees reported having met since the previous Board meeting.

**6. New Business:**

**A. Discussion of Draft Strategic Plan.** A staff report and a copy of the Draft SGPWA Strategic Plan dated March 2019 were included in the agenda package. Vice President Stephenson asked that due to there being three of the seven board members absent that this item be moved to a future Board meeting. After discussion, it was the consensus of the Board to move this to a future Board meeting.

**B. Consideration and Possible Action on Agreement with DTA to Perform a Capacity Fee Nexus Study.** A staff report and a copy of DTA's Agreement for Consulting Services were included in the agenda package. Director Ball stated that DTA's fee includes nine meetings; the cost is not to exceed \$60,000. Vice President Stephenson stated there has been some encouragement from our water retailers to move forward with the capacity fee. The previous nexus study was done in 2011. Therefore a nexus study is needed in order to know what the expected growth is. Vice President Stephenson moved, seconded by Director Thompson, to award a contract to DTA, under terms acceptable to the General Counsel, to develop a capacity fee nexus study for the Agency at a cost not to exceed \$57,500. Motion passed 4-0, with Directors Castaldo, Thompson and President Duncan absent.

**C. Consideration and Possible Action in Support of Al Lopez of WMWD for ACWA JPIA Executive Committee:** Vice President Stephenson informed the Board that no action is needed, however if the Board wished to support Mr. Lopez it would need to do so in the form of a resolution and submitted by March 22<sup>nd</sup>. Director Ball informed the Board that he will be voting no. Director Lehtonen would be in favor because ACWA is now utilizing a captive insurance and it would be good to have someone local to talk should the Board have any questions. Director Fenn was not in favor as he had no relationship with Mr. Lopez. No action was taken on this item.

**7. Topics for Future Agendas: 1.** Director Fenn requested an update on the repayment of the bonds. General Manager Davis reported that Finance Manager Todd did speak to DWR pertaining to this subject matter. Finance Manager Todd reported that DWR did in fact receive his email and it is being looked into.

**8. Announcements:**

- A. Finance and Budget Workshop, March 25, 2019 at 1:30 p.m.
- B. San Gorgonio Pass Regional Water Alliance, March 27, 2019 at 5:00 p.m. – Banning City Hall
- C. Regular Board Meeting, April 1, 2019 at 1:30 p.m.

**9. Adjournment**

**Time: 2:05 pm**

*Draft – Subject to Board Approval*

Jeffrey W. Davis, Secretary of the Board

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**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**March 25, 2019**

**Directors Present:** Ron Duncan, President  
Steve Lehtonen, Treasurer  
Blair Ball, Director  
David Castaldo, Director  
David Fenn, Director  
Mike Thompson, Director

**Directors Absent:** Lenny Stephenson, Vice President

**Staff and Consultants Present:**  
Jeff Davis, General Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Chair Steve Lehtonen at 1:30 pm, March 25, 2019, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Chair Lehtonen led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** Dan Jagers of Beaumont Cherry Valley Water District noted that one of his pipes had a leak last week and would like for the Agency to properly backfill the pipe so that water deliveries can be continued in time for the April 6 fishing derby.
4. **New Business:**
  - A. Ratification of Paid Invoices and Monthly Payroll for February, 2019 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Thompson, seconded by President Duncan, to recommend that the Board ratify paid monthly invoices of \$1,582,672.95 and payroll of \$34,704.80 for the month of February, 2019, for a combined total of \$1,617,377.75. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
  - B. Review Pending Legal Invoices: After review and discussion, a motion was made by President Duncan, seconded by Director Thompson, to recommend that the Board approve payment of the pending legal invoice for February, 2019 for \$3,824.60. The motion passed 6 in favor, no opposed, with Director Stephenson absent.

- C. Review of February, 2019 Bank Reconciliation: After review and discussion, a motion was made by President Duncan, seconded by Director Thompson, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for February, 2019 as presented. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- D. Review of Budget Report for February, 2019: After review and discussion, a motion was made by President Duncan, seconded by Director Castaldo, to recommend that the Board acknowledge receipt of the Budget Report for February, 2019. The motion passed 6 in favor, no opposed, with Director Stephenson absent.

**5. Announcements**

- A. San Gorgonio Pass Regional Water Alliance, March 27, 2019, 5:00 pm, Banning City Hall
- B. Regular Board Meeting, April 1, 2019, 1:30 pm
- B. Engineering Workshop, April 8, 2019, 1:30 pm

- 6. Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 1:48 pm.

**Draft - Not  
Approved**

Jeffrey W. Davis, Secretary of the Board

## Finance and Budget Workshop Report

From Treasurer Steve Lehtonen, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on March 25, 2019. The following recommendations were made:

1. The Board ratify payment of Invoices of \$1,582,672.95 and Payroll of \$34,704.80 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for February, 2019 for a combined total of \$1,617,377.75.
  
2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$3,824.60
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3. The Board acknowledge receipt of the following:
  - A. Wells Fargo bank reconciliation for February, 2019
  - B. Budget Report for February, 2019



**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Ave, Beaumont, CA 92223**  
**Board Finance & Budget Workshop**  
**Agenda**  
**March 25, 2019, at 1:30 p.m.**

**1. Call to Order, Flag Salute**

**2. Adoption and Adjustment of Agenda**

**3. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on a specific agenda item, please complete a speaker's request form and hand it to the Board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.

**4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)**

- A. Ratification of Paid Invoices and Monthly Payroll for February, 2019 by Reviewing Check History Reports in Detail\*
- B. Review of Pending Legal Invoices\*
- C. Review of February, 2019 Bank Reconciliation\*
- D. Review of Budget Report for February, 2019\*

**5. Announcements**

- A. San Gorgonio Pass Regional Water Alliance, March 27, 2019, 5:00pm, Banning City Hall
- B. Regular Board Meeting, April 1, 2019, 1:30 pm
- C. Engineering Workshop, April 8, 2019, 1:30 pm

**6. Adjournment**

**\*Information Included In Agenda Packet**

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# San Geronio Pass Water Agency

## Check History Report

February 1 through February 28, 2019

### ACCOUNTS PAYABLE

Date	Number	Name	Amount
2/4/19	119145	ACWA BENEFITS	866.41
2/4/19	119146	AUTOMATION PRIDE	4,979.85
2/4/19	119147	BEAUMONT HOME CENTER	129.02
2/4/19	119148	UNDERGROUND SERVICE ALERT	42.03
2/4/19	119149	UNLIMITED SERVICES BUILDING MAINT.	295.00
2/4/19	119150	VALLEY OFFICE EQUIPMENT, INC.	109.61
2/4/19	119151	WASTE MANAGEMENT INLAND EMPIRE	97.06
2/6/19	119152	AT&T MOBILITY	266.58
2/6/19	119153	BDL ALARMS, INC.	78.00
2/6/19	119154	DEPARTMENT OF WATER RESOURCES	20,000.00
2/13/19	119155	ALBERT WEBB ASSOCIATES	33,097.87
2/13/19	119156	CITIZENS BUSINESS BANK	18,047.50
2/13/19	119157	CITY OF BANNING	3,911.00
2/13/19	119158	FRONTIER COMMUNICATIONS	1,270.23
2/13/19	119159	PRO-CRAFT CONSTRUCTION, INC.	342,902.50
2/13/19	119160	SOUTHERN CALIFORNIA GAS	193.99
2/13/19	119161	THOMAS W. TODD, JR.	1,688.38
2/13/19	119162	WELLS FARGO ELITE CREDIT CARD	2,807.14
2/19/19	119163	BEST BEST & KRIEGER	5,605.04
2/19/19	119164	ERSC	12,991.81
2/19/19	119165	MATTHEW PISTILLI LANDSCAPE SERVICES	350.00
2/19/19	119166	NICE-INCONTACT	56.06
2/19/19	119167	OFFICE SOLUTIONS	111.15
2/25/19	119168	ASCE LA SECTION	200.00
2/25/19	119169	AT&T MOBILITY	206.19
2/25/19	119170	IMAGE360	1,400.75
2/25/19	119171	PRO-CRAFT CONSTRUCTION, INC.	139,887.50
2/25/19	119172	SOUTHERN CALIFORNIA EDISON	129.36
2/25/19	119173	KENNETH M. FALLS	966.30
2/27/19	119174	STANDARD INSURANCE COMPANY	344.05
2/15/19	550077	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,070.41
2/15/19	544383	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	5,998.92
2/27/19	592554	EMPLOYMENT DEVELOPMENT DEPARTMENT	990.41
2/27/19	520184	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,179.44
2/15/19	900224	CALPERS RETIREMENT	6,644.53
2/19/19	900225	CALPERS HEALTH	8,057.33
2/27/19	900226	CALPERS RETIREMENT	6,719.53
2/28/19	900227	DEPARTMENT OF WATER RESOURCES	952,982.00
TOTAL ACCOUNTS PAYABLE CHECKS			1,582,672.95

**San Geronio Pass Water Agency**  
**Check History Report**  
February 1 through February 28, 2019

PAYROLL

Date	Number	Name	Amount
2/14/19	801673	JEFFREY W. DAVIS	4,998.40
2/14/19	801674	KENNETH M. FALLS	2,902.58
2/14/19	801675	CHERYLE M. STIFF	2,246.71
2/14/19	801676	THOMAS W. TODD, JR.	3,463.51
2/26/19	801677	BLAIR M. BALL	1,237.90
2/26/19	801678	JEFFREY W. DAVIS	4,998.40
2/26/19	801679	RONALD A. DUNCAN	1,237.90
2/26/19	801680	KENNETH M. FALLS	2,902.58
2/26/19	801681	DAVID L. FENN	1,237.90
2/26/19	801682	STEPHEN J. LEHTONEN	1,237.90
2/26/19	801683	LEONARD C. STEPHENSON	1,237.90
2/26/19	801684	CHERYLE M. STIFF	2,246.71
2/26/19	801685	MICHAEL D. THOMPSON	1,237.90
2/26/19	801686	THOMAS W. TODD, JR.	3,518.51
TOTAL PAYROLL			34,704.80
TOTAL DISBURSEMENTS FOR FEBRUARY, 2019			<u>1,617,377.75</u>

SAN GORGONIO PASS WATER AGENCY  
New Vendors List  
March, 2019

Vendor - Name and Address	Expenditure Type
ASCE LA Section c/o Gayle Stewert Enterprises 1405 Warner Ave. Suite B; Tustin, CA 92780	Office Expense Program Insert
Allegra - Image360 - Redlands Signs Now Our vendor list will show 'Image360' P O Box 1208; Corona, CA 92878	Signs for Well Drilling
McCrometer, Inc. Service Address: 3255 West Stetson Ave; Hemet, CA 92545 Remittance Address: Bank of America; 96894 Collections Center Dr.; Chicago, IL 60693	Field Operations and SWP Engineering

**SAN GORGONIO PASS WATER AGENCY**

**LEGAL INVOICES  
ACCOUNTS PAYABLE INVOICE LISTING**

VENDOR	_INVOICE NBR	COMMENT _____	_AMOUNT _
BEST, BEST & KRIEGER	190228	LEGAL SERVICES FEB19	3,824.60

TOTAL PENDING INVOICES FOR FEBRUARY 2019 3,824.60

**SAN GORGONIO PASS WATER AGENCY  
BANK RECONCILIATION  
February 28, 2019**

BALANCE PER BANK AT 02/28/2019 - CHECKING ACCOUNT	269,365.89
Pending Partial ACH to CALPERS Retirement	-1,655.00
Balance to Reconcile	267,710.89

LESS OUTSTANDING CHECKS

CHECK NUMBER	AMOUNT	CHECK NUMBER	AMOUNT
119165	350.00	119172	129.36
119168	200.00	119174	344.05
119169	206.19		
	756.19		473.41

TOTAL OUTSTANDING CHECKS -1,229.60

BALANCE PER GENERAL LEDGER 266,481.29

BALANCE PER GENERAL LEDGER AT 01/31/2019 579,423.35

**CASH RECEIPTS FOR FEBRUARY** **8,700,730.89**

**CASH DISBURSEMENTS FOR FEBRUARY**

ACCOUNTS PAYABLE - CHECK HISTORY REPORT	-1,582,672.95
PAYROLL TRANSFER - BANK OF HEMET	-36,000.00
	<b>-1,618,672.95</b>

BANK CHARGES 0.00


TRANSFER TO LAIF -6,400,000.00

TRANSFER FROM LAIF 250,000.00

TRANSFERS TO TVI -1,245,000.00

BALANCE PER GENERAL LEDGER AT 02/28/2019 266,481.29

REPORT PREPARED BY:

  
Cheryl M. Stiff

**SAN GORGONIO PASS WATER AGENCY  
DEPOSIT RECAP  
FOR THE MONTH OF FEBRUARY 2019**

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL DEPOSIT AMOUNT
<b>DEPOSIT TO CHECKING ACCOUNT</b>				
2/1/19	RIVERSIDE COUNTY	PROPERTY TAXES	3,949,002.91	3,949,002.91
2/6/19	RIVERSIDE COUNTY	PROPERTY TAXES	3,515,179.91	3,515,179.91
2/11/19	BCVWD	WATER SALES	384,838.00	384,838.00
2/14/19	BCVWD	SITES PAYMENT	240,000.00	240,000.00
2/19/19	YVWD	WATER SALES	8,818.86	8,818.86
2/25/19	BCVWD	NOBLE EXPANSION PAYMENT	544,812.45	544,812.45
2/26/19	TVI	CD - BOND INTEREST	58,078.76	58,078.76
TOTAL FOR FEBRUARY 2019			8,700,730.89	8,700,730.89

**SAN GORGONIO PASS WATER AGENCY**  
**BUDGET REPORT FY 2018-19**  
**BUDGET VS. REVISED BUDGET VS. ACTUAL**  
**FOR THE EIGHT MONTHS ENDING ON FEBRUARY 28, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - INCOME</b>				Comparison:	33%
<b>INCOME</b>					
WATER SALES	5,600,000		5,600,000	2,679,548.22	52.15%
TAX REVENUE	2,650,000		2,650,000	1,736,292.87	34.48%
INTEREST	200,000		200,000	239,045.05	-19.52%
DESIGNATED REVENUES	1,750,000		1,750,000	0.00	100.00%
CAPACITY FEE	0		0	0.00	
OTHER (REIMBURSEMENTS, TRANSFERS)	29,000		29,000	812,633.70	-2702.19%
<b>TOTAL GENERAL FUND INCOME</b>	<b>10,229,000</b>	<b>0</b>	<b>10,229,000</b>	<b>5,467,519.84</b>	<b>46.55%</b>
<b>GENERAL FUND - EXPENSES</b>					
<b>COMMODITY PURCHASE</b>					
PURCHASED WATER	6,000,000		6,000,000	1,927,204.23	67.88%
<b>TOTAL COMMODITY PURCHASE</b>	<b>6,000,000</b>	<b>0</b>	<b>6,000,000</b>	<b>1,927,204.23</b>	<b>67.88%</b>
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
SALARIES	470,000		470,000	314,654.84	33.05%
PAYROLL TAXES	41,000		41,000	24,788.06	39.54%
RETIREMENT	312,000		312,000	99,225.46	68.20%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	22,000		22,000	14,758.61	32.92%
HEALTH INSURANCE	67,000		67,000	48,216.09	28.04%
DENTAL INSURANCE	4,800		4,800	3,613.50	24.72%
LIFE INSURANCE	1,600		1,600	1,190.34	25.60%
DISABILITY INSURANCE	5,000		5,000	3,250.44	34.99%
WORKERS COMP INSURANCE	3,700		3,700	1,854.76	49.87%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	4,677.39	53.23%
EMPLOYEE EDUCATION	1,000		1,000	0.00	100.00%
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>938,100</b>	<b>0</b>	<b>938,100</b>	<b>516,229.49</b>	<b>44.97%</b>

16/86



**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2018-19  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE EIGHT MONTHS ENDING ON FEBRUARY 28, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

17/86

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>				Comparison:	33%
<b>ADMINISTRATIVE &amp; PROFESSIONAL</b>					
DIRECTOR EXPENDITURES					
DIRECTOR'S FEES	111,000		111,000	63,105.58	43.15%
DIRECTOR'S TRAVEL & EDUCATION	15,000		15,000	4,784.62	68.10%
DIRECTOR'S MISC. MEDICAL	23,000		23,000	7,306.14	68.23%
OFFICE EXPENDITURES					
OFFICE EXPENSE	22,000		22,000	10,172.59	53.76%
POSTAGE	600		600	609.84	-1.64%
TELEPHONE	12,000		12,000	6,868.77	42.76%
UTILITIES	4,000		4,000	2,815.21	29.62%
SERVICE EXPENDITURES					
COMPUTER, WEB SITE AND PHONE SUPPORT	9,000		9,000	2,034.64	77.39%
GENERAL MANAGER & STAFF TRAVEL	20,000		20,000	12,935.96	35.32%
INSURANCE & BONDS	24,000		24,000	19,819.00	17.42%
ACCOUNTING & AUDITING	21,000		21,000	19,900.00	5.24%
STATE WATER CONTRACT AUDIT	5,500		5,500	5,315.00	3.36%
DUES & ASSESSMENTS	31,500		31,500	58,736.17	-86.46%
OUTSIDE PROFESSIONAL SERVICES	10,000		10,000	2,846.00	71.54%
BANK CHARGES	1,500		1,500	496.54	66.90%
MISCELLANEOUS EXPENSES	500		500	40.45	91.91%
MAINTENANCE & EQUIPMENT EXPENDITURES					
TOOLS PURCHASE & MAINTENANCE	500		500	46.30	90.74%
VEHICLE REPAIR & MAINTENANCE	7,000		7,000	1,687.60	75.89%
MAINTENANCE & REPAIRS - BUILDING	15,000		15,000	13,356.17	10.96%
MAINTENANCE & REPAIRS - FIELD	4,000		4,000	335.27	91.62%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	24,403.68	83.73%
COUNTY EXPENDITURES					
LAFCO COST SHARE	7,000		7,000	5,286.99	24.47%
ELECTION EXPENSE	125,000		125,000	0.00	100.00%
TAX COLLECTION CHARGES	12,500		12,500	3,763.92	69.89%
<b>TOTAL ADMINISTRATIVE &amp; PROFESSIONAL</b>	<b>631,600</b>	<b>0</b>	<b>631,600</b>	<b>266,666.44</b>	<b>57.78%</b>

