

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda

June 4, 2018 at 1:30 p.m.

1. Call to Order, Flag Salute, Invocation and Roll Call

2. Adoption and Adjustment of Agenda

3. Public Comment: Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.

4. Consent Calendar: If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, May 21, 2018* (p. 3)
- B. Approval of the Minutes of the Finance and Budget Workshop, May 29, 2018* (p. 7)
- C. Approval of the Finance and Budget Workshop Report, May 29, 2018* (p. 10)

5. Reports:

- A. General Manager's Report
 - 1. Operations Report
 - 2. Construction Update
 - 3. General Agency Updates
- B. General Counsel Report* (p. 23)
- C. Directors' Reports
- D. Committee Reports

6. New Business:

- A. Consideration and Possible Action on Cost of Living Allowance for Employees* (p. 24)
- B. Discussion of Regional Water Alliance and Agency Goals for It* (p. 26)
- C. Consideration of Payment for Candidate Statement for 2018 Election* (p. 27)
- D. Discussion of Possible Cancellation of June 18, 2018 Board Meeting

7. Topics for Future Agendas

8. Announcements:

- A. Engineering Workshop, June 11, 2018 at 1:30 p.m.
- B. Regular Board Meeting, June 18, 2018 at 1:30 p.m.
- C. San Gorgonio Pass Regional Water Alliance, June 20, 2018, 5:00 pm, Banning City Hall

9. Closed Session (1 Item)

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: General Manager

10. Adjournment

***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgpwa.com (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
May 21, 2018

Directors Present: David Fenn, President
Ron Duncan, Vice President
Lenny Stephenson, Treasurer
Blair Ball, Director
David Castaldo, Director
Stephen Lehtonen, Director
Michael Thompson, Director

Staff Present: Jeff Davis, General Manager
Jeff Ferre, General Counsel
Thomas Todd, Finance Manager
Cheryle Stiff, Executive Assistant

1. **Call to Order, Flag Salute, Invocation, and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President Fenn at 1:30 p.m., May 21, 2018 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. President Fenn led the Pledge of Allegiance to the flag. President Fenn gave the invocation. A quorum was present.
2. **Adoption and Adjustment of Agenda:** *President Fenn asked if there were any adjustments to the agenda.* There were no adjustments to the agenda. The agenda was adopted as published.
3. **Public Comment:** *President Fenn asked if there were any members of the public that wished to make a public comment on items that are within the jurisdiction of the Agency that are not on today's agenda.* There were no members of the public that wished to comment at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, May 7, 2018
 - B. Approval of the Minutes of the Engineering Workshop, May 14, 2018

Director Lehtonen made a motion, seconded by Director Castaldo, to adopt the consent calendar as presented. Motion passed 7-0.

5. **Reports:**
 - A. **General Manager's Report:**
 - (1) **Operations Report: (a) SWP Water Deliveries:** 1) General Manager Davis informed the Board that Operations Manager Ken Falls is out on medical leave until the end of the month. 2) The Agency has delivered a total of 797 acre-feet to the Noble Creek Connection, so far this month. 3) A shut down took place for a few hours last Friday in order to perform some work on the Foothill Pipeline; BCVWD was notified in advance. 4) DWR announced today that SWP Table A water allocation has gone up from 30% to 35%.

(2) Construction Update: General Manager Davis reviewed with the Board a number of pictures showing the construction progress of the Fiesta Recharge Facility project.

(3) Other Agency Updates: General Manager Davis reported on the following: **(a) Water Conservation Bills:** A report was given on two water conservation bills and how they may impact the Agency and local water districts. **(b) AB 3045 (Introduced by Assembly Member Gallaher):** This bill was reviewed during the last Board meeting. This Agency signed a letter, along with other entities, opposing the bill. The bill has now been put on suspense by the primary committee. **(c) Water Tax:** A temporary, one-year funding was approved by a Senate Budget Subcommittee. **(d) California WaterFix Design and Construction JPA:** The first meeting took place last Thursday. The first order of business is to hire an Executive Director. **(e) Noble Creek Enlargement:** DWR sent comments this past Friday on the 90% design package. The next step is to submit the 100% design package.

B. General Counsel Report: General Counsel Jeff Ferre deferred from reporting.

C. Directors Reports:

1) President Fenn recommended adding committee reports to the Board meeting agendas. **2) Director Stephenson** reported on the following: **a)** He attended YVWD meetings that were held on May 1st and May 15th. **b)** Director Stephenson attended the ACWA Conference on the 7th, 8th & 9th of May. He informed the Board that the concept of the JPIA forming an insurance captive was discussed. An insurance captive is a private insurance company that would be a non-profit organization, wholly owned by the JPIA; a vote on this issue may take place next January. In the year 2016, JPIA refunded premiums in the amount of \$6.7 million to 194 members. Director Stephenson reported on additional meetings that he attended that were related to Sites Reservoir at the ACWA Conference. **c)** He also reported that Ventura County has created a water market. A water market is a way to transfer the allocation of groundwater pumping between users. These transfers are beneficial to the local farmers. **d)** ACWA/JPIA is now offering insurance to GSAs. Since the Agency is involved in a couple of GSAs the Agency should look into this option. **3) Director Duncan** shared that he attended the Inland Solar Challenge that took place May 18, 19 and 20th. He reported that he was in attendance during the May 19th judging of the PSAs. **4) Director Thompson** reported that he too attended the Inland Solar Challenge and felt that this year's event had improved from last years. He not only judged the PSAs presentations, but also judged the boats. **5) Director Lehtonen** reported that he also attended the Inland Solar Challenge and felt that it was an impressive event.

