1210 Beaumont Ave, Beaumont, CA 92223
Board Finance & Budget Workshop
Agenda
September 24, 2018, at 1:30 p.m.

- 1. Call to Order, Flag Salute
- 2. Adoption and Adjustment of Agenda
- **3. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on a specific agenda item, please complete a speaker's request form and hand it to the Board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
- 4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)
 - A. Ratification of Paid Invoices and Monthly Payroll for August, 2018 by Reviewing Check History Reports in Detail*
 - B. Review of Pending Legal Invoices*
 - C. Review of August, 2018 Bank Reconciliation*
 - D. Review of Budget Report for August, 2018*
 - E. Review of Proposed Capitalization Policy*
- 5. Announcements
 - A. San Gorgonio Pass Regional Water Alliance, September 26, 2018, 5:00 pm Banning City Hall
 - B. Regular Board Meeting, October 1, 2018, 1:30 pm
 - C. Engineering Workshop, October 8, 2018, 1:30 pm
- 6. Adjournment

*Information Included In Agenda Packet

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at http://www.sgpwa.com.. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

San Gorgonio Pass Water Agency Check History Report

August 1 through August 31, 2018

ACCOUNTS PAYABLE

| Date | Number | Name | Amount |
|------------|--------|---|------------|
| 08/06/2018 | 118947 | BEST BEST & KRIEGER | 13,397.71 |
| 08/09/2018 | 118948 | ACWA BENEFITS | 862.42 |
| 08/09/2018 | 118949 | EADIE AND PAYNE LLP | 1,925.00 |
| 08/09/2018 | 118950 | KENNETH M. FALLS | 361.65 |
| 08/09/2018 | 118951 | UNDERGROUND SERVICE ALERT | 38.05 |
| 08/09/2018 | 118952 | UNLIMITED SERVICES BUILDING MAINT. | 295.00 |
| 08/09/2018 | 118953 | WASTE MANAGEMENT INLAND EMPIRE | 97.06 |
| 08/16/2018 | 118954 | ALBERT WEBB ASSOCIATES | 47,234.29 |
| 08/16/2018 | 118955 | FRONTIER COMMUNICATIONS | 1,269.25 |
| 08/16/2018 | 118956 | GOPHER PATROL | 102.00 |
| 08/16/2018 | 118957 | NICE-INCONTACT | 93.46 |
| 08/16/2018 | 118958 | PETTY CASH | 82.89 |
| 08/16/2018 | 118959 | VISIONARY LOGICS | 2,428.37 |
| 08/16/2018 | 118960 | WATER RESOURCES CONSULTING | 375.00 |
| 08/16/2018 | 118961 | WELLS FARGO ELITE CREDIT CARD | 4,188.98 |
| 08/27/2018 | 118962 | AT&T MOBILITY | 189.77 |
| 08/27/2018 | 118963 | AVEK WATER AGENCY | 606,052.21 |
| 08/27/2018 | 118964 | DAVID TAUSSIG & ASSOCIATES, INC. | 4,850.00 |
| 08/27/2018 | 118965 | ERNST & YOUNG LLP | 1,594.00 |
| 08/27/2018 | 118966 | MATTHEW PISTILLI LANDSCAPE SERVICES | 350.00 |
| 08/27/2018 | 118967 | SAN BERNARDINO VALLEY MUNI WATER DISTRICT | 168,075.26 |
| 08/27/2018 | 118968 | SOUTHERN CALIFORNIA EDISON | 198.79 |
| 08/27/2018 | 118969 | CHERYLE M. STIFF | 1,192.91 |
| 08/27/2018 | 118970 | MICHAEL D. THOMPSON | 299.20 |
| 08/27/2018 | 118971 | THOMAS W. TODD, JR. | 1,275.35 |
| 08/27/2018 | 118972 | VALLEY OFFICE EQUIPMENT, INC. | 147.60 |
| 08/27/2018 | 118973 | WATER RESOURCES INSTITUTE | 10,000.00 |
| 08/30/2018 | 118974 | STANDARD INSURANCE COMPANY | 455.10 |
| 08/15/2018 | 503076 | EMPLOYMENT DEVELOPMENT DEPARTMENT | 1,163.52 |
| 08/30/2018 | 551595 | EMPLOYMENT DEVELOPMENT DEPARTMENT | 1,140.53 |
| 08/15/2018 | 506620 | ELECTRONIC FEDERAL TAX PAYMENT SYSTEM | 6,457.10 |
| 08/30/2018 | 502650 | ELECTRONIC FEDERAL TAX PAYMENT SYSTEM | 7,452.43 |
| 08/15/2018 | 900196 | CALPERS RETIREMENT | 6,757.94 |
| 08/16/2018 | 900197 | CALPERS HEALTH | 7,732.67 |
| 08/27/2018 | 900198 | CALPERS FINANCIAL REPORTING | 350.00 |
| 08/30/2018 | 900199 | CALPERS RETIREMENT | 6,783.16 |
| 08/31/2018 | 900200 | DEPARTMENT OF WATER RESOURCES | 553,028.00 |
| | | | |