**SAN GORGONIO PASS WATER AGENCY  
 BUDGET REPORT FY 2018-19  
 BUDGET VS. REVISED BUDGET VS. ACTUAL  
 FOR THE EIGHT MONTHS ENDING ON FEBRUARY 28, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>				Comparison:	33%
<b>GENERAL ENGINEERING</b>					
GRANT WRITER	20,000		20,000	0.00	100.00%
<b>NEW WATER</b>					
PROGRAMATIC EIR	0		0	0.00	
UPDATED STUDY ON AVAILABLE SOURCES	7,500		7,500	0.00	100.00%
SGMA SUPPORT	200,000		200,000	644.35	99.68%
<b>STUDIES</b>					
USGS	115,000		115,000	45,151.87	60.74%
WATER RATE NEXUS STUDY	25,000		25,000	19,864.23	20.54%
WATER RATE FINANCIAL MODELING	12,000		12,000	4,850.00	59.58%
CAPACITY FEE NEXUS STUDY UPDATE	25,000		25,000	0.00	100.00%
WHEELING RATE STUDY	10,000		10,000	0.00	100.00%
<b>OTHER PROJECTS</b>					
BASIN MONITORING TASK FORCE	18,000		18,000	13,712.00	23.82%
EAST BRANCH MEETINGS	18,000		18,000	6,570.19	63.50%
GENERAL AGENCY - CEQA AND GIS SERVICES	10,000		10,000	3,911.00	60.89%
<b>TOTAL GENERAL ENGINEERING</b>	<b>460,500</b>	<b>0</b>	<b>460,500</b>	<b>94,703.64</b>	<b>79.43%</b>
<b>LEGAL SERVICES</b>					
LEGAL SERVICES - GENERAL	190,000		190,000	83,090.23	56.27%
<b>TOTAL LEGAL SERVICES</b>	<b>190,000</b>	<b>0</b>	<b>190,000</b>	<b>83,090.23</b>	<b>56.27%</b>
<b>CONSERVATION &amp; EDUCATION</b>					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	4,450.00	68.21%
ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
OTHER CONSERVATION, EDUCATION AND P. R.	35,000		35,000	10,000.00	71.43%
<b>TOTAL CONSERVATION &amp; EDUCATION</b>	<b>54,000</b>	<b>0</b>	<b>54,000</b>	<b>14,450.00</b>	<b>73.24%</b>

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**SAN GORGONIO PASS WATER AGENCY  
 BUDGET REPORT FY 2018-19  
 BUDGET VS. REVISED BUDGET VS. ACTUAL  
 FOR THE EIGHT MONTHS ENDING ON FEBRUARY 28, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>				Comparison:	33%
<b>GENERAL FUND CAPITAL EXPENDITURES</b>					
<b>BUILDING &amp; EQUIPMENT</b>					
BUILDING	10,000		10,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	10,000		10,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	
TRANSPORTATION EQUIPMENT	0		0	0.00	
<b>FIESTA RECHARGE FACILITY</b>					
POST DESIGN	450,000		450,000	228,336.77	49.26%
CONSTRUCTION	3,950,000		3,950,000	1,953,168.82	50.55%
FENCING	100,000		100,000	0.00	100.00%
MITIGATION	15,000		15,000	0.00	100.00%
LANDSCAPING/POWER/WATER	60,000		60,000	0.00	100.00%
BUNKER HILL CONJUNCTIVE USE PROJECT	10,000		10,000	0.00	100.00%
<b>NOBLE TURNOUT EXPANSION</b>					
DESIGN	25,000		25,000	13,170.65	47.32%
CONSTRUCTION	295,000		295,000	150,627.50	48.94%
POST DESIGN	30,000		30,000	0.00	100.00%
SITES RESERVOIR	0		0	0.00	
MONITORING WELLS USGS	1,020,000		1,020,000	5,148.28	99.50%
<b>TOTAL GENERAL FUND CAPITAL EXPENDITURES</b>	<b>5,975,000</b>	<b>0</b>	<b>5,975,000</b>	<b>2,350,452.02</b>	<b>60.66%</b>
<b>TRANSFERS TO OTHER FUNDS</b>	<b>0</b>		<b>0</b>	<b>0.00</b>	
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>14,249,200</b>	<b>0</b>	<b>14,249,200</b>	<b>5,252,796.05</b>	<b>63.14%</b>
<b>WITHDRAWALS FROM RESERVES</b>	<b>4,575,000</b>		<b>4,575,000</b>		
<b>TOTAL TRANSFERS TO/FROM RESERVES</b>	<b>4,575,000</b>		<b>4,575,000</b>	<b>0.00</b>	
<b>GENERAL FUND NET INCOME YEAR TO DATE</b>	<b>554,800</b>	<b>0</b>	<b>554,800</b>	<b>214,723.79</b>	

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**SAN GORGONIO PASS WATER AGENCY  
 BUDGET REPORT FY 2018-19  
 BUDGET VS. REVISED BUDGET VS. ACTUAL  
 FOR THE EIGHT MONTHS ENDING ON FEBRUARY 28, 2019**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>DEBT SERVICE FUND - INCOME</b>				Comparison:	33%
<b>INCOME</b>					
TAX REVENUE	23,586,539		23,586,539	13,757,965.99	41.67%
INTEREST	415,000		415,000	521,072.32	-25.56%
GRANTS	0		0	0.00	
DWR CREDITS - BOND COVER, OTHER	2,977,993		2,977,993	1,459,773.37	50.98%
<b>TOTAL DEBT SERVICE FUND INCOME</b>	<b>26,979,532</b>	<b>0</b>	<b>26,979,532</b>	<b>15,738,811.68</b>	<b>41.66%</b>
<b>DEBT SERVICE FUND - EXPENSES</b>					
<b>EXPENSES</b>					
SALARIES	58,000		58,000	39,474.84	31.94%
PAYROLL TAXES	4,500		4,500	3,019.78	32.89%
BENEFITS	33,000		33,000	22,428.57	32.03%
SWC CONTRACTOR DUES	75,000		75,000	65,122.00	13.17%
STATE WATER CONTRACT PAYMENTS	19,200,000		19,200,000	12,177,219.00	36.58%
WATER TRANSFERS	2,250,000		2,250,000	2,249,470.50	0.02%
STATE WATER PROJECT LEGAL SERVICES	0		0	105.73	
USGS	0		0	0.00	0.00%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	24,403.68	83.73%
SWP ENGINEERING	75,000		75,000	226,958.76	-202.61%
DEBT SERVICE UTILITIES	11,000		11,000	6,914.65	37.14%
TAX COLLECTION CHARGES	70,000		70,000	31,939.51	54.37%
<b>TOTAL DEBT SERVICE FUND EXPENSES</b>	<b>21,926,500</b>	<b>0</b>	<b>21,926,500</b>	<b>14,847,057.02</b>	<b>32.29%</b>
TRANSFERS FROM RESERVES	0		0	0.00	
<b>DEBT SERVICE NET INCOME YEAR TO DATE</b>	<b>5,053,032</b>	<b>0</b>	<b>5,053,032</b>	<b>891,754.66</b>	

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**State Water Contractors**  
**State Legislation Impacting SWP**  
**March 20, 2019**

- AB 56**      *(Garcia, Eduardo D) California Clean Electricity Authority*  
*Current Text: Amended: 3/18/2019*  
*Introduced: 12/3/2018*  
*Last Amend: 3/18/2019*  
*Status: 3/19/2019-Re-referred to Com. on U. & E.*  
*Location: 1/17/2019-A. U. & E.*  
*Calendar: 4/3/2019 1:30 p.m. - State Capitol, Room 437 ASSEMBLY UTILITIES AND ENERGY, HOLDEN, Chair*
- Summary: Would authorize the Public Utilities Commission (PUC) and the State Energy Resources Conservation and Development Commission (Energy Commission) to jointly establish the California Clean Electricity Authority, a nonprofit, public benefit corporation, if both commissions make certain findings. The bill would authorize the authority to undertake procurement of electricity on behalf of retail end-use customers of electrical corporations, community choice aggregators, and electric service providers, collectively referred to as load-serving entities, and local publicly owned electric utilities, in support of certain energy, environmental, economic, public health, and public safety policy objectives.*
- AB 62**      *(Fong R) State government: FI\$Cal: transparency.*  
*Current Text: Introduced: 12/3/2018*  
*Introduced: 12/3/2018*  
*Status: 2/15/2019-Referred to Coms. on A. & A.R. and BUDGET.*  
*Location: 2/15/2019-A. A. & A.R.*  
*Calendar: 4/9/2019 Upon Adjournment of the Joint Hearing of Budget Sub. 6 and Transportation- State Capitol, Room 447 ASSEMBLY BUDGET SUBCOMMITTEE NO. 6 ON BUDGET PROCESS, OVERSIGHT AND PROGRAM EVALUATION, TING, Chair*
- Summary: Would enact the Budget Transparency Act of 2019. The bill would modify the transparency component of the system described above to require it to have information regarding all state expenditures, including the amount, the type, and a description of each state expenditure. The bill would require the Internet Web site to be interactive, searchable, regularly updated, and include specified features, including information on each state expenditure.*
- AB 441,**      *(Eggman D) Water: underground storage.*  
*Current Text: Introduced: 2/11/2019*  
*Introduced: 2/11/2019*  
*Status: 2/21/2019-Referred to Com. on W., P., & W.*  
*Location: 2/21/2019-A. W.,P. & W.*  
*Calendar: 3/26/2019 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair*
- Summary: Under current law, the right to water or to the use of water is limited to that amount of water that may be reasonably required for the beneficial use to be served. Current law provides for the reversion of water rights to which a person is entitled when the person fails to beneficially use the water for a period of 5 years. Current law declares that the storing of water underground, and related diversions for that purpose, constitute a beneficial use of water if the stored water is thereafter applied to the beneficial purposes for which the appropriation for storage was made. This bill would revise the above declaration to additionally provide that certain uses of stored water while underground constitute beneficial use.*

**State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019**

**AB 557**      *(Wood D) Atmospheric Rivers: Research, Mitigation, and Climate Forecasting Program.*  
*Current Text: Introduced: 2/13/2019*  
*Introduced: 2/13/2019*  
*Status: 2/25/2019-Referred to Com. on W., P., & W.*  
*Location: 2/25/2019-A. W.,P. & W.*  
*Calendar: 3/26/2019 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair*

*Summary: Would appropriate \$9,250,000 from the General Fund to the Department of Water Resources in the 2019-20 fiscal year to operate the Atmospheric Rivers: Research, Mitigation, and Climate Forecasting Program.*

**AB 658**      *(Arambula D) Water rights: water management.*  
*Current Text: Introduced: 2/15/2019*  
*Introduced: 2/15/2019*  
*Status: 2/25/2019-Referred to Com. on W., P., & W.*  
*Location: 2/25/2019-A. W.,P. & W.*  
*Calendar: 3/26/2019 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair*

*Summary: Would authorize a groundwater sustainability agency or local agency to apply for, and the State Water Resources Control Board to issue, a conditional temporary permit for diversion of surface water to underground storage for beneficial use that advances the sustainability goal of a groundwater basin, as specified.*

**AB 1194**      *(Frazier D) Sacramento-San Joaquin Delta: Delta Stewardship Council.*  
*Current Text: Introduced: 2/21/2019*  
*Introduced: 2/21/2019*  
*Status: 3/11/2019-Referred to Com. on W., P., & W.*  
*Location: 3/11/2019-A. W.,P. & W.*  
*Calendar: 4/9/2019 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair*

*Summary: Would increase the membership of the Delta Stewardship Council to 13 members, including 11 voting members and 2 nonvoting members, as specified. By imposing new duties upon local officials to appoint new members to the council, the bill would impose a state-mandated local program.*

**SWC POSITION - OPPOSE**

**AB 1653**      *(Frazier D) Sacramento-San Joaquin Delta.*  
*Current Text: Introduced: 2/22/2019*  
*Introduced: 2/22/2019*  
*Status: 2/25/2019-Read first time.*  
*Location: 2/22/2019-A. PRINT*  
*Summary: Current law makes legislative findings and declarations relating to the Sacramento-San Joaquin Delta and its invaluable and unique resources of major statewide significance. This bill would make nonsubstantive changes to those findings and declarations.*

**State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019**

AJR 8      *(Quirk D) Invasive species: federal Nutria Eradication and Control Act of 2003.*  
*Current Text: Introduced: 2/15/2019*  
*Introduced: 2/15/2019*  
*Status: 2/19/2019-From printer.*  
*Location: 2/15/2019-A. PRINT*  
*Summary: Would urge the United States Congress to specifically add California to the Nutria Eradication and Control Act of 2003 and to authorize an appropriation of \$4,000,000 to help the state implement a nutria eradication program.*

SB 1      *(Atkins D) California Environmental, Public Health, and Workers Defense Act of 2019.*  
*Current Text: Introduced: 12/3/2018*  
*Introduced: 12/3/2018*  
*Status: 2/12/2019-Set for hearing March 20.*  
*Location: 1/16/2019-S. E.Q.*  
*Calendar: 3/20/2019 9:00 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, ALLEN, Chair*  
  
*Summary: Current state law regulates the discharge of air pollutants into the atmosphere. The Porter-Cologne Water Quality Control Act regulates the discharge of pollutants into the waters of the state. The California Safe Drinking Water Act establishes standards for drinking water and regulates drinking water systems. The California Endangered Species Act requires the Fish and Game Commission to establish a list of endangered species and a list of threatened species, and generally prohibits the taking of those species. This bill would require specified agencies to take prescribed actions regarding certain federal requirements and standards pertaining to air, water, and protected species, as specified.*

*SWC POSITION – OPPOSE UNLESS AMENDED*

SB 19      *(Dodd D) Water resources: stream gages.*  
*Current Text: Amended: 2/28/2019*  
*Introduced: 12/3/2018*  
*Last Amend: 2/28/2019*  
*Status: 3/12/2019-From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0.) (March 12).*  
*Re-referred to Com. on APPR.*  
*Location: 3/12/2019-S. APPR.*  
*Summary: Would require the Department of Water Resources and the State Water Resources Control Board, upon an appropriation of funds by the Legislature, to develop a plan to deploy a network of stream gages that includes a determination of funding needs and opportunities for modernizing and reactivating existing gages and deploying new gages, as specified. The bill would require the department and the board, in consultation with the Department of Fish and Wildlife, the Department of Conservation, the Central Valley Flood Protection Board, interested stakeholders, and, to the extent they wish to consult, local agencies, to develop the plan to address significant gaps in information necessary for water management and the conservation of freshwater species.*

**State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019**

- SB 45**      *(Allen D) Wildfire, Drought, and Flood Protection Bond Act of 2020.*  
*Current Text: Amended: 3/5/2019*  
*Introduced: 12/3/2018*  
*Last Amend: 3/5/2019*  
*Status: 3/13/2019-Set for hearing March 26.*  
*Location: 1/16/2019-S. N.R. & W.*  
*Calendar: 3/26/2019 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, STERN, Chair*
- Summary: Would enact the Wildfire, Drought, and Flood Protection Bond Act of 2020, which, if approved by the voters, would authorize the issuance of bonds in an amount of \$4,300,000,000 pursuant to the State General Obligation Bond Law to finance projects to restore fire damaged areas, reduce wildfire risk, create healthy forest and watersheds, reduce climate impacts on urban areas and vulnerable populations, protect water supply and water quality, protect rivers, lakes, and streams, reduce flood risk, protect fish and wildlife from climate impacts, improve climate resilience of agricultural lands, and protect coastal lands and resources.*
- SB 62**      *(Dodd D) Endangered species: accidental take associated with routine and ongoing agricultural activities: state safe harbor agreements.*  
*Current Text: Amended: 3/19/2019*  
*Introduced: 1/3/2019*  
*Last Amend: 3/19/2019*  
*Status: 3/19/2019-Read second time and amended. Re-referred to Com. on APPR.*  
*Location: 3/19/2019-S. APPR.*  
*Summary: The California Endangered Species Act provides, until January 1, 2020, that the accidental take of candidate, threatened, or endangered species resulting from an act that occurs on a farm or a ranch in the course of otherwise lawful routine and ongoing agricultural activities is not prohibited by the act. This bill would extend this exception to January 1, 2024, and would limit this exception to an act by an individual farmer or rancher or a bona fide employee of a farmer or rancher. The bill would also require a person, when an accidental take is known to occur under these provisions, to report the take to the department within 10 days.*
- SB 69**      *(Wiener D) Ocean Resiliency Act of 2019.*  
*Current Text: Amended: 3/6/2019*  
*Introduced: 1/9/2019*  
*Last Amend: 3/6/2019*  
*Status: 3/15/2019-Set for hearing April 9.*  
*Location: 3/13/2019-S. N.R. & W.*  
*Calendar: 4/9/2019 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, STERN, Chair*
- Summary: Current law requires the Fish and Game Commission to establish fish hatcheries for the purposes of stocking the waters of California with fish, and requires the Department of Fish and Wildlife to maintain and operate those hatcheries. This bill would require the department to undertake a pilot project to assess the effectiveness of parentage-based tagging, as defined, in improving the management of central valley Chinook salmon hatcheries and in rebuilding salmon runs and the California salmon fishing industry.*

