

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
July 5, 2016 at 7:00 p.m.

1. Call to Order, Flag Salute and Roll Call

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary.

4. Consent Calendar:

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Regular Board Meeting, June 20, 2016*
(Page 2)
- B. Approval of the Minutes of the Finance and Budget Workshop, June 27, 2016,
2016* (Page 6)
- C. Approval of the Finance and Budget Workshop Report, June 27, 2016*
(Page 8)
- D. Approval of the Recommendations made at the Board Finance and Budget
Workshop, as set forth in the Finance and Budget Workshop Report, June 27,
2016

5. Reports (Discussion and Possible Action)

- A. General Manager's Report
 - 1. Operations Report
 - 2. General Agency Updates
- B. General Counsel Report
- C. Directors' Reports

6. New Business (Discussion and Possible Action)

- A. Consideration of General Fund Budget for Fiscal Year 2016-2017*
(Page 25)
- B. Consideration to Contract with Provost and Pritchard to Perform Study
Identifying New Sources of Water* (Page 34)
- C. Discussion Regarding Potential Participation in Integrated Regional Water
Management Plan (requested by Director Melleby)
- D. Discussion of Director Division Boundaries (requested by Director Fenn)
- E. Discussion of Reduction in Board Size (requested by Director Duncan)

7. Topics for Future Agendas

8. Announcements

- A. Engineering/Allocation Workshop, July 11, 2016 at 4:00 p.m.
- B. Regular Board Meeting, July 18, 2016 at 7:00 p.m.
- C. Finance and Budget Workshop, July 25, 2016 at 4:00 pm

9. Adjournment

***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgpw.com. (3) A person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
June 20, 2016

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Blair Ball, Director
Ron Duncan, Director
David Fenn, Director
Leonard Stephenson, Director

Staff Present: Jeff Davis, General Manager
Jeff Ferré, General Counsel
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 7:00 p.m., June 20, 2016 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** *President Jeter asked if there were any adjustments to the agenda.* There being none the agenda was adopted.
3. **Public Comment:** *President Jeter asked if there were members of the public that wished to make a public comment.* No members of the public spoke at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Employee Guide Workshop, June 2, 2016.
 - B. Approval of the Minutes of the Regular Board Meeting, June 6, 2016
 - C. Approval of the Minutes of the Engineering Workshop, June 13, 2016

Director Stephenson noted that the Minutes for the Regular Board Meeting on June 6th did not reflect his name as being present; he was in fact present during this meeting. Director Melleby stated that her name was listed as being present and also absent; she was in fact absent. Director Ball stated that he is abstaining from item 4A, as he was not present. Director Dickson moved, seconded by Director Stephenson, to approve the Consent Calendar as amended. General Counsel Jeff Ferre clarified that it is not a requirement to abstain if you are not present at a board meeting. Motion carried 7-0.

5. Reports:

A. General Manager's Report:

(1) Operations Report: (a) As of June 20th the Agency delivered 802 acre-feet to the Noble Creek Recharge Facility. (b) SWP Storage and Operations: General Manager Davis provided a slide presentation relating to water supply, precipitation, and storage.

(2) General Agency Updates: (a) General Manager Davis reported to the Board that the City of Calimesa has agreed to authorize staff to enter into negotiations for a cooperative agreement to collect the Agency's capacity fee. (b) Assembly Bill 1713 requiring a vote of the people to approve the Cal Water Fix is dead for the year. Also, another initiative will be on the ballot in November that if it were to pass would require any public works project that used over two-billion dollars in revenue bonds to be approved by the people. (c) Beaumont Landscape Ordinance: The Agency has been receiving a number of inquiries pertaining to the Beaumont Landscape Ordinance. Some Beaumont residents have taken steps to conserve water on their landscaping and have received code violation notices; these residences are upset. General Manager Davis spoke to the code enforcement officer and was told that they have been receiving complaints from neighbors and that the City has to enforce the code. (d) Flume Field Trip: General Manager Davis will be scheduling a Flume field trip for the Agency's board members; contact General Manager Davis if you are interested in attending. (e) The Agency has uploaded the State Water Resources Control Board Emergency Conservation Regulations three year projections to its website (located under Public Documents – Other Documents) and it is also located on the SWRCB website.

C. General Counsel Report: General Counsel Jeff Ferré reported that on May 31st, DWR filed its testimony to begin the process to seek permission from the State Board to change the point of diversion of the Delta into the Twin Tunnels. The hearing is set to begin on July 26th. A number of letters have been sent in opposition.

D. Directors Reports: **(1) Director Stephenson** reported on the City of Calimesa Council meeting that he attended today in which City approved the draft agreement. He commented on the collaborative meeting that was held between the City, YVWD, and the Agency, stating that this meeting was the turning point. **(2) Director Fenn** reported on the YVWD Board meeting on June 15th. An item on the agenda was the approval of the Memorandum of Understanding for the SGPRWA; stating that the board voted to table this item. **(3) Director Melleby** reported on the Government Legislative Affairs Committee (GLAC) meeting that she attended. She stated that the GLAC is a subcommittee of the Beaumont Chamber of Commerce. Director Melleby is a member.

6. New Business: (Discussion and Possible Action)

A. Consideration of Cost of Living Adjustment (COLA) for Staff: A staff report was included in the agenda packet. General Manager Davis reported that during the Employee Guide workshop held on June 2nd the Board voted to recommend granting staff a 2.5% cost of living adjustment, effective July 1st; should the Board vote to approve the COLA, it would be incorporated in the General Fund Budget. Director Dickson made a motion, seconded by Director Duncan, approving the recommendation of the 2.5% cost of living adjustment to staff. After discussion, the motion passed 7-0.

B. Consideration of California Special Districts Association Board (CSDA) Elections: CSDA 2016 Board Elections materials were included in the agenda package. General Manager Davis informed the Board that CSDA is requesting that the Board vote to elect a representative to the CSDA Board of Director for that Agency's region. Three people have filed of which biographical information is included in the agenda packet. After discussion, Director Melleby made a motion, seconded by Director Duncan, recommending that the Board vote for Ronald Coats of East Valley Water District. Motion passed 7-0.

C. Consideration of Sites Reservoir and Proposal to Participate: A staff report and additional Sites Reservoir material were included in the agenda packet. General Manager Davis stated that this item has been discussed at three different board meetings at length. This is a water supply project that has a built-in environmental component, a site that has been studied for decades, and is very likely to receive Prop 1 grant funding. Water managers throughout the State see the advantages and are talking about possible participation. A Joint Powers Authority has been formed to be the owner and operator of the reservoir. The advantages listed present solid reasons as to why the Agency should consider participation in Phase I of the proposed project. Staff recommended that the Board apply for participation and complete a participation agreement for an amount of a maximum of \$300,000 for 10,000 acre-feet of yield. Staff also recommends that these costs be funded from the New Water reserve, which currently has approximately \$5.7 million. Director Ball suggested that staff contacts the local water retailers and to inquire if they would like to partner with the Agency to purchase additional water (over the Agency's 10,000 acre-feet) which they would pay for; Legal Counsel Ferre will than draw-up documents should any water retailer wish to buy in. After discussion, Director Ball made a motion, seconded by Director Dickson, authorizing the General Manager to develop an agreement or agreements with the Sites Reservoir Authority for the Agency's participation in Phase 1 of the proposed project for up to 10,000 acre-feet of annual water supply. General Manager Davis is to reach out to retail customers to find out their level of interest. General Manager Davis is to report back to the Board on their decisions. Motion passed 7-0.

D. Consideration of Payment of Cost of Candidates' Statements: General Manager Davis stated that the Board must decide who will pay for candidate's statement. The Board's decision is then relayed to the Registrar of Voters. Director Dickson made a motion, seconded by Director Duncan, to follow the Agency's past practice of having individuals fund their own candidate statements for the November election. After discussion, motion passed 7-0.

7. Topics for Future Agendas: Director Duncan requested an item of discussion during the next regular board meeting a review of the reduction of the Board from seven to five members be included.

8. Announcements: *President Jeter reviewed the following announcements:*

- A. San Geronio Pass Regional Water Alliance, June 22, 2016
 - 1. Regular Meeting at 5:00 p.m. – Banning City Hall Conference Room
- B. Finance and Budget Workshop, June 27, 2016 at 4:00 p.m.
- C. Office closed July 4, 2016 in observance of Independence Day
- D. Regular Board Meeting, **Tuesday**, July 5, 2016 at 7:00 p.m.

9. Adjournment: *President Jeter adjourned the meeting at 8:13 p.m.*

Draft – Subject to Board Approval

Jeffrey W. Davis, Secretary of the Board

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
June 27, 2016

Directors Present: Mary Ann Melleby, Treasurer
Blair Ball, Director
Ron Duncan, Director
David Fenn, Director
Leonard Stephenson, Director

Directors Absent: John Jeter, President
Bill Dickson, Vice President

Staff and Consultants Present:
Jeff Davis, General Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Mary Ann Melleby at 4:00 p.m., June 27, 2016, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Director Melleby led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** There were no adjustments to the agenda.
3. **Public Comment:** Tom Shalhoub announced that he had attended the WESCAS (Western Coalition of Arid States) meeting and had spoken to the Director of the Los Alamos Laboratory, who had many interesting things to say. No other member of the public wished to address the Board at this time.
4. **New Business:**
 - A. **Ratification of Paid Invoices and Monthly Payroll for May, 2016 by Reviewing Check History Reports in Detail:** After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board ratify paid monthly invoices of \$469,639.45 and payroll of \$32,030.88 for the month of May, 2016, for a combined total of \$501,670.33. The motion passed 5 in favor, no opposed, with President Jeter and Vice President Dickson absent.
 - B. **Review Pending Legal Invoices:** After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board approve payment of the pending legal invoices for May, 2016. The motion passed 5 in favor, no opposed, with President Jeter and Vice President Dickson absent.

