

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
January 7, 2019 at 1:30 p.m.

1. Call to Order, Flag Salute, Invocation, and Roll Call

2. Election of Board Officers

- a. Nominations for President
Election of President
- b. Nominations for Vice President
Election of Vice President
- c. Nominations for Treasurer
Election of Treasurer
- d. Nominations for Secretary/Assistant Treasurer
Election of Secretary/Assistant Treasurer

3. Adoption and Adjustment of Agenda

4. Public Comment

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.

5. Consent Calendar:

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, December 17, 2018*
(p. 3)
- B. Approval of the Minutes of the Finance and Budget Workshop, December 20, 2018* (p. 8)
- C. Approval of the Finance and Budget Workshop Report, December 20, 2018*
(p. 10)

6. Reports (Discussion and Possible Action)

- A. General Manager's Report
 - 1. Operations Report
 - 2. Construction Update
 - 3. Water Supply Report
 - 4. General Agency Updates
- B. General Counsel Report
- C. Directors' Reports
- D. Committee Reports

7. New Business (Discussion and Possible Action)

- A. Update on Social Media Initiative

8. Announcements

- A. Engineering Workshop, January 14, 2019 at 1:30 p.m.
- B. Office closed **Monday**, January 21, 2019 in observance of Martin Luther King, Jr. Day
- C. Regular Board Meeting, **Tuesday**, January 22, 2019 at 1:30 p.m.
- D. Southern California Water Coalition Quarterly Luncheon
Friday, January 25, 2019 at 12:00 p.m.
Irvine Ranch Water District
15600 Sand Canyon Avenue, Irvine

9. Topics for Future Agendas

10. Closed Session (1 Item)

- A. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
One potential case

11. Adjournment

***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at www.sgpwa.com (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
December 17, 2018

Directors Present: Ron Duncan, Vice President
Lenny Stephenson, Treasurer
Blair Ball, Director
David Castaldo, Director
Stephen Lehtonen, Director
Michael Thompson, Director

Directors Absent: David Fenn, President

Staff Present: Jeff Davis, General Manager
Jeff Ferre, General Counsel
Cheryle Stiff, Executive Assistant

1. **Call to Order, Flag Salute, Invocation, and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by *Board Vice President Ron Duncan* at 1:30 p.m., December 17, 2018 in the Agency Boardroom located at 1210 Beaumont Avenue, Beaumont, California. *Vice President Duncan led the Pledge of Allegiance to the flag. Director Stephenson gave the invocation.* A quorum was present.
2. **Adoption and Adjustment of Agenda:** *Vice President Duncan asked if there were any adjustments to the agenda.* General Manager Davis requested that item 9 - Closed Session be deleted and postponed to another Board meeting due to the absence of President Fenn. He also requested to add to the agenda the swearing in of Directors Ball and Lehtonen. General Counsel Ferre informed the Board that the oath of office does not require a board action and the swearing in could take place at this time, rather than adding another item to the agenda. The Board members were in agreement to remove item 9 from the agenda. General Manager Davis swore in Directors Ball and Lehtonen. The agenda was adopted as amended.
3. **Public Comment:** *Vice President Duncan asked if there were any members of the public that wished to make a public comment on items that are within the jurisdiction of the Agency that are not on today's agenda.* President Alan Davis of Cabazon Water District wished the Board a Merry Christmas and a Happy New Year. There were no members of the public that wished to comment at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, December 3, 2018
 - B. Approval of the Minutes of the Engineering Workshop, December 10, 2018

Director Castaldo made a motion, seconded by Director Thompson, to adopt the consent calendar as presented. Motion passed 6-0, with President Fenn absent.

5. Reports:

A. General Manager's Report:

(1) Operations Report: (a) SWP Water Deliveries: 1) The Agency has delivered a total of 570 acre-feet to the Noble Creek Connection, so far this month. 2) General Manager Davis informed the Board of DWR shutdowns and his concern that the Ventura water (5000 af) and the Nickel water would not be delivered by the end of the year. However, in working out the numbers we will be able to get it all delivered by the 28th or the 29th of this month, at which point delivery of Table A water will commence.