6. New Business:

A. Consideration and Possible Action to Adopt Resolution No. 2018-02, Authorizing Participation in California WaterFix and Authorizing Execution of Financing Implementation Agreements and Related Documents: A staff report and Resolution No. 2018-02 were included in the agenda packet. President Fenn stated that this item was discussed extensively

during the last Engineering workshop. General Manager Davis stated that a number of water agencies have approved the financing implementation agreement and other SWC agencies will be voting on this in the next few weeks. The Board has an opportunity to take a vote that will augment the water supplies of this Agency for the region. In addition, it will lower the cost of water. General Counsel Ferre stated that the resolution is in alignment with what the other SWC's are being asked to do. He informed the Board that the General Manager authority covers only implementing the agreements that are listed. General Counsel Ferre stated that he recommended that the Board approve this item with the listing of the agreements, as well as giving stated authority to the General Manager with the limitations. Director Stephenson made a motion, seconded by Director Thompson, to adopt Resolution No. 2018-02 authorizing support of, and participation in, the California WaterFix and authorizing the General Manager to negotiate, execute and deliver various financing implementation agreements and related documents. The motion passed 7-0.

B. Consideration and Possible Action to Adopt Resolution No. 2018-03, Adopting the San Gorgonio Pass Integrated Regional Water Management Plan (IRWMP): A staff report and Resolution No. 2018-03 were included in the agenda packet. General Manager Davis explained to the Board that the IRWMP was not included in the agenda packet due to the volume of paper. However, should anyone wish to read the document it is available upon request. This document was reviewed with the Board in April. The purpose of this proposed Board action is to ask the Board to adopt the final plan so that it may formally be submitted to the Department of Water Resources. A final step is for the members of the RWMG to formally adopt it individually. Once this is done, it will be submitted to DWR for final approval. At that point implementation of grant funds will be available for projects that are submitted, reviewed by the implementation committee, and scored based on the scoring criteria to be judge projects that are worth funding. Director Thompson made a motion, seconded by Director Duncan, to adopt Resolution No. 2018-03. The motion passed 7-0.

C. Consideration and Possible Action on Various SGPWA Actions as a Member of the San Gorgonio Pass Groundwater Sustainability Agency: A staff report was included in the agenda packet. General Manager Davis stated that Attorney Deborah Wordham (BB&K – SGMA expert) is assisting the Agency on the implementation of SGMA and is advising the Agency to take actions that are detailed in the staff report. The Agency is a member of four GSAs in three separate basins. This item specifically relates to the San Gorgonio Pass Sub-basin. There are two actions that need to be performed to move forward on the GSP. The following actions require Board approval from all of the GSA entities of the San Gorgonio Sub-basin. The first is to file a notification of intent with the Department of Water Resources. The entity that files the notification will be the primary point of contact for the designated basin. The other entities in the San Gorgonio Pass Sub-basin have asked this Agency to file the notification. The second is to direct the three separate GSA's to develop a single GSP. Director Stephenson made a motion, seconded by Director Thompson, approving the recommendation of staff authorizing the General Manager, on behalf of the San Gorgonio Pass GSA, to file the initial

notification of intent to produce a GSP with the Department of Water Resources. In addition, staff is to work with the two other GSA's in the San Gorgonio Pass sub-basin to work as a group to produce a single Groundwater Sustainability Plan (GSP). After discussion, motion passed 7-0.

7. **Topics for Future Agendas:** **President Fenn** requested updates on any changes to Beaumont Basin Watermaster's water policy. **Director Ball** requested a spreadsheet on exchanges with Ventura and CLAWA. **Director Stephenson** requested that our attorney check into what the legal implication is to the Agency on YVWD's purchasing water rights within the Beaumont Basin. **Director Thompson** asked General Council Ferre if he would report to the Board on public records act pertaining to email retention. He also requested discussion on the scheduling of the manager's meetings. **President Fenn** requested an agenda item on the manager meeting update to be presented at the next board meeting.

8. **Announcements:**

- A. San Gorgonio Pass Regional Water Alliance, May 23, 2018 at 5:00 p.m. – Banning City Hall
- B. Office closed in observance of Memorial Day, May 28, 2018
- C. Finance & Budget Workshop, **Tuesday** - May 29, 2018 at 1:30 p.m.
- D. Regular Board Meeting, June 4, 2018 at 1:30 p.m.

