

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, CA**  
**Board of Directors Meeting**  
**Agenda**  
**December 5, 2016 at 7:00 p.m.**

- 1. Call to Order and Flag Salute**
- 2. Swearing in of Directors Castaldo, Fenn, Stephenson, and Thompson**
- 3. Roll Call**
- 4. Adoption and Adjustment of Agenda**

**5. Public Comment**

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary.

**6. Break for Celebration of President Jeter's 15 years of service**

**7. Consent Calendar:**

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, November 21, 2016\*  
(Page 3)
- B. Approval of the Minutes of the Finance and Budget Workshop, November 28, 2016\* (Page 7)
- C. Approval of the Finance and Budget Workshop Report, November 28, 2016\*  
(Page 9)

**8. Reports (Discussion and Possible Action)**

- A. General Manager's Report
  1. Operations Report
  2. General Agency Updates
- B. General Counsel Report
- C. Directors' Reports

**9. New Business (Discussion and Possible Action)**

- A. Election of Officers\* (Page 27)
- B. Consideration of Representative and Alternate to San Gorgonio Pass Water Alliance\* (Page 28)

**10. Topics for Future Agendas**

**11. Announcements**

- A. Engineering Workshop, December 12, 2016 at **1:00 p.m.** (Note time change)
- B. Regular Board Meeting, December 19, 2016 at 7:00 p.m.
- C. Office closed Friday, December 23<sup>rd</sup> & Monday, December 26<sup>th</sup> in observance of the Christmas Holiday
- D. Canceled – Finance and Budget Workshop, December 26, 2016

**12. Closed Session (1 Item)**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code Section 54956.8  
Property: Nickel Farms, LLC, Bakersfield, CA – Water Rights  
Agency Negotiator: Jeff Davis, General Manager  
Negotiating Party: Dwayne Chisum, General Manager – AVEK  
Under negotiation: price and terms of payment

**13. Adjournment**

**Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: [www.sgpwa.com](http://www.sgpwa.com) (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue, Beaumont, California 92223**  
**Minutes of the**  
**Board of Directors Meeting**  
**November 21, 2016**

**Directors Present:** John Jeter, President  
Bill Dickson, Vice President  
Mary Ann Melleby, Treasurer  
Blair Ball, Director  
Ron Duncan, Director  
David Fenn, Director  
Leonard Stephenson, Director

**Staff Present:** Jeff Davis, General Manager  
Cheryle Rasmussen, Executive Assistant  
Jeff Ferre, General Counsel

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 7:00 p.m., November 21, 2016 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** *President Jeter asked if there were any adjustments to the agenda. There being none the agenda was adopted as published.*
3. **Public Comment:** *President Jeter asked if there were any members of the public that wished to make a public comment on items that are within the jurisdiction of the Agency. There were no members of the public that wished to comment at this time.*
4. **Consent Calendar:**
  - A. Approval of the Minutes of the Regular Board Meeting, November 7, 2016
  - B. Approval of the Minutes of the Engineering Workshop, November 14, 2016

Director Dickson made a motion, seconded by Director Duncan, to adopt the consent calendar as presented. Motion passed 7-0.

**5. Reports:**

**A. General Manager's Report:**

**(1) Operations Report: (a) SWP Water Deliveries:** The Agency has delivered a total of 935 acre-feet to the Noble Creek Connection, so far this month.

**(2) General Agency Updates: (a) La Niña conditions present.** The jet stream is being pushed to the north by cooler water in the Pacific. **(b) California Precipitation:** Several very wet storm systems hit the northern portion of the state with record rainfall totals. San Joaquin Basin is at average rainfall; Tulare Lake Basin is below average. **(c) DWR Initial Allocation:** The initial allocation will be released by DWR on or before December 1. It should be between 10% and 20%. **(d) SGPWA Upcoming Meeting Dates: (i)** A tour of EBX II (Citrus Reservoir Pump Station & Crafton Hills Pump Station) will take place during the Engineering Workshop on December 12 at

1:00 p.m.; transportation will be provided by the Agency. **(ii)** December 19<sup>th</sup> will be a Regular Board meeting. Normally the Finance & Budget (F&B) Workshop would be December 26<sup>th</sup> however, the office will be closed due to the observance of Christmas. Therefore, staff is recommending that the F&B Workshop be canceled and the items of the F&B be addressed during the December 19<sup>th</sup> board meeting. The Board was in agreement with this recommendation. **(iii)** The Agency Audit is complete for FY ending June 30, 2016 and will be considered for acceptance during the December 19<sup>th</sup> board meeting. **(iv) Legislative Update:** Democrats will have a super majority of three-quarters of the assembly and are very close to having a super majority in the senate. This could precipitate a number of legislative actions this year, including a tax on public goods charge for water. **(v) Little Hoover Commission:** The Little Hoover Commission report will be released in the Spring. The Commission is more focused on climate change than the reserves issue. **(vi) Flume Update:** The City of Banning will present a settlement agreement offer sheet to the San Bernardino National Forest. The Settlement Agreement includes a minimal release and a condition that no new NEPA document be prepared. In the event that the Forest Service rejects the settlement agreement then a new process will be defined. **(vii) Sites Reservoir Committee:** A project committee agreement is slated to be complete in December. The cost for Phase 1 is projected to be \$48.50 per AF for Class 1 water and \$24.25 that for Class 2 water. The cost of the climate change portion of the application process is \$1 million.

**B. General Counsel Report:** General Counsel Jeff Ferré stated that the new directors and the re-elected director take office as of noon on Friday, December 2<sup>nd</sup>. He suggested having the administering of the Oath on Monday, December 5<sup>th</sup>. He also stated that the positions of Vice President and Treasurer will be open and that it is better from a legal point of view to have all three officers in place to sign documents, etc., until the first meeting in January. He recommended that the Board elect officers on December 5<sup>th</sup>, then during the first meeting in January a vote can take place to continue the existing officers or to elect new officers.

