

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA
Board of Directors Meeting
Agenda
June 6, 2016 at 4:00 p.m.
(Note Special Time)

1. Call to Order, Flag Salute and Roll Call

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary.

4. Consent Calendar:

If any board member requests that an item be removed from the Consent Calendar, it will be removed so that it may be acted upon separately.

- A. Approval of the Minutes of the Allocation Workshop, May 10, 2016*(Page 2)
- B. Approval of the Minutes of the Regular Board Meeting, May 16, 2016*(Page 4)
- C. Approval of the Minutes of the Finance and Budget Workshop, May 23, 2016, 2016* (Page 9)
- D. Approval of the Finance and Budget Workshop Report, May 23, 2016*(Page 11)
- E. Approval of the recommendations made at the Board Finance and Budget Workshop, as set forth in the Finance and Budget Workshop Report, May 23, 2016

5. Reports (Discussion and Possible Action)

- A. General Manager's Report
 - 1. Operations Report
 - 2. General Agency Updates
- B. General Counsel Report
- C. Directors' Reports

6. New Business (Discussion and Possible Action)

- A. Consideration of Election of Special District Member and Alternate Special District Member of the Local Agency Formation Commission (LAFCO) – Eastern Riverside County* (Page 28)
- B. Consideration of Conduct of Future Special District Selection Committee Elections* (Page 38)
- C. Consideration of Resolution 2016-01, Updating CEQA Guidelines* (Page 39)
- D. Consideration of Potential Participation in Integrated Regional Water Management Plan (IRWMP)* (Page 49)

7. Topics for Future Agendas

8. Announcements

- A. Engineering Workshop, June 13, 2016 at 4:00 p.m.
- B. Regular Board Meeting, June 20, 2016 at 7:00 p.m.
- C. San Gorgonio Pass Regional Water Alliance, June 22, 2016
 - 1. Administrative Committee Meeting at 4:00 pm – Banning City Hall Conference Room
 - 2. Regular Meeting at 5:00 pm – Banning City Hall Conference Room

***Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours before the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: www.sgowa.com (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, CA 92223
Minutes of the
Board of Directors Allocation Workshop
May 10, 2016

Directors Present: John Jeter, President
Blair Ball, Director
Bill Dickson, Vice President
Ron Duncan, Director
David Fenn, Director
Mary Ann Melleby, Director

Directors Absent: Leonard Stephenson, Director

Staff Present: Jeff Davis, General Manager
Jeff Ferre, General Counsel
Cheryle Rasmussen, Executive Assistant
Tom Todd, Finance Manager

1. Call to Order, Flag Salute and Roll Call. The special Allocation workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 4:00 p.m., May 10, 2016 in the Agency Board room at 1210 Beaumont Avenue, Beaumont, California. Director Dickson led the Pledge of Allegiance to the flag. A quorum was present.

2. Public Comment. No member of the public wished to speak at this time.

3. Discussion of State Water Project Table A Water Allocation. General Manager Davis began the meeting by summarizing the events that led to this workshop—the fact that we have had four years of drought, that less water has been available than requested, and that some retail agencies are concerned about how the Agency allocates its available water. He noted that the primary purpose of the workshop is to listen to input and concerns of the public regarding the issue of allocation of water. He then presented a Power Point summarizing the Agency’s policies on allocation for delivering water. Dan Flory of Provost & Pritchard Consulting Group water was introduced. He presented a Power Point summarizing various methods for allocating water and some of the advantages and disadvantages of each. He also noted the variables that water managers must deal with and explained that flexibility is one of the keys to be able to manage water supplies given these variables. The meeting was then opened to the public and Board members to ask questions or comment on the presentations. The following individuals spoke: Joe Zoba, General Manager, Yucaipa Valley Water District; Eric Fraser, General Manager, Beaumont Cherry Valley Water District; Dan Jagggers, District Engineer, Beaumont Cherry Valley Water District; John Covington, Director, Beaumont Cherry Valley Water District; Blair Ball, Director, SGPWA; John Jeter, President, SGPWA; David Fenn,

Director, SGPWA; Jeff Hewitt, Mayor, City of Calimesa; Perry Gerdes, Water Systems Director, City of Banning. General Manager Davis indicated that he would work with Mr. Flory to set up a follow-up workshop where they would try to answer some of the questions and determine if some of the concerns expressed at this workshop could be handled by the Agency through policy changes. He noted that the Board is under no obligation to make any changes in its current policy but may consider making some changes depending on the input received today and recommendations made at the follow-up workshop.