9. **Adjournment:** President Fenn adjourned the meeting at 2:43 pm

Draft – Subject to Board Approval

Jeffrey W. Davis, Secretary of the Board

6/28

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
May 29, 2018

Directors Present: David Fenn, President
Ron Duncan, Vice President
Blair Ball, Director
David Castaldo, Director
Mike Thompson, Director

Directors Absent: Lenny Stephenson, Treasurer
Steve Lehtonen, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President David Fenn at 1:30 pm, May 29, 2018, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Fenn led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for April, 2018 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Castaldo, to recommend that the Board ratify paid monthly invoices of \$305,945.50 and payroll of \$36,201.19 for the month of April, 2018, for a combined total of \$342,146.69. The motion passed 5 in favor, no opposed, with Directors Lehtonen and Stevenson absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board approve payment of the pending legal invoices for April, 2018. The motion passed 5 in favor, no opposed, with Directors Lehtonen and Stevenson absent.
 - C. Review of April, 2018 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to

recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for April, 2018 as presented. The motion passed 5 in favor, no opposed, with Directors Lehtonen and Stevenson absent.

- D. Review of Budget Report for April, 2018: After review and discussion, a motion was made by Director Thompson, seconded by Director Duncan, to recommend that the Board acknowledge receipt of the Budget Report for April, 2018. The motion passed 5 in favor, no opposed, with Directors Lehtonen and Stevenson absent.
- E. Consideration of Cost of Living Adjustment for FY 2018-19: General Manager Jeff Davis introduced this topic while Finance Manager Tom Todd handed out a copy of the memo he prepared on the subject. General Manager Davis continued by noting that the U.S. Bureau of Statistics divided the former Los Angeles-Riverside-Orange County statistical area into two new areas in December, 2017, the Los Angeles-Long Beach-Anaheim area and the Riverside-San Bernardino-Ontario area. The new R-SB-O area, therefore, does not have a year of data to compare. Finance Manager Todd reviewed the memo, noting past Board actions, and presented current rates for the U.S. City Average, and the new LA-LB-A area, which does have sufficient data to be included in the memo. Alternatives discussed included using the U.S. City Average data, using the LA-LB-A data, or some combination. After further review and discussion, a motion was made by Director Castaldo, seconded by Director Thompson, to recommend that the Board approve a cost-of-living increase of 3.2% effective July 1, 2018, with a potential true-up in FY 2019-20. The motion passed 5 in favor, no opposed, with Directors Lehtonen and Stevenson absent.
- F. Review of Proposed General Fund Budget for FY 2018-19: General Manager Davis reviewed some key budget categories while Finance Manger Todd passed out a copy of the proposed General Fund Budget for FY 2018-19. Finance Manger Todd identified the purpose of each column. General Manager Davis reviewed each line item. More information was requested about the status and amount of the unfunded accrued liability included in the Retirement budget item. General Manager Davis pointed out that the Sites Reservoir budget item is a big step for the Agency. He also noted that as the Agency is involved in more projects, the budget was necessarily bigger. Further review is scheduled for the Board Finance and Budget workshop in June.

5. Announcements

- A. Regular Board Meeting, June 4, 2018, 1:30 pm
- B. Engineering Workshop, June 11, 2018, 1:30 pm

- 6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 3:26 pm.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From President David Fenn

The Finance and Budget Workshop was held on May 29, 2018. The following recommendations were made:

1. The Board ratify payment of Invoices of \$305,945.50 and Payroll of \$36,201.19 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for April, 2018 for a combined total of \$342,146.69.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$16,602.45
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3. The Board acknowledge receipt of the following:
 - A. Wells Fargo bank reconciliation for April, 2018
 - B. Budget Report for April, 2018

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Ave, Beaumont, CA 92223
Board Finance & Budget Workshop
Agenda
May 29, 2018, at 1:30 p.m.

- 1. Call to Order, Flag Salute**
- 2. Adoption and Adjustment of Agenda**
- 3. Public Comment:** Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on a specific agenda item, please complete a speaker's request form and hand it to the Board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
- 4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)**
 - A. Ratification of Paid Invoices and Monthly Payroll for April, 2018 by Reviewing Check History Reports in Detail*
 - B. Review of Pending Legal Invoices*
 - C. Review of April, 2018 Bank Reconciliation*
 - D. Review of Budget Report for April, 2018*
 - E. Consideration of Cost of Living Adjustment for FY 2018-19
 - F. Review of Proposed General Fund Budget for FY 2018-19
- 5. Announcements**
 - A. Regular Board Meeting, June 4, 2018, 1:30 pm
 - B. Engineering Workshop, June 11, 2018, 1:30 pm
- 6. Adjournment**

***Information Included In Agenda Packet**

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

San Gorgonio Pass Water Agency
Check History Report
April 1 through April 30, 2018