**C. Directors Reports:** **1) Director Fenn** reported on the YVWD Board meeting that was held on November 15. On Saturday, December 3<sup>rd</sup> at 8:00 a.m., a tour will take place of the new reservoir on Singleton Road. **2) Director Ball** reported on the City of Beaumont Council meeting, stating that the City has voted to not partner with YVWD for wastewater treatment. **3) Director Fenn** also reported on the City of Beaumont Council meeting. **4) Director Melleby** reported on the Beaumont Chamber of Commerce Breakfast. Director Melleby spoke on her tenure as a board member, stating that it has been an honor and a privilege. She made a couple of recommendations to the Board: #1 – A Board Handbook that builds on AB1234. #2 - Update of the Strategic Plan. **Director Duncan** reported on the Banning Sunrise Breakfast that he attended. The topic of discussion was on Chromium 6. Director Duncan informed the Board that he spoke to Carlo Wilcox pertaining to the land for sale (that included water rights) that the Agency had made an offer on. Mr. Wilcox made a decision to go another direction. **Director Dickson** also spoke on his tenure and how much he enjoyed being on the board. He spoke very highly of the Agency's staff. **President Jeter** presented a letter of resignation; the date of resignation is effective December 7, 2016. He thanked the community for allowing him to represent them for the past 15 years. He also thanked staff for assisting him. President Jeter received a standing ovation.

## **6. New Business: (Discussion and Possible Action)**

**A. Consideration of Municipal Water Quality Investigation (MWQI) Specific Project Committee Agreement:** A staff report, a copy of the MWQI Program Specific Project Agreement, and a PowerPoint slide presentation - Overview of the MWQI Program were included in the agenda packet. General Manager Davis stated that at the September Engineering workshop, the Board discussed a revised MWQI specific project agreement for the next three years. The purpose of the proposed Board action is to determine if the Board wishes to continue with the MWQI program. Every three years, the agreement is updated. The current agreement ends December 31, the new agreement begins in January. The annual budget for the MWQI is \$3.1 million. General Manager Davis reviewed past accomplishments of the MWQI program. The funds are budgeted in the Debt Service budget. The approximate cost to the Agency in 2017 will be \$19,000 out of a Debt Service budget of \$19,000,000. After discussion, Director Duncan made a motion, seconded by Director Fenn, authorizing the General Manager to sign the revised Special Project Committee agreement for 2017-2019. Motion passed 7-0.

**B. Consideration of MWQI Agreement with Department of Water Resources:** A staff report and a copy of the State of California Natural Resources Agency Department of Water Resources MWQI Agreement were included in the agenda packet. After discussion, Director Melleby made a motion, seconded by Director Dickson, authorizing the General Manager to sign the MWQI Agreement with DWR, thus enabling the Agency to participate in the program for the next three years. Motion passed 7-0.

**C. Consideration of Entering into an Agreement with David Taussig & Associates (DTA) for Financial Modeling and Analysis:** A staff report and a copy of the DTA Agreement for Consulting Services Agreement were included in the agenda packet. The Agency is currently engaged in an effort to procure additional water supplies using various sources of revenue and projected revenue. For the past two years the Agency has been considering financial modeling on how to best utilize various revenue sources to fund new water supplies. The purpose of this proposed Board action is to contract with DTA to perform financial modeling, analyze the existing capacity fee, and to generally make recommendations to the Agency as to how to most efficiently fund additional water supplies. DTA has previously worked with the Agency on the capacity fee and on water rates, and is well versed on the Agency and the issues it currently faces. After discussion, Director Dickson made a motion, seconded by Director Duncan, authorizing the General Manager to sign an agreement with DTA for an amount not to exceed \$30,000, to provide the work identified in the scope of work, in a form acceptable to the General Counsel. Motion passed 7-0.

**7. Topics for Future Agendas:** There were no topics for future agendas given.

## **8. Announcements**

- A. Office closed November 24<sup>th</sup> & 25<sup>th</sup> in observance of the Thanksgiving Holiday
- B. Finance and Budget Workshop, November 28, 2016 at 400 p.m.
- C. Regular Board Meeting December 5, 2016 at 7:00 p.m.

**9. Adjournment**

**Time: 8:05 p.m.**

*Draft - Subject to Board Approval*

Jeffrey W. Davis, Secretary of the Board

END

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**November 28, 2016**

**Directors Present:** John Jeter, President  
Bill Dickson, Vice President  
Mary Ann Melleby, Treasurer  
Blair Ball, Director  
Ron Duncan, Director  
David Fenn, Director

**Directors Absent:** Leonard Stephenson, Director

**Staff and Consultants Present:**  
Jeff Davis, General Manager  
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 4:00 p.m., November 28, 2016, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.

*President Jeter turned the meeting over to the Chair of the Finance & Budget Committee, Director Mary Ann Melleby.*

2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.

4. **New Business:**

- A. Ratification of Paid Invoices and Monthly Payroll for October, 2016 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board ratify paid monthly invoices of \$970,512.68 and payroll of \$32,990.02 for the month of October, 2016, for a combined total of \$1,003,502.70. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
- B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Ball, seconded by Director Dickson, to recommend that the Board approve payment of the pending legal invoices for October, 2016. The motion passed 6 in favor, no opposed, with Director Stephenson absent.

- C. Review of October, 2016 Bank Reconciliation: After review and discussion, a motion was made by Director Dickson, seconded by Director Duncan, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for October, 2016 as presented. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
  - D. Review of Budget Report for October, 2016: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Budget Report for October, 2016. The motion passed 6 in favor, no opposed, with Director Stephenson absent.
  - E. Review of Final Budget Report for June, 2016: General Manager Jeff Davis commented that this report is available because the audit is almost complete. Chair Melleby was pleased that the actual-to-budget was very close. General Manager Davis concluded his comments by noting that revenue for both the General Fund and the Debt Service Fund exceeded expenditures at the conclusion of the fiscal year, thereby adding to the reserve of both funds. No action was required for this item.
5. **Announcements:** Chair Melleby reviewed the following announcements:
- A. Regular Board Meeting, December 5, 2016, 7:00 p.m.
  - B. Engineering Workshop, December 12, 2016, **1:00 p.m.** (Note Time)
  - C. Regular Board Meeting, December 19, 2016, 7:00 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 4:31 p.m.