4. **Announcements.** President Jeter made the following announcements:
 - A. Regular Board Meeting, May 16, 2016 at 7:00 p.m.
 - B. Finance and Budget Workshop, May 23, 2016 at 4:00 pm.
 - C. San Gorgonio Pass Regional Water Alliance, May 25, 2016
 1. Business Meeting at 5:00 pm—Banning City Hall Conference Room.
 2. Presentation at 6:00 pm—Banning City Hall Conference Room.

5. **Adjournment:** President Jeter adjourned the meeting at 5:30 p.m.

DRAFT – SUBJECT TO BOARD APPROVAL

Jeffrey W. Davis, Secretary to the Board

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
May 16, 2016

Directors Present: John Jeter, President
Blair Ball, Director
Ron Duncan, Director
David Fenn, Director
Leonard Stephenson, Director

Directors Absent: Bill Dickson, Vice President
Mary Ann Melleby, Treasurer

Staff Present: Jeff Davis, General Manager
Jeff Ferré, General Counsel
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board President John Jeter at 7:00 p.m., May 16, 2016 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Fenn led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** *President Jeter asked if there were any adjustments to the agenda.* General Manager Davis requested that item 5D be moved to item 5A. There being no objection the agenda was adopted as amended.
3. **Public Comment:** Nathan Douglass (Director – BCVWD) thanked the Board for changing the Regular Board meeting times from 1:30 pm to 7:00 pm. He asked the Board to consider changing the 4:00 p.m. special meetings to 7:00 p.m., thereby allowing working individuals the opportunity to attend. Della Condon thanked the Board for its meeting on SWP Table A Water Allocation that was held on May 10. She stated that Dan Flory (Provost & Pritchard) created an understanding of how difficult it is to distribute this resource. John Covington stated that he will speak during item 5A.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, May 2, 2016
 - B. Approval of the Minutes of the Engineering Workshop, May 9, 2016

Director Duncan moved, seconded by Director Ball, to approve the Consent Calendar as presented. Motion carried 5-0, with Directors Dickson and Melleby absent.

5. Reports:

A. Legislative Update (Syrus Devers – BB&K Lobbyist) – Legislative effort regarding Agency Board size and update on State legislative matters, including drought and State Water Resources Control Board (SWRCB):

General Manager Davis introduced Syrus Devers, Director of Governmental Affairs – Best Best and Krieger. Mr. Devers reported to the Board that SB 1378 was pulled from the committee and that it cannot be reused. In order to continue with the board reduction it would require another bill. He provided details on the circumstances that led to the bill being pulled. He stated that Senator Morrell supports the bill, however the reason he pulled it was because the Senator felt that it is connected to other issues within the region. Senator Morrell wants to see outreach within the region with substantial results. Mr. Devers stated that conversations need to take place and those conversations need to be filtered back to the Senator's office; eventually letters of support would be warranted. President Jeter called upon John Covington (Director, Beaumont Cherry Valley Water District) for his public comment. Mr. Covington stated that BCVWD had on its May 11th agenda an item to submit a letter of support for the reduction in the size of the SGPWA board, of which he was opposed. He stated that if this issue involves saving money, as stated in the Agency's minutes and its resolution, the Agency does not need to do the legislative process. Mr. Covington provided examples of how the Agency could save money without the legislative process by simply passing a motion during a regular board meeting. Mr. Devers reported on the proposed SWRCB drought restrictions regulations, stating that what is proposed is a complete turnaround from the current regulations. The proposed regulation would require individual urban water suppliers to self-certify the level of available water supplies they have assuming three additional dry years, and the level of conservation necessary to assure adequate supply over that time. Mr. Devers stated that because the proposed regulation is so good it is anticipated that there will be opposition.