TOTAL ACCOUNTS PAYABLE CHECKS 1,458,296.67

San Gorgonio Pass Water Agency Check History Report August 1 through August 31, 2018

PAYROLL

| Date | Number | Name | Amount |
|------------|--------|--------------------------------------|--------------|
| 08/14/2018 | 801587 | JEFFREY W. DAVIS | 4,979.83 |
| 08/14/2018 | 801588 | KENNETH M. FALLS | 3,063.23 |
| 08/14/2018 | 801589 | STEPHEN J. LEHTONEN | 959.62 |
| 08/14/2018 | 801590 | CHERYLE M. STIFF | 2,213.17 |
| 08/14/2018 | 801591 | THOMAS W. TODD, JR. | 3,464.14 |
| 08/29/2018 | 801592 | DAVID J. CASTALDO | 1,199.54 |
| 08/29/2018 | 801593 | JEFFREY W. DAVIS | 4,979.83 |
| 08/29/2018 | 801594 | RONALD A, DUNCAN | 1,199.54 |
| 08/29/2018 | 801595 | KENNETH M. FALLS | 3,235.48 |
| 08/29/2018 | 801596 | DAVID L. FENN | 1,199.54 |
| 08/29/2018 | 801597 | STEPHEN J. LEHTONEN | 1,199.54 |
| 08/29/2018 | 801598 | LEONARD C. STEPHENSON | 1,199.54 |
| 08/29/2018 | 801599 | CHERYLE M. STIFF | 2,213.17 |
| 08/29/2018 | 801600 | MICHAEL D. THOMPSON | 1,199.54 |
| 08/29/2018 | 801601 | THOMAS W. TODD, JR. | 3,464.14 |
| | | | |
| | | TOTAL PAYROLL | 35,769.85 |
| | | TOTAL DISBURSEMENTS FOR AUGUST, 2018 | 1,494,066.52 |

New Vendors List

September, 2018

Vendor - Name and Address Expenditure Type

Matthew Pistilli Landscape Service

Building Maintenance

change of address

old address: 871 W. Fourth St, Suite C.; Beaumont, CA 92223

new address: 601 E. 13th St.; Beaumont, CA 92223

confirmed by Matthew Pistilli

Press-Enterprise subscription

change of address old address: P O Box 7154; Pasadena, CA 91109-7154

new address: 605 E Huntington Dr. Suite 100; Monrovia, CA 91016

confirmed by Kim, customer service agent

Office Expense

Delta Conveyance Finance Authority

ATTN: Treasurer; Metropolitan Water District of Southern California;

P O Box 54153; Los Angeles, CA 90054-0153

Debt Service Expense

LEGAL INVOICES ACCOUNTS PAYABLE INVOICE LISTING

COMMENT

INVOICE NBR

VENDOR

| BEST, BEST & KRIEGER | 180831 | LEGAL SERVICES AUG18 | 13,644.90 |
|----------------------|--------|----------------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