ACCOUNTS PAYABLE

Date	Number	Name	Amount
04/02/2018	118802	AT&T MOBILITY	216.58
04/02/2018	118803	BDL ALARMS, INC.	78.00
04/02/2018	118804	BEST BEST & KRIEGER	11,875.13
04/02/2018	118805	BEAUMONT COPY & GRAPHICS	1,629.02
04/02/2018	118806	KENNETH M. FALLS	645.00
04/02/2018	118807	THOMAS W. TODD, JR.	811.09
04/02/2018	118808	UNDERGROUND SERVICE ALERT	24.85
04/02/2018	118809	VALLEY OFFICE EQUIPMENT, INC.	153.72
04/09/2018	118810	BEAUMONT HOME CENTER	328.38
04/09/2018	118811	DAVID L. FENN	761.27
04/09/2018	118812	OFFICE SOLUTIONS	216.79
04/09/2018	118813	UNLIMITED SERVICES BUILDING MAINT.	295.00
04/09/2018	118814	WASTE MANAGEMENT INLAND EMPIRE	97.06
04/17/2018	118815	ACWA BENEFITS	862.42
04/17/2018	118816	ALBERT WEBB ASSOCIATES	86.25
04/17/2018	118817	FRONTIER COMMUNICATIONS	1,273.13
04/17/2018	118818	GOPHER PATROL	51.00
04/17/2018	118819	STEPHEN J. LEHTONEN	833.87
04/17/2018	118820	NICE-INCONTACT	74.68
04/17/2018	118821	SOUTHERN CALIFORNIA GAS	105.27
04/17/2018	118822	WELLS FARGO ELITE CREDIT CARD	2,549.64
04/23/2018	118823	ACWA JPIA	1,042.91
04/23/2018	118824	AT&T MOBILITY	232.51
04/23/2018	118825	FEDERAL EXPRESS	17.87
04/23/2018	118826	I. E. RESOURCE CONSERVATION DISTRICT	3,000.00
04/23/2018	118827	MATTHEW PISTILLI LANDSCAPE SERVICES	350.00
04/23/2018	118828	PROVOST & PRITCHARD	1,543.00
04/23/2018	118829	VALLEY OFFICE EQUIPMENT, INC.	166.88
04/26/2018	118830	DAVID TAUSSIG & ASSOCIATES, INC.	3,120.00
04/26/2018	118831	SOUTHERN CALIFORNIA EDISON	118.75
04/26/2018	118832	LEONARD C. STEPHENSON	815.00
04/26/2018	118833	MICHAEL D. THOMPSON	355.20
04/26/2018	118834	THOMAS W. TODD, JR.	253.87
04/28/2018	118835	STANDARD INSURANCE COMPANY	430.62
04/13/2018	598446	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,053.97
04/13/2018	572131	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,226.71
04/28/2018	559118	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,053.97
04/28/2018	577728	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,021.63
04/13/2018	900178	CALPERS RETIREMENT	6,130.54
04/18/2018	900179	CALPERS HEALTH	7,740.38
04/28/2018	900180	CALPERS RETIREMENT	6,130.54
04/30/2018	900181	DEPARTMENT OF WATER RESOURCES	236,173.00
		TOTAL ACCOUNTS PAYABLE CHECKS	305,945.50

San Geronio Pass Water Agency
Check History Report
April 1 through April 30, 2018

PAYROLL

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/12/2018	801529	DAVID J. CASTALDO	2,399.07
04/12/2018	801530	JEFFREY W. DAVIS	4,930.26
04/12/2018	801531	KENNETH M. FALLS	2,803.25
04/12/2018	801532	CHERYLE M. STIFF	2,172.21
04/12/2018	801533	THOMAS W. TODD, JR.	3,396.72
04/27/2018	801534	BLAIR M. BALL	1,199.54
04/27/2018	801535	JEFFREY W. DAVIS	4,930.26
04/27/2018	801536	RONALD A. DUNCAN	1,199.54
04/27/2018	801537	KENNETH M. FALLS	2,803.25
04/27/2018	801538	DAVID L. FENN	1,199.54
04/27/2018	801539	STEPHEN J. LEHTONEN	1,199.54
04/27/2018	801540	LEONARD C. STEPHENSON	1,199.54
04/27/2018	801541	CHERYLE M. STIFF	2,172.21
04/27/2018	801542	MICHAEL D. THOMPSON	1,199.54
04/27/2018	801543	THOMAS W. TODD, JR.	3,396.72
TOTAL PAYROLL			36,201.19
TOTAL DISBURSEMENTS FOR APRIL, 2018			342,146.69

SAN GORGONIO PASS WATER AGENCY

New Vendors List

May, 2018

Vendor - Name and Address	Expenditure Type
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Wood Environment & Infrastructure Solutions, Inc. Physical address: 1105 Lakewood Parkway Suite 300; Atalanta, GA 30009 Payment address: P O Box 74008618; Chicago, IL 60674-8618	Construction
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SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

<u>VENDOR</u>	<u>INVOICE NBR</u>	<u>COMMENT</u>	<u>AMOUNT</u>
BEST, BEST & KRIEGER	180430	LEGAL SERVICES APR18	16,602.45

TOTAL PENDING INVOICES FOR APRIL 2018

16,602.45

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
April 30, 2018**

BALANCE PER BANK AT 04/30/2018 - CHECKING ACCOUNT 1,514,582.72

LESS OUTSTANDING CHECKS

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
118764	\$47.00	118831	118.75
118826	\$3,000.00	118832	815.00
118827	\$350.00	118833	355.20
118828	\$1,543.00	118834	253.87
118830	3,120.00	118835	430.62
	<u>\$8,060.00</u>		<u>1,973.44</u>

TOTAL OUTSTANDING CHECKS (10,033.44)

BALANCE PER GENERAL LEDGER 1,504,549.28

BALANCE PER GENERAL LEDGER AT 03/31/2018 307,023.51

CASH RECEIPTS FOR APRIL 3,139,739.30

CASH DISBURSEMENTS FOR APRIL

ACCOUNTS PAYABLE - CHECK HISTORY REPORT (305,945.50)