B. General Manager's Report:

(1) Operations Report: (a) The amount of water delivered in April (April 4–30) was 943 acre-feet. For the month of May, 645 acre-feet has been delivered so far this month. (b) Flows have been increased from 18 cubic feet per second (cfs) to 20 cfs. The Agency is trying to be responsive to retail customers who are asking us to increase the delivery of water to more than what we are currently delivering. Changes to some meter values that are set at 20cfs will need to be changed, possibly to 24 cfs; however, EBX 1 pumps are still the limiting factor.

(2) Report on ACWA Conference: General Manager Davis reported that he attended ACWA Conference that was held in Monterey, CA. He was present for the Groundwater Committee of which he is a committee member. The main focus and discussion was pertaining to SGMA and discussions on drought regulations. General Manager Davis also reported on the California Water Fix.

(3) General Agency Updates: (a) General Manager Davis stated that within the agenda packet is a California Water Resources Control Board Fact Sheet – Staff Proposal for Extended Emergency Regulation for Urban Water Conservation. In reviewing the Fact Sheet it states self-certification would include information provided by regional water distribution agencies (wholesale suppliers) about how regional supplies would fare during three additional dry years. Both urban water suppliers and wholesale suppliers would be required to report the underlying basis for their assertions, and urban water suppliers would be required to continue reporting their conservation levels. Therefore, are Agency has a responsibility to post on our website (by June 8th) how much water we think that we can deliver to individual water districts in the next three years and our analysis of how we derived this amount. (b) General Manager Davis will be going to Sacramento this week and will be speaking to other SWC on what factors they will be using. He also reported that the SGPRWA is looking at the possibility of producing an Integrated Regional Water Management Plan for this region. The Agency is already a member in the Upper Santa Ana Integrated Plan.

C. General Counsel Report: General Counsel Jeff Ferré deferred from reporting today.

D. Directors Reports: (1) **Director Stephenson** attended the ACWA Conference in Monterey. He was present for the ACWA/JPIA meeting, of which he is a member. He reported that there is currently \$81 million in reserves. The major topic of discussion during the ACWA/JPIA meeting was on the Central Basin Water District (CBWD), in which ACWA JPIA had removed them from the employee policy liability coverage. CBWD had come back to the ACWA JPIA to request that they be reinstated. The executive committee voted to not reinstate them. Director Stephenson also reported on the California Water Fix and the purchase of two islands by Metropolitan Water District. Overall, California has saved 1.3 million acre-feet of water from June 2015 thru March 2016; in perspective that's enough water to serve 5.9 million homes for one year. (2) **Director Ball** attended the BCVWD meeting on May 11th. On the agenda was an item to support the reduction of the SGPWA board from seven to five. Director Ball stated that he spoke in favor of the reduction. Their board approved a letter of support to be submitted to Senator Morrell. (3) **Director Fenn** attended the BCVWD meeting on May 11th. He stated that the board authorized its General Manager to provide a deposit necessary to increase the capacity for expansion of the EBX turnout. Also, there was another agenda item pertaining to participation in the facilitated process for resolution of the regional water issue that SBVMWD and the Agency initiated; the BCVWD board tabled this item.

6. New Business: (Discussion and Possible Action)

A. Further Discussion of Sites Reservoir and Possible Proposal to Participate: A staff report and material related to the proposed Sites Reservoir were included in the agenda packet. General Manager Davis reminded the Board

that this item has been discussed during the May 9th Engineering workshop. The purpose of this agenda item is to report on additional information that became available this past Tuesday, based on a meeting held by the Sites Joint Powers Authority (SJPA) – Sacramento Valley. General Manager Davis reviewed the information that was discussed during the meeting. He stated that the SJPA will be asking for proposals from other districts outside the Sacramento Valley, to determine who outside their region would want to invest, as a part owner in the project. A “Proposal to Participate” form is due by July 1st. No action is requested at this time, however the Board will need to make a decision in June, as to whether the Board would like to participate or not. General Manager Davis stated that SBVMWD is willing to include the Agency and/or other Southern California Contractors in order to present a “pooled” application. He stated that at this time he is not making a recommendation, as there are a lot of pros and cons associated with this project. General Manager Davis briefly reviewed the material that was presented in the agenda packet. He stated that he will be given a full briefing on this issue while he is in Sacramento this week. He will report back to the Board at the June 6th Board meeting or the June 13th Engineering workshop; a decision to participate will need to be determined on June 6th or by the June 20th Board meeting.

