

SAN GORGONIO PASS WATER AGENCY

1210 Beaumont Ave, Beaumont, CA 92223

Board Finance & Budget Workshop

Agenda

May 22, 2017, at 4:00 p.m.

1. Call to Order, Flag Salute

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items not on the agenda. To comment on specific agenda items, please complete a speaker's request form and hand it to the Board secretary.

4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)

A. Ratification of Paid Invoices and Monthly Payroll for April, 2017 by Reviewing Check History Reports in Detail*

B. Review of Pending Legal Invoices*

C. Review of April, 2017 Bank Reconciliation*

D. Review of Budget Report for April, 2017*

E. Consideration of Cost of Living Adjustment for FY 2017-18*

F. Review of Proposed General Fund Budget for FY 2017-18*

5. Announcements

A. The office will be closed in observance of Memorial Day, Monday, May 29, 2017

B. San Gorgonio Pass Regional Water Alliance, May 31, 2017

1. Administrative Committee at 4:30 pm – Banning City Hall

2. Regular Meeting at 5:30 pm – Banning City Hall

C. Regular Board Meeting, June 5, 2017, 7:00 pm

D. Engineering Workshop, June 12, 2017, 4:00 pm

6. Adjournment

*Information Included In Agenda Packet

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

San Gorgonio Pass Water Agency
Check History Report
April 1 through April 30, 2017

| |
|------------------|
| ACCOUNTS PAYABLE |
|------------------|

| Date | Number | Name | Amount |
|------------|--------|---------------------------------------|------------|
| 04/03/2017 | 118397 | ACWA BENEFITS | 748.93 |
| 04/03/2017 | 118398 | AUTOMATION PRIDE | 100.00 |
| 04/03/2017 | 118399 | BDL ALARMS, INC. | 78.00 |
| 04/03/2017 | 118400 | BEST BEST & KRIEGER | 17,929.34 |
| 04/03/2017 | 118401 | CALPERS HEALTH | 7,746.27 |
| 04/03/2017 | 118402 | IN-SITU, INC. | 2,313.68 |
| 04/03/2017 | 118403 | STEPHEN J. LEHTONEN | 754.93 |
| 04/03/2017 | 118404 | MACRO COMMUNICATIONS | 550.00 |
| 04/03/2017 | 118405 | UNDERGROUND SERVICE ALERT | 10.50 |
| 04/03/2017 | 118406 | U. S. GEOLOGICAL SURVEY | 21,602.03 |
| 04/10/2017 | 118407 | OFFICE SOLUTIONS | 733.54 |
| 04/10/2017 | 118408 | SOUTHERN CALIFORNIA GAS | 87.77 |
| 04/10/2017 | 118409 | LEONARD C. STEPHENSON | 65.00 |
| 04/10/2017 | 118410 | MICHAEL D. THOMPSON | 296.79 |
| 04/10/2017 | 118411 | UNLIMITED SERVICES BUILDING MAINT. | 295.00 |
| 04/10/2017 | 118412 | WASTE MANAGEMENT INLAND EMPIRE | 94.80 |
| 04/14/2017 | 118413 | CALPERS RETIREMENT | 4,508.34 |
| 04/14/2017 | 118414 | CALPERS 457-SIP | 1,150.00 |
| 04/17/2017 | 118415 | ACWA JPIA | 967.88 |
| 04/17/2017 | 118416 | ALBERT WEBB ASSOCIATES | 1,552.50 |
| 04/17/2017 | 118417 | CALPERS HEALTH | 7,746.27 |
| 04/17/2017 | 118418 | FRONTIER COMMUNICATIONS | 1,202.69 |
| 04/17/2017 | 118419 | INCONTACT, INC. | 135.80 |
| 04/17/2017 | 118420 | KENNEDY JENKS CONSULTANTS | 3,397.39 |
| 04/17/2017 | 118421 | WELLS FARGO REMITTANCE CENTER | 2,327.51 |
| 04/25/2017 | 118422 | KENNETH M. FALLS | 90.00 |
| 04/25/2017 | 118423 | DAVID L. FENN | 566.46 |
| 04/25/2017 | 118424 | MATTHEW PISTILLI LANDSCAPE SERVICES | 325.00 |
| 04/25/2017 | 118425 | WEST VALLEY WATER DISTRICT | 4,000.00 |
| 04/28/2017 | 118426 | CALPERS RETIREMENT | 4,508.34 |
| 04/28/2017 | 118427 | CALPERS 457-SIP | 1,150.00 |
| 04/28/2017 | 118428 | STANDARD INSURANCE COMPANY | 412.68 |
| 04/14/2017 | 526792 | EMPLOYMENT DEVELOPMENT DEPARTMENT | 985.03 |
| 04/28/2017 | 580789 | EMPLOYMENT DEVELOPMENT DEPARTMENT | 998.26 |
| 04/14/2017 | 548700 | ELECTRONIC FEDERAL TAX PAYMENT SYSTEM | 5,833.20 |
| 04/28/2017 | 514874 | ELECTRONIC FEDERAL TAX PAYMENT SYSTEM | 7,054.75 |
| 04/29/2017 | 900136 | DEPARTMENT OF WATER RESOURCES | 712,665.00 |
| | | TOTAL ACCOUNTS PAYABLE CHECKS | 814,983.68 |