- C. **Review of May, 2016 Bank Reconciliation:** After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for May, 2016 as presented. The motion passed 5 in favor, no opposed, with President Jeter and Vice President Dickson absent.
 - D. **Review of Budget Report for May, 2016:** After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Budget Report for May, 2016. The motion passed 5 in favor, no opposed, with President Jeter and Vice President Dickson absent.
 - E. **Review of Proposed General Fund Budget for FY 2016-17:** General Manager Davis opened the discussion. He reviewed the proposed budget, focusing on changes made since the draft budget was originally discussed last month. Major changes include lower cost of purchased water, higher tax revenues, a higher election cost, participation in Sites Reservoir and the Bunker Hill Conjunctive Use project, and a deletion of funding for construction of the Beaumont Avenue Recharge Facility. He explained that it would be better to proceed with this next year, when Prop 1 funding is likely to be available. Pie charts were discussed that demonstrated where revenues are expected to come from and where funds will be spent. General Manager Davis summarized the budget by pointing out the expected budget surplus of \$30,450. The Board asked to reduce the funding for an integrated regional water management plan from \$20,000 to \$5,000. No other changes were proposed. After discussion, Director Duncan moved, seconded by Director Stephenson, that the revised draft budget be brought to the Board for discussion and approval at the July 5 Board meeting. Motion passed 5-0 with President Jeter and Vice President Dickson absent.
5. **Announcements:** Chair Melleby reviewed the following announcements:
- A. The office will be closed for Independence Day, Monday, July 4, 2016
 - B. Regular Board Meeting, Tuesday, July 5, 2016 at 7:00 p.m.
 - C. Engineering/Allocation Workshop, July 11, 2016 at 4:00 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 5:00 p.m.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From Treasurer Mary Ann Melleby, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on June 27, 2016. The following recommendations were made:

1. The Board ratify payment of Invoices of \$469,639.45 and Payroll of \$32,030.88 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for May, 2016 for a combined total of \$501,670.33.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$9,899.48
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3. The Board acknowledge receipt of the following:
 - A. Wells Fargo bank reconciliation for May, 2016
 - B. Budget Report for May, 2016

SAN GORGONIO PASS WATER AGENCY

1210 Beaumont Ave, Beaumont, CA 92223

Board Finance & Budget Workshop

Agenda

June 27, 2016, at 4:00 p.m.

1. Call to Order, Flag Salute

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items not on the agenda. To comment on specific agenda items, please complete a speaker's request form and hand it to the Board secretary.

4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)

- A. Ratification of Paid Invoices and Monthly Payroll for May, 2016 by Reviewing Check History Reports in Detail*
- B. Review of Pending Legal Invoices*
- C. Review of May, 2016 Bank Reconciliation*
- D. Review of Budget Report for May, 2016*
- E. Review of Proposed General Fund Budget for FY 2016-17*

5. Announcements

- A. The office will be closed in observance of Independence Day, Monday, July 4, 2016
- B. Regular Board Meeting, **Tuesday**, July 5, 2016 at 7:00 p.m.
- C. Engineering/Allocation Workshop, July 11, 2016 at 4:00 p.m.

6. Adjournment

*Information Included In Agenda Packet

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San Geronio Pass Water Agency
Check History Report
May 1 through May 31, 2016

ACCOUNTS PAYABLE

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
05/02/2016	117929	BEAUMONT-CHERRY VALLEY WATER DISTRICT	434.34
05/02/2016	117930	BEST BEST & KRIEGER	22,824.85
05/02/2016	117931	CALPERS FINANCIAL REPORTING	650.00
05/02/2016	117932	KENNETH M. FALLS	85.00
05/02/2016	117933	ROY McDONALD	2,625.00
05/02/2016	117934	NICOLAY CONSULTING GROUP	3,700.00
05/02/2016	117935	OFFICE SOLUTIONS	55.57
05/02/2016	117936	CHERYLE M. RASMUSSEN	242.99
05/02/2016	117937	UNDERGROUND SERVICE ALERT	9.00
05/02/2016	117938	VALLEY OFFICE EQUIPMENT, INC.	152.72
05/02/2016	117939	WASTE MANAGEMENT INLAND EMPIRE	94.37
05/09/2016	117940	ARMSTRONG & BROOKS ENGINEERS	20,829.60
05/09/2016	117941	BDL ALARMS, INC.	78.00
05/09/2016	117942	BEAUMONT HOME CENTER	4.85
05/09/2016	117943	GOPHER PATROL	48.00
05/09/2016	117944	MATTHEW PISTILLI LANDSCAPE SERVICES	1,475.00
05/09/2016	117945	UNLIMITED SERVICES BUILDING MAINT.	295.00
05/13/2016	117946	SEE PAYROLL CATEGORY, JOHN R. JETER	
05/14/2016	117947	CALPERS RETIREMENT	4,148.25
05/14/2016	117948	CALPERS 457-SIP	1,150.00
05/14/2016	117949	FRANCHISE TAX BOARD	196.91
05/17/2016	117950	WELLS FARGO REMITTANCE CENTER	1,596.58
05/23/2016	117951	ACWA BENEFITS	739.04
05/23/2016	117952	CALPERS HEALTH	6,909.28
05/23/2016	117953	JEFFREY W. DAVIS	1,414.20
05/23/2016	117954	KENNETH M. FALLS	220.00
05/23/2016	117955	FRONTIER COMMUNICATIONS	1,206.31
05/23/2016	117956	INCONTACT, INC.	92.77
05/23/2016	117957	I. E. RESOURCE CONSERVATION DISTRICT	4,000.00
05/23/2016	117958	KENNEDY JENKS CONSULTANTS	1,270.86
05/23/2016	117959	LEGEND PUMP AND WELL SERVICE	196.00
05/23/2016	117960	MATTHEW PISTILLI LANDSCAPE SERVICES	325.00
05/23/2016	117961	SOUTHERN CALIFORNIA GAS	16.92
05/23/2016	117962	LEONARD C. STEPHENSON	442.80
05/23/2016	117963	THOMAS W. TODD, JR.	725.70
05/26/2016	117964	AT&T MOBILITY	253.58
05/26/2016	117965	CHERYLE M. RASMUSSEN	105.72
05/26/2016	117966	SOUTHERN CALIFORNIA EDISON	122.72
05/29/2016	117967	CALPERS RETIREMENT	4,355.01
05/29/2016	117968	CALPERS 457-SIP	1,150.00
05/29/2016	117969	STANDARD INSURANCE COMPANY	409.40
05/14/2016	522897	EMPLOYMENT DEVELOPMENT DEPARTMENT	950.18
05/29/2016	522971	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,131.44
05/14/2016	565925	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	6,499.73
05/29/2016	569955	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,287.76
05/30/2016	900120	DEPARTMENT OF WATER RESOURCES	369,119.00
TOTAL ACCOUNTS PAYABLE CHECKS			469,639.45

San Geronio Pass Water Agency
Check History Report
 May 1 through May 31, 2016

PAYROLL

CHECKS			
Date	Number	Name	Amount
05/13/2016	117946	JOHN R. JETER	724.41
TOTAL PAYROLL CHECKS			724.41
DIRECT DEPOSIT			
Date	Number	Name	Amount
05/13/2016	801206	JEFFREY W. DAVIS	4,316.25
05/13/2016	801207	WILLIAM E. DICKSON	942.50
05/13/2016	801208	KENNETH M. FALLS	2,523.62
05/13/2016	801209	CHERYLE M. RASMUSSEN	2,054.32
05/13/2016	801210	LEONARD C. STEPHENSON	1,139.41
05/13/2016	801211	THOMAS W. TODD, JR.	3,165.70
05/28/2016	801212	BLAIR M. BALL	1,139.41
05/28/2016	801213	JEFFREY W. DAVIS	4,316.25
05/28/2016	801214	RONALD A. DUNCAN	1,139.41
05/28/2016	801215	KENNETH M. FALLS	3,520.76
05/28/2016	801216	DAVID L. FENN	689.41
05/28/2016	801217	MARY ANN HARVEY-MELLEBY	1,139.41
05/28/2016	801218	CHERYLE M. RASMUSSEN	2,054.32
05/28/2016	801219	THOMAS W. TODD, JR.	3,165.70
TOTAL PAYROLL DIRECT DEPOSIT			31,306.47
TOTAL PAYROLL			32,030.88
TOTAL DISBURSEMENTS FOR MAY, 2016			501,670.33