B. Consideration of Special District Member and Alternate Special District Member of the Local Agency Formation Commission (LAFCO): Riverside LAFCO Ballot and instructions were included in the agenda package. General Manager Davis informed the Board that LAFCO has stated that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time and the selection proceedings are being conducted by mail/email. A nomination period was opened March 29, 2016 and closed April 29, 2016. A total of three nominations were received for the position of Regular Member – Eastern Area. A total of four nominations were received for the position for the Alternate Special District Member. A letter of support was received from Mission Springs Water District, asking the Agency to support Nancy Wright. The Board could take action today or at the next board meeting. After discussion, it was the consensus of the Board to vote on this item at the June 6th Board meeting.

C. Consideration of Conduct of Future Special District Selection Committee Elections: General Manager Davis stated that in addition to the election of the LAFCO Special District Member and Alternate Special District Member they are also requesting a vote on the conduct of future Special District Selection Committee Elections. The Board deferred this item until the June 6th Board meeting. Director Duncan requested that staff forward any additional letters of support directly to the board members, either by email or mail.

7. Topics for Future Agendas:

8. Announcements: *President Jeter reviewed the following announcements:*

- A. Finance and Budget Workshop, May 23, 2016 at 4:00 pm
- B. San Geronio Pass Regional Water Alliance, May 25, 2016

1. Administrative Committee Meeting at 4:00 pm – Banning City Hall Conference Room
 2. Regular Meeting at 5:00 pm – Banning City Council Chambers
- C. Office closed in observance of Memorial Day, May 30, 2016

9. Adjournment: *President Jeter adjourned the meeting at 8:09 p.m.*

Draft – Subject to Board Approval

Jeffrey W. Davis, Secretary of the Board

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
May 23, 2016

Directors Present: John Jeter, President
Mary Ann Melleby, Treasurer
Blair Ball, Director
David Fenn, Director
Leonard Stephenson, Director

Directors Absent: Bill Dickson, Vice President
Ron Duncan, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 4:00 p.m., May 23, 2016, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.

President Jeter turned the meeting over to the Chair of the Finance & Budget Committee, Director Mary Ann Melleby.

2. **Adoption and Adjustment of Agenda:** General Manager Jeff Davis asked to postpone item 4F to the next Finance and Budget workshop at the suggestion of Director Ball. Staff is preparing an analysis for him, which is not complete. The Board members had no objection. The agenda was adopted as adjusted.
3. **Public Comment:** Tom Shalhoub announced that a Memorial Day celebration will be held at Desert Lawn on Monday, May 30 at 10:00 am.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for April, 2016 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Ball, seconded by Director Stephenson, to recommend that the Board ratify paid monthly invoices of \$648,980.12 and payroll of \$31,565.47 for the month of April, 2016, for a combined total of \$680,545.59. The motion passed 5 in favor, no opposed, with Director Dickson and Director Duncan absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Ball, seconded by Director Stephenson, to recommend that the Board

approve payment of the pending legal invoices for April, 2016. The motion passed 5 in favor, no opposed, with Director Dickson and Director Duncan absent.

- C. Review of April, 2016 Bank Reconciliation: After review and discussion, a motion was made by Director Stephenson, seconded by President Jeter, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for April, 2016 as presented. The motion passed 5 in favor, no opposed, with Director Dickson and Director Duncan absent.
- D. Review of Budget Report for April, 2016: After review and discussion, a motion was made by Director Fenn, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Budget Report for April, 2016. The motion passed 5 in favor, no opposed, with Director Dickson and Director Duncan absent.
- E. Review of Proposed General Fund Budget for FY 2016-17: General Manager Davis opened the discussion. He reviewed each line item, with comments about increases and decreases. Major increases include expected income from water sales and expected expenses from purchased water. It is expected that the cost of purchased water will exceed the income from water sales. It was suggested to add a line item called "SBVMWD Conjunctive Use Project" but with no dollar amount, as a place holder, in case the Agency's participation in the project requires expenditures during the coming fiscal year. General Manager Davis summarized the budget by pointing out the expected budget shortfall of \$166,450. He asked Board members to contact staff with any other suggestions. The next presentation of the budget will be at the June Finance and Budget workshop.
- F. Further Discussion of Water Rates: This item was postponed until the next Finance and Budget workshop.