San Geronio Pass Water Agency
Check History Report
 April 1 through April 30, 2017

| |
|---------|
| PAYROLL |
|---------|

| <u>Date</u> | <u>Number</u> | <u>Name</u> | <u>Amount</u> |
|-------------------------------------|---------------|-----------------------|---------------|
| 04/13/2017 | 801358 | JEFFREY W. DAVIS | 4,428.03 |
| 04/13/2017 | 801359 | KENNETH M. FALLS | 2,642.02 |
| 04/13/2017 | 801360 | CHERYLE M. RASMUSSEN | 2,117.51 |
| 04/13/2017 | 801361 | THOMAS W. TODD, JR. | 3,466.67 |
| 04/27/2017 | 801362 | BLAIR M. BALL | 1,167.90 |
| 04/27/2017 | 801363 | JEFFREY W. DAVIS | 4,428.03 |
| 04/27/2017 | 801364 | RONALD A. DUNCAN | 1,167.90 |
| 04/27/2017 | 801365 | KENNETH M. FALLS | 2,730.06 |
| 04/27/2017 | 801366 | DAVID L. FENN | 1,167.90 |
| 04/27/2017 | 801367 | STEPHEN J. LEHTONEN | 1,167.90 |
| 04/27/2017 | 801368 | CHERYLE M. RASMUSSEN | 2,117.51 |
| 04/27/2017 | 801369 | LEONARD C. STEPHENSON | 1,167.90 |
| 04/27/2017 | 801370 | MICHAEL D. THOMPSON | 1,167.90 |
| 04/27/2017 | 801371 | THOMAS W. TODD, JR. | 3,466.67 |
| TOTAL PAYROLL | | | 32,403.90 |
| TOTAL DISBURSEMENTS FOR APRIL, 2017 | | | 847,387.58 |

SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

| <u>VENDOR</u> | <u>INVOICE NBR</u> | <u>COMMENT</u> | <u>AMOUNT</u> |
|----------------------|--------------------|----------------------|---------------|
| BEST, BEST & KRIEGER | 170430 | LEGAL SERVICES APR17 | 18,424.45 |

TOTAL PENDING INVOICES FOR APRIL 2017

18,424.45

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
April 30, 2017**

BALANCE PER BANK AT 04/30/2017 - CHECKING ACCOUNT 321,381.60

LESS OUTSTANDING CHECKS

| <u>CHECK NUMBER</u> | <u>AMOUNT</u> | <u>CHECK NUMBER</u> | <u>AMOUNT</u> |
|-------------------------|-----------------|-------------------------|-----------------|
| 118418 | 1,202.69 | 118426 | 4,508.34 |
| 118422 | 90.00 | 118427 | 1,150.00 |
| 118424 | 325.00 | 118428 | 412.68 |
| 118425 | 4,000.00 | | |
| | <u>5,617.69</u> | | <u>6,071.02</u> |

TOTAL OUTSTANDING CHECKS (11,688.71)

BALANCE PER GENERAL LEDGER 309,692.89

BALANCE PER GENERAL LEDGER AT 03/31/2017 357,700.43

CASH RECEIPTS FOR APRIL

CASH DISBURSEMENTS FOR APRIL 3,399,490.74

ACCOUNTS PAYABLE - CHECK HISTORY REPORT (814,983.68)

NET PAYROLL FOR APRIL (32,403.90) (847,387.58)

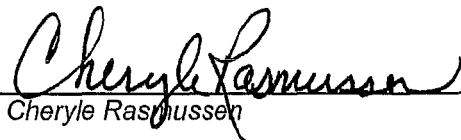
BANK CHARGES (110.70)

TRANSFER TO LAIF (2,300,000.00)

TRANSFER TO WELLS FARGO (300,000.00)

BALANCE PER GENERAL LEDGER AT 04/30/2017 309,692.89

REPORT PREPARED BY:


Cheryl Rasmussen

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF APRIL 2017**

| <u>DATE</u> | <u>RECEIVED FROM</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>TOTAL DEPOSIT AMOUNT</u> |
|------------------------------------|----------------------|-------------------------|---------------|---------------------------------|
| DEPOSIT TO CHECKING ACCOUNT | | | | |
| 4/12/17 | SAN BERDO COUNTY | PROPERTY TAXES | 10.04 | 10.04 |
| 4/12/17 | CITY OF BANNING | WATER SALES | 78,616.00 | 78,616.00 |
| 4/13/17 | RIVERSIDE COUNTY | PROPERTY TAXES | 1,629,756.09 | 1,629,756.09 |
| 4/18/17 | CHERYLE RASMUSSEN | REPAYMENT | 254.87 | 254.87 |
| 4/24/17 | BCVWD | WATER SALES | 296,078.00 | |
| 4/24/17 | STATE OF CALIF/DWR | BOND COVER REFUND | 97,761.00 | |
| 4/24/17 | STATE OF CALIF/DWR | BOND COVER REFUND | 1,269,677.00 | |
| 4/24/17 | STATE OF CALIF/DWR | BOND COVER REFUND | 4,949.00 | 1,668,465.00 |
| 4/26/17 | TVI | CD - BOND INTEREST | 4,038.74 | 4,038.74 |
| 4/28/17 | STATE OF CALIF/DWR | SMIF INTEREST JUL-DEC16 | 18,350.00 | 18,350.00 |
| TOTAL FOR APRIL 2017 | | | 3,399,490.74 | 3,399,490.74 |