(2) Construction Update: General Manager Davis stated that the Beaumont Avenue Recharge Facility construction is nearing completion. Work on the connection will begin this week; grading is done and vaults have been delivered. The overall cost of the project, including the fencing, has been reduced by about \$75k. A tour of the facility will take place during the first quarter of 2019.

(3) Water Supply Report: General Manager Davis reviewed with the Board DWR's December 12, 2018 precipitation and storage graphs for Lake Oroville, Northern Sierra, San Joaquin Valley, and Tulare Lake Basin.

(4) General Agency Updates: General Manager Davis reported on the following:
(a) DWR Consistency Certification with Delta Stewardship Council (DSC): DWR had certified that the Cal WaterFix was consistent with the Delta Plan. The consistency certification was appealed by nine groups during an appeal hearing that was held in October. The DSC's draft staff report had twelve issues that it challenged DWR on. Seven of the twelve were dismissed; however five were remanded to DWR for more work. Since that time DWR has withdrawn its consistency certification. Therefore, the approval will not be coming during Governor Brown's administration; instead it will need to be approved under newly elected Governor Newsom. General Manager Davis will follow-up with the Board on this item in January. **b)** The State Water Resource Control Board is in the process of developing and implementing updates to the Bay-Delta Plan to protect beneficial uses in the Bay-Delta watershed through two separate efforts. The Bay-Delta Plan is being updated through phases. Phase 1 is focused on San Joaquin River flows and southern Delta salinity. Phase 2 is focused on the Sacramento River and its tributaries. The Director of the Department of Fish and Wildlife and the Director of DWR testified that there is a framework for a voluntary settlement agreement that both agreed upon. General Manager Davis read a statement as follows: "The State Water Quality Control Board voted on Phase 1, which doesn't impact outflow contributions for the Agency directly. Related to Phase 2, DWR and the Department of Fish and Wildlife presented a package of Proposed Voluntary Settlement Agreements to the Water Quality Control Board and State Board staff would be evaluating them through next year. These proposed Settlement Agreements were coordinated among many water users and other stakeholders. The proposals are a collaborative and holistic approach to species management and habitat restoration. These proposals establish how funding for habitat and water will be secured and used, how science will be used to inform decision-making and adjustments over time to benefit species and ecosystem functions. There will likely be some water supply impact to the Agency. What the impact would be is unknown

at this time, but it would be less than the State Board's original approach of unimpaired flows only. There will be a financial impact to the Agency. A key component of these proposed agreements is that water users would provide funds for these actions. For the Agency, the cost is estimated to be an additional \$7 per acre-foot of water delivered through the State Water Project. For an average year of 10,000 acre-feet, the costs would be \$70,000 annually." **c)** The financing of the Cal WaterFix is gaining momentum. The Agency joined the Finance JPA earlier this year, and was one of only five Contractors that did so at the time. That JPA is now up to 11 members and building. Contractors are recognizing that this is something they have to do and they are taking the steps to ensure that the project will be funded. **d)** On December 12th the Department of Water Resources (DWR) and the Bureau of Reclamation reached an agreement on revising how the State Water Project (SWP) and Central Valley Water Project (CVP) are operated and meet environmental regulations. The Coordinated Operation Agreement (COA) was originally signed in 1986 and defines how the state and federal water projects share water quality and environmental flow obligations imposed by regulatory agencies. The COA cedes on the average 130k acre feet of Table A water from SWP to the CVP. **e)** General Manager Davis reported that the Agency was provided a grant to drill three monitoring wells within the San Gorgonio Pass Sub-basin. The properties that the Agency wants to drill the wells on are owned by Caltrans. The Agency is exempt from impacts as the purposes of the wells are for data gathering. The Agency filed all the proper paperwork and has fully complied with CEQA; a Notice of Exemption was posted at the County of Riverside for thirty-five days and no comments were noted. Caltrans stated that their environmental manager states that the Agency has not fully complied with CEQA as we did not look into the impacts on cultural resources. General Manager Davis stated that he sent all of the compliance documentation to the environmental manager a week ago and is waiting on his response. **f)** The Agency has a Facebook page, an Instagram page, and a Twitter page; content for these social media accounts will be updated as needed.