5. Announcements: Chair Melleby reviewed the following announcements:

- A. The office will be closed for Memorial Day, Monday, May 30, 2016
- B. Regular Board Meeting, June 6, 2016 at 7:00 p.m.
- C. Engineering Workshop, June 13, 2016 at 4:00 p.m.

6. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 5:03 p.m.

Draft - Not Approved

Jeffrey W. Davis, Secretary of the Board

Finance and Budget Workshop Report

From Treasurer Mary Ann Melleby, Chair of the Finance and Budget Committee

The Finance and Budget Workshop was held on May 23, 2016. The following recommendations were made:

1. The Board ratify payment of Invoices of \$648,980.12 and Payroll of \$31,565.47 as detailed in the Check History Report for Accounts Payable and the Check History Report for Payroll for April, 2016 for a combined total of \$680,545.59.

2. The Board authorize payment of the following vendor's amounts:

Best, Best & Krieger LLP	\$15,639.48
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3. The Board acknowledge receipt of the following:
 - A. Wells Fargo bank reconciliation for April, 2016
 - B. Budget Report for April, 2016

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Ave, Beaumont, CA 92223
Board Finance & Budget Workshop
Agenda
May 23, 2016, at 4:00 p.m.

1. Call to Order, Flag Salute

2. Adoption and Adjustment of Agenda

3. Public Comment

Members of the public may address the Board at this time concerning items not on the agenda. To comment on specific agenda items, please complete a speaker's request form and hand it to the Board secretary.

4. New Business (Discussion and possible recommendations for action at a future regular Board meeting)

A. Ratification of Paid Invoices and Monthly Payroll for April, 2016 by Reviewing Check History Reports in Detail*

B. Review of Pending Legal Invoices*

C. Review of April, 2016 Bank Reconciliation*

D. Review of Budget Report for April, 2016*

E. Review of Proposed General Fund Budget for FY 2016-17*

F. Further Discussion of Water Rates

5. Announcements

A. The office will be closed for Memorial Day, Monday, May 30, 2016

B. Regular Board Meeting, June 6, 2016 at 7:00 p.m.

C. Engineering Workshop, June 13, 2016 at 4:00 p.m.

6. Adjournment

*Information Included In Agenda Packet

1. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Ave., Beaumont, CA 92223 during normal business hours. 2. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, during regular business hours. When practical, these public records will also be available on the Agency's Internet website, accessible at <http://www.sgpwa.com>. 3. Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951-845-2577) at least 48 hours prior to the meeting to make a request for a disability-related modification.