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2016-17
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2017

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET |
|---|-------------------|------------------------|----------------------------|---------------------|-----------------------------------|
| GENERAL FUND - INCOME | | | | | Compare: 17% |
| INCOME | | | | | |
| WATER SALES | 3,993,000 | | 3,993,000 | 3,310,439.06 | 17.09% |
| TAX REVENUE | 2,240,000 | | 2,240,000 | 1,568,390.08 | 29.98% |
| INTEREST | 64,000 | | 64,000 | 96,092.40 | -50.14% |
| CAPACITY FEE | 0 | | 0 | 0.00 | 0.00% |
| GRANTS | 0 | | 0 | 0.00 | 0.00% |
| OTHER (REIMBURSEMENTS, TRANSFERS) | 69,000 | | 69,000 | 45,937.24 | 33.42% |
| TOTAL GENERAL FUND INCOME | 6,366,000 | 0 | 6,366,000 | 5,020,858.78 | 21.13% |
| GENERAL FUND - EXPENSES | | | | | |
| COMMODITY PURCHASE | | | | | |
| PURCHASED WATER | 3,875,000 | | 3,875,000 | 2,364,885.30 | 38.97% |
| TOTAL COMMODITY PURCHASE | 3,875,000 | 0 | 3,875,000 | 2,364,885.30 | 38.97% |
| SALARIES AND EMPLOYEE BENEFITS | | | | | |
| SALARIES | 431,000 | | 431,000 | 359,071.64 | 16.69% |
| PAYROLL TAXES | 39,000 | | 39,000 | 30,130.48 | 22.74% |
| RETIREMENT | 108,000 | | 108,000 | 93,183.69 | 13.72% |
| OTHER POST-EMPLOYMENT BENEFITS (OPEB) | 23,000 | | 23,000 | 20,593.72 | 10.46% |
| HEALTH INSURANCE | 52,000 | | 52,000 | 50,277.73 | 3.31% |
| DENTAL INSURANCE | 4,500 | | 4,500 | 3,932.72 | 12.61% |
| LIFE INSURANCE | 1,100 | | 1,100 | 1,132.14 | -2.92% |
| DISABILITY INSURANCE | 4,500 | | 4,500 | 3,704.51 | 17.68% |
| WORKERS COMP INSURANCE | 3,700 | | 3,700 | 2,611.88 | 29.41% |
| SGPWA STAFF MISC. MEDICAL | 10,000 | | 10,000 | 5,306.40 | 46.94% |
| EMPLOYEE EDUCATION | 1,000 | | 1,000 | 0.00 | 100.00% |
| TOTAL SALARIES AND EMPLOYEE BENEFITS | 677,800 | 0 | 677,800 | 569,944.91 | 15.91% |

7 / 16

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2016-17
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2017

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET |
|---|-------------------|------------------------|----------------------------|-------------------|-----------------------------------|
| GENERAL FUND - EXPENSES | | | | | Compare: 17% |
| ADMINISTRATIVE & PROFESSIONAL | | | | | |
| DIRECTOR EXPENDITURES | | | | | |
| DIRECTORS FEES | 105,000 | | 105,000 | 82,086.46 | 21.82% |
| DIRECTORS TRAVEL & EDUCATION | 20,000 | | 20,000 | 4,346.60 | 78.27% |
| DIRECTORS MISC. MEDICAL | 32,000 | | 32,000 | 13,188.97 | 58.78% |
| OFFICE EXPENDITURES | | | | | |
| OFFICE EXPENSE | 18,000 | | 18,000 | 17,543.47 | 2.54% |
| POSTAGE | 1,000 | | 1,000 | 530.05 | 47.00% |
| TELEPHONE | 10,000 | | 10,000 | 8,488.94 | 15.11% |
| UTILITIES | 5,000 | | 5,000 | 4,001.77 | 19.96% |
| SERVICE EXPENDITURES | | | | | |
| COMPUTER, WEB SITE AND PHONE SUPPORT | 9,000 | | 9,000 | 3,341.93 | 62.87% |
| GENERAL MANAGER & STAFF TRAVEL | 20,000 | | 20,000 | 16,059.44 | 19.70% |
| INSURANCE & BONDS | 23,000 | | 23,000 | 22,108.00 | 3.88% |
| ACCOUNTING & AUDITING | 22,000 | | 22,000 | 21,301.17 | 3.18% |
| STATE WATER CONTRACT AUDIT | 5,000 | | 5,000 | 5,012.00 | -0.24% |
| DUES & ASSESSMENTS | 29,000 | | 29,000 | 29,902.50 | -3.11% |
| SPONSORSHIPS | 8,000 | | 8,000 | 1,000.00 | 87.50% |
| OUTSIDE PROFESSIONAL SERVICES | 650 | | 650 | 650.00 | 0.00% |
| BANK CHARGES | 1,600 | | 1,600 | 1,142.78 | 28.58% |
| MISCELLANEOUS EXPENSES | 1,000 | | 1,000 | 6.78 | 99.32% |
| MAINTENANCE & EQUIPMENT EXPENDITURES | | | | | |
| TOOLS PURCHASE & MAINTENANCE | 3,500 | | 3,500 | 28.38 | 99.19% |
| VEHICLE REPAIR & MAINTENANCE | 9,000 | | 9,000 | 5,229.06 | 41.90% |
| MAINTENANCE & REPAIRS - BUILDING | 11,000 | | 11,000 | 12,356.81 | -12.33% |
| MAINTENANCE & REPAIRS - FIELD | 6,500 | | 6,500 | 2,837.77 | 56.34% |
| CONTRACT OPERATIONS AND MAINTENANCE | 150,000 | | 150,000 | 65,837.80 | 56.11% |
| COUNTY EXPENDITURES | | | | | |
| LAFCO COST SHARE | 5,000 | | 5,000 | 4,440.49 | 11.19% |
| ELECTION EXPENSE | 175,000 | | 175,000 | 0.00 | 100.00% |
| TAX COLLECTION CHARGES | 9,500 | | 9,500 | 8,267.85 | 12.97% |
| TOTAL ADMINISTRATIVE & PROFESSIONAL | 679,750 | 0 | 679,750 | 329,709.02 | 51.50% |