TOTAL PENDING INVOICES FOR AUGUST 2018

13,644.90

AMOUNT

SAN GORGONIO PASS WATER AGENCY BANK RECONCILIATION August 31, 2018

| BALANCE PER BANK A | \$768,872.19 | | | |
|---|--|---|---|---------------|
| LESS OUTSTANDING O | CHECKS | | | |
| CHECK NUMBER 118962 118963 118965 | AMOUNT 189.77 606,052.21 1,594.00 | CHECK NUMBER 118970 118973 118974 | AMOUNT 299.20 10,000.00 455.10 | |
| | 607,835.98 | | 10,754.30 | |
| TOTAL OUTSTANDING | CHECKS | | | -\$618,590.28 |
| BALANCE PER GENER | AL LEDGER | | | 150,281.91 |
| BALANCE PER GENER | AL LEDGER AT (| 07/31/2018 | | 402,793.15 |
| CASH RECEIPTS FOR | AUGUST | | | 735,795.85 |
| CASH DISBURSEMENT | S FOR AUGUST | | | |
| ACCOUNTS PAYAE PAYROLL TRANSF | | | 7 -1,458,296.67 -40,000.00 | |
| | | | | -1,498,296.67 |
| BANK CHARGES | | | | -10.42 |
| TRANSFER FROM LAIF | : | | | 1,010,000.00 |
| TRANSFER TO TVI | | | | -500,000.00 |
| BALANCE PER GENER | AL LEDGER AT (| 07/31/2018 | | 150,281.91 |
| REPORT PREPARED BY: | | | | |
| | ,) | | | |

SAN GORGONIO PASS WATER AGENCY DEPOSIT RECAP FOR THE MONTH OF AUGUST 2018

| DATE | RECEIVED FROM | DESCRIPTION | AMOUNT | TOTAL DEPOSIT AMOUNT |
|-------------------------------|--|---|------------------------------------|-------------------------|
| DEPOSIT TO | CHECKING ACCOUNT | | | |
| 8/2/18 8/13/18 | RIVERSIDE COUNTY DAVID CASTALDO | PROPERTY TAXES REPAY BCC LUNCH FOR WIFE | 254,542.60 40.00 | 254,542.60 |
| 8/13/18 8/22/18 8/22/18 | YVWD STATE OF CALIF/DWR STATE OF CALIF/DWR | WATER SALES YUBA REFUND AND CREDIT DAVIS-DOLWIG 2017 CREDIT | 27,482.46 4,064.37 24,973.00 | 27,522.46 |
| 8/22/18 8/28/18 | BCVWD AMERICAN TOWER | WATER SALES CELL TOWER LEASE FY18-19 | 344,262.00 27,012.21 | 373,299.37 27,012.21 |
| 8/28/18 | TVI | CD - BOND INTEREST | 53,419.21 | 53,419.21 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | TOTAL FOR AUGUST 2018 | | 735,795.85 | 735,795.85 |

BUDGET REPORT FY 2018-19

BUDGET VS. REVISED BUDGET VS. ACTUAL

FOR THE TWO MONTHS ENDING ON AUGUST 31, 2018

| FOR THE TWO MONTHS ENDING ON AUGUST 31, 2018 | | | | | | | |
|--|--|-------------|------------|-------------|-----------|--|--|
| | FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019 | | | | | | |
| <u> </u> | | - | TOTAL | | REMAINING | | |
| | ADOPTED | REVISIONS | REVISED | ACTUAL | PERCENT | | |
| | BUDGET | TO BUDGET | BUDGET | YTD | OF BUDGET | | |
| GENERAL FUND - INCOME | | | | Comparison: | 83% | | |
| INCOME | | | | | | | |
| WATER SALES | 5,600,000 | | 5,600,000 | 371,744.46 | 93.36% | | |
| TAX REVENUE | 2,650,000 | | 2,650,000 | 101,257.08 | 96.18% | | |
| INTEREST | 200,000 | | 200,000 | 22,543.37 | 88.73% | | |
| DESIGNATED REVENUES | 1,750,000 | | 1,750,000 | 0.00 | 100.00% | | |
| CAPACITY FEE | 0 | | 0 | 0.00 | | | |
| OTHER (REIMBURSEMENTS, TRANSFERS) | 29,000 | | 29,000 | 27,052.21 | 6.72% | | |
| TOTAL GENERAL FUND INCOME | 10,229,000 | 0 | 10,229,000 | 522,597.12 | 94.89% | | |
| | | | | | | | |
| GENERAL FUND - EXPENSES | | | | | | | |
| COMMODITY PURCHASE | | | | | | | |
| PURCHASED WATER | 6,000,000 | | 6,000,000 | 317,006.00 | 94.72% | | |
| TOTAL COMMODITY PURCHASE | 6,000,000 | 0 | 6,000,000 | 317,006.00 | 94.72% | | |
| SALARIES AND EMPLOYEE BENEFITS | | | | | | | |
| SALARIES | 470,000 | - | 470,000 | 78,581.76 | 83.28% | | |
| PAYROLL TAXES | 41,000 | - | 41,000 | 7,163.60 | 82.53% | | |
| RETIREMENT | 312,000 | | 312,000 | 50,969.14 | 83.66% | | |
| OTHER POST-EMPLOYMENT BENEFITS (OPEB) | 22,000 | | 22,000 | 4,780.10 | 78.27% | | |
| HEALTH INSURANCE | 67,000 | | 67,000 | 15,884.61 | 76.29% | | |
| DENTAL INSURANCE | 4,800 | | 4,800 | 803.00 | 83.27% | | |
| LIFE INSURANCE | 1,600 | | 1,600 | 261.14 | 83.68% | | |
| DISABILITY INSURANCE | 5,000 | | 5,000 | 817.25 | 83.66% | | |
| WORKERS COMP INSURANCE | 3,700 | | 3,700 | 0.00 | 100.00% | | |
| SGPWA STAFF MISC. MEDICAL | 10,000 | | 10,000 | 2,156.91 | 78.43% | | |
| EMPLOYEE EDUCATION | 1,000 | - | 1,000 | 0.00 | 100.00% | | |
| TOTAL SALARIES AND EMPLOYEE BENEFITS | 938,100 | 0 | 938,100 | 161,417.51 | 82.79% | | |
| | | | | | | | |