Draft - Not Approved

---

Jeffrey W. Davis, Secretary of the Board



## **Finance and Budget Workshop Report**

From Treasurer Mary Ann Melleby, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on November 28, 2016. The following recommendations were made:

1. The Board ratify payment of Invoices of \$970,512.68 and Payroll of \$32,990.02 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for October, 2016 for a combined total of \$1,003,502.70.
  
2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$15,149.26
--------------------------	-------------
  
3. The Board acknowledge receipt of the following:
  - A. Wells Fargo bank reconciliation for October, 2016
  - B. Budget Report for October, 2016

**SAN GORGONIO PASS WATER AGENCY**  
1210 Beaumont Ave, Beaumont, CA 92223  
Board Finance & Budget Workshop  
Agenda  
November 28, 2016, at 4:00 p.m.

**1. Call to Order, Flag Salute**

**2. Adoption and Adjustment of Agenda**

**3. Public Comment**

Members of the public may address the Board at this time concerning items not on the agenda. To comment on specific agenda items, please complete a speaker's request form and hand it to the Board secretary.

**4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)**

- A. Ratification of Paid Invoices and Monthly Payroll for October, 2016 by Reviewing Check History Reports in Detail\*
- B. Review of Pending Legal Invoices\*
- C. Review of October, 2016 Bank Reconciliation\*
- D. Review of Budget Report for October, 2016\*
- E. Review of Final Budget Report for June, 2016\*

**5. Announcements**

- A. Regular Board Meeting, December 5, 2016, 7:00 p.m.
- B. Engineering Workshop, December 12, 2016, **1:00 p.m.** (Note Time)
- C. Regular Board Meeting, December 19, 2016, 7:00 p.m.

**6. Adjournment**

\*Information Included In Agenda Packet

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting. **1 0 / 2 8** request for a disability-related modification or accommodation.

**San Geronio Pass Water Agency**  
**Check History Report**  
**October 1 through October 31, 2016**

ACCOUNTS PAYABLE

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10/03/2016	118144	ACWA BENEFITS	748.93
10/03/2016	118145	ACWA JPIA	951.00
10/03/2016	118146	BDL ALARMS, INC.	78.00
10/03/2016	118147	BEST BEST & KRIEGER	15,815.36
10/03/2016	118148	CA STATE TREASURER'S OFFICE	125.00
10/03/2016	118149	KENNETH M. FALLS	609.75
10/03/2016	118150	ROY McDONALD	2,975.00
10/03/2016	118151	UNDERGROUND SERVICE ALERT	10.50
10/10/2016	118152	BEAUMONT HOME CENTER	21.33
10/10/2016	118153	FRONTIER COMMUNICATIONS	1,214.59
10/10/2016	118154	GOPHER PATROL	48.00
10/10/2016	118155	OFFICE SOLUTIONS	67.15
10/10/2016	118156	THE RECORD-GAZETTE	747.40
10/10/2016	118157	UNLIMITED SERVICES BUILDING MAINT.	295.00
10/10/2016	118158	VISIONARY LOGICS	945.00
10/10/2016	118159	WASTE MANAGEMENT INLAND EMPIRE	94.80
10/10/2016	118160	WATER RESOURCES CONSULTING - VOID	0.00
10/12/2016	118161	WRC - MARY LOU COTTON	2,455.45
10/12/2016	118162	WILLIAM E. DICKSON	31.22
10/13/2016	118163	SEE PAYROLL CATEGORY, JOHN R. JETER	
10/14/2016	118164	CALPERS RETIREMENT	4,753.63
10/14/2016	118165	CALPERS 457-SIP	1,150.00
10/14/2016	118166	FRANCHISE TAX BOARD	196.91
10/18/2016	118167	RONALD A. DUNCAN	395.01
10/18/2016	118168	INCONTACT, INC.	87.42
10/18/2016	118169	KENNEDY JENKS CONSULTANTS	8,065.20
10/18/2016	118170	THE PRESS-ENTERPRISE	280.80
10/18/2016	118171	PROVOST & PRITCHARD	3,724.50
10/18/2016	118172	SINGER LEWAK - AHERN ADCOCK DEVILIN	15,080.35
10/18/2016	118173	WELLS FARGO REMITTANCE CENTER	5,165.26
10/24/2016	118174	ACWA DUES	17,484.00
10/24/2016	118175	AT&T MOBILITY	253.98
10/24/2016	118176	AUTOMATION PRIDE	137.80
10/24/2016	118177	CALPERS HEALTH	6,908.59
10/24/2016	118178	ERNST & YOUNG LLP	1,002.00
10/24/2016	118179	MATTHEW PISTILLI LANDSCAPE SERVICES	325.00
10/24/2016	118180	SOUTHERN CALIFORNIA EDISON	134.92
10/29/2016	118181	CALPERS RETIREMENT	4,547.25
10/29/2016	118182	CALPERS 457-SIP	1,150.00
10/29/2016	118183	STANDARD INSURANCE COMPANY	424.08
10/26/2016	118184	BLAIR M. BALL	935.00
10/26/2016	118185	MARY ANN HARVEY-MELLEBY	288.00
10/26/2016	118186	PROVOST & PRITCHARD	487.50
10/26/2016	118187	THOMAS W. TODD, JR.	1,182.26
10/26/2016	118188	VALLEY OFFICE EQUIPMENT, INC.	130.58

**San Gorgonio Pass Water Agency  
Check History Report  
October 1 through October 31, 2016**

**ACCOUNTS PAYABLE (CON'T)**

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10/14/2016	540582	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,147.03
10/29/2016	540899	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,895.77
10/14/2016	585556	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,056.65
10/29/2016	599540	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,264.71
10/30/2016	900127	DEPARTMENT OF WATER RESOURCES	853,625.00
TOTAL ACCOUNTS PAYABLE CHECKS			<u>970,512.68</u>

**PAYROLL**

<b>CHECKS</b>			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10/13/2016	118163	JOHN R. JETER	724.41
TOTAL PAYROLL CHECKS			<u>724.41</u>