B. General Counsel Report: General Counsel Ferre provided a written report on the designation of critical habitat for endangered species.

C. Directors Reports: **1) Director Stephenson** reported on the following: **a)** He attended YVWD's Board meeting on December 4th. **b)** YVWD Board meeting that was held on December 11th. **c)** Calimesa Chamber of Commerce meeting that was held on December 12th. **2) Director Ball** reported on the BCVWD Board meeting that he attended on December 12th. **3) Director Lehtonen** reported on the city of Banning's Council meeting that was held on December 11th. **4) Vice President Duncan** reported on the following: **a)** He attended a party for outgoing city of Banning Council member Deborah Franklin. **b)** He also attended the Beaumont Chamber of Commerce breakfast meeting that was held on December 14th.

D. Committee Reports: **1) Director Thompson** reported that the Conservation & Education Committee met on December 13th. IERCD is still making progress on their presentations for the schools. Social Media campaign has begun as the Agency's intern has set-up Facebook, Twitter, and Instagram accounts. He explained what type of content will be available on the accounts. He stated that there was also discussion on the State of Water Supply event during the meeting.

6. New Business:

A. Consideration of Resolution No. 2018-07, A Resolution of the Board of the San Geronio Pass Water Agency considering the Environmental Impact Report for the Water Supply Contract Extension and Other Actions Related to Extending the Long-Term Water Supply Contract with the California Department of Water Resources: A staff report, a copy of Resolution No. 2018-07, and related material were included in the agenda package. General Manager Davis stated that Staff had summarized major points of the Water Supply Contract Extension at the Engineering Workshop on December 10. Resolution No. 2018-07 is a formal action that approves the amendment to the contract between DWR and the Agency. The amendment will contractually obligate the state to continue to provide this Agency with SWP Table A water for an additional forty-eight years. The purpose of this Resolution is to ensure that “we” as a responsible Agency are fully complying with “our” role as defined by CEQA. The Department of Water Resources, as the Lead Agency for the contract amendment, produced an environmental impact report and certified it last month. (The certification page was included in the agenda packet). General Manager Davis explained to the Board that by signing Resolution No. 2018-07 each Board member is agreeing with DWR’s certification of the EIR. General Manager Davis read from the Executive Summary. The EIR states that the project does not meet the definition of a project as defined by CEQA but still provides an analysis of potential impacts, of which there are none. General Counsel Ferre noted that DWR is the lead Agency, and as such it is their obligation to complete and certify the EIR. Resolution No. 2018-07 talks about the Agency’s limited role as a responsible agency. It is the Board’s responsibility to review it and to determine if it agree with the EIR. This Resolution also states that the Board finds that – in the alternative – the Extension is not a “project” as that term is defined in CEQA, and even if it were a project subject to CEQA it would be exempt. General Manager Davis noted that a copy of the full EIR is available upon request. He stated that approval of this amendment will benefit the Agency, as future capital costs will be spread over a longer period of time, enabling easier payment schedules so that the Agency would not likely have to increase the tax rate to make debt service payments. It will also enable the Agency to continue purchasing water from the State Water Project through 2085. Director Thompson made a motion, seconded by Director Stephenson, to approve the contract amendment by way of Resolution No. 2018-07. Motion passed 6-0, with President Fenn absent.

7. Topics for Future Agendas: Director Ball requested that during the next General Manager’s report he would like information pertaining to the surplus water sale agreement between the Agency and SBVMWD, if it was signed, the amount of water that will accrue, and the cost per acre-foot. Director Stephenson requested an update on the Agency’s water rate. General Manager Davis stated that he will either bring the discussion on the water rate at the January 14th Engineering workshop or the January 22nd Board meeting.