SAN GORGONIO PASS WATER AGENCY **BUDGET REPORT FY 2018-19 BUDGET VS. REVISED BUDGET VS. ACTUAL**

| | O MONTHS ENDING ON AUGUST 31, 2018 | | | | | | |
|--------------------------------------|--|-----------|---------|-------------|-----------|--|--|
| | FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019 | | | | | | |
| | | | TOTAL | | REMAINING | | |
| | ADOPTED | REVISIONS | REVISED | ACTUAL | PERCENT | | |
| | BUDGET | TO BUDGET | BUDGET | YTD | OF BUDGET | | |
| GENERAL FUND - EXPENSES | | | | Comparison: | 83% | | |
| ADMINISTRATIVE & PROFESSIONAL | | | | | | | |
| DIRECTOR EXPENDITURES | | | | | | | |
| DIRECTORS FEES | 111,000 | | 111,000 | 15,067.24 | 86.43% | | |
| DIRECTORS TRAVEL & EDUCATION | 15,000 | | 15,000 | 1,409.00 | 90.61% | | |
| DIRECTORS MISC. MEDICAL | 23,000 | | 23,000 | 299.20 | 98.70% | | |
| OFFICE EXPENDITURES | · | | | | _ | | |
| OFFICE EXPENSE | 22,000 | | 22,000 | 643.39 | 97.08% | | |
| POSTAGE | 600 | , | 600 | 0.00 | 100.00% | | |
| TELEPHONE | 12,000 | | 12,000 | 1,694.30 | 85.88% | | |
| UTILITIES | 4,000 | | 4,000 | 137.41 | 96.56% | | |
| SERVICE EXPENDITURES | | | | | | | |
| COMPUTER, WEB SITE AND PHONE SUPPORT | 9,000 | | 9,000 | 225.00 | 97.50% | | |
| GENERAL MANAGER & STAFF TRAVEL | 20,000 | | 20,000 | 3,743.25 | 81.28% | | |
| INSURANCE & BONDS | 24,000 | | 24,000 | 0.00 | 100.00% | | |
| ACCOUNTING & AUDITING | 21,000 | | 21,000 | 1,925.00 | 90.83% | | |
| STATE WATER CONTRACT AUDIT | 5,500 | | 5,500 | 1,594.00 | 71.02% | | |
| DUES & ASSESSMENTS | 31,500 | | 31,500 | 1,044.00 | 96.69% | | |
| OUTSIDE PROFESSIONAL SERVICES | 10,000 | | 10,000 | 350.00 | 96.50% | | |
| BANK CHARGES | 1,500 | | 1,500 | 147.31 | 90.18% | | |
| MISCELLANEOUS EXPENSES | 500 | 1 | 500 | 0.00 | 100.00% | | |
| MAINTENANCE & EQUIPMENT EXPENDITURES | | | | | | | |
| TOOLS PURCHASE & MAINTENANCE | 500 | | 500 | 0.00 | 100.00% | | |
| VEHICLE REPAIR & MAINTENANCE | 7,000 | | 7,000 | 766.02 | 89.06% | | |
| MAINTENANCE & REPAIRS - BUILDING | 15,000 | | 15,000 | 1,586.12 | 89.43% | | |
| MAINTENANCE & REPAIRS - FIELD | 4,000 | | 4,000 | 38.05 | 99.05% | | |
| CONTRACT OPERATIONS AND MAINTENANCE | 150,000 | | 150,000 | 0.00 | 100.00% | | |
| COUNTY EXPENDITURES | | | | | | | |
| LAFCO COST SHARE | 7,000 | | 7,000 | 5,286.99 | 24.47% | | |
| ELECTION EXPENSE | 125,000 | İ | 125,000 | 0.00 | 100.00% | | |
| TAX COLLECTION CHARGES | 12,500 | | 12,500 | 216.72 | 98.27% | | |
| TOTAL ADMINISTRATIVE & PROFESSIONAL | 631,600 | 0 | 631,600 | 36,173.00 | 94.27% | | |