<b>DIRECT DEPOSIT</b>			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10/13/2016	801274	JEFFREY W. DAVIS	5,646.12
10/13/2016	801275	WILLIAM E. DICKSON	942.50
10/13/2016	801276	KENNETH M. FALLS	2,576.58
10/13/2016	801277	CHERYLE M. RASMUSSEN	2,119.57
10/13/2016	801278	THOMAS W. TODD, JR.	3,306.77
10/28/2016	801279	BLAIR M. BALL	1,139.41
10/28/2016	801280	JEFFREY W. DAVIS	4,885.37
10/28/2016	801281	RONALD A. DUNCAN	1,139.41
10/28/2016	801282	KENNETH M. FALLS	2,804.72
10/28/2016	801283	MARY ANN HARVEY-MELLEBY	1,139.41
10/28/2016	801284	CHERYLE M. RASMUSSEN	2,119.57
10/28/2016	801285	LEONARD C. STEPHENSON	1,139.41
10/28/2016	801286	THOMAS W. TODD, JR.	3,306.77

TOTAL PAYROLL DIRECT DEPOSIT 32,265.61

TOTAL PAYROLL 32,990.02

TOTAL DISBURSEMENTS FOR OCTOBER, 2016 1,003,502.70

SAN GORGONIO PASS WATER AGENCY  
New Vendors List  
November, 2016

Vendor - Name and Address	Expenditure Type
Red Truck Fire & Safety Co. 4790 Irvine Blvd. #105-110; Irvine, CA 92620	Office Maintenance

**SAN GORGONIO PASS WATER AGENCY**

**LEGAL INVOICES  
ACCOUNTS PAYABLE INVOICE LISTING**

<u>VENDOR</u>	<u>INVOICE NBR</u>	<u>COMMENT</u>	<u>AMOUNT</u>
BEST, BEST & KRIEGER	161031	LEGAL SERVICES OCT16	15,149.26

TOTAL PENDING INVOICES FOR OCTOBER 2016

15,149.26

**SAN GORGONIO PASS WATER AGENCY  
BANK RECONCILIATION  
October 31, 2016**

BALANCE PER BANK AT 10/31/2016 - CHECKING ACCOUNT 1,455,794.19

LESS OUTSTANDING CHECKS

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
118148	125.00	118182	1,150.00
118160	VOID	118183	424.08
118167	395.01	118184	935.00
118171	3724.50	118185	288.00
118176	137.8	118186	487.50
118181	4547.25	118187	1,182.26
		118188	130.58
	<u>8,929.56</u>		<u>4,597.42</u>

TOTAL OUTSTANDING CHECKS (13,526.98)

BALANCE PER GENERAL LEDGER 1,442,267.21

BALANCE PER GENERAL LEDGER AT 09/30/2016 273,181.00

CASH RECEIPTS FOR OCTOBER 2,172,680.72

CASH DISBURSEMENTS FOR OCTOBER

ACCOUNTS PAYABLE - CHECK HISTORY REPORT (970,512.68)


NET PAYROLL FOR OCTOBER (32,990.02) (1,003,502.70)

BANK CHARGES (123.03)

VOIDED CHECKS 31.22

BALANCE PER GENERAL LEDGER AT 10/31/2016 1,442,267.21

REPORT PREPARED BY:

  
 \_\_\_\_\_  
 Cheryl Rasmussen

**SAN GORGONIO PASS WATER AGENCY  
DEPOSIT RECAP  
FOR THE MONTH OF OCTOBER 2016**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL DEPOSIT AMOUNT</u>
<b>DEPOSIT TO CHECKING ACCOUNT</b>				
10/10/16	COACHELLA VWD	EAST BRANCH MEETINGS	2,000.00	
10/10/16	MOJAVE WATER AGENCY	EAST BRANCH MEETINGS	2,000.00	
10/10/16	ATT MOBILITY	WIRELESS DATA SETTLEMENT	4.74	4,004.74
10/12/16	BCVWD	WATER SALES	333,167.00	333,167.00
10/20/16	YVWD	WATER SALES	17,637.72	17,637.72
10/24/16	STATE OF CALIF/DWR	BOND COVER REFUND - OAP	8,024.00	
10/24/16	STATE OF CALIF/DWR	BCR - WSRB JUL15	95,081.00	103,105.00
10/25/16	STATE OF CALIF/DWR	BCR - EBX SEP15	1,652,878.00	1,652,878.00
10/27/16	STATE OF CALIF/DWR	BCR - TAB SEP15	4,918.00	
10/27/16	CITY OF BANNING	WATER SALES	52,622.00	57,540.00
10/27/16	TVI	CD - BOND INTEREST	4,348.26	4,348.26
TOTAL FOR OCTOBER 2016			2,172,680.72	2,172,680.72



**SAN GORGONIO PASS WATER AGENCY**  
**BUDGET REPORT FY 2016-17**  
**BUDGET VS. REVISED BUDGET VS. ACTUAL**  
**FOR THE FOUR MONTHS ENDING ON OCTOBER 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - INCOME</b>					Compare: 67%
<b>INCOME</b>					
WATER SALES	3,993,000		3,993,000	1,157,185.95	71.02%
TAX REVENUE	2,240,000		2,240,000	183,328.91	91.82%
INTEREST	64,000		64,000	31,053.17	51.48%
CAPACITY FEE	0		0	0.00	0.00%
GRANTS	0		0	0.00	0.00%
OTHER (REIMBURSEMENTS, TRANSFERS)	69,000		69,000	41,074.98	40.47%
<b>TOTAL GENERAL FUND INCOME</b>	<b>6,366,000</b>	<b>0</b>	<b>6,366,000</b>	<b>1,412,643.01</b>	<b>77.81%</b>
<b>GENERAL FUND - EXPENSES</b>					
<b>COMMODITY PURCHASE</b>					
PURCHASED WATER	3,875,000		3,875,000	887,839.00	77.09%
<b>TOTAL COMMODITY PURCHASE</b>	<b>3,875,000</b>	<b>0</b>	<b>3,875,000</b>	<b>887,839.00</b>	<b>77.09%</b>
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
SALARIES	431,000		431,000	142,276.57	66.99%
PAYROLL TAXES	39,000		39,000	11,810.98	69.72%
RETIREMENT	108,000		108,000	50,903.61	52.87%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	23,000		23,000	9,384.88	59.20%
HEALTH INSURANCE	52,000		52,000	21,265.02	59.11%
DENTAL INSURANCE	4,500		4,500	1,787.60	60.28%
LIFE INSURANCE	1,100		1,100	521.58	52.58%
DISABILITY INSURANCE	4,500		4,500	1,474.04	67.24%
WORKERS COMP INSURANCE	3,700		3,700	864.00	76.65%
SGPWA STAFF MISC. MEDICAL	10,000		10,000	1,993.07	80.07%
EMPLOYEE EDUCATION	1,000		1,000	0.00	100.00%
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>677,800</b>	<b>0</b>	<b>677,800</b>	<b>242,281.35</b>	<b>64.25%</b>