8. Announcements:

- A. Finance and Budget Workshop, December 20, 2018 at 1:30 p.m.
- B. Office closed December 24th – December 25th, 2018 in observance of the Christmas Holiday
- C. Office closed December 31st 2018 – January 1st, 2019 in observance of the New Year’s Holiday
- D. Regular Board Meeting, January 7, 2019 at 1:30 p.m.

9. Closed Session (1 Item)

Time: Cancelled during Agenda Item 2

9. Closed Session (1 Item)

- A. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)
of Government Code Section 54956.9
One potential case

10. Adjournment

Time: 2:22 pm

Draft - Subject to Board Approval

Jeffrey W. Davis, Secretary of the Board

3/1/19

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
December 20, 2018

Directors Present: David Fenn, President
Ron Duncan, Vice President
Lenny Stephenson, Treasurer
Blair Ball, Director, arrived at 1:33 pm
David Castaldo, Director
Mike Thompson, Director

Directors Absent: Steve Lehtonen, Director

Staff and Consultants Present:
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Lenny Stephenson at 1:30 pm, December 20, 2018, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for November, 2018 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Thompson, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$378,438.93 and payroll of \$35,613.24 for the month of November, 2018, for a combined total of \$414,052.17. The motion passed 5 in favor, no opposed, with Director Ball not yet present, and Director Lehtonen absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Thompson, seconded by Director Fenn, to recommend that the Board approve payment of the pending legal invoices for November, 2018. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - C. Review of November, 2018 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank

reconciliation for November, 2018 as presented. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

D. Review of Budget Report for November, 2018: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Budget Report for November, 2018. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

5. Announcements

- A. Office closed December 24 and 25, 2018 in observance of the Christmas Holiday
- B. Office closed December 31, 2018 and January 1, 2019 in observance of the New Year's Holiday
- C. Regular Board Meeting, January 7, 2019, 1:30 pm

6. Adjournment: The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:43 pm.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From Treasurer Lenny Stephenson, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on December 20, 2018. The following recommendations were made:

1. The Board ratify payment of Invoices of \$378,438.93 and Payroll of \$35,613.24 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for November, 2018 for a combined total of \$414,052.17.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$7,025.78
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3. The Board acknowledge receipt of the following:
 - A. Wells Fargo bank reconciliation for November, 2018
 - B. Budget Report for November, 2018

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Ave, Beaumont, CA 92223
Board Finance & Budget Workshop
Agenda
December 20, 2018, at 1:30 p.m.

- 1. Call to Order, Flag Salute**
- 2. Adoption and Adjustment of Agenda**
- 3. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on a specific agenda item, please complete a speaker's request form and hand it to the Board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
- 4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)**
 - A. Ratification of Paid Invoices and Monthly Payroll for November, 2018 by Reviewing Check History Reports in Detail*
 - B. Review of Pending Legal Invoices*
 - C. Review of November, 2018 Bank Reconciliation*
 - D. Review of Budget Report for November, 2018*
- 5. Announcements**
 - A. Office closed December 24 and 25, 2018 in observance of the Christmas Holiday
 - B. Office closed December 31, 2018 and January 1, 2019 in observance of the New Year's Holiday
 - C. Regular Board Meeting, January 7, 2019, 1:30 pm
- 6. Adjournment**

*Information Included In Agenda Packet

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

San Gorgonio Pass Water Agency
Check History Report
November 1 through November 30, 2018