**SWC POSITION – OPPOSE UNLESS AMENDED**



**State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019**

SB 204 (Dodd D) *State Water Project: contracts.*  
*Current Text: Amended: 3/18/2019*  
*Introduced: 2/4/2019*  
*Last Amend: 3/18/2019*  
*Status: 3/18/2019-Read second time and amended. Re-referred to Com. on APPR.*  
*Location: 3/18/2019-S. APPR.*  
*Summary: Would require the Department of Water Resources to provide at least 10 days' notice to the Joint Legislative Budget Committee and relevant policy and fiscal committees of the Legislature before holding public sessions to negotiate any potential amendment of a long-term water supply contract that is of projectwide significance with substantially similar terms intended to be offered to all contractors. The bill would require the department, before the execution of a specified proposed amendment to a long-term water supply contract and at least 60 days before final approval of such an amendment, to submit to the Joint Legislative Budget Committee and relevant policy and fiscal committees of the Legislature certain information regarding the terms and conditions of a proposed amendment of a long-term water supply contract and to submit a copy of the long-term contract as it is proposed to be amended.*

**SWC POSITION – OPPOSE UNLESS AMENDED**

SB 241 (Moorlach R) *Public agencies: joint powers authorities: contracts.*  
*Current Text: Introduced: 2/11/2019*  
*Introduced: 2/11/2019*  
*Status: 2/21/2019-Referred to Coms. on GOV. & F. and L., P.E. & R.*  
*Location: 2/21/2019-S. GOV. & F.*  
*Summary: Would require the governing body of each member agency of an agency established pursuant to a joint powers agreement to approve and ratify each memorandum of understanding negotiated between the joint powers agency and its employees. This bill would further require each member agency to a joint powers agreement to approve and ratify each contract for municipal services or functions, as defined, negotiated between the joint powers agency and the entity providing the services or functions.*

SB 355 (Portantino D) *Joint powers agencies: meetings.*  
*Current Text: Introduced: 2/19/2019*  
*Introduced: 2/19/2019*  
*Status: 2/28/2019-Referred to Com. on GOV. & F.*  
*Location: 2/28/2019-S. GOV. & F.*  
*Summary: Current law authorizes a joint powers agency to include in its joint powers agreement provisions authorizing, among others, any designated alternate member of the legislative body of the joint powers agency is also a member of the legislative body of a member local agency, and who is attending in lieu of that agency's regularly appointed member, to attend closed sessions of the joint powers agency, as specified. This bill would eliminate the requirement that the designated alternate member of the legislative body of the joint powers agency also be a member of the legislative body of a member local agency.*

**State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019**

**SB 474**     *(Stern D) Department of Water Resources: appropriations of water.  
Current Text: Introduced: 2/21/2019  
Introduced: 2/21/2019  
Status: 3/13/2019-Set for hearing April 9.  
Location: 3/7/2019-S. N.R. & W.  
Calendar: 4/9/2019 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, STERN, Chair*

*Summary: Under existing law, the Department of Water Resources is required to make and file with the State Water Resources Control Board applications for the appropriation of any water that, in the department's judgment, is or may be required in the development and completion of all or part of a general or coordinated plan for the development, utilization, or conservation of the water resources of the state. Existing law gives those applications priority, as of the date of filing the application, over any subsequent application and exempts certain water rights diligence provisions from generally applying to the applications. This bill would eliminate the exemption from the application of the diligence provisions as of January 1, 2021.*

**SB 487**     *(Caballero D) Department of Water Resources: aerial snow survey.  
Current Text: Introduced: 2/21/2019  
Introduced: 2/21/2019  
Status: 3/13/2019-Set for hearing March 26.  
Location: 3/7/2019-S. N.R. & W.  
Calendar: 3/26/2019 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, STERN, Chair*

*Summary: Would require the Department of Water Resources' California snow survey program to conduct aerial surveys of the snowpack in the Trinity Alps and Sierra Nevada Mountains, including hydrologic areas that drain or supply water to certain major reservoirs and lakes. The bill would require the department to collect the aerial survey data up to 10 times per year in each hydrologic area and to summarize and make publicly available the data obtained and digital products used to produce runoff forecasts, as specified.*

**SB 559**     *(Hurtado D) Department of Water Resources: grant: Friant-Kern Canal.  
Current Text: Introduced: 2/22/2019  
Introduced: 2/22/2019  
Status: 3/13/2019-Set for hearing April 9.  
Location: 3/7/2019-S. N.R. & W.  
Calendar: 4/9/2019 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, STERN, Chair*

*Summary: Under current law, the United States Bureau of Reclamation operates the federal Central Valley Project and the Department of Water Resources operates the State Water Project to supply water to persons and entities in the state. This bill would appropriate \$400,000,000 to the department for the purposes of restoring the Friant-Kern Canal to its full capacity. The bill would require the department to make a grant of \$400,000,000 to a specified joint powers authority to restore the capacity of the canal.*

State Water Contractors  
State Legislation Impacting SWP  
March 20, 2019

- SB 699     *(Hill D) Director of Water Resources.*  
*Current Text: Introduced: 2/22/2019*  
*Introduced: 2/22/2019*  
*Status: 3/14/2019-Referred to Com. on RLS.*  
*Location: 2/22/2019-S. RLS.*  
*Summary: Current law establishes in the Natural Resources Agency the Department of Water Resources, which is under the control of the Director of Water Resources. Current law provides for the appointment of the director by the Governor, subject to confirmation by the Senate. Current law requires the director to organize the department as necessary and authorizes the director to create divisions, subdivisions, and branch offices, as prescribed. This bill would make nonsubstantive changes relating to the powers of the director.*
- SB 762     *(Jones R) Groundwater storage: beneficial use.*  
*Current Text: Introduced: 2/22/2019*  
*Introduced: 2/22/2019*  
*Status: 3/14/2019-Referred to Com. on RLS.*  
*Location: 2/22/2019-S. RLS.*  
*Summary: Current law specifies that the storing of water underground, including the diversion of streams and the flowing of water on lands necessary to the accomplishment of that storage, constitutes a beneficial use of water if the water so stored is thereafter applied to the beneficial purposes for which the appropriation for storage was made. This bill would make a nonsubstantive change in those provisions.*
- SB 772     *(Bradford D) Long duration bulk energy storage: procurement.*  
*Current Text: Introduced: 2/22/2019*  
*Introduced: 2/22/2019*  
*Status: 3/14/2019-Referred to Com. on E., U. & C.*  
*Location: 3/14/2019-S. E. U., & C.*  
*Summary: Would require the ISO, on or before June 30, 2022, to complete a competitive solicitation process for the procurement of one or more long duration energy storage projects that in aggregate have at least 2,000 megawatts capacity, but not more than 4,000 megawatts, except as provided. The bill would require that the competitive solicitation process provide for cost recovery from load-serving entities within the ISO-controlled electrical grid that the ISO determines is just and reasonable and that takes into account the distribution of benefits from the long duration bulk energy storage.*

# THE INLAND EMPIRE STATE WATER PROJECT

A Robust Water Grid Driving the Inland Empire's Economic Growth and Quality of Life



## THE SWP PROVIDES

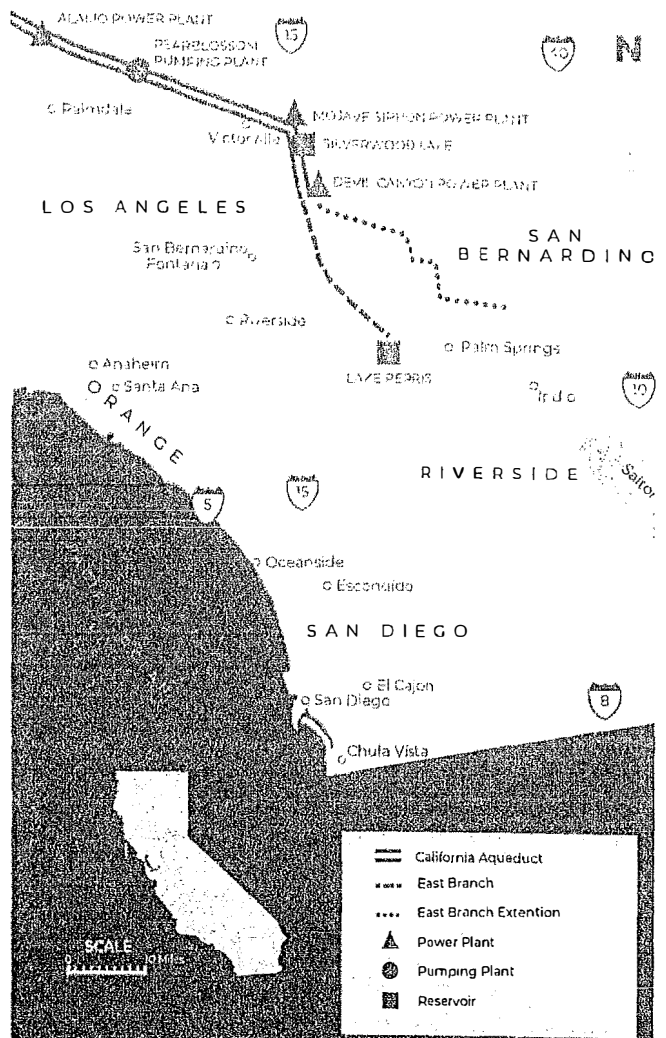
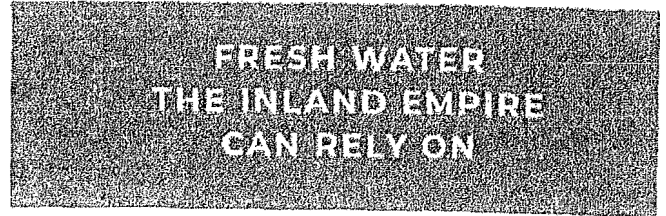
of the Inland Empire's average annual water supply

Inland Empire region residents with high-quality water to run their homes and businesses

sq. miles of the Inland Empire with water every day

KWh (Kilowatt Hours) of electricity per year from carbon free hydropower

in annual savings due to SWP hydropower electricity generation, keeping the costs of providing water low for rate-payers



The SWP fuels the Inland Empire's booming construction, manufacturing and transportation industries and supports many of the warehouse fulfillment centers that make e-commerce possible for our entire state.

## THE SWP SUPPORTS

**8,041**  
Warehouse  
Facilities

throughout Riverside and San Bernardino Counties accounting for over 418 million sq ft.

**595,000**  
Jobs

in the Inland Empire's construction, manufacturing and transportation industries

**8,800**  
Acres

of Lake Perris State's Recreation Area, an SWP reservoir, which sees over 5 million visitors annually to recreation activities like swimming, fishing, horseback riding,

## Inland Empire legislative districts representing areas that depend on the SWP

### Assembly Districts

- AD 33 - Obernolte
- AD 36 - Lackey
- AD 40 - Ramos
- AD 41 - Holden
- AD 42 - Mayes
- AD 47 - Reyes
- AD 52 - Rodriguez

### Senate Districts

- SD 18 - Hertzberg
- SD 20 - Leyva
- SD 21 - Wilk
- SD 23 - Morrell
- SD 25 - Portantino
- SD 29 - Chang
- SD 31 - Roth

Leading the Inland Empire Association of Regional Manufacturers & Wholesalers since 2012  
United South Branch of the Inland Empire  
Inland Empire State Water Project  
Brochure 2015

## CONSISTENTLY BRINGING CLEAN WATER HOME TO YOU

The SWP is California's most critical infrastructure and must be maintained for future generations. But, despite the system's significance, it has become easy to not fully appreciate the momentous work being done behind the scenes every day to keep the taps on in the Inland Empire region. *Just as we should not take for granted our Interstate highway, railway or telecommunication systems, we must not underestimate the important management and operation efforts in place to make the SWP possible for most of California.*

## AN IRREPLACEABLE SOURCE OF AFFORDABLE, HIGH-QUALITY WATER

One acre-foot is equivalent to 326,000 gallons, enough water to supply 1-2 households for an entire year. Without the SWP, the Inland Empire region would need to replace

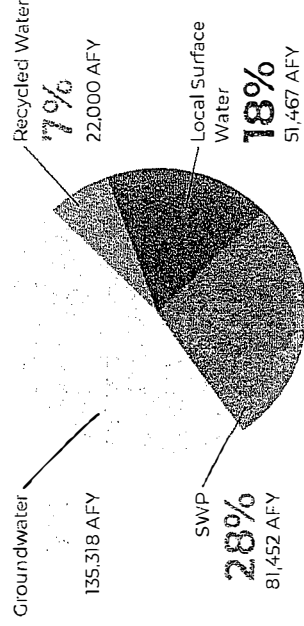
81,452 acre-feet of high-quality water annually to meet regional demand. That's enough water to supply over 54,000 homes for an entire year.

## THE STATE WATER PROJECT SYSTEM

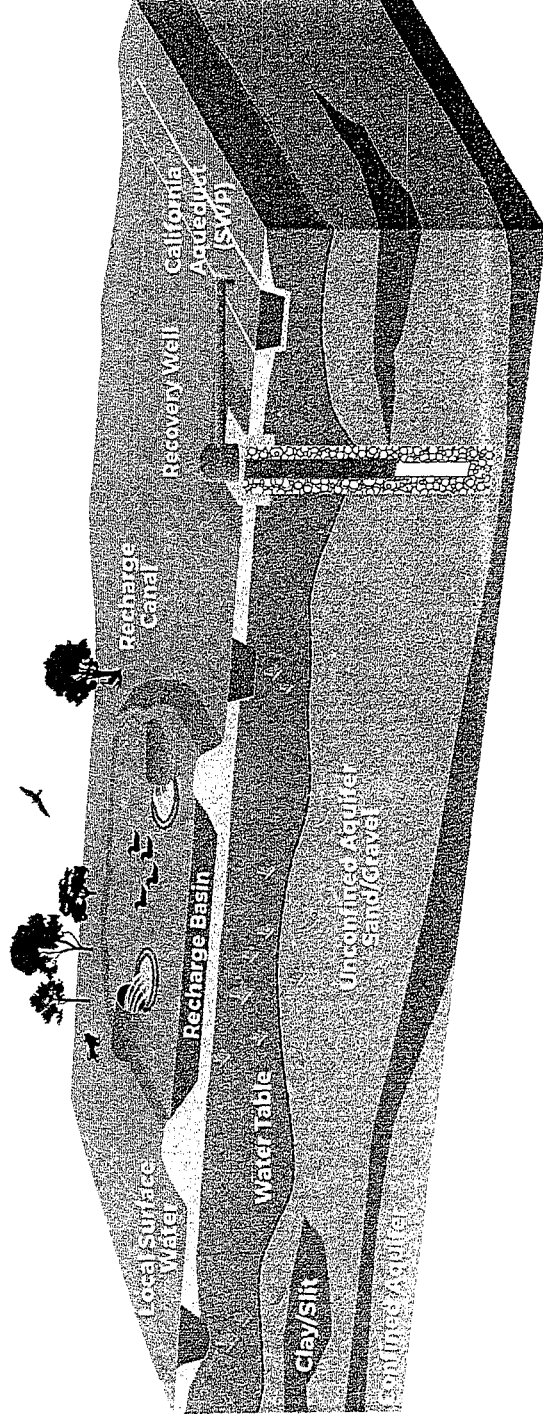
### An Important Asset During Drought

The water supplied by the SWP augments a mix of local water supply projects, and helps to recharge the groundwater basins that currently provide the vast majority of the region's supplies. During California's historic five-year 2012-2016 drought, SWP supplies were critical to maintaining a balanced groundwater basin, avoiding severe water use restrictions and meeting local demand.

### REGIONAL WATER SUPPLY SOURCES (2015)



## THE STATE WATER PROJECT AND GROUNDWATER RECHARGE



## Overview of Voluntary Agreement Approach and Process

The State Water Resources Control Board is in the process of updating the Sacramento San Joaquin Bay Delta Water Quality Control Plan. Although the Water Board has divided the process into two phases, it is proposing a flow only unimpaired flow concept to create a block of water that would be managed to protect species. The Water Board adopted the Phase 1 (San Joaquin River) plan in December 2018 and several lawsuits have been filed. The Water Board is in the process of completing the Phase 2 plan (Sacramento River and Delta) but has not yet adopted that plan.