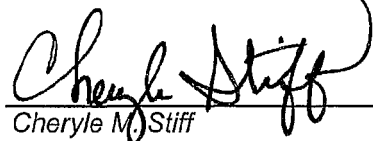
NET PAYROLL FOR APRIL (36,201.19) (342,146.69)

BANK CHARGES (66.84)

TRANSFER TO LAIF -\$1,600,000.00

BALANCE PER GENERAL LEDGER AT 04/30/2018 1,504,549.28

REPORT PREPARED BY:


Cheryl M. Stiff

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF APRIL 2018**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL DEPOSIT AMOUNT</u>
DEPOSIT TO CHECKING ACCOUNT				
4/11/18	ACWA	STABILIZATION RESERVE REFUND	421.95	421.95
4/12/18	RIVERSIDE COUNTY	PROPERTY TAXES	1,732,379.62	1,732,379.62
4/19/18	BBK	REFUND DUNCAN SEMINAR	100.00	
4/19/18	BBK	REFUND FILING FEES	34.35	134.35
4/26/18	TVI	CD - BOND INTEREST	6,307.38	6,307.38
4/27/18	STATE OF CALIF/DWR	EBX BOND COVER REFUND	1,297,516.00	
4/27/18	STATE OF CALIF/DWR	TSA BOND COVER REFUND	4,584.00	
4/27/18	STATE OF CALIF/DWR	WSRB BOND COVER REFUND	98,396.00	1,400,496.00
TOTAL FOR APRIL 2018			3,139,739.30	3,139,739.30

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2017-18
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2018

FOR THE FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - INCOME				Comparison:	17%
INCOME					
WATER SALES	5,500,000		5,500,000	3,485,210.80	36.63%
TAX REVENUE	2,350,000		2,350,000	1,807,590.93	23.08%
INTEREST	110,000		110,000	159,226.50	-44.75%
DESIGNATED REVENUES	0		0	0.00	0.00%
OTHER (REIMBURSEMENTS, TRANSFERS)	456,000		456,000	193,928.44	57.47%
TOTAL GENERAL FUND INCOME	8,416,000	0	8,416,000	5,645,956.67	32.91%
GENERAL FUND - EXPENSES					
COMMODITY PURCHASE					
PURCHASED WATER	6,230,000		6,230,000	3,768,622.29	39.51%
TOTAL COMMODITY PURCHASE	6,230,000	0	6,230,000	3,768,622.29	39.51%
SALARIES AND EMPLOYEE BENEFITS					
SALARIES	454,000		454,000	380,354.83	16.22%
PAYROLL TAXES	38,000		38,000	31,998.18	15.79%
RETIREMENT	123,000		123,000	100,812.30	18.04%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	25,000		25,000	19,322.28	22.71%
HEALTH INSURANCE	61,000		61,000	58,354.41	4.34%
DENTAL INSURANCE	4,500		4,500	4,284.56	4.79%
LIFE INSURANCE	1,300		1,300	1,307.53	-0.58%
DISABILITY INSURANCE	4,700		4,700	3,931.66	16.35%
WORKERS COMP INSURANCE	3,400		3,400	2,746.07	19.23%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	7,697.07	23.03%
EMPLOYEE EDUCATION	1,000		1,000	448.00	55.20%
TOTAL SALARIES AND EMPLOYEE BENEFITS	725,900	0	725,900	611,256.89	15.79%

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2017-18
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2018

FOR THE FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	17%
ADMINISTRATIVE & PROFESSIONAL					
DIRECTOR EXPENDITURES					
DIRECTORS FEES	108,000		108,000	85,272.51	21.04%
DIRECTORS TRAVEL & EDUCATION	15,000		15,000	4,667.22	68.89%
DIRECTORS MISC. MEDICAL	23,000		23,000	12,613.31	45.16%
OFFICE EXPENDITURES					
OFFICE EXPENSE	24,000		24,000	11,608.87	51.63%
POSTAGE	650		650	435.62	32.98%
TELEPHONE	11,000		11,000	9,723.70	11.60%
UTILITIES	5,000		5,000	3,181.83	36.36%
SERVICE EXPENDITURES					
COMPUTER, WEB SITE AND PHONE SUPPORT	10,000		10,000	3,315.04	66.85%
GENERAL MANAGER & STAFF TRAVEL	22,000		22,000	16,756.98	23.83%
INSURANCE & BONDS	23,000		23,000	23,213.00	-0.93%
ACCOUNTING & AUDITING	21,000		21,000	20,600.00	1.90%
STATE WATER CONTRACT AUDIT	5,500		5,500	5,158.00	6.22%
DUES & ASSESSMENTS	31,500		31,500	31,259.00	0.77%
OUTSIDE PROFESSIONAL SERVICES	2,000		2,000	1,850.00	7.50%
BANK CHARGES	1,500		1,500	389.04	74.06%
MISCELLANEOUS EXPENSES	500		500	0.00	100.00%
MAINTENANCE & EQUIPMENT EXPENDITURES					
TOOLS PURCHASE & MAINTENANCE	1,000		1,000	21.54	97.85%
VEHICLE REPAIR & MAINTENANCE	7,000		7,000	5,069.44	27.58%
MAINTENANCE & REPAIRS - BUILDING	15,000		15,000	11,937.04	20.42%
MAINTENANCE & REPAIRS - FIELD	4,500		4,500	503.88	88.80%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	55,801.72	62.80%
COUNTY EXPENDITURES					
LAFCO COST SHARE	5,000		5,000	5,368.12	-7.36%
ELECTION EXPENSE	0		0	0.00	0.00%
TAX COLLECTION CHARGES	10,500		10,500	8,337.88	20.59%
TOTAL ADMINISTRATIVE & PROFESSIONAL	496,650	0	496,650	317,083.74	36.16%