SAN GORGONIO PASS WATER AGENCY
New Vendors List
June, 2016

Vendor - Name and Address	Expenditure Type
Legend Pump & Well Service, Inc. 1324 W. Rialto Ave., San Bernardino, CA 92410	Field Maintenance

SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

<u>VENDOR</u>	<u>INVOICE NBR</u>	<u>COMMENT</u>	<u>AMOUNT</u>
BEST, BEST & KRIEGER	160531	LEGAL SERVICES MAY16	9,899.48

TOTAL PENDING INVOICES FOR MAY 2016

9,899.48

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
May 31, 2016**

BALANCE PER BANK AT 05/31/2016 - CHECKING ACCOUNT 65,760.83

LESS OUTSTANDING CHECKS

CHECK NUMBER	AMOUNT	CHECK NUMBER	AMOUNT
117812	VOID	117964	253.58
117957	4,000.00	117966	122.72
117959	196.00	117967	4,355.01
117963	725.70	117968	1,150.00
		117969	409.40
	<u>4,921.70</u>		<u>6,290.71</u>

TOTAL OUTSTANDING CHECKS (11,212.41)

BALANCE PER GENERAL LEDGER 54,548.42

BALANCE PER GENERAL LEDGER AT 04/30/2016 43,489.25

CASH RECEIPTS FOR MAY 7,609,164.95

CASH DISBURSEMENTS FOR MAY

ACCOUNTS PAYABLE - CHECK HISTORY REPORT	(469,639.45)	
NET PAYROLL FOR MAY	<u>(32,030.88)</u>	(501,670.33)

BANK CHARGES (135.45)

PURCHASE BONDS (2,000,000.00)

TRANSFER TO LAIF (11,000,000.00)

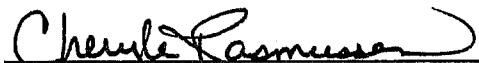
VOIDED CK # 117812 3,700.00

TRANSFER - WELLS FARGO 3,900,000.00

TRANSFER FROM BANK OF HEMET 2,000,000.00

BALANCE PER GENERAL LEDGER AT 5/31/2016 54,548.42

REPORT PREPARED BY:



 Cheryl Rasmussen

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF MAY 2016**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL DEPOSIT AMOUNT</u>
DEPOSIT TO CHECKING ACCOUNT				
5/5/16	RIVERSIDE COUNTY	PROPERTY TAXES	75,725.44	75,725.44
5/5/16	JOHN JETER	REPAYMENT 5HT DIST RIV. CNTY AWARDS DINNER 5/19/16	50.00	50.00
5/16/16	BCVWD	WATER SALES	258,989.00	
5/16/16	CITY OF BANNING	COST-SHARE REPAYMENT FLUME	20,692.71	
5/16/16	BCVWD	DEPOSIT CONNECTION UPGRADE	25,000.00	304,681.71
5/18/16	CITY OF BANNING	WATER SALES	40,576.00	
5/18/16	YVWD	WATER SALES	20,140.62	60,716.62
5/19/16	RIVERSIDE COUNTY	PROPERTY TAXES	4,816,118.08	4,816,118.08
5/20/16	RIVERSIDE COUNTY	PROPERTY TAXES	52,914.61	52,914.61
5/20/16	RIVERSIDE COUNTY	PROPERTY TAXES	2,822.58	2,822.58
5/20/16	RIVERSIDE COUNTY	PROPERTY TAXES	513.02	513.02
5/23/16	RIVERSIDE COUNTY	PROPERTY TAXES	2,288,112.29	2,288,112.29
5/26/16	TVI	CD - BOND INTEREST	7,510.60	7,510.60
TOTAL FOR MAY 2016			7,609,164.95	7,609,164.95

**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2016**

	FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - INCOME					
INCOME					
WATER SALES	1,400,000		1,400,000	1,039,599.46	25.74%
TAX REVENUE	2,000,000		2,000,000	2,094,680.61	-4.73%
INTEREST	29,000		29,000	63,723.24	-119.74%
CAPACITY FEE	0		0	0.00	0.00%
GRANTS	0		0	0.00	0.00%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000		110,000	73,862.47	32.85%
TOTAL GENERAL FUND INCOME	3,539,000	0	3,539,000	3,271,865.78	7.55%
GENERAL FUND - EXPENSES					
COMMODITY PURCHASE					
PURCHASED WATER	1,200,000		1,200,000	240,450.39	79.96%
TOTAL COMMODITY PURCHASE	1,200,000	0	1,200,000	240,450.39	79.96%
SALARIES AND EMPLOYEE BENEFITS					
SALARIES	420,000		420,000	379,905.38	9.55%
PAYROLL TAXES	36,000		36,000	32,762.25	8.99%
RETIREMENT	105,000		105,000	90,683.35	13.63%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000		21,000	21,502.58	-2.39%
HEALTH INSURANCE	48,000		48,000	48,881.45	-1.84%
DENTAL INSURANCE	6,000		6,000	4,438.56	26.02%
LIFE INSURANCE	1,000		1,000	1,089.08	-8.91%
DISABILITY INSURANCE	4,200		4,200	3,929.45	6.44%
WORKERS COMP INSURANCE	4,000		4,000	2,864.00	28.40%
SGPWA STAFF MISC. MEDICAL	9,000		9,000	7,049.24	21.68%
EMPLOYEE EDUCATION	2,000		2,000	299.00	85.05%
TOTAL SALARIES AND EMPLOYEE BENEFITS	656,200	0	656,200	593,404.34	9.57%

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**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

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	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					
ADMINISTRATIVE & PROFESSIONAL					
DIRECTOR EXPENDITURES					
DIRECTORS FEES	104,000		104,000	93,375.28	10.22%
DIRECTORS TRAVEL & EDUCATION	20,000		20,000	11,473.55	42.63%
DIRECTORS MISC. MEDICAL	31,000		31,000	11,943.12	61.47%
OFFICE EXPENDITURES					
OFFICE EXPENSE	15,000		15,000	15,038.62	-0.26%
POSTAGE	1,200		1,200	831.04	30.75%
TELEPHONE	9,000		9,000	8,988.74	0.13%
UTILITIES	4,500		4,500	3,915.93	12.98%
SERVICE EXPENDITURES					
COMPUTER, WEB SITE AND PHONE SUPPORT	16,000		16,000	11,627.38	27.33%
GENERAL MANAGER & STAFF TRAVEL	17,000		17,000	16,692.34	1.81%
INSURANCE & BONDS	23,000		23,000	21,681.00	5.73%
ACCOUNTING & AUDITING	21,000	1,000	22,000	21,755.00	1.11%
STATE WATER CONTRACT AUDIT	5,000		5,000	4,866.00	2.68%
DUES & ASSESSMENTS	33,000		33,000	27,705.67	16.04%
SPONSORSHIPS	10,000		10,000	1,000.00	90.00%
OUTSIDE PROFESSIONAL SERVICES	3,000		3,000	4,350.00	-45.00%
BANK CHARGES	1,200		1,200	1,366.91	-13.91%
MISCELLANEOUS EXPENSES	1,000		1,000	0.00	100.00%
MAINTENANCE & EQUIPMENT EXPENDITURES					
TOOLS PURCHASE & MAINTENANCE	3,000		3,000	3,490.33	-16.34%
VEHICLE REPAIR & MAINTENANCE	8,000		8,000	7,727.79	3.40%
MAINTENANCE & REPAIRS - BUILDING	12,000		12,000	9,382.74	21.81%
MAINTENANCE & REPAIRS - FIELD	6,500		6,500	5,725.09	11.92%
CONTRACT OPERATIONS AND MAINTENANCE	90,000		90,000	36,913.55	58.98%
COUNTY EXPENDITURES					
LAFCO COST SHARE	4,500		4,500	4,694.59	-4.32%
ELECTION EXPENSE	0		0	0.00	0.00%
TAX COLLECTION CHARGES	8,000		8,000	9,940.42	-24.26%
TOTAL ADMINISTRATIVE & PROFESSIONAL	446,900	1,000	447,900	334,485.09	25.32%

SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2016

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					
GENERAL ENGINEERING					
RECHARGE					
B.A.R.F. DESIGN + CONSTRUCTION: REPORTED IN CAPITAL EXPENDITURES					
B.A.R.F. ENVIRONMENTAL MITIGATION	65,000		65,000	0.00	100.00%
FERC/FLUME					
ALTERNATIVE WATER SUPPLY BANNING/BHMWC	0		0	0.00	0.00%
NOTICE OF PREPARATION + EIR	50,000	-50,000	0	0	0.00%
WHITewater FLUME TUNNEL	90,000		90,000	56,418.57	37.31%
ENVIRONMENTAL JUSTICE	27,000	-27,000	0	0.00	0.00%
BALANCE HYDROLOGICS	0	10,802	10,802	10,799.30	0.03%
FLUME SUPPORT	0	22,000	22,000	16,390.47	25.50%
STUDIES					
USGS - <i>Agreement #96710</i>	125,000		125,000	128,044.37	-2.44%
WATER RATE NEXUS STUDY	45,000		45,000	0.00	100.00%
WATER RATE FINANCIAL MODELING	20,000		20,000	0.00	100.00%
CAPACITY FEE NEXUS STUDY UPDATE	0		0	15,026.48	0.00%
SUPPORT - CAPACITY FEE & AGREEMENTS	0		0	999.50	0.00%
EMERGING CONTAMINANTS TASK FORCE	0		0	0.00	0.00%
UPDATED UWMP	50,000		50,000	30,456.40	39.09%
OTHER PROJECTS					
BASIN MONITORING TASK FORCE	15,000		15,000	13,924.00	7.17%
MODELING 15.5 ANALYSIS	25,000		25,000	0.00	100.00%
GENERAL AGENCY - CEQA AND GIS SERVICES	15,000		15,000	11,590.62	22.73%
TOTAL GENERAL ENGINEERING	527,000	-44,198	482,802	283,649.71	41.25%