The State Board adopted plan and proposal results in shifting 2 million acre-feet of water from beneficial uses such as municipal and agricultural use to Delta outflow. Delta outflow is water that would flow out to the Golden Gate Bridge and would no longer be available for water rights holders throughout the Sacramento, San Joaquin and Delta watersheds.

Public water agencies have been working on an alternative approach that would result in 15-year voluntary agreements among parties, including DFW and several environmental groups.

The voluntary agreements would provide more flow, but would also include funding commitments to construct habitat improvements such as restoration, passage barrier removal, spawning gravel, improved hatchery operations, and predator suppression.

Historically, when urged by public water agencies that non flow measures were necessary for protecting species, they have asserted that is outside their jurisdiction. The voluntary agreements combine flow and non flow measures for an integrated approach to protect all beneficial uses.

Unlike the traditional water quality control planning process, which would require the Water Board to hold a hearing to assign responsibility consistent with water rights, the voluntary agreements would rely on water rights holders voluntarily providing water and can be implemented immediately. The voluntary agreements also provide funding, and other resources such as staff time and in-kind services to meet the obligations outlined in the term sheets submitted to the Water Board in 2018 and the project description submitted on March 1st.

Unlike the traditional process, the voluntary agreement relies on a stakeholder-driven governance structure where all signatories to the agreements would participate in scientific decision-making about how the water and funding would be deployed to achieve desired results. A science program would also be funded and would be incorporated into the structured decision-making and reporting processes.

The voluntary agreement uses its resources to test hypotheses to better understand how to apply flow and other habitat measures in effective ways. It embraces a safe to fail research and adaptive management approach.

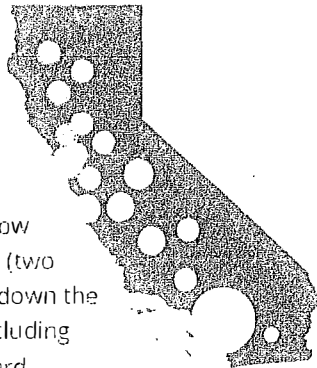
The voluntary agreement also integrates actions across the entire basin to both use resources as efficiently as possible, and to manage species and habitats across their life histories. For example, right now projects and flows are prioritized in highly localized areas; under the agreements, a more regional and holistic approach would be applied to allocate water and restoration action where they are most likely to benefit a species within its lifecycle.

The Newsom Administration has led a coalition of federal, state and local agencies, conservation groups and other stakeholders to develop a collaborative approach to enhance fish and wildlife habitat in the Sacramento-San Joaquin Delta and its tributaries. Public water agencies that deliver water to about 75 percent of all Californians and some of our most productive farmland and wildlife refuges are proposing a voluntary plan to provide water, money, and non-flow measures, including habitat restoration managed through a collaborative science-based approach to improve the health of Northern California rivers and the Bay-Delta. The plan is an alternative to a regulatory approach proposed by the State Water Resources Control Board staff to update the Bay Delta Water Quality Control Plan. Implementing new flow regulations, as proposed by the State Water Board staff, would result in excessive reservoir releases, water shortages, and years of litigation. Updating Northern California rivers and Delta management through a voluntary plan, rather than the Board imposing new flow regulations, is essential to advancing a comprehensive approach of flow and non-flow measures to improve the health of the rivers and to provide reliable water supplies for years to come.

Photo Courtesy of CA Dept. of Water Resources

## The Board: A Key Update

The State Water Resources Control Board, the agency tasked with protecting beneficial uses of water, is reviewing the environmental needs of all Northern California rivers and the Sacramento-San Joaquin Delta. The Board staff via this process, known as the Bay Delta Water Quality Control Plan Update, has proposed new flow regulations that would direct 2 million acre-feet of water (two times the size of Folsom Reservoir, possibly even more) down the river channels through the Delta. Many stakeholders, including public water agencies believe there is a better way forward



## Most of California Impacted:

The San Francisco Bay-Peninsula, East Bay, North Bay, Sacramento River Basin, Silicon Valley, Southern California, and San Joaquin Valley farms and communities are all impacted by the decision of the Board. Water reallocated by the Board would result in less surface water for cities, farms, and wildlife refuges, and decrease water for groundwater recharge with severe impacts to California's economy.

## Proposed: A Comprehensive Approach to Restoration

It takes more than just reservoir releases to improve conditions for native fish species such as salmon and smelt. Water agencies are proposing a historic suite of integrated actions that is far broader than a flow-only approach to benefit fisheries. This approach will integrate flow and non-flow assets that will be governed through a stakeholder governance structure, using science-based decision-making and measures to improve fish and wildlife.

### Science

Additional studies, monitoring and evaluation to advance implementation of flow and non-flow measures that will help guide structured decision-making to better meet the needs of fish



### Flows

Dedicated block of water (initially up to 750 thousand acre-feet above existing Board requirements) adaptively managed for habitats



### Funding

\$425 million in new funding for additional flows; an additional \$262 million for habitat and collaborative science



### Restoration

Employed to create 10,000 and habitat through increased flow and access, practices, and habitat improvements to improve the health





## Conflict or Collaboration? A Comparison

	SWROB Staff Approach	Comprehensive Approach
New Flows	Imposes drastic reduction in public water supplies	Voluntarily provides additional flows within the Sacramento and San Joaquin River watersheds and the Delta
Timing	Will likely result in decades of lawsuits, and no timely action	Promotes 15-year partnership among stakeholders and immediate implementation
Restoration	None	Dozens of new improvements throughout the Central Valley and Delta, and protection of terrestrial species
New Science	None	Collaborative governance to incorporate science into decision-making and adjustments over time to improve management actions
New Funding	None	At least \$687 million provided by water users for new flows, habitat, science
Cities, Farms, and Rural Communities	Potentially severe economic and land use impacts due to lost supplies	Supply reliability for 75 percent of all Californians, and appropriate balance for other uses

## A Historic California Water Partnership

The following water agencies and organizations are among those supporting a collaborative solution to managing Sierra supplies for the good of the rivers, the Bay-Delta, the state economy and urge the Board to adopt the proposed voluntary approach.





# MEMORANDUM

**TO:** Board of Directors

**FROM:** Agency Staff

**RE:** Consideration and Possible Action to Adopt Resolution No. 2019-01, A Resolution Adopting Local Guidelines for Implementing the California Environmental Quality Act

**DATE:** April 1, 2019

## **Summary:**

The California Environmental Quality Act (Public Resources Code section 21000 et seq.; "CEQA") is California's most comprehensive environmental law. It generally requires public agencies to evaluate the environmental effects of their actions before they are taken. CEQA also aims to prevent significant environmental effects from occurring as a result of agency actions by requiring agencies to avoid or reduce, when feasible, the significant environmental impacts of their decisions.

To this end, CEQA requires public agencies to adopt objectives, criteria, and procedures for the evaluation of projects and the preparation of environmental impact reports and negative declarations pursuant to CEQA.

These objectives, criteria, and procedures are set forth in the 2019 Local Guidelines for Implementing the California Environmental Quality Act for San Geronio Pass Water Agency ("Local CEQA Guidelines"). These Local CEQA Guidelines include instructions and forms for preparing all environmental documents required under CEQA.

These Local CEQA Guidelines also reflect recent changes in the State CEQA Guidelines. Accordingly, these Local CEQA Guidelines supersede any other Local CEQA Guidelines previously adopted by the Agency.

**Fiscal Impact:**

No fiscal impact is anticipated from the adoption of the Local CEQA Guidelines.

**Recommendation:**

Staff recommends that the Board adopt Resolution No. 2019-01 and thereby adopt the Local CEQA Guidelines.

**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE SAN GORGONIO PASS WATER AGENCY AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE §§ 21000 ET SEQ.)**

**WHEREAS**, the California Legislature has amended the California Environmental Quality Act (“CEQA”) (Pub. Resources Code §§ 21000 et seq.), the Natural Resources Agency has amended the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.), and the California courts have interpreted specific provisions of CEQA; and

**WHEREAS**, Public Resources Code section 21082 requires all public agencies to adopt objectives, criteria and procedures for (1) the evaluation of public and private projects undertaken or approved by such public agencies, and (2) the preparation, if required, of environmental impact reports and negative declarations in connection with that evaluation; and

**WHEREAS**, the San Gorgonio Pass Water Agency must revise its local guidelines for implementing CEQA to make them consistent with the current provisions and interpretations of CEQA and the State CEQA Guidelines.

**NOW, THEREFORE**, the San Gorgonio Pass Water Agency (“Agency”) hereby resolves as follows:

**SECTION 1.** The Agency adopts the “2019 Local Guidelines for Implementing the California Environmental Quality Act,” a copy of which is on file at the offices of the Agency and is available for inspection by the public.

**SECTION 2.** All prior actions of the Agency enacting earlier guidelines are hereby repealed.

**ADOPTED** this 1st day of April, 2019.

President, Board of Directors

ATTEST:

Secretary, Board of Directors  
APPROVED AS TO FORM:

General Counsel  
San Geronio Pass Water Agency

## Memorandum

TO: Project 5 Clients  
FROM: Best Best & Krieger LLP  
DATE: February 28, 2019  
RE: Memorandum re: Environmental Filing by County

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### 2019 LOCAL CEQA GUIDELINES UPDATE

Your agency's Local California Environmental Quality Act ("CEQA") Guidelines (2019 Update), CEQA Forms and supporting documents are now available on your Best Best & Krieger LLP ("BB&K") CEQA Portal. Please access the CEQA Client Portal at:

<http://clients.bbklaw.net-pfcc->

This memo provides updated information for County Clerks' and Board of Supervisors' filing requirements.

#### I. ENVIRONMENTAL DOCUMENT FILING PROCEDURES

##### I. SUMMARY OF CHANGES FOR ENVIRONMENTAL FILING BY COUNTY

Each county in California is authorized to establish its own procedures for filing and posting environmental documents such as Notices of Determination and Notices of Exemption. Attached is a chart summarizing the procedures for filing CEQA documents in each county. A summary of some of the more significant changes made by individual counties in 2019 is included below. Please note that counties may change their policies periodically during the year so it is important to review the county's filing procedures.

##### Applicable to All Counties

All counties require a "wet" signature for environmental documents such as Notices of Exemption and Notices of Determination. Thus, fax filings are no longer accepted by any county.

##### Department of Fish and Wildlife (DFW) Fees

The fees have increased effective January 1, 2019.

For a Negative Declaration or a Mitigated Negative Declaration, the new filing fee is \$2,354.75.

For an Environmental Impact Report, the new filing fee is \$3,271.00.

For an environmental document pursuant to a Certified Regulatory Program, the filing fee is \$1,112.00.

## II. CONCLUSION

The attached chart contains the most up-to-date information regarding each County's filing process. However, each County's filing process is subject to change without notice. Before submitting an environmental document, it is advised that you contact the County for which you are filing to verify that their filing procedures are consistent with the information provided in the attached chart.

As always, CEQA remains complicated and challenging to apply. The only constant in this area of law is how quickly the rules change. Should you have any questions about your Local CEQA Guidelines, or about the environmental review of any of your agency's projects, please contact your BB&K attorney for assistance.

If you have any problems accessing your CEQA Guidelines Client Portal or if you have forgotten your access information, please contact the BBK Local CEQA Guidelines Coordinator, Tammy Ingram at: [tammy.ingram@bbklaw.com](mailto:tammy.ingram@bbklaw.com) or (951) 826-8343.

**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Alameda	\$50.00 Clerk Handling Fee  When filing any environmental document at the office of the County Clerk, please provide 4 sets of the documents to be filed (5 sets if filing in person). Attach a completed cover sheet to each set; Include original signature page (no PDF). This office can accept a maximum of 4 concurrent filings over-the-counter per filer.	County Clerk-Recorder  Any general business member may assist in the information office.  You must use the Environmental Declaration Cover Sheet when submitting environmental documents.  (Check payable: Alameda County Clerk-Recorder)	888-280-7708  Office Hours: M-F 8:30 a.m.-4:30 p.m.  Web: <a href="http://www.acgov.org">www.acgov.org</a> (can access Clerk-Recorder's Office thru Web)  (Note: Busy time is 12:00-2:00 p.m.)	Alameda County Clerk-Recorder's Office 1106 Madison Street Oakland, CA 94607
Alpine	\$50.00 Clerk Handling Fee  Original Doc & 1 copy	County Clerk (Teola L. Tremayne)  (Check payable: Alpine County Clerk)	530-694-2281  Fax: 530-694-2491  E-mail: <a href="mailto:ttrenayne@alpinecountyca.gov">ttrenayne@alpinecountyca.gov</a> <u>Y</u>  Hours: M-F 8:00 a.m.-5:00 p.m. Closed 12:00 p.m. – 1:00 p.m.	Alpine County Clerk P.O. Box 158 Markleeville, CA 96120  Physical 99 Water Street Markleeville, CA 96120

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Amador	\$50.00 Clerk Handling Fee  Original signature required. Need to submit a total of five (5) copies.	Kimberly L. Grady, County Recorder's office  (Check payable: Amador County Clerk) (Check, money order or cash – no credit cards)	209-223-6468  Office Hours: M-F 8:00 a.m.-3:30 p.m.	Amador County Clerk-Recorder 810 Court Street Jackson, CA 95642
Butte	\$50.00 Clerk Handling Fee  Original & 3 copies	County Clerk-Recorder  (Check payable: Butte County Recorder)	530-538-7691  Fax: 530-538-7975  Office Hours: M-F 9:00 a.m.-5:00 p.m. Recording Hours: 9:00 a.m. – 4:00 p.m.  E-Mail: clerk@buttecountv.net	Butte County Clerk-Recorder 155 Nelson Avenue Oroville, CA 95965-3411
Calaveras	\$50.00 Clerk Processing Fee  Original Signatures Required for Filing	County Clerk-Recorder  (Check payable: County Clerk of Calaveras)	Clerk to the Board of Supervisors handles the Environmental Document Filings  209-754-6370  Office Hours: M-F 8:00 a.m.-4:00 p.m.  Phone hours: M-F	Calaveras County Clerk-Recorder Government Center 891 Mountain Ranch Road, Rm 209 San Andreas, CA 95249

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

County	County Administration Fee - Special Requirements	County Contact	Phone Number	Address
			8:00 a.m.-4:00 p.m. Fax: 209-754-6733	
Colusa	\$50.00 Clerk Processing Fee  1 Original Signatures Required for Filing  If filing by mail, include a self-addressed stamped envelope for the County to return a copy.	County Clerk & Recorder  <a href="http://www.countyofcolusa.org-clerkandrecorder">www.countyofcolusa.org-clerkandrecorder</a>  (Check payable: Colusa County Clerk)	530-458-0500  Fax: 530-458-0512  Office Hours: M-F 8:30 a.m.-4:00 p.m.  E-Mail: <a href="mailto:clerkinfo@countyofcolusa.org">clerkinfo@countyofcolusa.org</a>	Colusa County Clerk & Recorder Rose Gallo-Vasquez 546 Jay Street, Suite 200 Colusa, CA 95932
Contra Costa	\$50.00 Clerk Processing Fee  <i>If your filing does not require a fee to the DFW, then you must file a Certificate of Fee Exemption for each filing you submit</i>  Must also show proof of payment of DFW Fees.  Original Signatures Required for Filing & 2 copies w- 2 self-addressed, stamped envelopes.	County Clerk  <a href="http://www.ccclerkrec.us">www.ccclerkrec.us</a>  (Check payable: Contra Costa County Clerk)	925-335-7900  Fax: 925-335-7926  Office Hours: M-F 8:00 a.m.-4:30 p.m.	Contra Costa County Clerk MAIL TO: P.O. Box 350 Martinez, CA 94553  PHYSICAL ADDRESS: 555 Escobar Street Martinez, CA 94553
Del Norte	\$75.00 Clerk Processing Fee  Original Signatures Required for	County Clerk-Recorder  (Checks payable: Del	707-464-7216	County of Del Norte Clerk-Recorder Alistia Northrup

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
	Filing & 2 copies	Norte County Clerk)	Fax: 707-465-0321  Hours: M-F 8:00 a.m.-5:00 p.m.  E-Mail: <a href="mailto:anorthrup@co.del-norte.ca.us">anorthrup@co.del-norte.ca.us</a>  Planning Dept: 707-464-7254	981 H Street, Suite 160 Crescent City, CA 95531
42 / 86 El Dorado	\$50.00 Fee  Original Signatures Required for Filing and 1 copy	County Clerk  <a href="http://www.edcgov.us">www.edcgov.us</a>  (Check payable: El Dorado County Clerk Recorder	530-621-5490  Hours: M-F 8:00 a.m.-5:00 p.m. Recording Hours: 8:00 a.m. – 4:00 p.m. Copy room closes at 4:30 p.m. E-Mail: <a href="mailto:recorderclerk@edcgov.us">recorderclerk@edcgov.us</a>	El Dorado County Recorder Clerk's Office 360 Fair Lane, Building B Placerville, CA 95667
Fresno	\$50.00 Fee  Original Signatures Required for Filing	County Clerk  <a href="http://www.co.fresno.ca.us">www.co.fresno.ca.us</a>  (Check payable: Fresno County Clerk)	559-600-2575  Fax: 559-488-3279  Hours: M-F 8:30 a.m.-4:00 p.m. Email: <a href="mailto:clerk-elections@co.fresno.ca.us">clerk- elections@co.fresno.ca.us</a>	Fresno County Clerk's Office Mailing Address: Special Services Division 2221 Kern St. Fresno, CA 93721-2600 Physical Address: 2220 Tulare Street, 1st Fl Fresno, CA 93721