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2016-17
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2017

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET |
|---|-------------------|------------------------|----------------------------|-------------------|-----------------------------------|
| GENERAL FUND - EXPENSES | | | | | Compare: 17% |
| GENERAL ENGINEERING | | | | | |
| RECHARGE | | | | | |
| B.A.R.F. DESIGN + CONSTRUCTION | | CAPITAL EXPENDITURE | | | |
| B.A.R.F. ENVIRONMENTAL MITIGATION | | CAPITAL EXPENDITURE | | | |
| FERC/FLUME | | | | | |
| FLUME SUPPORT | 40,000 | | 40,000 | 33,419.58 | 16.45% |
| NEW WATER | | | | | |
| PROGRAMATIC EIR | 75,000 | | 75,000 | 0.00 | 100.00% |
| UPDATED STUDY ON AVAILABLE SOURCES | 45,000 | | 45,000 | 21,661.45 | 51.86% |
| SITES RESERVOIR | 300,000 | | 300,000 | 360,677.00 | -20.23% |
| BCVWD CONNECTION | | | | | |
| ENGINEERING | 30,000 | | 30,000 | 5,200.00 | 82.67% |
| CEQA | 15,000 | | 15,000 | 1,147.60 | 92.35% |
| INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP) | 5,000 | | 5,000 | 0.00 | 100.00% |
| SGMA SUPPORT | 15,000 | | 15,000 | 0.00 | 100.00% |
| STUDIES | | | | | |
| USGS | 100,000 | | 100,000 | 104,142.72 | -4.14% |
| WATER RATE NEXUS STUDY | 50,000 | | 50,000 | 0.00 | 100.00% |
| WATER RATE FINANCIAL MODELING | 30,000 | | 30,000 | 6,887.50 | 77.04% |
| CAPACITY FEE NEXUS STUDY UPDATE | 0 | | 0 | 0.00 | 0.00% |
| SUPPORT - CAPACITY FEE & AGREEMENTS | 0 | | 0 | 0.00 | 0.00% |
| UPDATED UWMP | 10,000 | | 10,000 | 43,149.28 | -331.49% |
| OTHER PROJECTS | | | | | |
| BASIN MONITORING TASK FORCE | 21,000 | | 21,000 | 20,180.00 | 3.90% |
| BUNKER HILL CONJUNCTIVE USE PROJECT | 20,000 | | 20,000 | 0.00 | 100.00% |
| GENERAL AGENCY - CEQA AND GIS SERVICES | 35,000 | | 35,000 | 35,969.03 | -2.77% |
| TOTAL GENERAL ENGINEERING | 791,000 | 0 | 791,000 | 632,434.16 | 20.05% |

91/6

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2016-17
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2017