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SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2016

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					
LEGAL SERVICES					
LEGAL SERVICES - GENERAL	175,000		175,000	140,945.69	19.46%
TOTAL LEGAL SERVICES	175,000	0	175,000	140,945.69	19.46%
CONSERVATION & EDUCATION					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	10,600.00	24.29%
ADULT EDUCATION PROGRAMS	5,000		5,000	1,000.00	80.00%
OTHER CONSERVATION, EDUCATION AND P. R.	10,000	15,000	25,000	3,839.83	84.64%
TOTAL CONSERVATION & EDUCATION	29,000	15,000	44,000	15,439.83	64.91%
GENERAL FUND CAPITAL EXPENDITURES					
BUILDING	15,000		15,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	5,000		5,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
TRANSPORTATION EQUIPMENT	48,000		48,000	44,947.00	6.36%
B.A.R.F. CONSTRUCTION	4,635,000		4,635,000	89,754.66	98.06%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	4,703,000	0	4,703,000	134,701.66	97.14%
TRANSFERS TO OTHER FUNDS	0	0	0	0.00	
TOTAL GENERAL FUND EXPENSES	7,737,100	-28,198	7,708,902	1,743,076.71	77.39%
TRANSFERS FROM RESERVES	4,700,000		4,700,000		
TOTAL TRANSFERS FROM RESERVES	4,700,000	0	4,700,000	0	
GENERAL FUND NET INCOME YEAR TO DATE	501,900	28,198	530,098	1,528,789.07	

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**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE ELEVEN MONTHS ENDING ON MAY 31, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
DEBT SERVICE FUND - INCOME					
INCOME					
TAX REVENUE	18,300,000		18,300,000	18,363,260.32	-0.35%
INTEREST	73,000		73,000	164,592.69	-125.47%
GRANTS	0		0	0.00	0.00%
DWR CREDITS - BOND COVER, OTHER	2,900,000		2,900,000	3,051,087.00	-5.21%
TOTAL DEBT SERVICE FUND INCOME	21,273,000	0	21,273,000	21,578,940.01	-1.44%
DEBT SERVICE FUND - EXPENSES					
EXPENSES					
SALARIES	50,000		50,000	46,313.37	7.37%
PAYROLL TAXES	4,000		4,000	3,542.95	11.43%
BENEFITS	25,000		25,000	24,167.72	3.33%
SWC CONTRACTOR DUES	44,000		44,000	41,390.00	5.93%
STATE WATER CONTRACT PAYMENTS	20,700,000		20,700,000	20,240,335.00	2.22%
PURCHASED WATER	0		0	1,872.80	0.00%
STATE WATER PROJECT LEGAL SERVICES	0		0	0.00	0.00%
USGS - Agreement #23100	60,000		60,000	8,418.84	85.97%
CONTRACT OPERATIONS AND MAINTENANCE	100,000		100,000	58,856.69	41.14%
SWP ENGINEERING	40,000		40,000	8,897.89	77.76%
DEBT SERVICE UTILITIES	9,200		9,200	8,666.56	5.80%
TAX COLLECTION CHARGES	44,000		44,000	56,329.06	-28.02%
TOTAL DEBT SERVICE FUND EXPENSES	21,076,200	0	21,076,200	20,498,790.88	2.74%
TRANSFERS FROM RESERVES			0	0.00	
DEBT SERVICE NET INCOME YEAR TO DATE	196,800	0	196,800	1,080,149.13	

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SAN GORGONIO PASS WATER AGENCY
PROPOSED GENERAL FUND BUDGET FY 2016-15
ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17
APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

	1	2	3	4	5	6
	TOTAL	ACTUAL	EST.	REMAINING	PROPOSED	% PROPOSED
	BUDGET	APRIL 2016	ACTUAL	% ACTUAL	BUDGET	BUDGET
	FY 2015-16		AT JUNE 30	TO BUDGET	FY 2016-17	TO EST. ACTUAL
GENERAL FUND - INCOME						
INCOME						
WATER SALES	1,400,000	719,893.84	1,188,600	15.1%	3,993,000	235.9%
TAX REVENUE	2,000,000	1,481,865.53	2,135,000	-6.8%	2,240,000	4.9%
INTEREST	29,000	57,365.00	63,965	-120.6%	64,000	0.1%
CAPACITY FEE	0	0.00	0	0.0%	0	0.0%
GRANTS	0	0.00	0	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000	28,119.76	112,000	-1.8%	69,000	-38.4%
TOTAL GENERAL FUND INCOME	3,539,000	2,287,244	3,499,565	1.1%	6,366,000	81.9%
GENERAL FUND - EXPENSES						
COMMODITY PURCHASE						
PURCHASED WATER	1,200,000	240,450	1,690,000	-40.8%	3,875,000	129.3%
TOTAL COMMODITY PURCHASE	1,200,000	240,450	1,690,000	-40.8%	3,875,000	129.3%
SALARIES AND EMPLOYEE BENEFITS						
SALARIES	420,000	345,122.88	414,147	1.4%	431,000	4.1%
PAYROLL TAXES	36,000	29,441.07	35,329	1.9%	39,000	10.4%
RETIREMENT	105,000	84,143.37	100,972	3.8%	108,000	7.0%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000	19,625.46	21,500	-2.4%	23,000	7.0%
HEALTH INSURANCE	48,000	44,628.11	48,881	-1.8%	52,000	6.4%
DENTAL INSURANCE	6,000	4,081.04	4,400	26.7%	4,500	2.3%
LIFE INSURANCE	1,000	993.01	1,005	-0.5%	1,100	9.5%
DISABILITY INSURANCE	4,200	3,567.71	4,281	-1.9%	4,500	5.1%
WORKERS COMP INSURANCE	4,000	2,864.00	3,437	14.1%	3,700	7.7%
SGPWA STAFF MISC. MEDICAL	9,000	5,376.82	6,500	27.8%	10,000	53.8%
EMPLOYEE EDUCATION	2,000	299.00	428	78.6%	1,000	133.6%
TOTAL SALARIES AND EMPLOYEE BENEFITS	656,200	540,142	640,881	2.3%	677,800	5.6%

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				PROPOSED FY 2016-17	
	1	2	3	4	5	6
	TOTAL BUDGET FY 2015-16	ACTUAL APRIL 2016	EST. ACTUAL AT JUNE 30	REMAINING % ACTUAL TO BUDGET	PROPOSED BUDGET FY 2016-17	% PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - EXPENSES						
ADMINISTRATIVE & PROFESSIONAL						
DIRECTOR EXPENDITURES						
DIRECTORS FEES	104,000	84,738.68	101,686	2.2%	105,000	3.3%
DIRECTORS TRAVEL & EDUCATION	20,000	10,814.16	12,977	35.1%	20,000	54.1%
DIRECTORS MISC. MEDICAL	31,000	11,943.12	14,332	53.8%	32,000	123.3%
OFFICE EXPENDITURES						
OFFICE EXPENSE	15,000	14,790.15	17,748	-18.3%	18,000	1.4%
POSTAGE	1,200	831.04	997	16.9%	1,000	0.3%
TELEPHONE	9,000	8,165.25	9,798	-8.9%	10,000	2.1%
UTILITIES	4,500	3,792.17	4,551	-1.1%	5,000	9.9%
SERVICE EXPENDITURES						
COMPUTER, WEB SITE & PHONE SUPPORT & SERVICE	16,000	11,627.38	13,953	12.8%	9,000	-35.5%
GENERAL MANAGER & STAFF TRAVEL	17,000	15,271.44	18,326	-7.8%	20,000	9.1%
INSURANCE & BONDS	23,000	21,681.00	22,500	2.2%	23,000	2.2%
ACCOUNTING & AUDITING	22,000	21,755.00	21,755	1.1%	22,000	1.1%
STATE WATER CONTRACT AUDIT	5,000	4,866.00	4,866	2.7%	5,000	2.8%
DUES & ASSESSMENTS	33,000	27,705.67	28,000	15.2%	29,000	3.6%
SPONSORSHIPS	10,000	1,000.00	1,000	90.0%	8,000	700.0%
OUTSIDE PROFESSIONAL SERVICES	3,000	4,350.00	4,350	-45.0%	650	-85.1%
BANK CHARGES	1,200	1,231.46	1,478	-23.1%	1,600	8.3%
MISCELLANEOUS EXPENSES	1,000	0.00	0	100.0%	1,000	-
MAINTENANCE & EQUIPMENT EXPENDITURES						
TOOLS PURCHASE & MAINTENANCE	3,000	3,490.33	3,500	-16.7%	3,500	0.0%
VEHICLE REPAIR & MAINTENANCE	8,000	7,083.18	8,500	-6.2%	9,000	5.9%
MAINTENANCE & REPAIRS - BUILDING	12,000	8,620.37	10,344	13.8%	11,000	6.3%
MAINTENANCE & REPAIRS - FIELD	6,500	4,236.24	6,500	0.0%	6,500	0.0%
CONTRACT OPERATIONS AND MAINTENANCE	90,000	36,913.55	80,000	11.1%	150,000	87.5%
COUNTY EXPENDITURES						
LAFCO COST SHARE	4,500	4,694.59	4,700	-4.4%	5,000	6.4%
ELECTION EXPENSE	0	0.00	0	-	175,000	-
TAX COLLECTION CHARGES	8,000	7,241.19	8,689	-8.6%	9,500	9.3%
TOTAL ADMINISTRATIVE & PROFESSIONAL	447,900	316,842	400,551	10.6%	679,750	69.7%