17 / 28

**SAN GORGONIO PASS WATER AGENCY  
BUDGET REPORT FY 2016-17  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE FOUR MONTHS ENDING ON OCOTBER 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

18/28

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>ADMINISTRATIVE &amp; PROFESSIONAL</b>					
<b>DIRECTOR EXPENDITURES</b>					
DIRECTORS FEES	105,000		105,000	34,052.88	67.57%
DIRECTORS TRAVEL & EDUCATION	20,000		20,000	1,220.00	93.90%
DIRECTORS MISC. MEDICAL	32,000		32,000	3,755.42	88.26%
<b>OFFICE EXPENDITURES</b>					
OFFICE EXPENSE	18,000		18,000	1,967.28	89.07%
POSTAGE	1,000		1,000	37.43	96.26%
TELEPHONE	10,000		10,000	3,577.58	64.22%
UTILITIES	5,000		5,000	906.30	81.87%
<b>SERVICE EXPENDITURES</b>					
COMPUTER, WEB SITE AND PHONE SUPPORT	9,000		9,000	1,007.00	88.81%
GENERAL MANAGER & STAFF TRAVEL	20,000		20,000	6,445.87	67.77%
INSURANCE & BONDS	23,000		23,000	19,692.00	14.38%
ACCOUNTING & AUDITING	22,000		22,000	15,080.35	31.45%
STATE WATER CONTRACT AUDIT	5,000		5,000	4,510.00	9.80%
DUES & ASSESSMENTS	29,000		29,000	19,537.50	32.63%
SPONSORSHIPS	8,000		8,000	1,000.00	87.50%
OUTSIDE PROFESSIONAL SERVICES	650		650	650.00	0.00%
BANK CHARGES	1,600		1,600	570.18	64.36%
MISCELLANEOUS EXPENSES	1,000		1,000	2.79	99.72%
<b>MAINTENANCE &amp; EQUIPMENT EXPENDITURES</b>					
TOOLS PURCHASE & MAINTENANCE	3,500		3,500	28.38	99.19%
VEHICLE REPAIR & MAINTENANCE	9,000		9,000	3,724.96	58.61%
MAINTENANCE & REPAIRS - BUILDING	11,000		11,000	3,996.08	63.67%
MAINTENANCE & REPAIRS - FIELD	6,500		6,500	2,691.67	58.59%
CONTRACT OPERATIONS AND MAINTENANCE	150,000		150,000	0.00	100.00%
<b>COUNTY EXPENDITURES</b>					
LAFCO COST SHARE	5,000		5,000	4,440.49	11.19%
ELECTION EXPENSE	175,000		175,000	0.00	100.00%
TAX COLLECTION CHARGES	9,500		9,500	457.29	95.19%
<b>TOTAL ADMINISTRATIVE &amp; PROFESSIONAL</b>	<b>679,750</b>	<b>0</b>	<b>679,750</b>	<b>129,351.45</b>	<b>80.97%</b>

**SAN GORGONIO PASS WATER AGENCY**  
**BUDGET REPORT FY 2016-17**  
**BUDGET VS. REVISED BUDGET VS. ACTUAL**  
**FOR THE FOUR MONTHS ENDING ON OCOTBER 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>GENERAL ENGINEERING</b>					
RECHARGE					
B.A.R.F. DESIGN + CONSTRUCTION			CAPITAL EXPENDITURE		
B.A.R.F. ENVIRONMENTAL MITIGATION			CAPITAL EXPENDITURE		
FERC/FLUME					
FLUME SUPPORT	40,000		40,000	15,987.07	60.03%
NEW WATER					
PROGRAMATIC EIR	75,000		75,000	0.00	100.00%
UPDATED STUDY ON AVAILABLE SOURCES	45,000		45,000	15,989.20	64.47%
SITES RESERVOIR	300,000		300,000	0.00	100.00%
BCVWD CONNECTION					
ENGINEERING	30,000		30,000	5,200.00	82.67%
CEQA	15,000		15,000	0.00	100.00%
INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP)	5,000		5,000	0.00	100.00%
SGMA SUPPORT	15,000		15,000	0.00	100.00%
STUDIES					
USGS	100,000		100,000	26,735.08	73.26%
WATER RATE NEXUS STUDY	50,000		50,000	0.00	100.00%
WATER RATE FINANCIAL MODELING	30,000		30,000	0.00	100.00%
CAPACITY FEE NEXUS STUDY UPDATE	0		0	0.00	0.00%
SUPPORT - CAPACITY FEE & AGREEMENTS	0		0	0.00	0.00%
UPDATED UWMP	10,000		10,000	25,568.40	-155.68%
OTHER PROJECTS					
BASIN MONITORING TASK FORCE	21,000		21,000	20,180.00	3.90%
BUNKER HILL CONJUNCTIVE USE PROJECT	20,000		20,000	0.00	100.00%
GENERAL AGENCY - CEQA AND GIS SERVICES	35,000		35,000	23,433.18	33.05%
<b>TOTAL GENERAL ENGINEERING</b>	<b>791,000</b>	<b>0</b>	<b>791,000</b>	<b>133,092.93</b>	<b>83.17%</b>

19/6/28

**SAN GORGONIO PASS WATER AGENCY**  
**BUDGET REPORT FY 2016-17**  
**BUDGET VS. REVISED BUDGET VS. ACTUAL**  
**FOR THE FOUR MONTHS ENDING ON OCTOBER 31, 2016**

	FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017				
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>LEGAL SERVICES</b>					
LEGAL SERVICES - GENERAL	175,000		175,000	62,283.81	64.41%
<b>TOTAL LEGAL SERVICES</b>	<b>175,000</b>	<b>0</b>	<b>175,000</b>	<b>62,283.81</b>	<b>64.41%</b>
<b>CONSERVATION &amp; EDUCATION</b>					
SCHOOL EDUCATION PROGRAMS	10,000		10,000	0.00	100.00%
ADULT EDUCATION PROGRAMS	5,000		5,000	0.00	100.00%
OTHER CONSERVATION, EDUCATION AND P. R.	20,000	15,000	35,000	8,518.66	75.66%
<b>TOTAL CONSERVATION &amp; EDUCATION</b>	<b>35,000</b>	<b>15,000</b>	<b>50,000</b>	<b>8,518.66</b>	<b>82.96%</b>
<b>GENERAL FUND CAPITAL EXPENDITURES</b>					
BUILDING	15,000		15,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	5,000		5,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
TRANSPORTATION EQUIPMENT	37,000		37,000	0.00	100.00%
MT. VIEW TURNOUT + B.A.R.F. CONSTRUCTION	0		0	31,125.01	
SBVMWD PIPELINE CAPACITY PURCHASE	330,000		330,000	0.00	100.00%
<b>TOTAL GENERAL FUND CAPITAL EXPENDITURES</b>	<b>387,000</b>	<b>0</b>	<b>387,000</b>	<b>31,125.01</b>	<b>91.96%</b>
<b>TRANSFERS TO OTHER FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>6,620,550</b>	<b>15,000</b>	<b>6,635,550</b>	<b>1,494,492.21</b>	<b>77.48%</b>
<b>TRANSFERS FROM RESERVES</b>	<b>300,000</b>		<b>300,000</b>		
<b>TOTAL TRANSFERS FROM RESERVES</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	
<b>GENERAL FUND NET INCOME YEAR TO DATE</b>	<b>45,450</b>	<b>-15,000</b>	<b>30,450</b>	<b>-81,849.20</b>	

20/28

**SAN GORGONIO PASS WATER AGENCY**  
**BUDGET REPORT FY 2016-17**  
**BUDGET VS. REVISED BUDGET VS. ACTUAL**  
**FOR THE FOUR MONTHS ENDING ON OCTOBER 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>DEBT SERVICE FUND - INCOME</b>					
<b>INCOME</b>					
TAX REVENUE	19,350,000		19,350,000	1,149,380.45	94.06%
INTEREST	170,000		170,000	89,377.57	47.42%
GRANTS	0		0	0.00	0.00%
DWR CREDITS - BOND COVER, OTHER	3,170,000		3,170,000	1,824,997.66	42.43%
<b>TOTAL DEBT SERVICE FUND INCOME</b>	<b>22,690,000</b>	<b>0</b>	<b>22,690,000</b>	<b>3,063,755.68</b>	<b>86.50%</b>
<b>DEBT SERVICE FUND - EXPENSES</b>					
<b>EXPENSES</b>					
SALARIES	52,000		52,000	17,450.56	66.44%
PAYROLL TAXES	4,000		4,000	1,334.93	66.63%
BENEFITS	28,000		28,000	11,451.64	59.10%
SWC CONTRACTOR DUES	33,000		33,000	38,712.00	-17.31%
STATE WATER CONTRACT PAYMENTS	18,600,000		18,600,000	10,332,439.00	44.45%
PURCHASED WATER	5,000		5,000	317.00	93.66%
STATE WATER PROJECT LEGAL SERVICES	0		0	0.00	0.00%
USGS	0		0	0.00	0.00%
CONTRACT OPERATIONS AND MAINTENANCE	120,000		120,000	2,033.22	98.31%
SWP ENGINEERING	30,000		30,000	477.86	98.41%
DEBT SERVICE UTILITIES	10,000		10,000	3,461.62	65.38%
TAX COLLECTION CHARGES	60,000		60,000	2,618.24	95.64%
<b>TOTAL DEBT SERVICE FUND EXPENSES</b>	<b>18,942,000</b>	<b>0</b>	<b>18,942,000</b>	<b>10,410,296.07</b>	<b>45.04%</b>
<b>TRANSFERS FROM RESERVES</b>			<b>0</b>	<b>0.00</b>	
<b>DEBT SERVICE NET INCOME YEAR TO DATE</b>	<b>3,748,000</b>	<b>0</b>	<b>3,748,000</b>	<b>-7,346,540.39</b>	

21 / 28

**FINAL**

**SAN GORGONIO PASS WATER AGENCY  
FISCAL YEAR BUDGET 2015-16  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TWELVE MONTHS ENDING ON JUN 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - INCOME</b>					
<b>INCOME</b>					
WATER SALES	1,400,000		1,400,000	1,859,343.97	-32.81%
TAX REVENUE	2,000,000		2,000,000	2,136,273.11	-6.81%
INTEREST	29,000		29,000	87,314.94	-201.09%
CAPACITY FEE	0		0	0.00	0.00%
GRANTS	0		0	0.00	0.00%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000		110,000	109,806.23	0.18%
<b>TOTAL GENERAL FUND INCOME</b>	<b>3,539,000</b>	<b>0</b>	<b>3,539,000</b>	<b>4,192,738.25</b>	<b>-18.47%</b>
<b>GENERAL FUND - EXPENSES</b>					
<b>COMMODITY PURCHASE</b>					
PURCHASED WATER	1,200,000		1,200,000	1,192,955.79	0.59%
<b>TOTAL COMMODITY PURCHASE</b>	<b>1,200,000</b>	<b>0</b>	<b>1,200,000</b>	<b>1,192,955.79</b>	<b>0.59%</b>
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
SALARIES	420,000		420,000	418,698.40	0.31%
PAYROLL TAXES	36,000		36,000	36,037.58	-0.10%
RETIREMENT	105,000		105,000	116,244.66	-10.71%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000		21,000	0.00	100.00%
HEALTH INSURANCE	48,000		48,000	48,881.45	-1.84%
DENTAL INSURANCE	6,000		6,000	4,438.56	26.02%
LIFE INSURANCE	1,000		1,000	1,089.08	-8.91%
DISABILITY INSURANCE	4,200		4,200	4,287.52	-2.08%
WORKERS COMP INSURANCE	4,000		4,000	3,824.00	4.40%
SGPWA STAFF MISC. MEDICAL	9,000		9,000	7,445.41	17.27%
EMPLOYEE EDUCATION	2,000		2,000	299.00	85.05%
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>656,200</b>	<b>0</b>	<b>656,200</b>	<b>641,245.66</b>	<b>2.28%</b>