SAN GORGONIO PASS WATER AGENCY BUDGET REPORT FY 2018-19 BUDGET VS. REVISED BUDGET VS. ACTUAL FOR THE TWO MONTHS ENDING ON AUGUST 31, 2018

| FOR THE TWO | O MONTHS ENDING ON AUGUST 31, 2018 | | | | |
|---|--|-----------|---------|-------------|-----------|
| | FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019 | | | | |
| | | | TOTAL | | REMAINING |
| | ADOPTED | REVISIONS | REVISED | ACTUAL | PERCENT |
| | BUDGET | TO BUDGET | BUDGET | YTD | OF BUDGET |
| GENERAL FUND - EXPENSES | | | | Comparison: | 83% |
| GENERAL ENGINEERING | | | | | |
| GRANT WRITER | 20,000 | | 20,000 | 0.00 | 100.00% |
| NEW WATER | | | | | |
| PROGRAMATIC EIR | 0 | | 0 | 0.00 | |
| UPDATED STUDY ON AVAILABLE SOURCES | 7,500 | | 7,500 | 0.00 | 100.00% |
| SGMA SUPPORT | 200,000 | | 200,000 | 0.00 | 100.00% |
| STUDIES | | | | | |
| USGS | 115,000 | | 115,000 | 45,151.87 | 60.74% |
| WATER RATE NEXUS STUDY | 25,000 | | 25,000 | 0.00 | 100.00% |
| WATER RATE FINANCIAL MODELING | 12,000 | | 12,000 | 4,850.00 | 59.58% |
| CAPACITY FEE NEXUS STUDY UPDATE | 25,000 | | 25,000 | 0.00 | 100.00% |
| WHEELING RATE STUDY | 10,000 | | 10,000 | 0.00 | 100.00% |
| OTHER PROJECTS | | | | | |
| BASIN MONITORING TASK FORCE | 18,000 | | 18,000 | 13,712.00 | 23.82% |
| EAST BRANCH MEETINGS | 18,000 | | 18,000 | 0.00 | 100.00% |
| GENERAL AGENCY - CEQA AND GIS SERVICES | 10,000 | | 10,000 | 0.00 | 100.00% |
| TOTAL GENERAL ENGINEERING | 460,500 | 0 | 460,500 | 63,713.87 | 86.16% |
| LEGAL SERVICES | | | | | |
| LEGAL SERVICES - GENERAL | 190,000 | | 190,000 | 18,707.06 | 90.15% |
| TOTAL LEGAL SERVICES | 190,000 | 0 | 190,000 | 18,707.06 | 90.15% |
| TO THE LEGAL GENTIGES | 190,000 | 0 | 190,000 | 10,707.00 | 90.1370 |
| CONSERVATION & EDUCATION | | | | | |
| SCHOOL EDUCATION PROGRAMS | 14,000 | | 14,000 | 0.00 | 100.00% |
| ADULT EDUCATION PROGRAMS | 5,000 | | 5,000 | 0.00 | 100.00% |
| OTHER CONSERVATION, EDUCATION AND P. R. | 35,000 | | 35,000 | 10,000.00 | 71.43% |
| TOTAL CONSERVATION & EDUCATION | 54,000 | 0 | 54,000 | 10,000.00 | 81.48% |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | <u> </u> | | | |