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Glenn	<p>\$50.00 Fee</p> <p>Original Signatures Required for Filing (They will mail back copy at end of posting) All items requested to be conformed and returned Must be accompanied by a self-addressed, stamped envelope.</p>	<p>County Clerk-Recorder (Debbie LaGrande)</p> <p>(Check payable: Glenn County Clerk-Recorder)</p>	<p>530-934-6412</p> <p>Fax: 530-934-6571</p> <p>Hours: M-F 8:00 a.m.-5:00 p.m.</p> <p>Email: dlagrande@countyofglenn.net</p>	<p>Glenn County Clerk-Recorder 516 West Sycamore Street, 2nd Floor Willows, CA 95988</p>
Humboldt	<p>\$50.00 all situations</p> <p>Original Signatures Required for Filing &amp; enclose copy and self-addressed, stamped envelope</p>	<p>County Clerk</p> <p>(Check payable: Humboldt County Clerk)</p>	<p>707-445-7593</p> <p>Attn: Kelly E Sanders</p> <p>Hours: M-F 8:30 a.m.-5:00 p.m.</p>	<p>Humboldt County Clerk's Office 825 5th Street, Fifth floor Eureka, CA 95501</p>
Imperial	<p>\$62.00 all situations</p> <p>Original Signatures Required for Filing &amp; 3 copies</p>	<p>County Clerk</p> <p>(Check payable: Imperial County Clerk-Recorder)</p>	<p>442-265-1076</p> <p>Fax: 760-265-1091</p> <p>Hours: M-F 8:00 a.m.-5:00 p.m.</p> <p>E-Mail: <a href="mailto:Virginawong@co.imperial.ca.us">Virginawong@co.imperial.ca.us</a></p>	<p>Imperial County Clerk's Office 940 Main Street, Suite 202 El Centro, CA 92243-2839</p>
Inyo	<p>\$50.00 County fee</p>	<p>County Clerk Kammi Foote</p>	<p>760-878-0222</p>	<p>Inyo County Clerk's Office P O Drawer F</p>

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
	Original Signatures Required for Filing	<a href="mailto:kfoote@inyocounty.us">kfoote@inyocounty.us</a>  (Inyo maintains a list of environmental notices at: <a href="http://www.inyocounty.us/EnvironmentalDocuments/EnvDocs.php">www.inyocounty.us/EnvironmentalDocuments/EnvDocs.php</a> )  (Check payable for DFW fees: Inyo County Clerk)	Fax: 760-878-1805  Hours: M-F 8:00 a.m.-12:00 p.m. 1:00 p.m.-5:00 p.m.	Independence, CA 93526  <u>Physical Address</u> 168 N. Edwards St. Independence, CA 93526
Kern	\$50.00 all situations  Original Signatures Required for Filing & 4 copies  Must include a transmittal memo (found on website)  (2 document limit over-the-counter)	County Clerk  <a href="http://www.co.kern.ca.us/ctyclerk">www.co.kern.ca.us/ctyclerk</a>  (Check payable: Kern County Clerk)	661-868-3588  Hours: M-F 8:30 a.m.4:00 p.m.	Kern County Clerk's Office 1115 Truxtun, First Floor Bakersfield, CA 93301
Kings	\$55.00 County Processing Fee (government entity or public agency exempt)  \$50.00 Notice of Exemption (Fish & Game Fee)  \$105.00 Total Fee  Original Signatures Required for	Planning  (Check payable: Kings County)	559-582-3211 ext. 2672  Fax 559-584-8989  Hours: M-F 8:00 a.m.-5:00 p.m. (Document may not post same day if received after 4:00 p.m.)	Kings County Planning Department 1400 West Lacey Blvd, Building 6 Hanford, CA 93230

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

County	County Administration Fee - Special Requirements	County Contact	Phone Number	Address
Lake	Filing & 3 copies \$50.00 administrative fee No fee for Notice of Exemption Original and 1 copy (also enclosed self-addressed, stamped envelope)	Assessor's Office <a href="http://www.co.lake.ca.us">www.co.lake.ca.us</a> (Check payable: County of Lake)	707-263-2311 Hours: M-Thurs 8:00 a.m.-5:00 p.m.	Assessor's Office Lake County 255 North Forbes Street Lakeport, CA 95453
Los Angeles	\$75.00 – document handling fee Original Signatures Required for Filing. (Original and one copy if you want it stamped received.)	Business Filing & Registration Department  <a href="http://www.lavote.net/home/county-clerk">www.lavote.net/home/county-clerk</a> (Check payable: Registrar-Recorder/County Clerk)	562-462-2177 800-201-8999  Hours: M-F 8:00 a.m.-5:00 p.m. (arrive at least 45 minutes prior to closing)	Los Angeles Clerk Attn: Business Filing & Registration Department 12400 E. Imperial Highway Room 2001 Norwalk, CA 90650  Mail: P.O. Box 1208 Norwalk, CA 90650-1208
Madera	\$50.00 Administration Fee Original Signatures Required for Filing	County Clerk  <a href="http://www.madera-county.com">www.madera-county.com</a> (Payee must submit phone number on check – check payable: Madera County Clerk)	559-675-7721 Ask for the county clerk  Office Hours: M-F 8:00 a.m.-5:00 p.m.  <b>HOWEVER</b> – There may be furlough days, which are listed on the County's website	Madera County Clerk 200 West 4th Street Madera, CA 93637

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

County	County Administration Fee - Special Requirements	County Contact	Phone Number	Address
Marin	\$50.00 all situations  Original Signatures Required for Filing & 2 Copies  (To obtain conformed copy, send additional copy w- self-addressed stamped envelope)	County Clerk  <a href="http://www.marincounty.org">www.marincounty.org</a>	madera-county.com, county calendar.  E-Mail: <a href="mailto:countyclerkinfo@madera-county.com">countyclerkinfo@madera- county.com</a>  415-473-6152  Hours: M-F 9:00 a.m.-4:00 p.m.  *all filings must be presented by 3:30 p.m.	Marin County Clerk PO Box E San Rafael, CA 94903 or 3501 Civic Center Dr. Room 234, Hall of Justice San Rafael, CA 94903
Mariposa	\$50.00 Administration Fee  Original Signatures Required for Filing	County Clerk  (Check payable: Mariposa County Clerk)	209-966-2007 Attn: Karen Herman  Fax: 209-966-6496  Ask for the Planning Department 209-966-5151  Hours: M-F 8:00 a.m.-5:00 p.m.	Mariposa County Clerk P.O. Box 247 Mariposa, CA 95338  4982 10th Street Mariposa, CA 95338

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Mendocino	\$50.00 all situations	County Clerk (Susan Ranochak)	707-234-6822	Mendocino County Clerk's Office 501 Low Gap Road, Room 1020 Ukiah, CA 95482
	Original Signatures Required for Filing & 1 copy	(Check payable: Mendocino County Clerk)	Hours: M-F 8:00 a.m.-5:00 p.m.	
Merced	\$50 Admin Fee	County Clerk	209-385-7627	Merced County Clerk 2222 M Street, Room 14 Merced, CA 95340
	Original Signatures Required for Filing & 3 copies	(Check payable: Merced County Clerk)	Hours: M-F 8:00 a.m.-4:30 p.m.	
Modoc	\$50.00 all situations	County Clerk (Stephanie Wellemeyer)	530-233-6205	Modoc County Clerk's Office 108 E. Modoc Street Alturas, CA 96101
	Original Signatures Required for Filing & 1 copy	(Check payable: Modoc County Clerk)	Fax: 530-233-6666 Hours: M-F 8:30 a.m.- 5:00 p.m. closed 12:00 p.m. – 1:00 p.m.  E-Mail: clerkelections@modoc.ca.us	
Mono	\$50.00 fee	County Clerk (Shannon Kendall)	760-932-5530	Mono County Clerk's Office P. O. Box 237 Bridgeport, CA 93517
	Original Signatures Required for Filing	<a href="http://www.monocounty.ca.gov">www.monocounty.ca.gov</a>  (Check payable: Mono County Clerk)	Fax: 760-932-5531 Hours:  M-F 8:00 a.m.-5:00 p.m.  Email: <a href="mailto:Skendall@mono.ca.gov">Skendall@mono.ca.gov</a>	

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**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Monterey	\$50.00 all situations  Original Signatures Required for Filing & 3 copies	County Clerk  <a href="http://www.co.monterey.ca.us/recorder/">www.co.monterey.ca.us/recorder/</a>  (Check payable: Monterey County Clerk)	831-755-5041  Fax: 831-755-5064  Hours: M-F 8:00 a.m.-5:00 p.m.  Email: Countyclerk@co.monterey.ca.us	Monterey County Clerk's Office County Court House 168 West Alisal Street, 1st Fl. Salinas, CA 93901  Mailing address: P. O. Box 29 Salinas, CA 93902-0570
48 / 86 Napa	\$50.00 fee.  Original Signatures Required for Filing & 3 copies	County Clerk  (Check payable: Napa County Clerk – submit 2 separate checks for admin fee and DFW fee)	707-253-4247  Fax: 702-259-8149  Hours: M-F 8:00 a.m.-4:15 p.m.	Napa County Clerk's Office P.O. Box 298 Napa, CA 94559-0298  Physical address: Carithers Building 1127 1st Street, Suite A, Napa, CA 94559
Nevada	\$50.00 Fee  No fee for Notice of Exemption  Original Signatures Required for Filing & 3 copies	County Recorder  <a href="http://www.mynevadacounty.com">www.mynevadacounty.com</a>  (Check payable: Nevada County Recorder – one check for both fees accepted)	530-265-1221  Fax: 530-265-9842  Hours: M-F 8:00 a.m.-5:00 p.m.	Nevada County Recorder's Office 950 Maidu Avenue, Suite 210 Nevada City, CA 95959



**INDEX TO ENVIRONMENTAL FILING BY COUNTY**

<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Orange	\$50.00 Fee (Fee waived for governmental agency if exemption notice contains statute.)  Original Signatures Required for Filing  (Check payable: Orange County Clerk Recorder)	County Clerk  www.ocrecorder.com	714-834-2500  Hours: M-F 8:00 a.m.-4:30 p.m.	Orange County Clerk-Recorder 12 Civic Center Plaza, Room 101 Santa Ana, CA 92701
Placer	\$50.00 Fee  Original Signatures Required for Filing  (Bring copy if re-filing and proof of payment admin. fee) (Check payable: Placer County Clerk)	County Clerk-Recorder	530-886-5610  Fax: 530-886-5687  Hours: M-F 8:00 a.m.-4:30 p.m. - Clerk 8:00 a.m.-4:00 p.m. - Recorder Email: clerk@placer.ca.gov	Placer County Clerk-Recorder 2954 Richardson Drive Auburn, CA 95603
Plumas	\$50.00 fee  Original Signatures Required for Filing  (Check payable: Plumas County Clerk-Recorder)	County Clerk-Recorder  www.plumascountv.us	530-283-6218  Hours: M-F 8:00 a.m.-5:00 p.m Closed Wed 11:00a.m.-12:00pm	County of Plumas Clerk-Recorder 520 Main Street, Room 102 Quincy, CA 95971
Riverside	\$50.00 all situations  Original Signatures Required for Filing & 2 copies	County Clerk	951-486-7000; 951-955-6200 or 800-696-9144  Hours:	County Clerk's Office Riverside County P.O. Box 751 Riverside, CA 92502-0751

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<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
	Office will not accept filings on Fridays  (Check payable: Riverside County Clerk)		M-Th 8:00 a.m.-4:30 p.m. (No filing on Fridays)  Email: Accrmail@asrclkrec.com	2724 Gateway Drive Riverside, CA 92507
Sacramento	\$40.00 fee  Original Signatures Required for Filing (To obtain conformed copy, send additional copy w/ self- addressed stamped envelope)  (Check payable: Sacramento County)	County Clerk  <a href="http://www.ccr.saccounty.net">www.ccr.saccounty.net</a>	916-874-6334 800-313-7133 Clerk Desk – Debbie Bell  Hours: M-F 8:00 a.m.-5:00 p.m.  (Documents deposited after 3:00 p.m., are recorded the next business day.)	Sacramento County Clerk- Recorder P. O. Box 839 Sacramento, CA 95812- 0839 [or] 600 8th Street Sacramento, CA 95814
San Benito	\$50.00 Admin fee  Original Signatures Required for Filing & 3 copies  (Check payable: San Bento County Clerk)	County Clerk-Recorder  <a href="http://www.sbcvote.us">www.sbcvote.us</a>	831-636-4046  Fax: 831-636-2939  Email: <a href="mailto:cclerk@cosb.us">cclerk@cosb.us</a>  Hours: 8:00 a.m. – 5:00 p.m. M-F Recording Hours: 9:00 a.m.-12:00 p.m. 1:00 p.m. – 4:00 p.m.	San Benito County Clerk- Recorder 440 Fifth Street, Room 206 Hollister, CA 95023-3843

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<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
San Bernardino	\$50.00 Fee  Original Signatures Required for Filing  (Check payable: Clerk of the Board or San Bernardino County)	Clerk of the Board	909-387-3841  Hours: M-F 8:00 a.m. – 4:30 p.m. – counter; 8:00 a.m. – 5:00 p.m. – phone  Email: cob@sbcounty.gov	Clerk of the Board County of San Bernardino 385 N. Arrowhead Avenue, 2nd Fl. San Bernardino, CA 92415
San Diego	\$50.00 Fee  Original Signatures Required for Filing  If filing multiple documents on one day, suggest, but do not require, separate checks.  If mailing notice, please include the mail stop (MS: A-33) in the City's address.  (Check payable: San Diego Recorder/Clerk)	County Clerk  www.sdarcc.com	619-237-0502 619-238-8158 – Recorder  Hours: M-F 8:00 a.m.-5:00 p.m. 8:00 a.m.-4:00 p.m. - phone	San Diego Assessor-Recorder-Clerk Attention: Linda Kesian  County Administration Center 1600 Pacific Hwy., Room 260; MS: A-33 San Diego, CA 92101
San Francisco	\$66.00 Admin Fee  Original Signatures Required for Filing & 4 copies w- self-addressed, stamped envelope	Planning Dept. Staff  County Clerk 415-554-4950  File at clerk's office:	415-554-4950  Individual planners are assigned when EIR filed.  Office Hours:	Agency and County of San Francisco Planning Department 1650 Mission Street, 4 <sup>th</sup> Fl San Francisco, CA 94102

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<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
	(Check payable: SF County Clerk)  Separate checks for County fee and DFW fee.	City Hall, Room 168 1 Dr. Carlton B. Goodlett Pl. San Francisco, CA 94102-4678 (Hours 8:00 a.m. – 4:00 p.m.)  <u>sfgov.org</u>	M-F 8:00 a.m.-4:00 p.m.  <u>County.clerk@sfgov.org</u>	
San Joaquin	\$50.00 Admin fee  Original Signatures Required for Filing & 2 copies  (Check payable: San Joaquin County Clerk – one check is okay)	County Clerk  <u>www.sjgov.org/recorder/</u>	209-468-3939  Fax: 209-468-8040  Hours: M-F 8:00 a.m.-4:00 p.m.  Email: <u>recorder@sjgov.org</u>	Recorder – County Clerk 44 N San Joaquin St., Suite 260 Stockton, CA 95202  Mail: P.O. Box 1968, Stockton, CA 95201
San Luis Obispo	\$50.00 Admin fee  Original Signatures Required for Filing & 1 copy  (Check payable: San Luis Obispo County Clerk)	County Clerk  <u>www.slocounty.ca.gov</u>	805-781-5080  Fax: 805-781-1111  Hours: M-F 8:00 a.m.-5:00 p.m.	County Clerk’s Office San Luis Obispo County 1055 Monterey Street, Rm. D120 San Luis Obispo, CA 93408 <u>North County Office</u> 6565 Capistrano Ave., 2nd Floor, Atascadero Library, Atascadero, CA 93422 7:30 a.m. – 4:00 p.m. M-F