22 / 28

**FINAL**

**SAN GORGONIO PASS WATER AGENCY  
FISCAL YEAR BUDGET 2015-16  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TWELVE MONTHS ENDING ON JUN 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>ADMINISTRATIVE &amp; PROFESSIONAL</b>					
<b>DIRECTOR EXPENDITURES</b>					
DIRECTORS FEES	104,000		104,000	101,765.12	2.15%
DIRECTORS TRAVEL & EDUCATION	20,000		20,000	11,439.28	42.80%
DIRECTORS MISC. MEDICAL	31,000		31,000	15,275.51	50.72%
<b>OFFICE EXPENDITURES</b>					
OFFICE EXPENSE	15,000		15,000	15,491.86	-3.28%
POSTAGE	1,200		1,200	857.51	28.54%
TELEPHONE	9,000		9,000	9,881.63	-9.80%
UTILITIES	4,500		4,500	4,237.15	5.84%
<b>SERVICE EXPENDITURES</b>					
COMPUTER, WEB SITE AND PHONE SUPPORT	16,000		16,000	11,652.33	27.17%
GENERAL MANAGER & STAFF TRAVEL	17,000		17,000	20,479.79	-20.47%
INSURANCE & BONDS	23,000		23,000	21,431.00	6.82%
ACCOUNTING & AUDITING	21,000	1,000	22,000	21,755.00	1.11%
STATE WATER CONTRACT AUDIT	5,000		5,000	4,866.00	2.68%
DUES & ASSESSMENTS	33,000		33,000	27,705.67	16.04%
SPONSORSHIPS	10,000		10,000	1,000.00	90.00%
OUTSIDE PROFESSIONAL SERVICES	3,000		3,000	4,350.00	-45.00%
BANK CHARGES	1,200		1,200	1,478.92	-23.24%
MISCELLANEOUS EXPENSES	1,000		1,000	0.00	100.00%
<b>MAINTENANCE &amp; EQUIPMENT EXPENDITURES</b>					
TOOLS PURCHASE & MAINTENANCE	3,000		3,000	3,490.33	-16.34%
VEHICLE REPAIR & MAINTENANCE	8,000		8,000	9,047.61	-13.10%
MAINTENANCE & REPAIRS - BUILDING	12,000		12,000	12,588.69	-4.91%
MAINTENANCE & REPAIRS - FIELD	6,500		6,500	5,789.21	10.94%
CONTRACT OPERATIONS AND MAINTENANCE	90,000		90,000	66,807.28	25.77%
<b>COUNTY EXPENDITURES</b>					
LAFCO COST SHARE	4,500		4,500	4,694.59	-4.32%
ELECTION EXPENSE	0		0	0.00	0.00%
TAX COLLECTION CHARGES	8,000		8,000	9,952.62	-24.41%
<b>TOTAL ADMINISTRATIVE &amp; PROFESSIONAL</b>	<b>446,900</b>	<b>1,000</b>	<b>447,900</b>	<b>386,037.10</b>	<b>13.81%</b>

23 / 28

**FINAL**

**SAN GORGONIO PASS WATER AGENCY  
FISCAL YEAR BUDGET 2015-16  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TWELVE MONTHS ENDING ON JUN 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>GENERAL ENGINEERING</b>					
<b>RECHARGE</b>					
B.A.R.F. DESIGN + CONSTRUCTION: REPORTED IN CAPITAL EXPENDITURES					
B.A.R.F. ENVIRONMENTAL MITIGATION	65,000		65,000	0.00	100.00%
<b>FERC/FLUME</b>					
ALTERNATIVE WATER SUPPLY BANNING/BHMWC	0		0	0.00	0.00%
NOTICE OF PREPARATION + EIR	50,000	-50,000	0	0	0.00%
24 / 28 WHITEWATER FLUME TUNNEL	90,000		90,000	35,725.86	60.30%
ENVIRONMENTAL JUSTICE	27,000	-27,000	0	0.00	0.00%
BALANCE HYDROLOGICS	0	10,802	10,802	10,799.30	0.03%
FLUME SUPPORT	0	22,000	22,000	22,000.00	0.00%
<b>STUDIES</b>					
USGS - Agreement #96710	125,000		125,000	113,216.21	9.43%
WATER RATE NEXUS STUDY	45,000		45,000	0.00	100.00%
WATER RATE FINANCIAL MODELING	20,000		20,000	0.00	100.00%
CAPACITY FEE NEXUS STUDY UPDATE	0		0	15,026.48	0.00%
SUPPORT - CAPACITY FEE & AGREEMENTS	0		0	999.50	0.00%
EMERGING CONTAMINANTS TASK FORCE	0		0	0.00	0.00%
UPDATED UWMP	50,000		50,000	31,034.90	37.93%
<b>OTHER PROJECTS</b>					
BASIN MONITORING TASK FORCE	15,000		15,000	13,924.00	7.17%
MODELING 15.5 ANALYSIS	25,000		25,000	0.00	100.00%
GENERAL AGENCY - CEQA AND GIS SERVICES	15,000		15,000	18,831.76	-25.55%
<b>TOTAL GENERAL ENGINEERING</b>	<b>527,000</b>	<b>-44,198</b>	<b>482,802</b>	<b>261,558.01</b>	<b>45.83%</b>