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

1	2	3	4	5	6
TOTAL BUDGET FY 2015-16	ACTUAL APRIL 2016	EST. ACTUAL AT JUNE 30	REMAINING % ACTUAL TO BUDGET	PROPOSED BUDGET FY 2016-17	% PROPOSED BUDGET TO EST. ACTUAL

GENERAL FUND - EXPENSES

GENERAL ENGINEERING

RECHARGE

B.A.R.F. DESIGN + CONSTRUCTION

CAPITAL EXPENDITURE

B.A.R.F. ENVIRONMENTAL MITIGATION

CAPITAL EXPENDITURE

FERC/FLUME

WHITEWATER FLUME TUNNEL

90,000 56,418.57 56,419 37.3% 0

BALANCE HYDROLOGICS

10,802 10,799.30 10,800 0.0% 0

FLUME SUPPORT

22,000 13,765.47 16,519 24.9% 40,000 142.2%

NEW WATER

PARAMATIC EIR

new 75,000

UPDATED STUDY ON AVAILABLE SOURCES

new 45,000

SITES RESERVOIR

new 300,000

BCVWD CONNECTION

ENGINEERING (Reimbursable)

new 30,000

CEQA (Reimbursable)

new 15,000

INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP)

new 20,000

SGMA SUPPORT

new 15,000

STUDIES

USGS

125,000 96,317.87 105,000 16.0% 100,000 -4.8%

WATER RATE NEXUS STUDY

45,000 0.00 0 - 50,000 11.1%

WATER RATE FINANCIAL MODELING

20,000 0.00 0 - 30,000 50.0%

CAPACITY FEE NEXUS STUDY UPDATE

0 15,026.48 15,026 - 0

SUPPORT - CAPACITY FEE & AGREEMENTS

0 999.50 1,000 - 0

UPDATED UWMP

50,000 30,456.40 51,000 -2.0% 10,000 -80.4%

YUCAIPA BASIN STUDIES

0 0

OTHER PROJECTS

BASIN MONITORING TASK FORCE

15,000 13,924.00 13,924 7.2% 21,000 50.8%

BUNKER HILL CONJUNCTIVE USE PROJECT

new 20,000

GENERAL AGENCY, CEQA AND GIS SERVICES

15,000 10,319.76 10,320 31.2% 35,000 239.1%

TOTAL GENERAL ENGINEERING

392,802 248,027 280,008 28.7% 806,000 187.8%

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

	1	2	3	4	5	6
	TOTAL	ACTUAL	EST.	REMAINING	PROPOSED	% PROPOSED
	BUDGET	APRIL 2016	ACTUAL	% ACTUAL	BUDGET	BUDGET
	FY 2015-16		AT JUNE 30	TO BUDGET	FY 2016-17	TO EST. ACTUAL
GENERAL FUND - EXPENSES						
LEGAL SERVICES						
LEGAL SERVICES - GENERAL	175,000	125,306	160,000	8.6%	175,000	9.4%
TOTAL LEGAL SERVICES	175,000	125,306	160,000	8.6%	175,000	9.4%
CONSERVATION & EDUCATION						
SCHOOL EDUCATION PROGRAMS	14,000	6,600.00	14,000	0.0%	10,000	-28.6%
ADULT EDUCATION PROGRAMS	5,000	1,000.00	1,200	76.0%	5,000	316.7%
OUTR CONSERVATION, EDUCATION AND PUBLIC RELATIONS	25,000	3,839.83	7,500	70.0%	20,000	166.7%
TOTAL CONSERVATION & EDUCATION	44,000	11,440	22,700	48.4%	35,000	54.2%
GENERAL FUND CAPITAL EXPENDITURES						
BUILDING	15,000	0.00	0	100.0%	15,000	0.0%
FURNITURE & OFFICE EQUIPMENT	5,000	0.00	0	100.0%	5,000	0.0%
OTHER EQUIPMENT	0	0.00	0	0	0	0.0%
TRANSPORTATION EQUIPMENT	48,000	44,947.00	45,000	6.3%	37,000	0.0%
SBVMWD PIPELINE CAPACITY PURCHASE	new				330,000	0.0%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	68,000	44,947	45,000	33.8%	387,000	760.0%
TRANSFERS TO OTHER FUNDS	0	0	0		0	
TOTAL GENERAL FUND EXPENSES	2,983,902	1,527,155	3,239,139		6,635,550	
OTHER SOURCES OF FUNDS						
TRANSFERS FROM RESERVES	4,700,000				300,000	
TOTAL OTHER SOURCES OF FUNDS	4,700,000	0	0		300,000	
GENERAL FUND NET INCOME YEAR TO DATE	5,255,098	760,089	260,426		30,450	

MEMORANDUM

TO: Board of Directors
FROM: General Manager
RE: General Fund Budget Fiscal Year 2016-2017
DATE: July 5, 2016

Summary:

The proposed General Fund budget for 2016-2017 has been discussed at the Finance and Budget workshops in both May and June. The purpose of this proposed Board action is to formally adopt the 2016-2017 General Fund budget.

Background:

The primary differences in the Agency's General Fund budget from year to year is the amount of water purchased, which depends on how much water is available from the State Water Project, and whether the Board decides to spend money on capital expenditures. To some extent, engineering studies or other studies also play a role in the budget, though not typically to a large extent.

This year's (2016-2017) proposed budget is larger than last year's, primarily because it is a wetter year and there is more water available to purchase and deliver. This is by far the largest item in the Agency's proposed general fund budget (60% of revenues and 59% of expenditures). This is detailed in the pie charts included in the agenda package.

Detailed Report:

The biggest difference between this year's proposed budget and last year's budget is that this year, staff is not recommending construction of the final components of the Beaumont Avenue Recharge Facility. The reason for this is that the Board has directed staff to aggressively pursue external funding for this project and staff has learned that the next round of Prop 1 funding for such projects will not be made available until late 2017 or early 2018. If the Agency moved forward with construction during this fiscal year, it is less likely that it would

receive grant money for funds already expended. In order to maximize the opportunity for external funding, staff is recommending that the Board wait until next fiscal year to complete construction on the project, even though design will be 100% complete in the next few weeks.

Tax revenues are expected to increase slightly this year, by about 5%. Property taxes and water sales revenue comprise 94% of revenue for the general fund. After purchase of water, the largest category of expense is engineering. Engineering costs, as detailed at the May Engineering workshop, include funds for the Whitewater flume, studies of new water supplies, an EIR for a new water supply, an integrated regional water management plan, a water rate nexus study, financial modeling, Bunker Hill conjunctive use project, and studies related to Sites Reservoir. The latter item is proposed to be funded from reserves.

Salaries and Benefits and Administrative and Professional expenses each comprise 10% of the proposed budget. These categories remain relatively unchanged from last year, with the exception of election costs. Legal Services and Conservation and Education also remain relatively constant from last year.

Proposed capital expenditures include a new vehicle and a down payment on purchase of 32 cfs of additional capacity in the Foothill Pipeline from the San Bernardino Valley Municipal Water District.

Total proposed expenditures are \$6.62 million. Total revenues, including the transfer from reserves, are \$6.667 million. The budget, as proposed, is balanced, with a net balance of \$45,450.

Fiscal Impact:

The budget as proposed includes the use of \$300,000 in reserves to invest in Sites Reservoir. The Agency currently has this in its reserves and is available.

Relationship to Strategic Plan:

The annual budget is an operating requirement of the Agency and not specifically related to the strategic plan.

Recommendation:

Staff recommends that the Board approve the proposed general fund budget of \$6,620,550, including withdrawal of \$300,000 from the new water reserve to fund Phase 1 studies for the Sites Reservoir project.