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET |
|--|-------------------|------------------------|----------------------------|---------------|-----------------------------------|
| GENERAL FUND - EXPENSES | | | | | Compare: 17% |
| LEGAL SERVICES | | | | | |
| LEGAL SERVICES - GENERAL | 175,000 | | 175,000 | 177,879.36 | -1.65% |
| TOTAL LEGAL SERVICES | 175,000 | 0 | 175,000 | 177,879.36 | -1.65% |
| CONSERVATION & EDUCATION | | | | | |
| SCHOOL EDUCATION PROGRAMS | 10,000 | | 10,000 | 5,000.00 | 50.00% |
| ADULT EDUCATION PROGRAMS | 5,000 | | 5,000 | 0.00 | 100.00% |
| OTHER CONSERVATION, EDUCATION AND P. R. | 20,000 | 15,000 | 35,000 | 21,263.87 | 39.25% |
| TOTAL CONSERVATION & EDUCATION | 35,000 | 15,000 | 50,000 | 26,263.87 | 47.47% |
| GENERAL FUND CAPITAL EXPENDITURES | | | | | |
| BUILDING | 15,000 | | 15,000 | 0.00 | 100.00% |
| FURNITURE & OFFICE EQUIPMENT | 5,000 | | 5,000 | 0.00 | 100.00% |
| OTHER EQUIPMENT | 0 | | 0 | 0.00 | 0.00% |
| TRANSPORTATION EQUIPMENT | 37,000 | | 37,000 | 0.00 | 100.00% |
| MT. VIEW TURNOUT + B.A.R.F. CONSTRUCTION | 0 | | 0 | 31,125.01 | -- |
| SBVMWD PIPELINE CAPACITY PURCHASE | 330,000 | | 330,000 | 0.00 | 100.00% |
| TOTAL GENERAL FUND CAPITAL EXPENDITURES | 387,000 | 0 | 387,000 | 31,125.01 | 91.96% |
| TRANSFERS TO OTHER FUNDS | 0 | 0 | 0 | 0.00 | |
| TOTAL GENERAL FUND EXPENSES | 6,620,550 | 15,000 | 6,635,550 | 4,132,241.63 | 37.73% |
| TRANSFERS FROM RESERVES | 300,000 | | 300,000 | | |
| TOTAL TRANSFERS FROM RESERVES | 300,000 | 0 | 300,000 | 0 | |
| GENERAL FUND NET INCOME YEAR TO DATE | 45,450 | -15,000 | 30,450 | 888,617.15 | |

10/16

SAN GORGONIO PASS WATER AGENCY
BUDGET REPORT FY 2016-17
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2017

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

| | ADOPTED BUDGET | REVISIONS TO BUDGET | TOTAL REVISED BUDGET | ACTUAL YTD | REMAINING PERCENT OF BUDGET |
|---|-------------------|------------------------|----------------------------|----------------------|-----------------------------------|
| DEBT SERVICE FUND - INCOME | | | | | Compare: 17% |
| INCOME | | | | | |
| TAX REVENUE | 19,350,000 | | 19,350,000 | 12,916,689.75 | 33.25% |
| INTEREST | 170,000 | | 170,000 | 252,217.15 | -48.36% |
| GRANTS | 0 | | 0 | 0.00 | 0.00% |
| DWR CREDITS - BOND COVER, OTHER | 3,170,000 | | 3,170,000 | 3,243,493.66 | -2.32% |
| TOTAL DEBT SERVICE FUND INCOME | 22,690,000 | 0 | 22,690,000 | 16,412,400.56 | 27.67% |
| DEBT SERVICE FUND - EXPENSES | | | | | |
| EXPENSES | | | | | |
| SALARIES | 52,000 | | 52,000 | 44,649.62 | 14.14% |
| PAYROLL TAXES | 4,000 | | 4,000 | 3,415.62 | 14.61% |
| BENEFITS | 28,000 | | 28,000 | 23,422.32 | 16.35% |
| SWC CONTRACTOR DUES | 33,000 | | 33,000 | 40,558.00 | -22.90% |
| STATE WATER CONTRACT PAYMENTS | 18,600,000 | | 18,600,000 | 17,626,237.00 | 5.24% |
| PURCHASED WATER | 5,000 | | 5,000 | 409.00 | 91.82% |
| STATE WATER PROJECT LEGAL SERVICES | 0 | | 0 | 0.00 | 0.00% |
| USGS | 0 | | 0 | 0.00 | 0.00% |
| CONTRACT OPERATIONS AND MAINTENANCE | 120,000 | | 120,000 | 86,436.92 | 27.97% |
| SWP ENGINEERING | 30,000 | | 30,000 | 93,717.31 | -212.39% |
| DEBT SERVICE UTILITIES | 10,000 | | 10,000 | 8,348.37 | 16.52% |
| TAX COLLECTION CHARGES | 60,000 | | 60,000 | 46,878.11 | 21.87% |
| TOTAL DEBT SERVICE FUND EXPENSES | 18,942,000 | 0 | 18,942,000 | 17,974,072.27 | 5.11% |
| TRANSFERS FROM RESERVES | | | 0 | 0.00 | |
| DEBT SERVICE NET INCOME YEAR TO DATE | 3,748,000 | 0 | 3,748,000 | -1,561,671.71 | |

11/16



MEMORANDUM

From: Thomas W. Todd, Jr.
Finance Manager

Date: May 17, 2017

To: Jeff

RE: Consumer Price Index Information 2016 thru 2017

Jeff,

This memo reviews Board actions regarding CPI changes from 2014 to the present, and CPI information to April of 2017 (the latest information available). The Board decision takes effect July 1 of current year for staff, and January 1 of the following year for Board members.

The Board approved an increase for 2014 of 1.5%.

The Board chose not to grant an increase in 2015, primarily because the change was small.

The Board approved an increase for 2016 of 2.5%.

The following information is available for April, 2017, and is for changes in the Consumer Price Index for the previous year.

| | U.S. City Average | L.A., Riverside, Orange County |
|-------------------------------|----------------------|-----------------------------------|
| <u>Index Point Change</u> | | |
| CPI in April, 2017: | 244.5 | 255.0 |
| Less: CPI in April, 2016: | 239.3 | 248.4 |
| Index Point Change | 5.2 | 6.6 |
| <u>Percentage Change</u> | | |
| Index Point Change | 5.2 | 6.6 |
| Divided by CPI in April, 2016 | 239.3 | 248.4 |
| Percentage Increase | 2.2% | 2.7% |

The Agency's past practice has been to use the L.A., Riverside and Orange County figures.