ACCOUNTS PAYABLE

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
11/05/2018	119048	ASSOCIATION OF CALIFORNIA WATER AGENCIES	18,300.00
11/05/2018	119049	BEAUMONT-CHERRY VALLEY WATER DISTRICT	463.70
11/05/2018	119050	BDL ALARMS, INC.	78.00
11/05/2018	119051	BEST BEST & KRIEGER	18,222.74
11/05/2018	119052	BEAUMONT HOME CENTER	284.66
11/05/2018	119053	ERSC	21,329.99
11/05/2018	119054	MST BACKFLOW	144.47
11/05/2018	119055	NICE GRAPHIX	547.50
11/05/2018	119056	RED TRUCK FIRE & SAFETY CO	203.63
11/05/2018	119057	SOUTHERN CALIFORNIA EDISON	50.37
11/05/2018	119058	UNDERGROUND SERVICE ALERT	21.55
11/05/2018	119059	UNLIMITED SERVICES BUILDING MAINT.	295.00
11/05/2018	119060	VISIONARY LOGICS	798.16
11/05/2018	119061	WASTE MANAGEMENT INLAND EMPIRE	97.06
11/20/2018	119062	ACWA BENEFITS	866.41
11/20/2018	119063	BLAIR M. BALL	590.81
11/20/2018	119064	DAVID TAUSSIG & ASSOCIATES, INC.	995.36
11/20/2018	119065	RONALD A. DUNCAN	852.09
11/20/2018	119066	EADIE AND PAYNE LLP	510.00
11/20/2018	119067	ERNST & YOUNG LLP	1,063.00
11/20/2018	119068	FRONTIER COMMUNICATIONS	1,296.11
11/20/2018	119069	GOPHER PATROL	51.00
11/20/2018	119070	MATTHEW PISTILLI LANDSCAPE SERVICES	350.00
11/20/2018	119071	NICE-INCONTACT	92.17
11/20/2018	119072	SOUTHERN CALIFORNIA EDISON	90.87
11/20/2018	119073	LEONARD C. STEPHENSON	1,185.00
11/26/2018	119074	ALBERT WEBB ASSOCIATES	31,407.03
11/26/2018	119075	WATER EDUCATION FOUNDATION	5,000.00
11/26/2018	119076	WELLS FARGO ELITE CREDIT CARD	1,954.78
11/29/2018	119077	STANDARD INSURANCE COMPANY	449.58
11/15/2018	575204	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,136.00
11/15/2018	565367	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	5,228.36
11/29/2018	519582	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,090.66
11/29/2018	533860	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,226.12
11/15/2018	900210	CALPERS RETIREMENT	6,770.55
11/20/2018	900211	CALPERS HEALTH	7,732.67
11/26/2018	900212	DEPARTMENT OF WATER RESOURCES	236,019.00
11/29/2018	900213	CALPERS RETIREMENT	6,644.53

		378,438.93
TOTAL ACCOUNTS PAYABLE CHECKS		

San Geronio Pass Water Agency
Check History Report
 November 1 through November 30, 2018

PAYROLL

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
11/14/2018	801630	JEFFREY W. DAVIS	5,485.94
11/14/2018	801631	KENNETH M. FALLS	3,203.35
11/14/2018	801632	CHERYLE M. STIFF	2,213.17
11/14/2018	801633	THOMAS W. TODD, JR.	3,463.51
11/28/2018	801634	BLAIR M. BALL	1,199.54
11/28/2018	801635	JEFFREY W. DAVIS	5,485.94
11/28/2018	801636	RONALD A. DUNCAN	1,199.54
11/28/2018	801637	KENNETH M. FALLS	2,887.41
11/28/2018	801638	DAVID L. FENN	1,199.54
11/28/2018	801639	STEPHEN J. LEHTONEN	1,199.54
11/28/2018	801640	LEONARD C. STEPHENSON	1,199.54
11/28/2018	801641	CHERYLE M. STIFF	2,213.17
11/28/2018	801642	MICHAEL D. THOMPSON	1,199.54
11/28/2018	801643	THOMAS W. TODD, JR.	3,463.51
TOTAL PAYROLL			35,613.24
TOTAL DISBURSEMENTS FOR NOVEMBER, 2018			414,052.17

SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

<u>VENDOR</u>	<u>INVOICE NBR</u>	<u>COMMENT</u>	<u>AMOUNT</u>
BEST, BEST & KRIEGER	181130	LEGAL SERVICES NOV18	7,025.78

TOTAL PENDING INVOICES FOR NOVEMBER 2018

7,025.78

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
November 30, 2018**

BALANCE PER BANK AT 11/30/2018 - CHECKING ACCOUNT 457,580.80

LESS OUTSTANDING CHECKS

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
119028	22,888.80	119074	31,407.03
119053	21,329.99	119075	5,000.00
119063	590.81	119077	449.58
119065	852.09		
	<u>45,661.69</u>		<u>36,856.61</u>