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County	County Administration Fee - Special Requirements	County Contact	Phone Number	Address
San Mateo	\$50.00 Fee  Original Signatures Required for Filing & 3 copies  (Check payable: San Mateo County Clerk)	County Clerk-Special Services  www.smcare.org	650-363-4500  Fax: 650-599-7458  Hours: M-F 8:00 a.m.-5:00 p.m.  Email: mchurch@smcare.org	(805) 461-6041 (805) 461-6044 (Fax)  San Mateo County Clerk-Special Services 555 County Center, 1 <sup>st</sup> Floor Redwood City, CA 94063
53 / 86 Santa Barbara	\$50.00 Fee  Original Signatures Required for Filing and 1 copy  (Check payable: Santa Barbara County)	Clerk of the Board	805-568-2240  Fax: 805-568-2249  Hours: M-F 8:00 a.m.-5:00 p.m.  Email: sbcob@co.santa-barbara.ca.us	Clerk of the Board Santa Barbara County 105 E. Anapamu St., Room 407 Santa Barbara, CA 93101
Santa Clara	\$50.00 Fee  Original Signatures Required for Filing & 3 copies (include Declaration Page found on website)  (Check payable: Santa Clara County Clerk-Recorder)	County Clerk  www.clerkrecorder.org (select Notary & CEQA Filings)	408-299-5688  Hours: M-F 8:00 a.m.-4:00 p.m.	Santa Clara County Clerk Recorder Office 70 W Hedding St. 1 <sup>st</sup> Floor, East Wing San Jose, CA 95110

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<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Siskiyou	\$50.00 Fee  Original Signatures Required for Filing & 3 copies  (Check payable: Siskiyou County Clerk)	County Clerk	530-842-8084  888-854-2000, ext. 8084  Fax: 530-841-4110  Hours: M-F 9:00 a.m.-12:00 p.m. 1:00 a.m.-4:00 p.m.	County Clerk's Office 510 N. Main Street Yreka, CA 96097
Tehama	\$50.00 all situations  Original Signatures Required for Filing & 3 copies  (Check payable: Tehama County)	County Clerk	530-527-3350  Fax: 530-527-1745  Hours: M-F 8:00 a.m.-5:00 p.m.  Email: recorder@co.tehama.ca.us	Tehama County Clerk's Office P.O. Box 250 Red Bluff, CA 96080  Physical Address: 633 Washington Street, Room 11 Red Bluff, CA 96080
Tulare	\$58.00 all situations  Original Signatures Required for Filing & 4 copies  (Check payable: Tulare County Clerk)	County Clerk	559-636-5051 Fax: 559-740-4329  Hours: M-F 8:00 a.m. – 5:00 p.m. No counter service after 3:30 p.m. Recordings must be received by 3:00 p.m.	County Civic Center Clerk: Courthouse, Room 105 221 South Mooney Boulevard Visalia, CA 93291

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<b>County</b>	<b>County Administration Fee - Special Requirements</b>	<b>County Contact</b>	<b>Phone Number</b>	<b>Address</b>
Ventura	<p>\$50.00 all situations</p> <p>Original Signatures Required for Filing &amp; 4 copies (total of 5)</p> <p>(Check payable: Ventura County Clerk – one check is okay)</p>	<p>County Clerk</p> <p>(Submit CDF 2018 Environmental Filling Fee Cash Receipt – found on website <a href="http://recorder.countyofventura.org/county-clerk/forms">recorder.countyofventura.org/county-clerk/forms</a>)</p>	<p>805-654-2263</p> <p>Office Hours: M-F 8:00 a.m.-5:00 p.m.</p>	<p>Ventura County Clerk’s Office 800 South Victoria Avenue Ventura, CA 93009-1260</p>
Yuba	<p>\$50.00 fee. (No fee if County project – by and for the County only.)</p> <p>Original Signatures Required for Filing &amp; 2 copies</p> <p>If filing by mail, include a check for the appropriate fees</p> <p>(Check payable: Yuba County Clerk)</p>	<p>County Clerk</p>	<p>530-749-7851</p> <p>Fax: 530-749-7854</p> <p>Office Hours: M-F 8:00 a.m.-5:00 p.m.</p> <p>No debit/credit transactions after 4:30 p.m.</p> <p>E-Mail: <a href="mailto:clerk@co.yuba.ca.us">clerk@co.yuba.ca.us</a></p>	<p>Yuba County Clerk’s Office 915 8<sup>th</sup> Street, Suite 107 Marysville, CA 95901</p>

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The DFW fee is the same in every County and is due at the time the Notice of Determination (NOD) is filed for a project. The DFW filing fee only needs to be paid once per project. In the event that a project requires the filing of multiple NODs by lead or responsible agencies, the DFW fee is required at the time the lead agency files the first NOD. If a copy of the first DFW fee receipt for the filing can be shown, subsequent NODs for the same project will not need to pay any additional DFW fees. However, if the project is tiered or phased, or separate environmental documents are required, an additional DFW fee for the current year’s increase may be required.

**INDEX TO ENVIRONMENTAL FILING WITH STATE**

<b>Agency</b>	<b>Fees</b>	<b>Phone</b>	<b>Address</b>
State Clearinghouse - Governor's Office of Planning and Research  9:00 a.m. – 5:00 p.m. M-F Must arrive by 5:00 p.m. for same day posting  Do not fax, email and mail documents to State Clearinghouse. Choose one method or the other.	No administrative filing fee.	916-445-0613  916-558-3164 (fax)	<i>When sending notices via U.S. Mail:</i> P.O. Box 3044 Sacramento, CA 95812-3044  <i>When sending notices via Overnight or                      Direct Delivery:</i> 1400 Tenth Street Sacramento, CA 95812  <i>When sending notices via email:</i> <a href="mailto:state.clearinghouse@opr.ca.gov">state.clearinghouse@opr.ca.gov</a> (also request a date stamped copy back).

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**INDEX TO ENVIRONMENTAL FILING WITH STATE BY DOCUMENT**

<b>TYPE OF DOCUMENT</b>	<b>REQUIREMENTS</b>	<b>RECOMMENDATIONS*</b> <i>(These recommendations are made by the State Office of Planning and Research and are subject to change)</i>	<b>ADVISORY</b>
Environmental Impact Report (EIR)	<ul style="list-style-type: none"> <li>• One copy of NOC</li> <li>• 15 copies of the entire document</li> </ul>	15 hardcopies of entire document OR 15 hardcopies of executive summaries or 15 hardcopies of the summary form and 15 CDs of the entire document	Deliver between 9:00 A.M.–12:00 P.M.  Collate and bind
Negative Declaration or Mitigated Negative Declaration (ND/MND)	<ul style="list-style-type: none"> <li>• One copy of NOC</li> <li>• 15 copies of the entire document</li> </ul>	15 hardcopies of the entire document OR 15 hardcopies of initial study or 15 hardcopies of summary form and 15 CDs of the entire document	Deliver between 9:00 A.M.–12:00 P.M.  Collate and bind
Notice of Completion (NOC)	<ul style="list-style-type: none"> <li>• One copy with EIRs</li> </ul>	For walk-in deliveries, bring two copies to date stamp.	To prevent <i>delays and to ensure accurate entry of CEQAnet</i> , include an NOC with all ND/MNDs, NOPs, EAs, EISs, NOIs, and Tribal Compact Environmental Evaluations
Notice of Determination (NOD)	<ul style="list-style-type: none"> <li>• One copy</li> <li>• State agencies - pay fees or show proof of payment</li> <li style="text-align: center;">OR</li> <li>• Local agencies – pay fees to County Clerks Certified Regulatory Programs</li> </ul>	Refer to Fish and Wildlife Fee Memo  For walk-in deliveries bring two copies to date stamp.  To file a final, see “Final” in this table	For same day posting, state agencies filing as Lead must pay Fish and Wildlife fees.  Faxes: do not send hardcopy follow-up for duplicate posting purposes.  Returned stamped copies: include two copies and a self-addressed stamped envelope

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Notice of Exemption (NOE)	One copy	For walk-in deliveries, bring two copies to date stamp.	Fax or mail  Faxes: do not send hardcopy follow-up for duplicate posting purposes.  Returned stamped copies: include two copies and a self-addressed stamped envelope
Notice of Preparation (NOP)	One copy	15 hardcopies and an NOC  OR 15 hardcopies of initial studies or 15 hardcopies of summary form, 15 CDs of entire document and an NOC	Deliver between 9:00 A.M.-12:00 P.M.  Collate and bind  Not accepted via fax or email.
Shortened Review Request	Prior approval from responsible/trustee agencies	Contact the SCH prior to requesting	
Comment Letters		Refer to CEQA Guidelines 15044.  Review the number of pages that are acceptable to fax here	Fax or mail for timely processing  Faxes: do not send a hardcopy follow-up for duplicate posting purposes.
Finals	Finals are not required	One hardcopy or one CD	For distribution to state agencies for informational purposes. Send 15 hardcopies or 15 CDs with an NOC.
NEPA Federal Documents Notice of Intent (NOI), Environmental Impact Statement (EIS), Environmental Assessment (EA)	OPR is responsible for implementing Presidential Executive Order (EO) 12372. This EO requires federal agencies to use state and local process for intergovernmental coordination. OPR is	15 hardcopy executive summaries or 15 hardcopies of summary form, 15 CDs of entire document and an NOC or 15 hardcopies and an NOC  OR 15 hardcopies of an NOC	Deliver between 9:00 A.M.-12:00 P.M.  Collate and bind

	<p>available to assist federal agencies with review of NEPA documents and associated intergovernmental coordination.</p> <p>CEQA allows for use of NEPA documents in place of CEQA documents. Submission through OPR is required to use those provisions. See CEQA Guidelines: 15225, Section 2.</p>		
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## **MEMORANDUM**

**TO:** Board of Directors

**FROM:** General Manager

**RE:** Review of Draft Strategic Plan

**DATE:** April 1, 2019

### **Summary:**

The purpose of this proposed Board agenda item is for the ad hoc strategic plan committee to review the draft strategic plan with the Board, determine if the Board wishes to make any changes, and to come up with a final version that may be brought to the Board for consideration at the next Board meeting.

### **Background:**

In January 2017, the President appointed an ad hoc strategic plan committee to work with staff to update the Agency's 2012 strategic plan with a new one. The Committee decided that the Agency did not need to start from scratch, but could revise and update the 2012 Plan, making relatively minor additions and updates. It felt that the Agency's strategic plan should be shorter and more succinct than the 2012 Plan. That ad hoc Committee did not quite finalize a draft prior to the new President appointing a new committee in January 2019. The new Committee, working with staff, has finalized a draft strategic plan that is included in the agenda package for the Board to review and discuss at the Board meeting. This item is not for action at this meeting.

### **Detailed Report:**

The updated Plan adds a new goal, Implementation of SGMA, deletes a previous goal, Regional Leadership Role, and revises the Communication Plan goal to focus more on communicating the Agency's mission and strategy to the public and key stakeholders. Other goals were updated. It is recognized that the water supply goal and the infrastructure goal must be based on meeting the Agency's Urban Water Management Plan, which will be updated in 2020.

Thus, the implementation of these goals will depend heavily on that future UWMP. The new strategic plan uses water demand projections from the 2015 UWMP but only as a placeholder for now.

**Fiscal Impact:**

There is no fiscal impact to discussing, or even adopting, a strategic plan. Implementation of the plan may require the Board to take actions that will have substantial cost implications for the Agency.

**Recommendation:**

The recommendation of staff and of the ad hoc committee is that the Board discuss the draft plan and make recommendations that could be incorporated into a final strategic plan that would be brought to the Board for consideration at a future Board meeting.



**San Geronio Pass Water Agency**  
**STRATEGIC PLAN**

March 2019

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## A MESSAGE FROM THE BOARD OF DIRECTORS AND GENERAL MANAGER

The San Geronio Pass Water Agency (Agency) is one of 29 State Water Project (SWP) contractors, and was established by the State Legislature in 1961. Our mission is to import supplemental water and to protect and enhance local water supplies for use by present and future water users. We sell imported water to local water agencies within the SGPWA service area that extends from Calimesa to Cabazon and includes the Beaumont-Cherry Valley Water District, the City of Banning and the Yucaipa Valley Water District as its retail service providers.

Since its inception the Agency has worked diligently to provide the regional leadership necessary to meet the water supply needs of a growing region. By undertaking this strategic planning process, we are looking to the future and how the Agency prepares itself to meet the challenges of today as well as through the next decade. The water supply situation throughout the entire State is less than clear for the foreseeable future and a key goal of the Strategic Planning process is to prepare ourselves and take advantage of opportunities when they present themselves to enhance the long-term water supply for our region.

The Board of Directors and General Manager developed this Strategic Plan with the goal in mind of developing a planning tool to guide future decisions from both a water supply and a financial perspective to meet the needs of our customers.

### **The Board of Directors**

Ron Duncan, President  
Lenny Stephenson, Vice President  
Blair Ball, Director  
David Castaldo, Director  
David Fenn, Director  
Steve Lehtonen, Director  
Mike Thompson, Director

### **General Manager**

Jeff Davis, P.E.



## Executive Summary

This 2019 Strategic Plan is an update of the 2012 strategic plan. The Agency did not undertake a completely new process, but rather decided that the 2012 plan was robust enough that its general outline could be used, with some of the goals updated and some new goals added.

The five goals in the 2019 strategic plan are as follows:

Goal 1 Regional Water Supply Plan

Goal 2 Effective Communication of Agency's strategy and mission

Goal 3 Sustainable Groundwater Management Act Implementation

Goal 4 Infrastructure Plan

Goal 5 Financial Plan

Goals 2 and 3 are new to this version of the strategic plan. Goals 1, 4, and 5 are similar to goals in the previous plan. As an update, the infrastructure plan goal is now geared towards infrastructure both inside and outside the Agency's service area, whereas previously it was geared strictly towards new infrastructure within the Agency's service area.

Since goals 1 and 4, and to a lesser extent, goal 5, are related to meeting future water demands, the Agency of necessity will need to complete its 2020 Urban Water Management Plan (UWMP) in order to finalize and implement those goals. Due to actions taken by the Agency Board over the past two years, the Agency expects the 2020 UWMP to look very different from the 2015 plan, in that adequate water supplies will likely be available at least through 2025, and perhaps through 2030, at least for average years. This was not the case for the 2012 plan. In effect, goal 1, Regional Water Supply Plan, will be an update of the previous plan, reflecting those actions taken by the Board over the past two years to secure additional short-term and long-term supplies.

Goal 2 reflects the Agency's desire to initiate a social media footprint, bringing it abreast of the times with regard to direct communication from public agencies to their stakeholders. Goal 3 recognizes that the Agency, based on its mission, must play a significant role in implementing a new state law passed in 2014 that mandates that all groundwater basins in the state be managed sustainably by 2042 and have a plan for doing so by 2022.

The Agency Board and management will base major decisions in the next few years on this plan and the accomplishment of the goals and objectives set therein.

# 2019 Strategic Plan

It has been seven years since the Agency Board adopted a strategic plan (previous 2006 and 2012 strategic plans may be found on the Agency's web site). In the intervening years, the Agency has survived a five year drought; found a new water supply; has invested in Sites Reservoir, and is invested in the California Water Fix.

In addition, the Agency is completing construction of a new, independent recharge facility in the Beaumont Basin, and has obtained a 10,000 AF storage account in the Basin with the Watermaster.

These actions are an indication that the Agency has made great progress since its 2012 strategic plan in upgrading its water supply portfolio and its infrastructure—but there is more work to be done. There are still a number of strategic goals that the Agency must set and accomplish. These are listed below.

Goal 1: Regional Water Supply Plan

Goal 2: Effective Communication of Agency's Strategy and Mission

Goal 3: Sustainable Groundwater Management Act Implementation

Goal 4: Infrastructure Plan

Goal 5: Financial Plan

Some of these goals are similar to those identified in the 2012 plan, while others are vastly different or even new. The Sustainable Groundwater Management Act, passed in 2014, was obviously not included in the 2012 plan.

These goals are discussed in more detail below.

## **Goal #1: Regional Water Supply Plan**

It is critical for the financial health of the Agency that the Agency seek additional water supplies through the State Water Project and/or State Water Project Contractors, supplies that would be covered under the Agency's SWP mandate. A Regional Water Plan prepared by the Agency is important in that it will have impact beyond its immediate service area boundaries. This plan must constantly change and be adapted to the times. For example, the 2012 strategic plan included this goal, but Sites Reservoir was not an option at that time. Other water supply opportunities that were not available in 2012 are on the Agency's radar screen at this time. The Agency's

2015 Urban Water Management Plan (UWMP) indicates current and future water demands on the Agency will be met through a combination of existing State Water Project deliveries, projected new supplies, local groundwater production, recycled water production and demand-side measures through and beyond the year 2025. The Agency will need to meet its existing supply deficit by securing new permanent water supplies through 2035 as reflected in Table 5-2 of the UWMP as follows:

<b>Planning Year</b>	<b>Add'l Supplies Req'd</b>
2025	5,800 acre-feet
2030	9,700 acre-feet
2035	13,700 acre-feet

The Agency is well on its way to fulfilling this goal based on its procurement of 1700 AF of 100% reliable water for 20 years, as well as a one-time exchange with the City of Ventura and Casitas MWD that yielded an additional 5,250 AF in 2018. Because of these, the Agency's 2020 UWMP will show that average year regional demands will be met at least through 2025, with additional water supplies needed as early as the late 2020s. The Agency is also in a position to strike deals with other State Water Contractors for additional long-term supplies if the Cal Water Fix is constructed, and is an investor in Sites Reservoir, another potential long-term supply. Should these two projects be constructed, the Agency will garner additional long-term water supplies starting in the early 2030s that will go a long way toward meeting the ultimate demands of the region. Even with these projects, the Agency has a need for dry-year supplies in the near term, based on the 2015 UWMP.