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2017-18

ESTIMATED TOTAL EXPENSES FY 2016-17 vs. PROPOSED BUDGET FY 2017-18

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

| | 1 | 2 | 3 | 4 | 5 | 6 |
|---|------------------|---------------------|---------------------|---------------|------------------|----------------|
| | TOTAL | ACTUAL | EST. | REMAINING | PROPOSED | % PROPOSED |
| | BUDGET | APRIL 2017 | ACTUAL | % ACTUAL | BUDGET | BUDGET |
| | FY 2016-17 | | AT JUNE 30 | OF BUDGET | FY 2017-18 | TO EST. ACTUAL |
| GENERAL FUND - INCOME | | | | | | |
| INCOME | | | | | | |
| WATER SALES | 3,993,000 | 3,310,439.06 | 4,400,000.00 | -10.19% | 4,300,000 | -2.27% |
| TAX REVENUE | 2,240,000 | 1,568,390.08 | 2,250,000.00 | -0.45% | 2,300,000 | 2.22% |
| INTEREST | 64,000 | 89,574.63 | 107,489.56 | -67.95% | 110,000 | 2.34% |
| CAPACITY FEE | 0 | 0.00 | 0.00 | 0.00% | Board input | |
| GRANTS | 0 | 0.00 | 0.00 | 0.00% | Board input | |
| OTHER (REIMBURSEMENTS, TRANSFERS) | 69,000 | 45,937.24 | 68,397.34 | 0.87% | 49,000 | -28.36% |
| TOTAL GENERAL FUND INCOME | 6,366,000 | 5,014,341.01 | 6,825,886.90 | 21.23% | 6,759,000 | -0.98% |
| GENERAL FUND - EXPENSES | | | | | | |
| COMMODITY PURCHASE | | | | | | |
| PURCHASED WATER | 3,875,000 | 2,364,885.30 | 3,500,000.00 | 9.68% | 3,800,000 | 8.57% |
| TOTAL COMMODITY PURCHASE | 3,875,000 | 2,364,885.30 | 3,500,000.00 | 38.97% | 3,800,000 | 8.57% |
| SALARIES AND EMPLOYEE BENEFITS | | | | | | |
| SALARIES | 431,000 | 359,071.64 | 430,885.97 | 16.69% | 453,000 | 5.13% |
| PAYROLL TAXES | 39,000 | 30,130.48 | 36,156.58 | 22.74% | 38,000 | 5.10% |
| RETIREMENT | 108,000 | 93,183.69 | 111,820.43 | 13.72% | 123,000 | 10.00% |
| OTHER POST-EMPLOYMENT BENEFITS (OPEB) | 23,000 | 20,593.72 | 22,460.00 | 10.46% | 25,000 | 11.31% |
| HEALTH INSURANCE | 52,000 | 50,277.73 | 55,247.82 | 3.31% | 61,000 | 10.41% |
| DENTAL INSURANCE | 4,500 | 3,932.72 | 4,291.24 | 12.61% | 4,500 | 4.86% |
| LIFE INSURANCE | 1,100 | 1,132.14 | 1,234.00 | -2.92% | 1,300 | 5.35% |
| DISABILITY INSURANCE | 4,500 | 3,704.51 | 4,445.41 | 17.68% | 4,700 | 5.73% |
| WORKERS COMP INSURANCE | 3,700 | 2,611.88 | 3,264.85 | 29.41% | 3,400 | 4.14% |
| SGPWA STAFF MISC. MEDICAL | 10,000 | 5,306.40 | 6,367.68 | 46.94% | 10,000 | 57.04% |
| EMPLOYEE EDUCATION | 1,000 | 0.00 | 0.00 | 100.00% | 1,000 | 0.00% |
| TOTAL SALARIES AND EMPLOYEE BENEFITS | 677,800 | 569,944.91 | 676,173.97 | 15.91% | 724,900 | 7.21% |