SAN GORGONIO PASS WATER AGENCY BUDGET REPORT FY 2018-19 BUDGET VS. REVISED BUDGET VS. ACTUAL FOR THE TWO MONTHS ENDING ON AUGUST 31, 2018

| | FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019 | | | | | |
|---|--|------------------------|----------------------------|---------------|-----------------------------------|--|
| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET | |
| GENERAL FUND - EXPENSES | | | | Comparison: | 83% | |
| GENERAL FUND CAPITAL EXPENDITURES | | | | | | |
| BUILDING & EQUIPMENT | | | | | | |
| BUILDING | 10,000 | | 10,000 | 0.00 | 100.00% | |
| FURNITURE & OFFICE EQUIPMENT | 10,000 | | 10,000 | 0.00 | 100.00% | |
| OTHER EQUIPMENT | 0 | | 0 | 0.00 | | |
| TRANSPORTATION EQUIPMENT | 0 | | 0 | 0.00 | | |
| FIESTA RECHARGE FACILITY | | | | | | |
| POST DESIGN | 450,000 | | 450,000 | 47,234.29 | 89.50% | |
| CONSTRUCTION | 3,950,000 | | 3,950,000 | 0.00 | 100.00% | |
| FENCING | 100,000 | | 100,000 | 0.00 | 100.00% | |
| MITIGATION | 15,000 | | 15,000 | 0.00 | 100.00% | |
| LANDSCAPING/POWER/WATER | 60,000 | | 60,000 | 0.00 | 100.00% | |
| BUNKER HILL CONJUNCTIVE USE PROJECT | 10,000 | | 10,000 | 0.00 | 100.00% | |
| NOBLE TURNOUT EXPANSION | | · | | | | |
| DESIGN | 25,000 | | 25,000 | 0.00 | 100.00% | |
| CONSTRUCTION | 295,000 | | 295,000 | 0.00 | 100.00% | |
| POST DESIGN | 30,000 | | 30,000 | 0.00 | 100.00% | |
| SITES RESERVOIR | -0 | | 0 | 0.00 | | |
| MONITORING WELLS USGS | 1,020,000 | | 1,020,000 | 3,747.53 | 99.63% | |
| TOTAL GENERAL FUND CAPITAL EXPENDITURES | 5,975,000 | 0 | 5,975,000 | 50,981.82 | 99.15% | |
| TRANSFERS TO OTHER FUNDS | 0 | | 0 | 0.00 | | |
| TOTAL GENERAL FUND EXPENSES | 14,249,200 | 0 | 14,249,200 | 657,999.26 | 95.38% | |
| WITHDRAWALS FROM RESERVES | 4,575,000 | | 4,575,000 | | | |
| TOTAL TRANSFERS TO/FROM RESERVES | 4,575,000 | | 4,575,000 | 0.00 | | |
| GENERAL FUND NET INCOME YEAR TO DATE | 554,800 | 0 | 554,800 | -135,402.14 | | |