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**SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2017-18
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2018**

FOR THE FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	17%
GENERAL ENGINEERING					
GRANT WRITER	10,000		10,000	21,650.25	-116.50%
NEW WATER					
PROGRAMATIC EIR	50,000		50,000	0.00	100.00%
UPDATED STUDY ON AVAILABLE SOURCES	5,000		5,000	27,514.56	-450.29%
SGMA SUPPORT	10,000		10,000	0.00	100.00%
STUDIES					
USGS	100,000		100,000	109,271.00	-9.27%
WATER RATE NEXUS STUDY	40,000		40,000	3,120.00	92.20%
WATER RATE FINANCIAL MODELING	20,000		20,000	7,650.00	61.75%
CAPACITY FEE NEXUS STUDY UPDATE	10,000		10,000	0.00	100.00%
WHEELING RATE STUDY	20,000		20,000	0.00	100.00%
OTHER PROJECTS					
BASIN MONITORING TASK FORCE	22,000		22,000	14,019.00	36.28%
GENERAL AGENCY - CEQA AND GIS SERVICES	15,000		15,000	37,567.82	-150.45%
TOTAL GENERAL ENGINEERING	302,000	0	302,000	220,792.63	26.89%
LEGAL SERVICES					
LEGAL SERVICES - GENERAL	200,000		200,000	177,454.53	11.27%
TOTAL LEGAL SERVICES	200,000	0	200,000	177,454.53	11.27%
CONSERVATION & EDUCATION					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	17,135.35	-22.40%
ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
OTHER CONSERVATION, EDUCATION AND P. R.	35,000		35,000	2,000.00	94.29%
TOTAL CONSERVATION & EDUCATION	54,000	0	54,000	19,135.35	64.56%

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SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2017-18
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2018

FOR THE FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES				Comparison:	17%
GENERAL FUND CAPITAL EXPENDITURES					
BUILDING & EQUIPMENT					
BUILDING	10,000		10,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	10,000		10,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
TRANSPORTATION EQUIPMENT	37,000		37,000	33,666.21	9.01%
FIESTA RECHARGE FACILITY					
POST DESIGN	250,000		250,000	0.00	100.00%
CONSTRUCTION	2,500,000		2,500,000	53,886.38	97.84%
FENCING	120,000		120,000	0.00	100.00%
MITIGATION	15,000		15,000	0.00	100.00%
LANDSCAPING/POWER/WATER	0		0	0.00	0.00%
BUNKER HILL CONJUNCTIVE USE PROJECT	0		0	0.00	0.00%
NOBLE TURNOUT EXPANSION					
DESIGN	35,000		35,000	64,800.00	-85.14%
CONSTRUCTION	162,000		162,000	0.00	100.00%
POST DESIGN	30,000		30,000	0.00	100.00%
SITES RESERVOIR	270,000		270,000	222,295.38	17.67%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	3,439,000	0	3,439,000	374,647.97	89.11%
TRANSFERS TO OTHER FUNDS	0		0	0.00	
TOTAL GENERAL FUND EXPENSES	11,447,550	0	11,447,550	5,488,993.40	52.05%
WITHDRAWALS FROM RESERVES	3,155,000		3,155,000		
TRANSFER TO GENERAL FUND FROM DS FUND (non-budget)		5,855,985			
TOTAL TRANSFERS TO/FROM RESERVES	3,155,000		3,155,000	0.00	
GENERAL FUND NET INCOME YEAR TO DATE	123,450	0	123,450	156,963.27	

**SAN GORONIO PASS WATER AGENCY
 BUDGET REPORT FY 2017-18
 BUDGET VS. REVISED BUDGET VS. ACTUAL
 FOR THE TEN MONTHS ENDING ON APRIL 30, 2018**

FOR THE FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
DEBT SERVICE FUND - INCOME				Comparison:	17%
INCOME					
TAX REVENUE	21,053,359		21,053,359	14,836,898.01	29.53%
INTEREST	300,000		300,000	356,653.85	-18.88%
GRANTS	0		0	0.00	0.00%
DWR CREDITS - BOND COVER, OTHER	2,827,882		2,827,882	2,827,767.66	0.00%
TOTAL DEBT SERVICE FUND INCOME	24,181,241	0	24,181,241	18,021,319.52	25.47%
DEBT SERVICE FUND - EXPENSES					
EXPENSES					
SALARIES	54,000		54,000	47,065.82	12.84%
PAYROLL TAXES	4,100		4,100	3,600.49	12.18%
BENEFITS	29,000		29,000	25,421.02	12.34%
SWC CONTRACTOR DUES	42,000		42,000	41,154.00	2.01%
STATE WATER CONTRACT PAYMENTS	17,563,554		17,563,554	17,097,466.00	2.65%
PURCHASED WATER	0		0	1,397.65	0.00%
STATE WATER PROJECT LEGAL SERVICES	0		0	211.47	0.00%
USGS	0		0	0.00	0.00%
CONTRACT OPERATIONS AND MAINTENANCE	180,000		180,000	55,801.72	69.00%
SWP ENGINEERING	75,000		75,000	42,085.61	43.89%
DEBT SERVICE UTILITIES	10,000		10,000	8,651.72	13.48%
TAX COLLECTION CHARGES	76,000		76,000	47,247.86	37.83%
TOTAL DEBT SERVICE FUND EXPENSES	18,033,654	0	18,033,654	17,370,103.36	3.68%
TRANSFERS FROM RESERVES				0.00	
TRANSFER TO GENERAL FUND FROM DS FUND (non-budget)		-5,855,985			
DEBT SERVICE NET INCOME YEAR TO DATE	6,147,587	0	6,147,587	651,216.16	