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2017-18

ESTIMATED TOTAL EXPENSES FY 2016-17 vs. PROPOSED BUDGET FY 2017-18

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

| | 1 | 2 | 3 | 4 | 5 | 6 |
|---|----------------|-------------------|-------------------|---------------|----------------|----------------|
| | TOTAL | ACTUAL | EST. | REMAINING | PROPOSED | % PROPOSED |
| | BUDGET | APRIL 2017 | ACTUAL | % ACTUAL | BUDGET | BUDGET |
| | FY 2016-17 | | AT JUNE 30 | OF BUDGET | FY 2017-18 | TO EST. ACTUAL |
| GENERAL FUND - EXPENSES | | | | | | |
| ADMINISTRATIVE & PROFESSIONAL | | | | | | |
| DIRECTOR EXPENDITURES | | | | | | |
| DIRECTORS FEES | 105,000 | 82,086.46 | 98,503.75 | 21.82% | 109,000 | 10.66% |
| DIRECTORS TRAVEL & EDUCATION | 20,000 | 4,346.60 | 5,215.92 | 78.27% | 8,000 | 53.38% |
| DIRECTORS MISC. MEDICAL | 32,000 | 13,188.97 | 15,826.76 | 58.78% | 25,000 | 57.96% |
| OFFICE EXPENDITURES | | | | | | |
| OFFICE EXPENSE | 18,000 | 17,543.47 | 21,052.16 | 2.54% | 24,000 | 14.00% |
| POSTAGE | 1,000 | 530.05 | 636.06 | 47.00% | 650 | 2.19% |
| TELEPHONE | 10,000 | 8,488.94 | 10,186.73 | 15.11% | 11,000 | 7.98% |
| UTILITIES | 5,000 | 4,001.77 | 4,802.12 | 19.96% | 5,000 | 4.12% |
| SELF-HELP EXPENDITURES | | | | | | |
| COMPUTER, WEB SITE AND PHONE SUPPORT | 9,000 | 3,341.93 | 4,010.32 | 62.87% | 10,000 | 149.36% |
| GENERAL MANAGER & STAFF TRAVEL | 20,000 | 16,059.44 | 19,271.33 | 19.70% | 22,000 | 14.16% |
| INSURANCE & BONDS | 23,000 | 22,108.00 | 22,108.00 | 3.88% | 23,000 | 4.03% |
| ACCOUNTING & AUDITING | 22,000 | 21,301.17 | 21,301.17 | 3.18% | 21,000 | -1.41% |
| STATE WATER CONTRACT AUDIT | 5,000 | 5,012.00 | 5,012.00 | -0.24% | 5,500 | 9.74% |
| DUES & ASSESSMENTS | 29,000 | 29,902.50 | 30,000.00 | -3.11% | 31,500 | 5.00% |
| SPONSORSHIPS | 8,000 | 1,000.00 | 1,000.00 | 87.50% | Board input | |
| OUTSIDE PROFESSIONAL SERVICES | 650 | 650.00 | 650.00 | 0.00% | 2,000 | 207.69% |
| BANK CHARGES | 1,600 | 1,142.78 | 1,371.34 | 28.58% | 1,500 | 9.38% |
| MISCELLANEOUS EXPENSES | 1,000 | 6.78 | 0.00 | 99.32% | 500 | 0.00% |
| MAINTENANCE & EQUIPMENT EXPENDITURES | | | | | | |
| TOOLS PURCHASE & MAINTENANCE | 3,500 | 28.38 | 34.06 | 99.19% | 1,000 | 2836.34% |
| VEHICLE REPAIR & MAINTENANCE | 9,000 | 5,229.06 | 6,274.87 | 41.90% | 7,000 | 11.56% |
| MAINTENANCE & REPAIRS - BUILDING | 11,000 | 12,356.81 | 14,828.17 | -12.33% | 15,000 | 1.16% |
| MAINTENANCE & REPAIRS - FIELD | 6,500 | 2,837.77 | 3,405.32 | 56.34% | 4,500 | 32.15% |
| CONTRACT OPERATIONS AND MAINTENANCE | 150,000 | 65,837.80 | 150,000.00 | 56.11% | 150,000 | 0.00% |
| COUNTY EXPENDITURES | | | | | | |
| LAFCO COST SHARE | 5,000 | 4,440.49 | 4,440.49 | 11.19% | 4,800 | 8.10% |
| ELECTION EXPENSE | 175,000 | 0.00 | 0.00 | 100.00% | 0 | 0.00% |
| TAX COLLECTION CHARGES | 9,500 | 8,267.85 | 9,921.42 | 12.97% | 10,500 | 5.83% |
| TOTAL ADMINISTRATIVE & PROFESSIONAL | 679,750 | 329,709.02 | 449,852.00 | 51.50% | 492,450 | 9.47% |