TOTAL OUTSTANDING CHECKS -82,518.30

BALANCE PER GENERAL LEDGER 375,062.50

BALANCE PER GENERAL LEDGER AT 10/31/2018 1,669,167.71

CASH RECEIPTS FOR NOVEMBER **422,430.55**

CASH DISBURSEMENTS FOR NOVEMBER

ACCOUNTS PAYABLE - CHECK HISTORY REPORT	-378,438.93	
PAYROLL TRANSFER - BANK OF HEMET	<u>-38,000.00</u>	
		<u><u>-416,438.93</u></u>

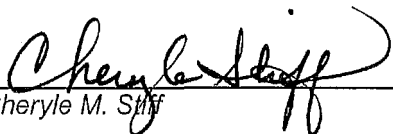
BANK CHARGES -96.83

TRANSFER TO LAIF -300,000.00

TRANSFERS TO TVI -1,000,000.00

BALANCE PER GENERAL LEDGER AT 11/30/2018 375,062.50

REPORT PREPARED BY:



Cheryl M. Stiff

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF NOVEMBER 2018**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL DEPOSIT AMOUNT</u>
DEPOSIT TO CHECKING ACCOUNT				
11/9/18	BCVWD	WATER SALES	357,893.00	357,893.00
11/20/18	YVWD	WATER SALES	16,784.88	16,784.88
11/27/18	TVI	CD - BOND INTEREST	47,752.67	47,752.67
TOTAL FOR NOVEMBER 2018			422,430.55	422,430.55

**SAN GORGONIO PASS WATER AGENCY
 BUDGET REPORT FY 2018-19
 BUDGET VS. REVISED BUDGET VS. ACTUAL
 FOR THE FIVE MONTHS ENDING ON NOVEMBER 30, 2018**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - INCOME				Comparison:	58%
INCOME					
WATER SALES	5,600,000		5,600,000	1,551,683.80	72.29%
TAX REVENUE	2,650,000		2,650,000	199,398.29	92.48%
INTEREST	200,000		200,000	274,256.81	-37.13%
DESIGNATED REVENUES	1,750,000		1,750,000	0.00	100.00%
CAPACITY FEE	0		0	0.00	
OTHER (REIMBURSEMENTS, TRANSFERS)	29,000		29,000	27,450.86	5.34%
TOTAL GENERAL FUND INCOME	10,229,000	0	10,229,000	2,052,789.76	79.93%
GENERAL FUND - EXPENSES					
COMMODITY PURCHASE					
PURCHASED WATER	6,000,000		6,000,000	933,472.00	84.44%
TOTAL COMMODITY PURCHASE	6,000,000	0	6,000,000	933,472.00	84.44%
SALARIES AND EMPLOYEE BENEFITS					
SALARIES	470,000		470,000	195,398.64	58.43%
PAYROLL TAXES	41,000		41,000	14,950.24	63.54%
RETIREMENT	312,000		312,000	75,102.81	75.93%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	22,000		22,000	9,739.10	55.73%
HEALTH INSURANCE	67,000		67,000	31,763.94	52.59%
DENTAL INSURANCE	4,800		4,800	2,409.00	49.81%
LIFE INSURANCE	1,600		1,600	794.28	50.36%
DISABILITY INSURANCE	5,000		5,000	2,032.15	59.36%
WORKERS COMP INSURANCE	3,700		3,700	926.57	74.96%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	3,143.97	68.56%
EMPLOYEE EDUCATION	1,000		1,000	0.00	100.00%
TOTAL SALARIES AND EMPLOYEE BENEFITS	938,100	0	938,100	336,260.70	64.16%

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SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE FIVE MONTHS ENDING ON NOVEMBER 30, 2018