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Memorandum

To: President and Members of the Board
San Geronio Pass Water Agency

From: Jeffrey F. Ferre, General Counsel
Best Best & Krieger LLP

Date: June 4, 2018

Re: General Counsel Report - Board of Directors Meeting – June 4, 2018

There have been previous attempts at legislation to address perceived due process and efficiency issues with hearings conducted by the State Water Resources Control Board (“State Board”). Various types of hearings are conducted by the State Board and/or individual State Board members. There are also various types of proceedings where an enforcement action is prosecuted by State Board legal staff and/or where separate State Board legal staff advises the State Board during a hearing.

The most recent attempt to restructure these procedures is set forth in a proposed state budget trailer bill which would add an Administrative Hearing Office within the State Board. The “Administrative Hearing Office – TBL” is a bill that would add provisions to the Water Code, beginning with a new Section 1110. This bill seeks to promote efficient hearings by appointing qualified hearing officers to conduct hearings, compile evidence and submit a draft order for State Board consideration. The following is a sampling of the types of procedures which would be implemented if this bill were adopted.

1. The Administrative Hearings Office would include attorneys qualified to act as hearing officers in adjudicative proceedings involving water right matters. The hearing officers would be required to have qualifications equivalent to an administrative law judge and knowledge and experience in water law.

2. In an adjudicative hearing presided over by the State Board or a State Board member, the following would apply: (a) upon request by the State Board, a hearing officer from the Administrative Hearings Office would assist the State Board or State Board member in the conduct of the hearing; and (b) the State Board may, in its discretion, choose to assign an adjudicative hearing, in whole or in part, to the Administrative Hearings Office.

3. After receipt of a hearing officer’s proposed order, the State Board may do any of the following: (a) adopt the proposed order in its entirety; (b) reduce or otherwise mitigate the proposed administrative civil liability and adopt the balance of the proposed order; and (c) make technical or other minor changes in the proposed order and adopt it as the State Board’s order.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Cost of Living Allowance for Agency Staff

DATE: June 4, 2018

Summary:

At the May 29 Finance and Budget workshop, the Board recommended that Agency staff (not including the General Manager) receive a 3.2% cost of living increase starting July 1. The purpose of this proposed Board action is to act on that recommendation.

Background:

The Board has traditionally maintained that a small staff with high morale and low turnover best serves the interests of the Agency. Toward that end, it has endeavored to do its part to maintain high employee morale to minimize turnover. For at least the past 15 years, with a few exceptions, the Board has provided staff with cost of living salary increases to maintain their purchasing power and to keep up with inflation.

Detailed Report:

At the May Finance and Budget workshop, the Board was presented with inflation data for Los Angeles, Orange, and Riverside Counties from the Bureau of Labor Statistics. Unfortunately, that SMSA (Standard Metropolitan Statistical Area) data is no longer provided and the Bureau is transitioning to two new SMSA's--one for Los Angeles, Long Beach, and Anaheim, and the other for Riverside, San Bernardino, and Ontario. However, we do not have twelve months of data for the latter area. After discussion, the Board chose to use an average of the US inflation rate and the Los Angeles, Long Beach, and Anaheim rate to calculate a cost of living adjustment for staff. These rates, for the past twelve months, were 2.45% and 3.96%, respectively. The Board chose to recommend a cost of living increase for staff of 3.2%, which is an average of the two.

Recognizing that this may be lower or higher than the average for the Riverside, San Bernardino, and Ontario area, the Board indicated that next year it would do a “true up” with the cost of living allowance, either an increase or decrease over the 2019-2020 numbers, depending on how this year’s average compares to the actual for 2018-2019.

Fiscal Impact:

The Board reviewed a draft 2018-2019 general fund budget at the workshop, recognizing that it had just recommended the cost of living adjustment. Thus, the Board recognizes the fiscal impact of the COLA and staff is incorporating it into the budget.

Recommendation:

Staff recommends that the Board approve a 3.2% cost of living adjustment for Agency staff, not including the General Manager. Staff will monitor the inflation figures for the next year and notify the Board if a “true up” is required next year.