An important element of developing a Regional Water Supply Plan is to anticipate and take delivery of new water supplies prior to the actual need existing. The process of identifying and securing a water supply often does not directly correlate to the actual timing of the need for delivery of the water. However, it is important that the Agency take advantage of water supply opportunities and potentially lock in favorable long-term pricing as available.

Part of any strategy to purchase water is determining the most cost-effective method to either store the water for future use or allow for directly utilizing existing infrastructure. Storage opportunities presently exist in the region and the Agency is adding to these opportunities; these may prove to be the most cost effective, although should delivery of the new water supply source be an issue, the Agency should look to off-site storage opportunities outside the Agency's service area as a temporary measure.

It is recommended that the Agency do the following:

1. Acquire permanent water rights, when available, that are associated with the State Water Project.
2. Seek out dry year supplies to have available as needed in the short term.

3. Utilize existing and planned financial resources for all water purchases as discussed in Goal 5, Financial Plan.
4. Develop financial mechanisms for future water purchases in advance of the need for the water.

## **Goal #2: Effective Communication of Agency's Strategy and Mission**

Effective communication to stakeholders and the public is key to the success of any public agency. The Agency must utilize the necessary resources to communicate its mission and its long-term strategies involved in meeting that mission with the public, with retail water agencies, and with other key regional leaders. This communication should occur on an ongoing basis but should begin with a communications offensive geared toward key constituencies and encompassing key issues such as the need for raising wholesale water rates, the current and future water supply situation, key infrastructure required to meet regional demands in the future, and a funding mechanism to make the plans and strategies a reality.

Communication strategies for wholesale water agencies are historically difficult, since these entities are not well known to the public or well understood by it. Lacking a consistent direct communication with the public (such as a monthly or bi-monthly water bill), these public agencies frequently struggle with a methodology to explain their mission and their presence on the tax bill to the voting public. This is especially true for a wholesale purveyor such as the Agency, which has no major media outlets in its service area with the exception of two weekly newspapers and daily newspapers that are based in Los Angeles, San Bernardino, or Riverside.

However, the importance of the Agency to the Pass region became clear during the 2012-2016 drought, and the importance of its mission became clear when development in the region was temporarily stalled in 2015 and 2016 due to a lack of clarity in the water supply picture. As water supplies become even more scarce in the future due to regulatory actions, and as the region grows even more, the importance of the Agency, as well as its ability to effectively communicate its mission and its strategy to the public, will become apparent.

With major infrastructure projects looming in the near future that will cost the Agency hundreds of millions of dollars in the long term (specifically the California WaterFix and Sites Reservoir), the Agency must be able to communicate to the public why these facilities are important to Pass residents and why the Agency must invest tax dollars or ratepayer dollars in them. With the completion of its Fiesta Recharge Facility on Beaumont Avenue at hand, the Agency's visibility in the community will increase. Residents will wonder what the facility does, who owns it, how it was funded, and how it will improve the long-term water supply of the region.

The Agency has made some attempts to better communicate with the public in the past. It held two "State of the Water Supply" events during the drought, one in 2014 and the other in 2016. Attendance by the public was excellent for the first but not the

second one. The Agency attempted a newsletter over a decade ago, but the cost of postage to mail it out to all residents in the Pass proved prohibitive. Without a mailing list, the newsletter was sent to "Resident." Most homeowners discard such mail without ever reading it. Attempts were made to ask if retail water agencies would include an Agency mailer in their bills to customers, but this too did not pan out.

In an effort to reach out using newer technologies, the Agency recently began a social media platform to underscore the importance of clear and honest communication. As the Agency has progressed through a rate-setting process, its first in a decade, it has attracted media attention and questions from the public about the Agency's role in the region and how its mission impacts the lifestyle of residents and businesses in the region.

Clear and honest communication is important to the Agency, and it will continue to update and inform the public through these activities.

It is recommended that the Agency do the following:

1. Continue to use social media to inform and educate the public on the Agency's activities.
2. Use local newspapers to announce significant changes (such as new water rates) and/or accomplishments
3. Have Directors and staff participate actively in public agency board and council meetings and other community meetings to ensure that accurate information is communicated.
4. Consider initiating a government relations campaign to get to know local elected officials at the federal, state, county, and local level.
5. Consider contracting with a strategic communications firm to help successfully implement these objectives.

### **Goal # 3: Implementation of Sustainable Groundwater Management Act**

In 2014, the Legislature passed the Sustainable Groundwater Management Act, which requires virtually all groundwater basins in California to be managed sustainably by 2042, and to have a plan to do so by January 31, 2022. As the regional water importer and supplier for its service area, the Agency must play a critical role in all activities related to this legislation, since it is responsible for bringing supplemental water to the region. Supplemental water will play a critical role in ensuring groundwater sustainability in the basins within the Agency's service area.

Implementation of the goal will be accomplished through the following objectives:

1. Play an active role in formation of all Groundwater Sustainability Agencies (GSA's) in groundwater basins within the Agency's service area.
2. Become a member of all GSA's in groundwater basins within the Agency's service area.

3. Actively participate in formation of all Groundwater Sustainability Plans (GSP's) in groundwater basins in the Agency's service area.

**Goal #4: Regional Infrastructure Plan**

Water supplies are needed for the future but construction of and investment in infrastructure are also required to ensure that future demands can be met throughout the service area. The Agency needs to develop a plan to distribute its imported water to key areas that will have need of it in the future, and to find adequate storage to take advantage of future wet years. Construction of the California WaterFix and Sites Reservoir, if constructed, will lead to large volumes of water being available in certain years; the Agency needs to have a plan to store this water so that it is available in dry years. With the capacity of the East Branch Extension limited to 64 cfs, the Agency may need to seek storage opportunities outside its service area. Since these tend to be quite costly, the Agency should carefully define its needs and then find a storage program that meets those needs for the lowest cost.

Development of new facilities should accommodate new water supply to offset the impending supply deficit as shown in Table 5-2 of the 2015 UWMP through 2035, while remembering that these numbers will be very different in the 2020 UWMP and will show adequate supplies through at least 2025 and possibly longer. It is recommended that the Agency identify the infrastructure needs to accommodate the supply deficit for the following three planning horizons, or as shown in the 2020 UWMP:

<b>Planning Year</b>	<b>Add'l Supplies Req'd</b>
2025	5,800 acre-feet
2030	9,700 acre-feet
2035	13,700 acre-feet

The agency has 10,000 AF of storage capacity in the Beaumont Basin. Additional storage facilities will be necessary to ensure future water deliveries to all residents within the service area. From Calimesa to Cabazon, the Agency will develop a plan for completing the required infrastructure. This plan will depend on the rate of growth in the region as well as implementation of SGMA. For example, if the GSP for the San Gorgonio Pass Subbasin identifies the need to import supplemental water to the subbasin as a management tool, the Agency would have to construct the infrastructure to implement that tool.

It is recommended that the Agency do the following:

1. Begin identifying all possible infrastructure that will be required to meet the region's needs in the long term, including storage, conveyance, distribution, and treatment infrastructure, along with cost estimates for each.

2. Upon completion of the 2020 Urban Water Management Plan, identify which of the facilities identified above will be required in the foreseeable future, along with the approximate time frame that each will be required.
3. Develop more detailed cost estimates for each facility identified above.

#### **Goal #5: Financial Plan**

In 2011, the Agency authorized the preparation of a Capacity Fee Study as a means of developing a revenue stream to offset future infrastructure and water acquisition costs with fees placed on new development. Existing revenue sources such as the Agency's Commodity Rate will continue to be used to fund existing development impacts on water demand.

Implementation of a Capacity Fee type mechanism assures users of the water delivery system that the cost will be apportioned based on development and water demand activity. Prior to full implementation of any new Capacity Fee structure the Agency will need to look to existing revenues or reserve funds to fund the acquisition of available new water supplies due to the nature of identifying, acquiring and transporting new water supplies into the region.

Implementation of this goal will be accomplished through the following objectives:

1. Implement a Capital Capacity Fee designed to offset the cost of developing new infrastructure and new water supplies resulting from growth in demand.
2. Develop a long-range financial plan that correlates to the need for new infrastructure as identified in the Regional Infrastructure Plan resulting from Goal 4 above.
3. Review the current commodity rate to ensure that revenues are adequate to fully fund the purchase of new water for existing development.

## **Appendix A**

### **Overview of the San Gorgonio Pass Water Agency**

The San Gorgonio Pass Water Agency is one of the 29 State Water Contractors in the State and was established by the State Legislature in 1961. Under Chapter 101 of the SGPWA Law, the Agency has broad-ranging powers and duties such as the annexation of territory and the establishment of water rates. The language within the enabling act noted that in the allocation of water from the State Water Project, the highest priority should be given to eliminating groundwater overdraft, which is found in Section 15.5 of the Law entitled "Allocation of water from State Water Project". The Agency has an annual allocation of Table "A" water supply of 17,300 acre-feet. As a State Water Contractor it is responsible for paying its share of the overall debt of the State Water Project. While most of the major construction on the State Water Project occurred over 30 years ago, ongoing operation and maintenance and capital work continues. The primary source of local water supply to the Agency's service area at the present time is natural runoff and groundwater basins.

*"The mission of the San Gorgonio Pass Water Agency is to import supplemental water and to protect and enhance local water supplies for use by present and future water users and to sell imported water to local water agencies within the San Gorgonio Pass Water Agency service area."* The Agency is able to import supplemental water from sources that provide the highest quality and the most cost effective price, including the State Water Project and other potential sources. The Agency also works with local retail agencies to manage local and regional water resources in a sustainable manner designed to manage overdraft within the Agency's service area. Increased demand from new growth and decreasing reliability will continue to exert pressure on the ability of the Agency to deliver wholesale water on a reliable basis. The Agency's boundaries extend through the cities of Calimesa, Beaumont and Banning and Riverside County areas from Cherry Valley to Cabazon. (See Exhibit A – Service Area Boundary).

The Agency utilizes a Board – a General Manager form of governance with seven board members. Five members of the Board are elected to represent specific divisions within the Agency's service area with two members elected at large.



## **Appendix B**

### **SGPWA 2006 Strategic Plan**

The Agency completed its last Strategic Plan in 2006. This planning effort has been used in conjunction with other supporting studies and documentation to guide the planning process of staff and the Board. The 2006 Plan identified four Critical Factors for Success.

#### **1. Define**

- Define our role as a public agency in the region and educate the public regarding that role.

#### **2. Plan**

- Develop plans to identify and procure additional supplemental water for the region.
- Develop plans in concert with other local water agencies for a storage and distribution system to meet the needs of the region.
- Develop a plan to finance current and future facilities.

#### **3. Partner**

- Create formal and informal partnerships with local water agencies, cities, state agencies, and other stakeholders to find solutions for local and regional water problems.

#### **4. Manage**

- Work to manage regional water resources for their best use while preserving local groundwater basins.
- Manage water resource data to enable us to make the best possible decisions regarding those resources.

The 2006 Strategic Plan also identified five priorities with a set of accompanying objectives with time frames for implementation.

#### **Priority One: Additional Water**

##### **Objective 1:**

Identify by January 2007, additional supplemental water available for the Agency, including State Project Water and other alternatives.

##### **Objective 2:**

Take steps to secure additional rights as needed and complete negotiations to acquire additional rights as available by June 2008.

## **Priority Two: Additional Facilities**

### Objective 1:

Work with the San Bernardino Valley Municipal Water District and the Department of Water Resources (DWR) to complete the EIR and design for East Branch Extension 2 (EBX 2) and advertise for pipeline construction bids by December 2007.

### Objective 2:

Construct or work with others to construct additional permanent recharge facilities in local groundwater basins to augment the Little San Gorgonio Creek facility by 2007.

### Objective 3:

Extend East Branch Extension (EBX) of the State Water Project to the Cabazon area within ten years.

### Objective 4:

Work with local water retailers on an ongoing basis to ensure that any new facilities we construct will work with their facilities to provide the best management of available resources.

## **Priority Three: Water Management**

### Objective 1:

Work with Banning Heights Mutual Water Company and the City of Banning to plan, finance, and construct Whitewater Flume repairs and upgrades and maintain operation of the flume. Plan with timelines to be completed by December 2006.

### Objective 2:

Sign a contract with Yucaipa Valley Water District to ensure a long-term supply of SPW for its pending filtration plant by 2006.

### Objective 3:

Complete steps to utilize the Cabazon Basin as a storage reservoir by December 2007. Have a program in place to establish storage contracts with other agencies for this basin by December 2008.

### Objective 4:

Continue to work with the Beaumont Basin Watermaster to provide the best possible management of the Beaumont Basin.

Priority Three Continued:

Objective 5:

Have a program in place by June 2007, to search and identify other water storage opportunities.

**Priority Four: Regional Planning**

Objective 1:

Work with other agencies outside our region to develop plans by late 2008 for additional facilities to bring water to and distribute within the Pass area.

Objective 2:

Complete an integrated regional water management plan by 2007, with the Agency as the defined region, in concert with other stakeholders, and use it to apply for Prop 50 implementation funds.

**Priority Five: Financial Issues**

Develop a comprehensive financial plan by June 2007, to provide funding for needed new water and infrastructure. Take steps to implement the plan as needed to fund projects. Update plan annually.

## **Appendix C**

### **2012 Strategic Plan**

The Strategic Planning process outlined in the Scope of Work is designed to guide the planning and implementation of Plan action items necessary to meet the SGPWA's long-term mission. The major strategic planning components outlined in the Scope of Work include the following: 1. Review of 2006 Strategic Plan; 2. Review existing Mission and Vision Statements; 3. Examine present and future role using the "Influence Model" tool; 4. Conduct future visioning exercise; 5. Conduct analysis of the current reality and role of the Agency; 6. Conduct "Gap Analysis" – a comparative analysis of the desired future role and the present role of the Agency; and 7. Develop the strategic planning document.

To guide the process, the General Manager, with the approval of the Board of Directors, established the Strategic Planning Ad Hoc Committee. The Committee provided valuable insight and direction on key steps in developing the 2102 Strategic Plan.

A review of the 2006 Strategic Plan identified five key priorities with accompanying objectives for implementation. Each of the priorities identified continue to be critical areas for future planning purposes and will be discussed in greater detail in developing the 2012 Planning goals and objectives. Further review of the objectives listed for each of the five priorities in the 2006 Plan indicates that some progress has been made towards completion of the objectives. A number of the 2006 Plan objectives will be updated and included in the current planning effort.

The Agency's Mission Statement describes the overall purpose and scope of the Agency which has not changed and remains relevant for the immediate future. The Mission Statement should be reviewed and, if acceptable, shortened to specific language depicting the core purpose and role. The Agency does not have a specific Vision Statement; however, the 2006 Plan does include a section entitled "Critical Factors for Success". The factors as outlined in this section are noteworthy and will be incorporated into the overall goals and objectives of the new plan.

Whereas the Mission Statement for the Agency speaks to the *intended* purpose and function of the Agency, the actual application of its role within the region as a State Water Contractor will need to be strengthened. The SGPWA is the primary source for supplemental water supply affecting a region covering approximately 225 square miles within Riverside County. As a wholesale water agency it is responsible for selling water to local retail agencies where it is used for treatment and distribution to consumers, replenishment of existing groundwater basins and for "banking" water for future needs within the region. Inherent in this role is the important relationship with and the link to the local retail agencies as well as the municipal agencies with land-use planning authority. To gain an understanding of the working relationship

between the Agency and its constituent retail agencies an “Influence Model” was utilized to solicit input on a variety of pre-determined factors as to the existing and envisioned working relationship with the Agency. After consultation with several key stakeholders within the region the exercise provided valuable input in five key areas as follows:

1. **Communication** – Improved levels of communication by and between the Agency and others will lead to greater levels of collaboration, trust and the ability of the Agency to promote and advance its goals and objectives.
2. **Role** – The role of the Agency is demonstrated by how well it performs its mission within the region, with specific reference to defining what the desired or intended mission of the Agency should be. The Agency’s role as the provider of supplemental water was affirmed as well as that of a facilitator and leader of regional infrastructure projects.
3. **Financing** – The Agency has rate setting authority to recover costs as passed through to the Agency for the purchase of water and as required to fund the operational costs and capital improvements within its service area to carry out its mission. A long-term perspective on financial planning and communication is important to the Agency’s overall success.
4. **Groundwater Management** – Inherent in its role as a State Water Contractor is the function the Agency plays with respect to importation of water to meet current and future demands. Identification and acquisition of supplemental supplies above and beyond its Table A allotment from the Department of Water Resources requires close coordination with the various retail agencies and the Beaumont Basin Watermaster for purposes of storage and management.
5. **Allocation of Existing Supply** – Allocation of the Agency’s existing supply of Table A supplies is seen as an important function in order to ascertain certainty by some retail agencies. Existing water supply planning laws, including the Urban Water Management Planning Act, provides for continuous and coordinated planning between the Agency and its retail customers. Allocation of the Agency’s Table A supplies may have unintended future consequences. A potential program to acquire and finance additional future water supplies by the Agency will “allocate” water based on individual agency’s participation in the program.

The Influence Model exercise provided valuable insight into the existing and desired role of the Agency as described by the survey participants. While this role may vary to some degree from how the Agency views its role in carrying out its mission, several key elements between the different perspectives are useful in developing or supporting new goals and objectives for the 2012 Strategic Plan.