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019

	BUDGET	TO BUDGET	TOTAL BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	58%
ADMINISTRATIVE & PROFESSIONAL					
DIRECTOR EXPENDITURES					
DIRECTORS FEES	111,000		111,000	39,226.78	64.66%
DIRECTORS TRAVEL & EDUCATION	15,000		15,000	2,508.44	83.28%
DIRECTORS MISC. MEDICAL	23,000		23,000	5,744.58	75.02%
OFFICE EXPENDITURES					
OFFICE EXPENSE	22,000		22,000	6,323.13	71.26%
POSTAGE	600		600	287.74	52.04%
TELEPHONE	12,000		12,000	4,109.47	65.75%
UTILITIES	4,000		4,000	1,513.84	62.15%
SERVICE EXPENDITURES					
COMPUTER, WEB SITE AND PHONE SUPPORT	9,000		9,000	1,570.64	82.55%
GENERAL MANAGER & STAFF TRAVEL	20,000		20,000	7,173.41	64.13%
INSURANCE & BONDS	24,000		24,000	19,819.00	17.42%
ACCOUNTING & AUDITING	21,000		21,000	19,900.00	5.24%
STATE WATER CONTRACT AUDIT	5,500		5,500	4,783.00	13.04%
DUES & ASSESSMENTS	31,500		31,500	58,736.17	-86.46%
OUTSIDE PROFESSIONAL SERVICES	10,000		10,000	2,846.00	71.54%
BANK CHARGES	1,500		1,500	373.48	75.10%
MISCELLANEOUS EXPENSES	500		500	0.00	100.00%
MAINTENANCE & EQUIPMENT EXPENDITURES					
TOOLS PURCHASE & MAINTENANCE	500		500	0.00	100.00%
VEHICLE REPAIR & MAINTENANCE	7,000		7,000	2,399.20	65.73%
MAINTENANCE & REPAIRS - BUILDING	15,000		15,000	5,580.68	62.80%
MAINTENANCE & REPAIRS - FIELD	4,000		4,000	114.25	97.14%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	0.00	100.00%
COUNTY EXPENDITURES					
LAFCO COST SHARE	7,000		7,000	5,286.99	24.47%
ELECTION EXPENSE	125,000		125,000	0.00	100.00%
TAX COLLECTION CHARGES	12,500		12,500	462.65	96.30%
TOTAL ADMINISTRATIVE & PROFESSIONAL	631,600	0	631,600	188,759.45	70.11%

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SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE FIVE MONTHS ENDING ON NOVEMBER 30, 2018

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	58%
GENERAL ENGINEERING					
GRANT WRITER	20,000		20,000	0.00	100.00%
NEW WATER					
PROGRAMATIC EIR	0		0	0.00	
UPDATED STUDY ON AVAILABLE SOURCES	7,500		7,500	0.00	100.00%
SGMA SUPPORT	200,000		200,000	644.35	99.68%
STUDIES					
USGS	115,000		115,000	45,151.87	60.74%
WATER RATE NEXUS STUDY	25,000		25,000	19,864.23	20.54%
WATER RATE FINANCIAL MODELING	12,000		12,000	4,850.00	59.58%
CAPACITY FEE NEXUS STUDY UPDATE	25,000		25,000	0.00	100.00%
WHEELING RATE STUDY	10,000		10,000	0.00	100.00%
OTHER PROJECTS					
BASIN MONITORING TASK FORCE	18,000		18,000	13,712.00	23.82%
EAST BRANCH MEETINGS	18,000		18,000	3,417.44	81.01%
GENERAL AGENCY - CEQA AND GIS SERVICES	10,000		10,000	0.00	100.00%
TOTAL GENERAL ENGINEERING	460,500	0	460,500	87,639.89	80.97%
LEGAL SERVICES					
LEGAL SERVICES - GENERAL	190,000		190,000	61,225.30	67.78%
TOTAL LEGAL SERVICES	190,000	0	190,000	61,225.30	67.78%
CONSERVATION & EDUCATION					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	2,500.00	82.14%
ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
OTHER CONSERVATION, EDUCATION AND P. R.	35,000		35,000	10,000.00	71.43%
TOTAL CONSERVATION & EDUCATION	54,000	0	54,000	12,500.00	76.85%