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: Supervisor Ashley

SUBMITTAL DATE: October 30, 2012

SUBJECT: Water policy for the future - San Gorgonio Pass communities

RECOMMENDED MOTION: That the Board of Supervisors:

1. Support creation of a Pass Water Policy Panel of representatives in the San Gorgonio Pass area to identify challenges in water supply and water quality for the region, to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable and affordable water supplies for the citizens of the San Gorgonio Pass area for the foreseeable future; and
2. Authorize the 5th District Supervisor to appoint members of the Pass Water Policy Panel and to convene discussion as necessary; and to report Panel findings in a public meeting to be held prior to the Autumn of 2013;

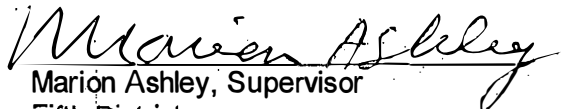
BACKGROUND: In an era of limited public funding for vital water infrastructure sustaining a strong economy and healthy environment, the citizens of Riverside County benefit when agencies cooperate with each other by integrating land use planning and water resource development in ways that deliver multiple benefits in addition to securing a safe, reliable water supply.

Responsible leaders in the San Gorgonio Pass Area recognize a growing need to address coming changes in local water supplies as well as changes in water quality regulations. These changes are expected to accelerate, and in the absence of cooperative action among water resource agencies and land use planning authorities, could negatively impact the quality of life for the residents and businesses of this vitally important region of Riverside County.

The quality of groundwater in some areas of the Pass is already the subject of scrutiny by the Regional Water Quality Control Board responsible for ensuring nitrate levels do not exceed standards of the Clean Water Act. Elsewhere, relative water supply abundance in the western area of the Pass cannot be shared efficiently with drier areas due to lack of regional facilities and institutional concerns. Similar issues between neighboring jurisdictions in the Pass Area impact the efficient use of recycled water supplies.

As a result, planning and investment that may otherwise deliver new supplies of secure, affordable water for the area is failing to move forward. This is not in the best interests of those who live, work and visit the Pass Area, particularly future generations who will benefit most from successful cooperation to achieve peace in water policy matters throughout the Pass Area.

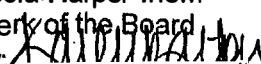
In order to address these concerns and to accomplish the shared mission of all water agencies and land use authorities in the Pass Area, a Pass Water Policy Panel is recommended to open the dialogue and explore the best options available to efficiently deliver clean, reliable supplies of water throughout the Pass Area for the foreseeable future.


Marion Ashley, Supervisor
Fifth District

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: November 6, 2012
xc: Supvr. Ashley

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

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AGENDA NO. 3.66

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Cost of Printing Candidate Statements

DATE: June 4, 2018

Summary:

This year, three seats on the Agency's Board of Directors are up for re-election. As always, the Board must decide who will pay for candidate's statements—the Agency, or individual candidates.

Detailed Report:

In past years the Agency's Board has always voted to have individual candidates running for election to the Board pay for their own candidate statements. As in past years, the Agency must tell the Registrar of Voters who will pay in order to complete the appropriate documentation to hold the election.

Fiscal Impact:

Should the Board vote to have the Agency fund these statements, it would have a significant impact on the Agency, since this was not budgeted. In the past, the Board has voted to have individuals fund their own candidate statement.

Recommendation:

Staff recommends that the Board follow its past practice of having individuals fund their own candidate statements for the November election.

**NOTICE TO THE REGISTRAR OF VOTERS
(ELECTIONS CODE §§ 10509, 10522; W.C. § 71451)
GENERAL DISTRICT ELECTION, NOVEMBER 6, 2018**

DISTRICT: _____ **PHONE:** _____
ADDRESS: _____ **FAX:** _____
MAILING ADDRESS: _____ **E-MAIL:** _____

LIST NAMES OF DISTRICT DIRECTORS WHOSE TERMS EXPIRE ON DECEMBER 7, 2018.

NAME OF DIRECTOR	DIVISION NUMBER (IF APPLICABLE)

The following section applies only if a Director(s) was/were appointed to fill a vacancy in an office, which is not normally scheduled to be voted on this year (Short term).

NAME	DIVISION (If applicable)	DATE APPOINTED	DIRECTOR REPLACED

STATEMENT OF ECONOMIC INTERESTS: The Government Code now requires all candidates to file a Form 700 with the Registrar of Voters by the nomination period deadline. If the candidate has previously filed an initial, assuming office, or annual statement for the same office sought within 60 days before the nomination deadline then the candidate does not have to file the Form 700 again.

CANDIDATE'S STATEMENT: Who is to pay the cost of the printing and handling of statement?
Please check appropriate box. **CANDIDATE** **DISTRICT**

NOTICE OF ELECTION published by Registrar of Voters in _____
(Insert name of Local Newspaper)

CANDIDATES may obtain nomination documents from the Registrar of Voters, 2724 Gateway Drive, Riverside, CA 92507, or from the District Secretary located at:

(Insert Location Name, Address, and Business Hours)

DISTRICT MAP: Attach 34" x 42" map showing district boundaries and divisions, if applicable.

Enclosed Map Contains Boundary/Division Changes YES NO

I certify that the enclosed map of the district boundaries and divisions is true and correct as of this date, and is submitted in compliance with Section 10522 of the California Elections Code for use in the General District Election to be held on November 6, 2018, or that there have been no changes to the boundaries as of the last General District Election.

Dated: _____ **Contact Person:** _____

Sign: _____
(District Secretary)