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

	1	2	3	4	5	6
TOTAL	ACTUAL	EST.	REMAINING	PROPOSED	% PROPOSED	
BUDGET	APRIL 2016	ACTUAL	% ACTUAL	BUDGET	BUDGET	
FY 2015-16		AT JUNE 30	TO BUDGET	FY 2016-17	TO EST. ACTUAL	

GENERAL FUND - INCOME

INCOME

WATER SALES	1,400,000	719,893.84	1,188,600	15.1%	3,993,000	235.9%
TAX REVENUE	2,000,000	1,481,865.53	2,135,000	-6.8%	2,240,000	4.9%
INTEREST	29,000	57,365.00	63,965	-120.6%	64,000	0.1%
CAPACITY FEE	0	0.00	0	0.0%	0	0.0%
GRANTS	0	0.00	0	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000	28,119.76	112,000	-1.8%	69,000	-38.4%
TOTAL GENERAL FUND INCOME	3,539,000	2,287,244	3,499,565	1.1%	6,366,000	81.9%

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GENERAL FUND - EXPENSES

COMMODITY PURCHASE

PURCHASED WATER	1,200,000	240,450	1,690,000	-40.8%	3,875,000	129.3%
TOTAL COMMODITY PURCHASE	1,200,000	240,450	1,690,000	-40.8%	3,875,000	129.3%

SALARIES AND EMPLOYEE BENEFITS

SALARIES	420,000	345,122.88	414,147	1.4%	431,000	4.1%
PAYROLL TAXES	36,000	29,441.07	35,329	1.9%	39,000	10.4%
RETIREMENT	105,000	84,143.37	100,972	3.8%	108,000	7.0%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000	19,625.46	21,500	-2.4%	23,000	7.0%
HEALTH INSURANCE	48,000	44,628.11	48,881	-1.8%	52,000	6.4%
DENTAL INSURANCE	6,000	4,081.04	4,400	26.7%	4,500	2.3%
LIFE INSURANCE	1,000	993.01	1,005	-0.5%	1,100	9.5%
DISABILITY INSURANCE	4,200	3,567.71	4,281	-1.9%	4,500	5.1%
WORKERS COMP INSURANCE	4,000	2,864.00	3,437	14.1%	3,700	7.7%
SGPWA STAFF MISC. MEDICAL	9,000	5,376.82	6,500	27.8%	10,000	53.8%
EMPLOYEE EDUCATION	2,000	299.00	428	78.6%	1,000	133.6%
TOTAL SALARIES AND EMPLOYEE BENEFITS	656,200	540,142	640,881	2.3%	677,800	5.8%

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

1	2	3	4	5	6
TOTAL	ACTUAL	EST.	REMAINING	PROPOSED	% PROPOSED
BUDGET	APRIL 2016	ACTUAL	% ACTUAL	BUDGET	BUDGET
FY 2015-16		AT JUNE 30	TO BUDGET	FY 2016-17	TO EST. ACTUAL

GENERAL FUND - EXPENSES

ADMINISTRATIVE & PROFESSIONAL

DIRECTOR EXPENDITURES

DIRECTORS FEES	104,000	84,738.68	101,686	2.2%	105,000	3.3%
DIRECTORS TRAVEL & EDUCATION	20,000	10,814.16	12,977	35.1%	20,000	54.1%
DIRECTORS MISC. MEDICAL	31,000	11,943.12	14,332	53.8%	32,000	123.3%

OFFICE EXPENDITURES

OFFICE EXPENSE	15,000	14,790.15	17,748	-18.3%	18,000	1.4%
PC USAGE	1,200	831.04	997	16.9%	1,000	0.3%
TELEPHONE	9,000	8,165.25	9,798	-8.9%	10,000	2.1%
UTILITIES	4,500	3,792.17	4,551	-1.1%	5,000	9.9%

SERVICE EXPENDITURES

COMPUTER, WEB SITE & PHONE SUPPORT & SERVICE	16,000	11,627.38	13,953	12.8%	9,000	-35.5%
GENERAL MANAGER & STAFF TRAVEL	17,000	15,271.44	18,326	-7.8%	20,000	9.1%
INSURANCE & BONDS	23,000	21,681.00	22,500	2.2%	23,000	2.2%
ACCOUNTING & AUDITING	22,000	21,755.00	21,755	1.1%	22,000	1.1%
STATE WATER CONTRACT AUDIT	5,000	4,866.00	4,866	2.7%	5,000	2.8%
DUES & ASSESSMENTS	33,000	27,705.67	28,000	15.2%	29,000	3.6%
SPONSORSHIPS	10,000	1,000.00	1,000	90.0%	8,000	700.0%
OUTSIDE PROFESSIONAL SERVICES	3,000	4,350.00	4,350	-45.0%	650	-85.1%
BANK CHARGES	1,200	1,231.46	1,478	-23.1%	1,600	8.3%
MISCELLANEOUS EXPENSES	1,000	0.00	0	100.0%	1,000	-

MAINTENANCE & EQUIPMENT EXPENDITURES

TOOLS PURCHASE & MAINTENANCE	3,000	3,490.33	3,500	-16.7%	3,500	0.0%
VEHICLE REPAIR & MAINTENANCE	8,000	7,083.18	8,500	-6.2%	9,000	5.9%
MAINTENANCE & REPAIRS - BUILDING	12,000	8,620.37	10,344	13.8%	11,000	6.3%
MAINTENANCE & REPAIRS - FIELD	6,500	4,236.24	6,500	0.0%	6,500	0.0%
CONTRACT OPERATIONS AND MAINTENANCE	90,000	36,913.55	80,000	11.1%	150,000	87.5%

COUNTY EXPENDITURES

LAFCO COST SHARE	4,500	4,694.59	4,700	-4.4%	5,000	6.4%
ELECTION EXPENSE	0	0.00	0	-	175,000	-
TAX COLLECTION CHARGES	8,000	7,241.19	8,689	-8.6%	9,500	9.3%

TOTAL ADMINISTRATIVE & PROFESSIONAL

	447,900	316,842	400,551	10.6%	679,750	69.7%
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SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				PROPOSED FY 2016-17	
	1	2	3	4	5	6
	TOTAL BUDGET FY 2015-16	ACTUAL APRIL 2016	EST. ACTUAL AT JUNE 30	REMAINING % ACTUAL TO BUDGET	PROPOSED BUDGET FY 2016-17	% PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL ENGINEERING						
RECHARGE						
B.A.R.F. DESIGN + CONSTRUCTION						
B.A.R.F. ENVIRONMENTAL MITIGATION						
FERC/FLUME						
WHITWATER FLUME TUNNEL	90,000	56,418.57	56,419	37.3%	0	
BALANCE HYDROLOGICS	10,802	10,799.30	10,800	0.0%	0	
FLUME SUPPORT	22,000	13,765.47	16,519	24.9%	40,000	142.2%
NEW WATER						
PF DRAMATIC EIR		new			75,000	
UPDATED STUDY ON AVAILABLE SOURCES		new			45,000	
SITES RESERVOIR		new			300,000	
BCVWD CONNECTION						
ENGINEERING (Reimbursable)		new			30,000	
CEQA (Reimbursable)		new			15,000	
INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP)		new			5,000	
SGMA SUPPORT		new			15,000	
STUDIES						
USGS	125,000	96,317.87	105,000	16.0%	100,000	-4.8%
WATER RATE NEXUS STUDY	45,000	0.00	0	-	50,000	11.1%
WATER RATE FINANCIAL MODELING	20,000	0.00	0	-	30,000	50.0%
CAPACITY FEE NEXUS STUDY UPDATE	0	15,026.48	15,026	-	0	
SUPPORT - CAPACITY FEE & AGREEMENTS	0	999.50	1,000	-	0	
UPDATED UWMP	50,000	30,456.40	51,000	-2.0%	10,000	-80.4%
YUCAIPA BASIN STUDIES			0		0	
OTHER PROJECTS						
BASIN MONITORING TASK FORCE	15,000	13,924.00	13,924	7.2%	21,000	50.8%
BUNKER HILL CONJUNCTIVE USE PROJECT		new			20,000	
GENERAL AGENCY, CEQA AND GIS SERVICES	15,000	10,319.76	10,320	31.2%	35,000	239.1%
TOTAL GENERAL ENGINEERING	392,802	248,027	280,008	28.7%	791,000	182.5%

SAN GORGONIO PASS WATER AGENCY

PROPOSED GENERAL FUND BUDGET FY 2016-15

ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17

APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

PROPOSED FY 2016-17

1	2	3	4	5	6
TOTAL	ACTUAL	EST.	REMAINING	PROPOSED	% PROPOSED
BUDGET	APRIL 2016	ACTUAL	% ACTUAL	BUDGET	BUDGET
FY 2015-16		AT JUNE 30	TO BUDGET	FY 2016-17	TO EST. ACTUAL

GENERAL FUND - EXPENSES

LEGAL SERVICES

LEGAL SERVICES - GENERAL	175,000	125,306	160,000	8.6%	175,000	9.4%
TOTAL LEGAL SERVICES	175,000	125,306	160,000	8.6%	175,000	9.4%

CONSERVATION & EDUCATION

SCHOOL EDUCATION PROGRAMS	14,000	6,600.00	14,000	0.0%	10,000	-28.6%
ADULT EDUCATION PROGRAMS	5,000	1,000.00	1,200	76.0%	5,000	316.7%
WATER CONSERVATION, EDUCATION AND PUBLIC RELATIONS	25,000	3,839.83	7,500	70.0%	20,000	166.7%
TOTAL CONSERVATION & EDUCATION	44,000	11,440	22,700	48.4%	35,000	54.2%