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2017-18

ESTIMATED TOTAL EXPENSES FY 2016-17 vs. PROPOSED BUDGET FY 2017-18

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

| | 1 | 2 | 3 | 4 | 5 | 6 |
|---|------------|------------|------------|-----------|-------------|----------------|
| | TOTAL | ACTUAL | EST. | REMAINING | PROPOSED | % PROPOSED |
| | BUDGET | APRIL 2017 | ACTUAL | % ACTUAL | BUDGET | BUDGET |
| | FY 2016-17 | | AT JUNE 30 | OF BUDGET | FY 2017-18 | TO EST. ACTUAL |
| GENERAL FUND - EXPENSES | | | | | | |
| GENERAL ENGINEERING | | | | | | |
| FERC/FLUME | | | | | | |
| FLUME SUPPORT | 40,000 | 33,419.58 | 40,103.50 | 16.45% | Board input | |
| NEW WATER | | | | | | |
| PROGRAMATIC EIR | 75,000 | 0.00 | 0.00 | 100.00% | 50,000 | -- |
| UPDATED STUDY ON AVAILABLE SOURCES | 45,000 | 21,661.45 | 25,993.74 | 51.86% | 5,000 | -80.76% |
| SGMA SUPPORT | 15,000 | 0.00 | 0.00 | 100.00% | 10,000 | -- |
| STUDIES | | | | | | |
| USGS | 100,000 | 104,142.72 | 124,971.26 | -4.14% | 100,000 | -19.98% |
| WATER RATE NEXUS STUDY | 50,000 | 0.00 | 0.00 | 100.00% | 40,000 | -- |
| WATER RATE FINANCIAL MODELING | 30,000 | 6,887.50 | 8,265.00 | 77.04% | 20,000 | 141.98% |
| CAPACITY FEE NEXUS STUDY UPDATE | 0 | 0.00 | 0.00 | 0.00% | 5,000 | -- |
| OTHER PROJECTS | | | | | | |
| BASIN MONITORING TASK FORCE | 21,000 | 20,180.00 | 20,180.00 | 3.90% | 22,000 | 9.02% |
| GENERAL AGENCY - CEQA AND GIS SERVICES | 35,000 | 35,969.03 | 38,000.00 | -2.77% | 15,000 | -60.53% |
| TOTAL GENERAL ENGINEERING | 371,000 | 188,840.70 | 217,410.00 | 49.10% | 267,000 | 22.81% |
| LEGAL SERVICES | | | | | | |
| LEGAL SERVICES - GENERAL | 175,000 | 177,879.36 | 213,455.23 | -1.65% | 175,000 | -18.02% |
| TOTAL LEGAL SERVICES | 175,000 | 177,879.36 | 213,455.23 | -1.65% | 175,000 | -18.02% |
| CONSERVATION & EDUCATION | | | | | | |
| SCHOOL EDUCATION PROGRAMS | 10,000 | 5,000.00 | 14,000.00 | 50.00% | 14,000 | 0.00% |
| ADULT EDUCATION PROGRAMS | 5,000 | 0.00 | 0.00 | 100.00% | 5,000 | 0.00% |
| OTHER CONSERVATION, EDUCATION AND P. R. | 35,000 | 21,263.87 | 22,000.00 | 39.25% | Board input | |
| TOTAL CONSERVATION & EDUCATION | 50,000 | 26,263.87 | 36,000.00 | 47.47% | 19,000 | |

SAN GORGONIO PASS WATER AGENCY

GENERAL FUND BUDGET FY 2017-18

ESTIMATED TOTAL EXPENSES FY 2016-17 vs. PROPOSED BUDGET FY 2017-18

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

| | 1 | 2 | 3 | 4 | 5 | 6 |
|--|-------------------------------|----------------------|------------------------------|------------------------------------|----------------------------------|--|
| | TOTAL BUDGET FY 2016-17 | ACTUAL APRIL 2017 | EST. ACTUAL AT JUNE 30 | REMAINING % ACTUAL OF BUDGET | PROPOSED BUDGET FY 2017-18 | % PROPOSED BUDGET TO EST. ACTUAL |
| GENERAL FUND - EXPENSES | | | | | | |
| GENERAL FUND CAPITAL EXPENDITURES | | | | | | |
| BUILDING & EQUIPMENT | | | | | | |
| BUILDING | 15,000 | 0.00 | 0.00 | 100.00% | 15,000 | 0.00% |
| FURNITURE & OFFICE EQUIPMENT | 5,000 | 0.00 | 0.00 | 100.00% | 5,000 | 0.00% |
| OTHER EQUIPMENT | 0 | 0.00 | 0.00 | 0.00% | 0 | 0.00% |
| TRANSPORTATION EQUIPMENT | 37,000 | 0.00 | 0.00 | 100.00% | 37,000 | 0.00% |
| FIESTA RECHARGE FACILITY | | | | | | |
| POST DESIGN | | | 0.00 | | 250,000 | -- |
| CONSTRUCTION | | | 0.00 | | 2,500,000 | -- |
| FENCING | | | 0.00 | | Board input | |
| LANDSCAPING/POWER/WATER | | | 0.00 | | Board input | |
| BUTTE HILL CONJUNCTIVE USE PROJECT | | | 0.00 | | Board input | |
| BCV ROAD TURNOUT EXPANSION | | | | | | |
| DESIGN | | | 0.00 | | 35,000 | -- |
| CONSTRUCTION | | | 0.00 | | 162,000 | -- |
| POST DESIGN | | | 0.00 | | 30,000 | -- |
| SITES RESERVOIR | 300,000 | 360,677.00 | 360,677.00 | -20.23% | 550,000 | 52.49% |
| TOTAL GENERAL FUND CAPITAL EXPENDITURES | 357,000 | 360,677.00 | 360,677.00 | -1.03% | 3,584,000 | 893.69% |
| TRANSFERS TO OTHER FUNDS | 0 | 0.00 | 0.00 | | 0 | |
| TOTAL GENERAL FUND EXPENSES | 6,185,550 | 4,018,200.16 | 5,453,568.21 | 35.04% | 9,062,350.00 | 66.17% |
| TRANSFERS FROM RESERVES | 300,000 | 0 | 300,000 | | 3,250,000 | |
| TOTAL TRANSFERS FROM RESERVES | 300,000 | 0 | 300,000 | | 3,250,000 | |
| GENERAL FUND NET INCOME YEAR TO DATE | 480,450 | 996,140.85 | 1,672,318.69 | -0.14 | 946,650 | |