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SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2018-19
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE FIVE MONTHS ENDING ON NOVEMBER 30, 2018

	FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019				
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	58%
GENERAL FUND CAPITAL EXPENDITURES					
BUILDING & EQUIPMENT					
BUILDING	10,000		10,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	10,000		10,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	
TRANSPORTATION EQUIPMENT	0		0	0.00	
FIESTA RECHARGE FACILITY					
POST DESIGN	450,000		450,000	184,940.60	58.90%
CONSTRUCTION	3,950,000		3,950,000	532,548.00	86.52%
FENCING	100,000		100,000	0.00	100.00%
MITIGATION	15,000		15,000	0.00	100.00%
LANDSCAPING/POWER/WATER	60,000		60,000	0.00	100.00%
BUNKER HILL CONJUNCTIVE USE PROJECT	10,000		10,000	0.00	100.00%
NOBLE TURNOUT EXPANSION					
DESIGN	25,000		25,000	8,028.65	67.89%
CONSTRUCTION	295,000		295,000	0.00	100.00%
POST DESIGN	30,000		30,000	0.00	100.00%
SITES RESERVOIR	0		0	0.00	
MONITORING WELLS USGS	1,020,000		1,020,000	3,747.53	99.63%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	5,975,000	0	5,975,000	729,264.78	87.79%
TRANSFERS TO OTHER FUNDS	0		0	0.00	
TOTAL GENERAL FUND EXPENSES	14,249,200	0	14,249,200	2,349,122.12	83.51%
WITHDRAWALS FROM RESERVES	4,575,000		4,575,000		
TOTAL TRANSFERS TO/FROM RESERVES	4,575,000		4,575,000	0.00	
GENERAL FUND NET INCOME YEAR TO DATE	554,800	0	554,800	-296,332.36	

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**SAN GORGONIO PASS WATER AGENCY
 BUDGET REPORT FY 2018-19
 BUDGET VS. REVISED BUDGET VS. ACTUAL
 FOR THE FIVE MONTHS ENDING ON NOVEMBER 30, 2018**

FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
DEBT SERVICE FUND - INCOME				Comparison:	58%
INCOME					
TAX REVENUE	23,586,539		23,586,539	1,172,878.12	95.03%
INTEREST	415,000		415,000	171,607.83	58.65%
GRANTS	0		0	0.00	
DWR CREDITS - BOND COVER, OTHER	2,977,993		2,977,993	1,459,773.37	50.98%
TOTAL DEBT SERVICE FUND INCOME	26,979,532	0	26,979,532	2,804,259.32	89.61%
DEBT SERVICE FUND - EXPENSES					
EXPENSES					
SALARIES	58,000		58,000	24,408.64	57.92%
PAYROLL TAXES	4,500		4,500	1,867.33	58.50%
BENEFITS	33,000		33,000	15,611.42	52.69%
SWC CONTRACTOR DUES	75,000		75,000	64,199.00	14.40%
STATE WATER CONTRACT PAYMENTS	19,200,000		19,200,000	10,378,289.00	45.95%
WATER TRANSFERS	2,250,000		2,250,000	2,249,470.50	0.02%
STATE WATER PROJECT LEGAL SERVICES	0		0	0.00	
USGS	0		0	0.00	0.00%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	0.00	100.00%
SWP ENGINEERING	75,000		75,000	0.00	100.00%
DEBT SERVICE UTILITIES	11,000		11,000	4,276.89	61.12%
TAX COLLECTION CHARGES	70,000		70,000	2,621.71	96.25%
TOTAL DEBT SERVICE FUND EXPENSES	21,926,500	0	21,926,500	12,740,744.49	41.89%
TRANSFERS FROM RESERVES	0		0	0.00	
DEBT SERVICE NET INCOME YEAR TO DATE	5,053,032	0	5,053,032	-9,936,485.17	

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