**FINAL**

**SAN GORGONIO PASS WATER AGENCY  
FISCAL YEAR BUDGET 2015-16  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TWELVE MONTHS ENDING ON JUN 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>GENERAL FUND - EXPENSES</b>					
<b>LEGAL SERVICES</b>					
LEGAL SERVICES - GENERAL	175,000		175,000	166,019.60	5.13%
<b>TOTAL LEGAL SERVICES</b>	<b>175,000</b>	<b>0</b>	<b>175,000</b>	<b>166,019.60</b>	<b>5.13%</b>
<b>CONSERVATION &amp; EDUCATION</b>					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	12,200.00	12.86%
ADULT EDUCATION PROGRAMS	5,000		5,000	1,000.00	80.00%
OTHER CONSERVATION, EDUCATION AND P. R.	10,000	15,000	25,000	3,839.83	84.64%
<b>TOTAL CONSERVATION &amp; EDUCATION</b>	<b>29,000</b>	<b>15,000</b>	<b>44,000</b>	<b>17,039.83</b>	<b>61.27%</b>
<b>GENERAL FUND CAPITAL EXPENDITURES</b>					
BUILDING	15,000		15,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	5,000		5,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
TRANSPORTATION EQUIPMENT	48,000		48,000	44,947.00	6.36%
B.A.R.F. CONSTRUCTION	4,635,000		4,635,000	91,719.87	98.02%
<b>TOTAL GENERAL FUND CAPITAL EXPENDITURES</b>	<b>4,703,000</b>	<b>0</b>	<b>4,703,000</b>	<b>136,666.87</b>	<b>97.09%</b>
<b>TRANSFERS TO OTHER FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>7,737,100</b>	<b>-28,198</b>	<b>7,708,902</b>	<b>2,801,522.86</b>	<b>63.66%</b>
<b>TRANSFERS FROM RESERVES</b>	<b>4,700,000</b>		<b>4,700,000</b>		
<b>TOTAL TRANSFERS FROM RESERVES</b>	<b>4,700,000</b>	<b>0</b>	<b>4,700,000</b>	<b>0</b>	
<b>GENERAL FUND NET INCOME YEAR TO DATE</b>	<b>501,900</b>	<b>28,198</b>	<b>530,098</b>	<b>1,391,215.39</b>	

25/28

**FINAL**

**SAN GORGONIO PASS WATER AGENCY  
FISCAL YEAR BUDGET 2015-16  
BUDGET VS. REVISED BUDGET VS. ACTUAL  
FOR THE TWELVE MONTHS ENDING ON JUN 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
<b>DEBT SERVICE FUND - INCOME</b>					
<b>INCOME</b>					
TAX REVENUE	18,300,000		18,300,000	18,506,495.14	-1.13%
INTEREST	73,000		73,000	219,022.66	-200.03%
GRANTS	0		0	0.00	0.00%
DWR CREDITS - BOND COVER, OTHER	2,900,000		2,900,000	3,090,491.72	-6.57%
<b>TOTAL DEBT SERVICE FUND INCOME</b>	<b>21,273,000</b>	<b>0</b>	<b>21,273,000</b>	<b>21,816,009.52</b>	<b>-2.55%</b>
<b>DEBT SERVICE FUND - EXPENSES</b>					
<b>EXPENSES</b>					
SALARIES	50,000		50,000	50,543.37	-1.09%
PAYROLL TAXES	4,000		4,000	3,866.54	3.34%
BENEFITS	25,000		25,000	27,174.74	-8.70%
SWC CONTRACTOR DUES	44,000		44,000	41,390.00	5.93%
STATE WATER CONTRACT PAYMENTS	20,700,000		20,700,000	20,639,936.00	0.29%
PURCHASED WATER	0		0	4,465.86	0.00%
STATE WATER PROJECT LEGAL SERVICES	0		0	0.00	0.00%
USGS - <i>Agreement #23100</i>	60,000		60,000	23,250.00	61.25%
CONTRACT OPERATIONS AND MAINTENANCE	100,000		100,000	91,239.86	8.76%
SWP ENGINEERING	40,000		40,000	14,039.68	64.90%
DEBT SERVICE UTILITIES	9,200		9,200	9,509.49	-3.36%
TAX COLLECTION CHARGES	44,000		44,000	56,398.20	-28.18%
<b>TOTAL DEBT SERVICE FUND EXPENSES</b>	<b>21,076,200</b>	<b>0</b>	<b>21,076,200</b>	<b>20,961,813.74</b>	<b>0.54%</b>
<b>TRANSFERS FROM RESERVES</b>			0	0.00	
<b>DEBT SERVICE NET INCOME YEAR TO DATE</b>	<b>196,800</b>	<b>0</b>	<b>196,800</b>	<b>854,195.78</b>	

26 / 28

## MEMORANDUM

---

**TO:** Board of Directors

**FROM:** General Manager and General Counsel

**RE:** Election of Board Officers

**DATE:** December 5, 2016

**Summary:**

The SGPWA Act requires the Board to elect officers at the first meeting in January every two years, which will be the January 3, 2017 Board meeting. However, after the December 5, 2016 meeting, the Board will not have officers for the remainder of December due to election results and the resignation of President Jeter.

It is recommended that the Board have officers in place before the January meeting since there are duties that Board officers may need to perform. For example, there will need to be a President to preside over meetings and there may be a need to have checks and official documents signed by the applicable Board officer.

Even though the Board is required to elect officers at the January meeting, the Board can always elect officers at any time. It is recommended that the Board elect officers who will serve until the January Board meeting and at that time, the Board may decide to elect the same officers or different officers.

Traditionally the Agency has had four officers—a President, Vice President, Secretary, and Treasurer. The General Manager has traditionally been the Secretary of the Board. At the meeting, the General Counsel will explain the procedures for the election of officers.

**Recommendation:**

Staff recommends that the Board elect a President, Vice President, Secretary, and Treasurer.

## **MEMORANDUM**

---

**TO:** Board of Directors

**FROM:** General Manager

**RE:** Representative to San Gorgonio Pass Water Alliance

**DATE:** December 5, 2016

**Summary:**

The Agency is a member of the San Gorgonio Pass Regional Water Alliance. The Alliance is a consortium of water agencies and cities in the Pass area that meets to discuss regional water issues. The Agency's representative has been former Director Mary Ann Melleby. The Board needs to elect a member to be the Agency's new representative on the Alliance. The Board may also wish to appoint an alternate in the event the appointed representative cannot attend a meeting. The Alliance meets the last Wednesday of each month (except November and December), typically at 5:00 or 6:00 pm.

**Recommendation:**

Staff recommends that the Board appoint a member and alternate to the San Gorgonio Pass Regional Water Alliance.