SAN GORGONIO PASS WATER AGENCY BUDGET REPORT FY 2018-19 BUDGET VS. REVISED BUDGET VS. ACTUAL

FOR THE TWO MONTHS ENDING ON AUGUST 31, 2018

| FUR THE TWO | MONTHS ENDING | TT- | 1 | | | |
|---------------------------------------|--|-----------|------------|---------------------------------------|-----------|--|
| | FOR THE FISCAL YEAR JULY 1, 2018 - JUNE 30, 2019 | | | | | |
| | | · | TOTAL | | REMAINING | |
| | ADOPTED | REVISIONS | REVISED | ACTUAL | PERCENT | |
| | BUDGET | TO BUDGET | BUDGET | YTD | OF BUDGET | |
| DEBT SERVICE FUND - INCOME | | | | Comparison: | 83% | |
| INCOME | | - | | | | |
| TAX REVENUE | 23,586,539 | | 23,586,539 | 615,201.58 | 97.39% | |
| INTEREST | 415,000 | | 415,000 | 40,077.11 | 90.34% | |
| GRANTS | 0 | | 0 | 0.00 | | |
| DWR CREDITS - BOND COVER, OTHER | 2,977,993 | | 2,977,993 | 29,037.37 | 99.02% | |
| TOTAL DEBT SERVICE FUND INCOME | 26,979,532 | 0 | 26,979,532 | 684,316.06 | 97.46% | |
| DEBT SERVICE FUND - EXPENSES | | | | | | |
| EXPENSES | | | | · · · · · · · · · · · · · · · · · · · | | |
| SALARIES | 58,000 | | 58,000 | 10,185.76 | 82.44% | |
| PAYROLL TAXES | 4,500 | | 4,500 | 779.19 | 82.68% | |
| BENEFITS | 33,000 | | 33,000 | 9,445.08 | 71.38% | |
| SWC CONTRACTOR DUES | 75,000 | | 75,000 | 64,199.00 | 14.40% | |
| STATE WATER CONTRACT PAYMENTS | 19,200,000 | | 19,200,000 | 329,721.00 | 98.28% | |
| WATER TRANSFERS | 2,250,000 | | 2,250,000 | 2,249,470.50 | 0.02% | |
| STATE WATER PROJECT LEGAL SERVICES | 0 | | 0 | 0.00 | | |
| USGS | 0 | | 0 | 0.00 | | |
| CONTRACT OPERATIONS AND MAINTENANCE | 150,000 | | 150,000 | 0.00 | 100.00% | |
| SWP ENGINEERING | 75,000 | | 75,000 | 0.00 | 100.00% | |
| DEBT SERVICE UTILITIES | 11,000 | | 11,000 | 1,765.44 | 83.95% | |
| TAX COLLECTION CHARGES | 70,000 | | 70,000 | 1,228.10 | 98.25% | |
| TOTAL DEBT SERVICE FUND EXPENSES | 21,926,500 | 0 | 21,926,500 | 2,666,794.07 | 87.84% | |
| TRANSFERS FROM RESERVES | | | 0 | 0.00 | | |
| DEDT OF DVIOE NET INCOME VEAD TO DATE | | | | | | |
| DEBT SERVICE NET INCOME YEAR TO DATE | 5,053,032 | 0 | 5,053,032 | -1,982,478.01 | | |
| | | | | | | |
| | | | | | | |

SAN GORGONIO PASS WATER AGENCY CAPITALIZATION POLICY SEPTEMBER 24, 2018

Purpose

This accounting policy establishes the capitalization amount that shall be used to determine the capital assets that are to be recorded in the annual financial statements and asset records of the San Gorgonio Pass Water Agency.

Capital Asset Definition

A "Capital Asset" is defined as a unit of property that: (1) has an economic useful life that extends beyond 12 months; and (2) was acquired or produced for a cost of \$5,000 or more. Capital Assets must be capitalized and depreciated for financial statement purposes. Capital Assets, or Fixed Assets, generally include items of property and equipment such as buildings, leasehold improvements, water supply facilities, office furniture, fixtures, computers and other technology-related equipment.

Capitalization Thresholds

The San Gorgonio Pass Water Agency establishes \$5,000 as the threshold amount for minimum capitalization. Any items costing below this amount should be expensed in the accounting records and financial statements of the San Gorgonio Pass Water Agency.

Capitalization Method and Procedure

The basis of accounting for capital assets is the historical acquisition cost, and all normal expenditures, including installation costs, architect-engineer fees, etc., of readying an asset for use will be capitalized. However, unnecessary expenditures that do not add to the utility of the asset will be charged to the period incurred.

Tangible assets costing below the aforementioned threshold amount are recorded as an expense. Alternatively, assets with an economic useful life of 12 months or less are required to be expensed for financial statement purposes, regardless of the acquisition or production cost. Repairs or improvements to a capital asset will be reviewed by management in accordance with the above principles to determine their inclusion or exclusion in the capital asset listing.

Recordkeeping

Invoices substantiating an acquisition cost of each unit of property shall be retained according to guidelines set by the document retention policy of the San Gorgonio Pass Water Agency.

Asset Review

The assets and the asset listing should be reviewed annually. New assets need to listed, and assets that are no longer in service should be disposed of and removed from the list. Procedures and policies for the proper disposal of surplus property are described in other policy statements of the San Gorgonio Pass Water Agency.

Policy Review

This policy should be reviewed periodically, to make sure the asset threshold and the procedures meet current accounting standards and the needs of the San Gorgonio Pass Water Agency.