GENERAL FUND CAPITAL EXPENDITURES

BUILDING	15,000	0.00	0	100.0%	15,000	0.0%
FURNITURE & OFFICE EQUIPMENT	5,000	0.00	0	100.0%	5,000	0.0%
OTHER EQUIPMENT	0	0.00	0	0	0	0.0%
TRANSPORTATION EQUIPMENT	48,000	44,947.00	45,000	6.3%	37,000	0.0%
SBVMWD PIPELINE CAPACITY PURCHASE	new				330,000	0.0%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	68,000	44,947	45,000	33.8%	387,000	760.0%

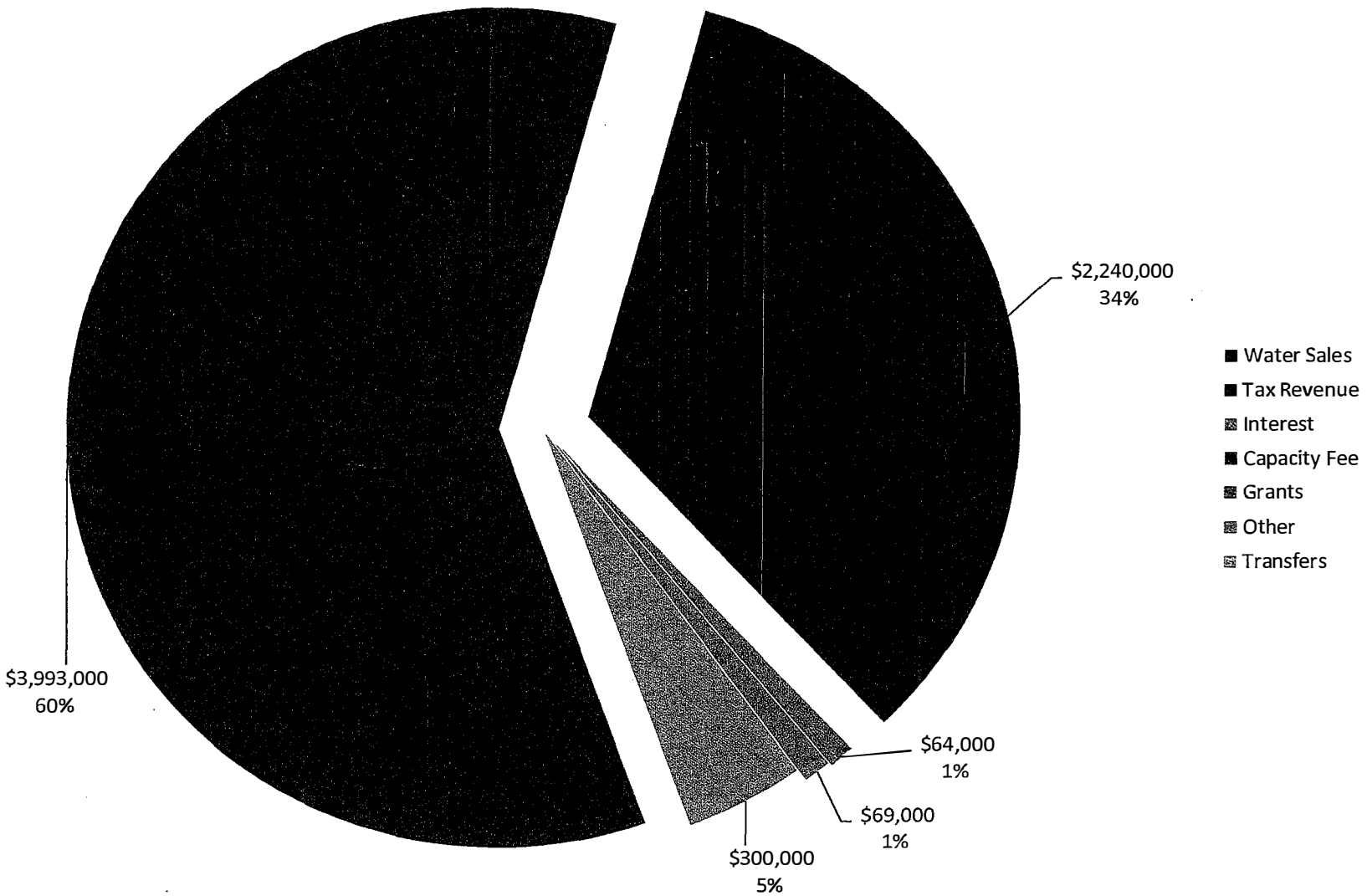
TRANSFERS TO OTHER FUNDS

TOTAL GENERAL FUND EXPENSES	2,983,902	1,527,155	3,239,139		6,620,550	
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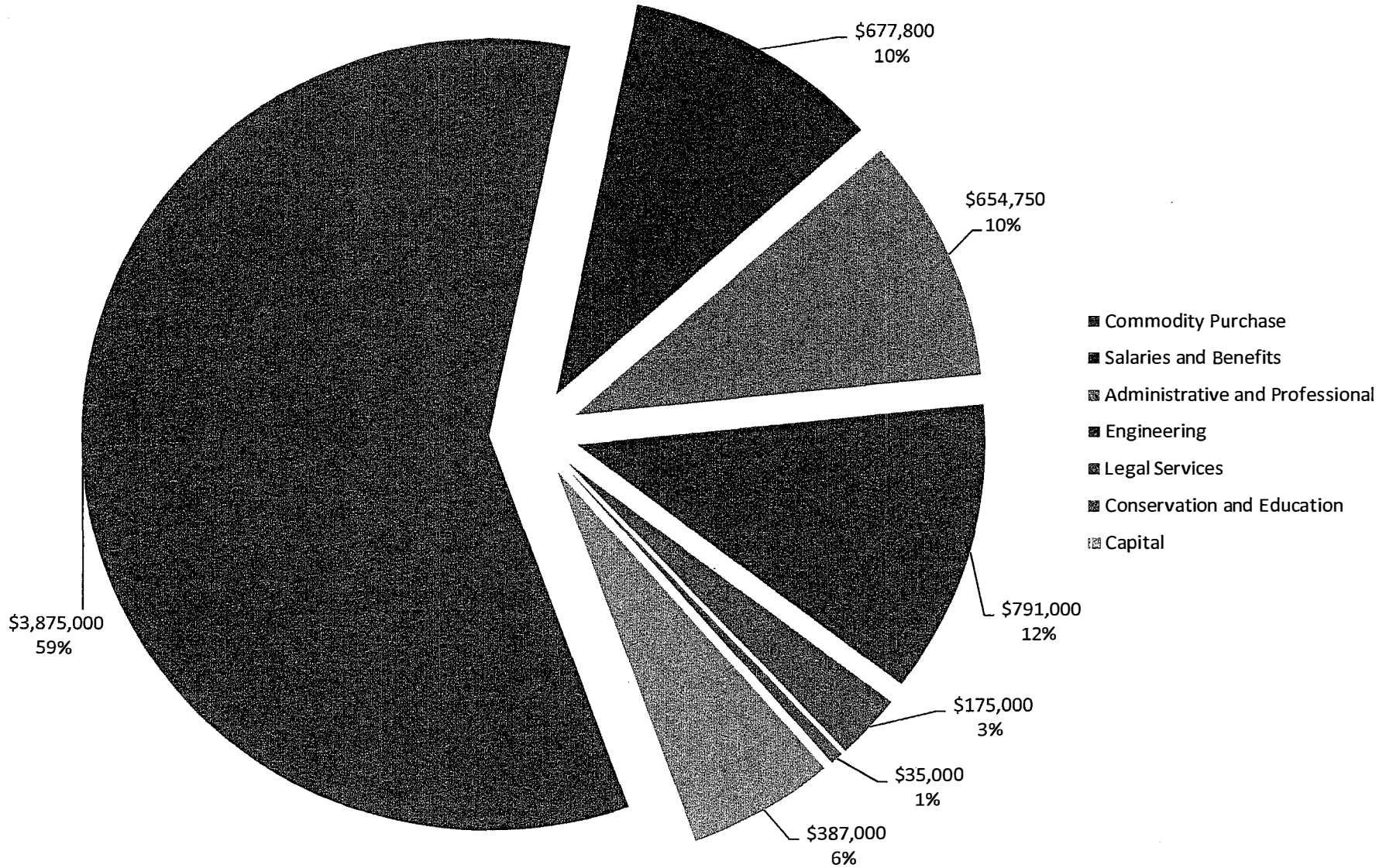
OTHER SOURCES OF FUNDS

TRANSFERS FROM RESERVES	4,700,000				300,000	
TOTAL OTHER SOURCES OF FUNDS	4,700,000	0	0		300,000	
GENERAL FUND NET INCOME YEAR TO DATE	5,255,098	760,089	260,426		45,450	

Proposed General Fund Sources of Revenue FY 2016-17



Proposed General Fund Expenditures FY 2016-17



MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Contracting with Provost & Pritchard to Update Study Regarding Water Supply Augmentation Opportunities

DATE: July 5, 2016

Summary:

The Agency has in the past produced two letter reports related to identifying opportunities to acquire additional long-term water rights—once in 2007, and again in 2013. In order to begin negotiating with a willing seller on long-term water rights during the 2016-2017 fiscal year, the 2013 study needs to be updated to identify which opportunities available in 2013 are no longer available and if any new opportunities are available in 2016. The purpose of this proposed Board action is to contract with Provost & Pritchard to perform this work.