In addition to the feedback obtained through the Influence Modeling exercise other reports and documents were reviewed as well to provide a basis for evaluation and determining new goals and objectives. The following reports were included in this review:

2006 San Gorgonio Pass Water Agency Strategic Plan  
2010 Urban Water Management Plan for the San Gorgonio Pass Water Agency (Camp Dresser McKee)  
2007 Evaluation of Potential Water Transfer Opportunities (Kennedy Jenks Consultants)  
2009 Supplemental Water Planning Study (Albert A. Webb Associates)  
2011 Capacity Fee Study for San Gorgonio Pass Water Agency (David Taussig & Associates, Inc.)  
2011/2012 Regional Allocation Agreement for Water Imported by San Gorgonio Pass Water Agency  
2010 Report of Water Conditions  
2010 Report on Sustainability of the Beaumont Basin  
1961, Chapter 101 San Gorgonio Pass Water Agency Law

The following retail agency documents were also reviewed:

Yucaipa Valley Water District  
    2008 Strategic Plan for a Sustainable Future  
    2010 Urban Water Management Plan

City of Banning  
    2010 Urban Water Management Plan

Note: This will be the beginning of the updated strategic plan. The entire 2012 Strategic Plan will be included as an appendix to this one but we will edit this 2012 plan to update it to the 2019 Plan.

## **Strategic Planning Goals & Implementation Strategy**

Five goals have been identified for the 2019 Strategic Plan. Each Goal has accompanying objectives that will be used as a part of an overall implementation strategy. It is recommended that the Board of Directors and General Manager review the progress of implementation annually. An annual review and update of the Strategic Plan is recommended due to the critical nature of a number of the implementation objectives. The five Strategic Plan Goals are as follows:

- 1. Regional Water Supply Plan**
- 2. Effective Communication of Agency's Strategy and Mission**
- 3. Sustainable Groundwater Management Act**
- 4. Regional Infrastructure Plan**
- 5. Regional Financial Plan**

### **Goal #1 - Regional Water Supply Plan**

The first Strategic Plan Goal of developing a regional water supply plan is significant in that it has impacts beyond the immediate service area boundaries of the Agency. This will be particularly true when combined with the strategic planning goal of developing a Regional Infrastructure Plan. Future economic development of much of the area within the Agency service area will be dependent on execution of these strategies.

The Agency has recently procured some additional supplies (some long-term, some one-time) that have closed the water supply gap in the near term. Based on current projections, the existing supplies should meet regional demands through approximately 2025 or 2026. From that time until the Cal WaterFix and or Sites Reservoir go online, the Agency is expected to experience an average year water supply deficit. In the immediate future, the region will still be facing an available water supply deficit in very dry years that must be met with a mixture of new supply sources.

Success in accomplishing the goal of developing a Regional Water Supply Plan will be achieved through the following objectives:

1. Find additional dry-year supplies in the near term, or determine, through working with the Watermaster, that dry year supplies are not required in the near term due to storage levels in the Beaumont Basin.
2. Find one or more additional supplies for the years 2025 through 2033, to make up for expected shortages prior to the Cal WaterFix and Sites Reservoir coming online. Based on current projections, this is expected to be over 6,000 acre-feet between 2025 and 2032.
3. Participate in the Cal WaterFix and Sites Reservoir to the extent that they together meet the Agency's long-term water supply demands.

For purposes of developing the Strategic Plan, a planning horizon of 2040 was used and corresponds to the planning horizon used in the 2015 Urban Water Management Plan, (UWMP). Table \_\_\_ of the UWMP indicates that current and future water demands on the Agency service area are as follows:

**Time and Demand Matrix**

<b>Year__</b>	<b>Demand on SGPWA</b>
2020	13,200 AFY
2025	16,500 AFY
2030	20,400 AFY
2035	24,400 AFY
2040	27,700 AFY

During an average hydrologic year, the imported water demand increases to over \_\_\_ acre-feet by 2040. Based on the Agency's SWP Table A, annual allocation of 17,300 acre-feet, the demand for imported water exceeds their allocation around 2025 or 2026.

Although the Agency has an annual allocation of 17.3 thousand acre-feet per year, the current reliability from the SWP is approximately 60% of the total allocation. As reliability on the SWP improves or diminishes further, the Agency will need to recalibrate its regional water supply planning scenarios. Addition of 1700 AFY of 100% reliable water in 2017 for a period of 20 years greatly improved the Agency's water supply position. Acquisition of 5,250 AF of one-time water from Ventura County in 2018 further bolstered local storage, virtually filling the hole created in the Beaumont Basin during the 2012-2016 drought.

Section 5-2 of the UWMP provides the methodology for developing a water supply plan for the San Gorgonio Pass planning area under an average hydrologic condition as follows:



**Total Local Potable Supply (+) Total Local Non-Potable (+) Conservation (+)  
Table A Supply (-) Total Demand (=) Total Supply Surplus/Deficit**

Applying this methodology the Agency will need to secure new permanent supplemental supplies prior between 2025 and 2035 as reflected in Table 5-

<b>Planning Year</b>	<b>Supply Deficit</b>
2025	0 acre-feet
2030	5,805 acre-feet
2035	0 acre-feet*
2040	4,270 acre-feet*

\*Assumes Sites Reservoir and Cal WaterFix are online by 2035 and a deal with another State Water Contractor currently in discussion with the Agency is consummated

**Identify Additional Sources of Water Supply**

**The Agency has done an excellent job of identifying additional sources of supply and has published them in a study performed by Provost & Pritchard in 2016. This report provides an excellent blueprint for future water acquisition opportunities for the Agency.**

It is recommended that the Agency do the following:

1. Seek out dry year supplies to have available as needed in the short term.
2. Participate to the greatest extent possible in the Cal WaterFix and Sites Reservoir to shore up and augment long-term water supplies for both wet and dry years.
3. Seek out long-term water supplies that will extend beyond 2040, such as long-term transfers of Table A water or other long-term or permanent supplies.

**Goal #2 – Effective Communication of Agency’s Strategy and Mission**

Communication strategies for wholesale water agencies are historically difficult, since these entities are not well known to the public or well understood by it. Lacking a consistent direct communication with the public (such as a monthly or bi-monthly water bill), these public agencies frequently struggle with a methodology to explain their mission and their presence on the tax bill to the voting public. This is especially true for a wholesale purveyor such as the Agency, which has no major media outlets in its service area with the exception of two weekly newspapers and daily newspapers that are based in Los Angeles, San Bernardino, or Riverside.

However, the importance of the Agency to the Pass region became clear during the 2012-2016 drought, and the importance of its mission became clear when development in the region was temporarily stalled in 2015 and 2016 due to a lack of clarity in the water supply picture. As water supplies become even more scarce in the

future due to regulatory actions, and as the region grows even more, the importance of the Agency, as well as its ability to effectively communicate its mission and its strategy to the public, will become apparent.

The recent efforts on the part of the Agency to begin a social media footprint underscore the importance of a communications strategy to the current Board. As the Agency has progressed through a rate-setting process, its first in a decade, it has attracted media attention and questions from the public about the Agency's role in the region and how its mission impacts the lifestyle of residents and businesses in the Pass.

With major infrastructure projects looming in the near future that will cost the Agency hundreds of millions of dollars in the long term (specifically the California WaterFix and Sites Reservoir), the Agency must be able to communicate to the public why these facilities are important to Pass residents and why the Agency must invest tax dollars or ratepayer dollars in them. With the completion of its Fiesta Recharge Facility on Beaumont Avenue at hand, the Agency's visibility in the community will increase. Residents will wonder what the facility does, who owns it, how it was funded, and how it will improve the long-term water supply of the region.

The Agency has made some attempts to better communicate with the public in the past. It held two "State of the Water Supply" events during the drought, one in 2014 and the other in 2016. Attendance by the public was excellent for the first but not the second one. The Agency attempted a newsletter over a decade ago, but the cost of postage to mail it out to all residents in the Pass proved prohibitive. Without a mailing list, the newsletter was sent to "Resident." Most homeowners discard such mail without ever reading it. Attempts were made to ask if retail water agencies would include an Agency mailer in their bills to customers, but this too did not pan out.

With social media platforms being the new normal in news distribution, the Agency is on the right track with its nascent social media efforts. It must gradually increase this footprint to attract more users, "friends," and followers. It must also make a greater effort to reach out to the community with a speakers program. Chambers of Commerce and service clubs such as Rotary are constantly seeking speakers for their meetings. The "State of the Water Supply" event should be continued on a regular basis and reach out to all segments of the community—homeowners associations, business groups, elected officials, service clubs, and others. This event should be well publicized in traditional media and social media, and it should be used to communicate the Agency's mission and overall strategy in achieving its mission, both in the short term and in the long term.

In order to achieve this goal, the following objectives should be met:

1. Expand current social media efforts to reach most Pass residents on social media. Employ whatever strategies need to be in order to accomplish this.

2. Continue with annual “State of the Water Supply” events to reach out directly to the public.
3. Consider contracting with a strategic communications firm to help successfully implement these objectives.
4. Consider initiating a government relations campaign to get to know local elected officials at the federal, state, county, and local level.

### **Goal #3 – Sustainable Groundwater Management Act**

The third goal of the Strategic Plan, Sustainable Groundwater Management Act, relates to implementation of a series of important laws passed by the Legislature and signed by Governor Brown in 2014. Together, these laws are known as the Sustainable Groundwater Management Act, or SGMA. The purpose of this legislation was to regulate the use of groundwater in the State, such that the 517 groundwater basins in California are eventually managed to be sustainable in perpetuity.

Ensuring sustainability of groundwater basins results inevitably in the reduction of withdrawals from basins, meaning less groundwater will be pumped in California in the future. While in the long term this is a necessity for the survival of the State, in the shorter term it means less water supplies for public water agencies that depend on groundwater. The Agency’s service area is served primarily with groundwater. Insuring sustainability will also mean maximizing replenishment opportunities for groundwater basins. Since the Agency is the sole importer of water in its region, this places a greater responsibility on the Agency to ensure that it obtains the needed supplies to continue replenishing local basins, thus ensuring their long-term sustainability. The Agency will also be responsible for the infrastructure to import and store the required additional replenishment water.

The Agency has always had a major role to play in preserving local groundwater basins. Indeed, the Agency was founded in large measure due to the overdraft of local groundwater basins that was occurring in the 1960’s. A few years ago, the Agency was named the official CASGEM (California State Groundwater Elevation Monitoring) entity for the two basins within its service area. Playing a major role in SGMA implementation would be a natural continuation of this role.

In order to ensure that it has influence on the GSP’s in its service area, the Agency has become part of the GSA’s in the basins in its service area. The Agency covers portions of three groundwater basins, as identified and defined in the Department of Water Resources Bulletin 118. These are the San Gorgonio Pass Sub-basin of the Coachella Valley Basin, the San Timoteo Sub-Basin of the Santa Ana Basin, and the Yucaipa Sub-Basin of the Santa Ana Basin. While the latter includes a relatively small portion of the Agency’s service area, it does include the Calimesa Sub-Basin of the Yucaipa Sub-Basin, which is cause for the Agency to be involved in the Yucaipa Sub- Basin.

In 2016 and 2017, the Agency participated in process forming GSA’s in these three sub-basins, and is now officially part of three GSA’s—one for the Yucaipa Sub-basin

and two for the San Gorgonio Pass Sub-Basin. The San Timoteo Sub-basin was downgraded by DWR and does not require a GSA. As of the development of this updated Strategic Plan, the Agency is moving forward in developing GSP's in the two sub-basins required by law.

Implementation of this goal will be accomplished through the following objectives:

1. Play the leading role in the San Gorgonio Pass Sub-basin GSA's and ensure that the resulting GSP meets all objectives of SGMA as well as objectives of the Agency.
2. Play an active role in the Yucaipa Sub-basin GSA and work with other members to assure a GSP that meets the requirements of SGMA and of the Agency.

#### **Goal #4 - Regional Infrastructure Plan**

The fourth goal of the Strategic Plan, Regional Infrastructure Plan, directly corresponds to the need to make available and take delivery of supplemental water into the Agency's service area. Execution of this goal will require determining what facilities may be required in the region, as well as outside the region, to ensure that future water supplies can be stored as needed and delivered to retail water agencies that need them. Implementation of this planning goal will require that it be accomplished in close coordination with Goal #2, so as to develop infrastructure in relation to the needed new demand within the Agency's service area. This will also have a direct bearing on the timing of Goal #5, the Regional Financial Plan. Based on the need to anticipate future new supplemental water supplies, the Agency may elect to construct facilities well in advance to take advantage of opportunities as they develop.

Implementation of this goal will be accomplished through the following objectives:

- 1. Develop a plan or matrix of needed facilities within the service area to manage the increased water demands through 2040, and**
- 2. Develop a similar plan for potential facilities outside the service area, including water supply infrastructure such as Sites Reservoir and the California WaterFix, the Bunker Hill Conjunctive Use Project, or other similar facilities.**

Introduction of new water supplies by the Agency into the region will require multiple facilities of varying types and constructed in a carefully financed and coordinated manner. The projected water demands as identified in the Agency's UWMP and referenced in Goal #1 - Regional Water Supply Plan, can be used to predict when certain projects will be required; however, and as stated previously, the ability to develop and acquire new sources of water supply is a dynamic and somewhat

unpredictable process which will require that the Agency consider developing facilities in anticipation of future delivery or expanding existing facilities.

### **Develop a Matrix of Needed Facilities**

Based on information contained within the Agency's UWMP, a predictive model or Time and Demand Matrix can be developed to anticipate facility needs over the planning period. The type of facility and location of needed facilities will be determined in large part by the location of the supply source and the ease at which the source can be best utilized on a regional basis. The Agency will need to give careful consideration to multiple options that include developing new spreading and recharge facilities, enlarging existing recharge facilities, direct injection facilities and direct delivery. In some instances existing facilities may be able to accommodate all or part of the additional demand and should be given consideration due to their cost effectiveness versus constructing new facilities. The 2006 Strategic Plan identified several opportunities for new or expanded facilities that are incorporated herein.

It is recommended that the Agency do the following:

1. By December 2019, identify the infrastructure needs to accommodate the additional demands that correspond to Table 5-2 of the UWMP as follows:

<b>Planning Year</b>	<b>Supply Deficit</b>
2030	5,800 acre-feet
2035	0 acre-feet
2040	4,300 acre-feet

### **Goal #5: Regional Financial Plan**

The 2006 Strategic Plan noted that a "comprehensive financial plan" be developed to fund the needed new infrastructure and that the plan be updated annually. In addition to developing a funding mechanism for the infrastructure needs through the planning period, funding for new sources of water to supplement the Agency's existing SWP entitlement and local supplies will be required. In 2011, the Agency authorized the preparation of a Capacity Fee Study, which would develop the nexus for any proposed new capacity fees that retail agencies or land-use planning agencies would collect from new development on behalf of the Agency. As noted in the Capacity Fee Study the additional revenue generated through the capacity fee would fund "(1) pipelines to provide additional water conveyance capacity, (2) purchase of capacity in existing pipeline systems owned by others, (3) additional basin recharge projects for storage in the Beaumont and Cabazon Basins, including land purchases associated with such basin facilities, and (4) purchase of new water and/or water rights to meet future demand." The Study also indicates that within the next twenty years the total cost of new facilities will exceed \$72.0 million.

The Agency should review the previous study and update it to incorporate more recent events. An updated study may identify specific supply sources (such as Nickel water) and/or specific infrastructure (such as the Bunker Hill Conjunctive Use Project or Sites Reservoir) that may lend themselves to financing or partial financing through a capacity fee, or fee on new development.

Although one of the components of the Capital Capacity Fee placed on new development is to fund acquisition of new water rights, the Agency will likely have to pre-purchase water in anticipation of new development requiring close coordination with the various land use planning agencies. The Agency will need to develop new sources of funding or rely on existing sources including reserves to acquire the water in advance of actual receipt of funds resulting from payment of the Capital Capacity Fee by new development. The Regional Water Supply Plan outlines key timeframes when new water supplies will be needed.

Implementation of this goal will be accomplished through the following objectives:

- 1. Implement a Capital Capacity Fee designed to offset the cost of developing new infrastructure and new water supplies resulting from growth in demand,**
- 2. Develop a long-range financial plan that correlates to the need for new infrastructure as identified in the Regional Infrastructure Plan, and**
- 3. Review the current water commodity rate to insure that revenues are adequate to fully fund the purchase of new water for existing development.**

The Agency has previously considered the implementation of the Capital Facilities Fee with many of its retail agencies. Used in conjunction with the proposed fee development contained in a long-range financial plan, it then provides a complimentary to, and model of when, revenue is needed to offset the cost of new infrastructure and water rights.

It is recommended that the Agency do the following:

1. By August of 2019, the Agency should confirm and update if necessary the monetary values assigned to the facility capacity fee and water capacity fee in the 2011 Capacity Fee Study, and
2. By November of 2019, the Agency should retain the services of a financial consultant to develop a financial model that would include a review and make recommendation for modification, if any, to the existing commodity charge and timing of new revenue needs through the 2040 planning period.