Background:

For the two previous studies, the Agency contracted with Kennedy/Jenks Consultants. Staff is impressed with K/J's expertise and knowledge in this area. However, the individual with K/J who would perform the update is not available until August. In addition, staff feels that Provost & Pritchard, based in the Central Valley, may have more contacts among agricultural interests in that area, and therefore may be able to do a more thorough job than K/J this time around.

Detailed Report:

The Agency's strategic plan calls for the Agency to identify opportunities to augment the regional water supply, then to rank various opportunities based on certain criteria, and then for the Board to authorize staff to begin negotiations with at least one seller. While the Agency has been through this process previously, it did not at that time have a funding mechanism in place to complete a purchase. Staff feels that the Agency is closer to having that final financial

component in place at this time and thus it is appropriate for the Board to authorize this updated study at this time.

Fiscal Impact:

The study is included in the proposed budget for fiscal year 2016-2017 and therefore would not have a negative impact on Agency finances. The budgeted amount is \$45,000, while the amount in the proposal is \$24,000.

Relationship to Strategic Plan:

This study is called for in the strategic plan as part of the Agency's regional water supply plan.

Recommendation:

Staff recommends that the Board authorize the General Manager, with the approval of the General Counsel, to enter into an agreement with Provost & Pritchard as identified in the attached proposal dated June 24, 2016.



286 W. Cromwell Avenue
Fresno, CA 93711-6162
Tel: (559) 449-2700
Fax: (559) 449-2715
www.ppeng.com

June 24, 2016

Jeff Davis, General Manager
San Geronio Pass Water Agency
1210 Beaumont Avenue
Beaumont, CA 92223

Re: Proposal to Provide Consulting Services Related to Identifying
Potential Water Acquisition Options

Dear Jeff,

In response to our recent conversation and your email of June 17, Provost & Pritchard Consulting Group ("P&P") has developed the following proposal geared at meeting your immediate needs. It is our understanding that San Geronio Pass Water Agency ("SGPWA") is seriously considering, in the near future, increasing their long-term water supply beyond the current State Water Project contract of 17,300 acre-feet Table A amount. The proposed study is intended to provide SGPWA with a listing of water acquisition options that may be available to SGPWA to reliably meet their long-term demand. In addition to the need for an increased reliable water supply, the information developed may have a side benefit by providing information on alternative water supplies that may be helpful to the SGPWA in evaluating the business case for participating in the California WaterFix ("CWF"). One of the considerations in evaluating the water supply benefits of the CWF, is to compare the relative availability, costs, and risks associated with alternative water supplies.

The scope of our work addresses the alternative water supplies that could be acquired and transferred to the SGPWA. These alternative supplies include additional Table A water from the State Water Project ("SWP"), contract water from the Central Valley Project ("CVP"), and appropriated water rights water. Additionally, the proposed study would review the water supply alternatives and partnerships described in the July 24, 2013 memorandum prepared by Kennedy-Jenks and provide an update to the status of those water supply alternatives. To the extent the information is readily available (or otherwise known to P&P), the scope of work would also address the availability, costs, and risks of these water supply alternatives.

Please find below our scope of services, schedule, and fee estimate to assist you with your immediate needs. If needed, we are willing to adjust the scope of this proposal if you have revisions to better reflect your needs.

\\ppeng.com\pzdata\docs\Marketing\Proposals\2016\San Geronio Pass Water Agency - Water Acquisition Options\SGPWA-water acq proposal.doc

Engineering • Surveying • Planning • Environmental • GIS • Construction Services • Hydrogeology • Consulting
Fresno • Bakersfield • Visalia • Clovis • Modesto • Los Banos • Chico

Scope of Services

The deliverable would be a memorandum (with attachments as/if needed) that addresses the following:

- Identify the relative magnitude (relative quantities of water) of opportunities, regulatory and administrative processes, hurdles/risks, and range of costs to acquire and transfer long-term supplemental water supplies via:
 - SWP Table A water
 - CVP contract water
 - Appropriative water rights
- Provide commentary on the relative feasibility of successfully identifying sellers and transferring water to SGPWA.
- Electronically submit a draft memorandum to SGPWA for review and comment; the memorandum would be a Word document for SGPWA to comment via track changes and comment clouds.
- Based on comments received from SGPWA, prepare a final memorandum and electronically submit the final memorandum (pdf).

Assumptions

- The scope of this work is to address the issues related to acquiring and transferring long-term supplemental water supplies, but not to identify specific pricing or terms with individual sellers.
- A face-to-face meeting(s) between SGPWA and P&P is not anticipated for this work; to the extent meetings are needed, they are assumed to take place via telephone.
- Although not currently included in this proposal, if a presentation of our findings is desired by SGPWA, P&P would welcome the opportunity to provide a presentation(s) to SGPWA staff, committee, and/or board.

Schedule

The following schedule is proposed for this work. This schedule is based on P&P receiving written authorization to proceed on or before July 15; an earlier or later start will adjust the following dates accordingly. However, P&P remains flexible to accommodate minor adjustments to the schedule.

- August 22 – Submit draft memorandum to SGPWA
- August 29 – Receive comments from SGPWA
- September 7 – Submit final memorandum to SGPWA

Fee

P&P will perform these services on a time and materials basis, in accordance with our Standard Fee Schedule (enclosed). A budget of **\$24,000** is estimated for this effort; we will not exceed this budget by more than 10% without written approval from SGPWA.

If this proposal is acceptable to SGPWA, please execute the authorization below and we will immediately commence work on this project. We look forward to working with you and others at SGPWA in developing the proposed document.

Respectfully,



Dale K. Melville, PE (C 28098)
Principal Engineer

Proposal Accepted:

By San Gorgonio Pass Water Agency

Signature

Printed Name

Title

Date

Encl: Standard Fee Schedule (6/1/2016)



PROVOST & PRITCHARD CONSULTING GROUP
STANDARD FEE SCHEDULE
Effective 6/1/2016
 (hourly rates)

This schedule supersedes previously published fee schedules as of the effective date
Multi-year contracts are subject to any subsequent changes in these rates

	<u>Fee Range</u>	
<u>ENGINEERING STAFF:</u>		
Assistant Engineer	\$ 85.00	- \$105.00
Associate Engineer	\$110.00	- \$130.00
Senior Engineer	\$135.00	- \$165.00
Principal Engineer	\$170.00	- \$195.00
<u>SPECIALISTS:</u>		
Assistant Environmental Specialist	\$ 75.00	\$100.00
Associate Environmental Specialist	\$107.00	- \$137.00
Senior Environmental Specialist	\$140.00	- \$165.00
Principal Environmental Specialist	\$175.00	- \$200.00
GIS Specialist	\$105.00	- \$130.00
Associate Geologist/Hydrogeologist	\$105.00	- \$130.00
Senior Geologist/Hydrogeologist	\$140.00	- \$170.00
Water Resources Specialist	\$100.00	- \$130.00
<u>PLANNING STAFF:</u>		
Assistant Planner/CEQA-NEPA Specialist	\$ 65.00	- \$ 90.00
Associate Planner/CEQA-NEPA Specialist	\$ 95.00	- \$120.00
Senior Planner/CEQA-NEPA Specialist	\$130.00	- \$155.00
Principal Planner/CEQA-NEPA Specialist	\$160.00	- \$185.00
<u>TECHNICAL STAFF:</u>		
Assistant Technician	\$ 65.00	- \$ 90.00
Associate Technician	\$ 95.00	- \$110.00
Senior Technician	\$120.00	- \$135.00
<u>CONSTRUCTION SERVICES:</u>		
Associate Construction Manager	\$105.00	- \$125.00
Senior Construction Manager	\$130.00	- \$145.00
Principal Construction Manager	\$150.00	- \$180.00
Construction Manager Prevailing Wage ⁽¹⁾⁽²⁾	\$130.00	- \$150.00
<u>SUPPORT STAFF:</u>		
Administrative Assistant	\$ 55.00	- \$ 75.00
Project Administrator	\$ 65.00	- \$ 85.00
Senior Project Administrator	\$115.00	
Intern	\$55.00	
<u>SURVEYING SERVICES:</u>		
LSIT Surveyor	\$ 85.00	- \$105.00
Licensed Surveyor	\$115.00	- \$145.00
		<u>Prev. Wage (1)</u>
1 Man Survey Crew	\$150.00	\$175.00
2 Man Survey Crew	\$210.00	\$245.00
2 Man Survey Crew including LS	\$245.00	\$255.00
1 Man CORS Survey Crew	\$170.00	
2 Man CORS Survey Crew	\$220.00	
(Field Work not including survey equipment billed at individual standard rate plus vehicle as appropriate)		

EXPERT WITNESS: As quoted.

TRAVEL TIME (for greater than 1 hour from employee's base office): \$75/hr (unless the individual's rate is less)

PROJECT COSTS:

Mileage	IRS value + 15%
Outside Consultants	Cost + 15%
Direct Costs	Cost + 15%

- (1) Prevailing wage rates shown for San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, Kings, and Kern Counties, other counties as quoted.
- (2) Overtime for Construction Services prevailing wage will be calculated at 125% of the standard prevailing wage rate.