San Geronio Pass Water Agency

Check History Report

April 1 through April 30, 2016

ACCOUNTS PAYABLE

Date	Number	Name	Amount
04/04/2016	117889	ACWA JPIA	1,047.00
04/04/2016	117890	BDL ALARMS, INC.	78.00
04/04/2016	117891	BEST BEST & KRIEGER	19,974.20
04/04/2016	117892	CITROGRAPH PRINTING COMPANY	54.00
04/04/2016	117893	ROY McDONALD	2,000.00
04/04/2016	117894	OFFICE SOLUTIONS	303.69
04/04/2016	117895	CHERYLE M. RASMUSSEN	581.85
04/04/2016	117896	SAN BERNARDINO VALLEY MUNI WATER DISTRICT	204,183.30
04/04/2016	117897	SOUTHERN CALIFORNIA EDISON	123.14
04/04/2016	117898	UNDERGROUND SERVICE ALERT	6.00
04/04/2016	117899	U. S. GEOLOGICAL SURVEY	5,447.21
04/04/2016	117900	VALLEY OFFICE EQUIPMENT, INC.	206.30
04/04/2016	117901	WASTE MANAGEMENT INLAND EMPIRE	94.37
04/11/2016	117902	ALBERT WEBB ASSOCIATES	1,671.00
04/11/2016	117903	BEAUMONT HOME CENTER	3.43
04/11/2016	117904	GOPHER PATROL	48.00
04/11/2016	117905	GRISWOLD INDUSTRIES	350.90
04/11/2016	117906	KENNEDY JENKS CONSULTANTS	1,372.80
04/11/2016	117907	OFFICE SOLUTIONS	211.99
04/11/2016	117908	UNLIMITED SERVICES BUILDING MAINT.	295.00
04/15/2016	117909	CALPERS RETIREMENT	4,230.95
04/15/2016	117910	CALPERS 457-SIP	1,150.00
04/15/2016	117911	FRANCHISE TAX BOARD	196.91
04/18/2016	117912	ACWA BENEFITS	743.04
04/18/2016	117913	CALPERS HEALTH	6,909.28
04/18/2016	117914	CONTROL TEMP, INC.	139.51
04/18/2016	117915	WILLIAM E. DICKSON	79.71
04/18/2016	117916	KENNETH M. FALLS	116.50
04/18/2016	117917	INCONTACT, INC.	123.45
04/18/2016	117918	SOUTHERN CALIFORNIA GAS	70.18
04/18/2016	117919	WELLS FARGO REMITTANCE CENTER	5,142.43
04/26/2016	117920	AT&T MOBILITY	260.38
04/26/2016	117921	FRONTIER COMMUNICATIONS	1,399.78
04/26/2016	117922	MATTHEW PISTILLI LANDSCAPE SERVICES	325.00
04/26/2016	117923	SOUTHERN CALIFORNIA EDISON	127.07
04/28/2016	117924	SEE PAYROLL CATEGORY, JOHN R. JETER	
04/29/2016	117925	CALPERS RETIREMENT	4,148.25
04/29/2016	117926	VOID	
04/29/2016	117927	CALPERS 457-SIP	1,150.00
04/29/2016	117928	STANDARD INSURANCE COMPANY	397.30
04/15/2016	522726	EMPLOYMENT DEVELOPMENT DEPARTMENT	952.09
04/29/2016	522806	EMPLOYMENT DEVELOPMENT DEPARTMENT	1,000.18
04/15/2016	553086	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	5,680.88
04/29/2016	543738	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	7,466.05
04/30/2016	900119	DEPARTMENT OF WATER RESOURCES	369,119.00
		TOTAL ACCOUNTS PAYABLE CHECKS	648,980.12

**San Geronio Pass Water Agency
Check History Report
April 1 through April 30, 2016**

PAYROLL

Date	Number	CHECKS Name	Amount
04/28/2016	117924	JOHN R. JETER	724.41
TOTAL PAYROLL CHECKS			724.41

Date	Number	DIRECT DEPOSIT Name	Amount
04/14/2016	801192	JEFFREY W. DAVIS	4,316.25
04/14/2016	801193	WILLIAM E. DICKSON	942.50
04/14/2016	801194	KENNETH M. FALLS	2,822.87
04/14/2016	801195	CHERYLE M. RASMUSSEN	2,286.80
04/14/2016	801196	THOMAS W. TODD, JR.	3,165.70
04/28/2016	801197	BLAIR M. BALL	1,139.41
04/28/2016	801198	JEFFREY W. DAVIS	4,316.25
04/28/2016	801199	RONALD A. DUNCAN	1,139.41
04/28/2016	801200	KENNETH M. FALLS	2,523.62
04/28/2016	801201	DAVID L. FENN	689.41
04/28/2016	801202	MARY ANN HARVEY-MELLEBY	1,139.41
04/28/2016	801203	CHERYLE M. RASMUSSEN	2,054.32
04/28/2016	801204	LEONARD C. STEPHENSON	1,139.41
04/28/2016	801205	THOMAS W. TODD, JR.	3,165.70
TOTAL PAYROLL DIRECT DEPOSIT			30,841.06
TOTAL PAYROLL			31,565.47

TOTAL DISBURSEMENTS FOR APRIL, 2016 680,545.59

SAN GORGONIO PASS WATER AGENCY
New Vendors List
May, 2016

Vendor - Name and Address	Expenditure Type
Frontier Communications P O Box 740407, Cincinnati, OH 45274-0407 purchased Verizon accounts in California, so replaces Verizon as our main vendor for phones and telemetry	Phone Services
CalPERS Financial Reporting & Accounting Services P O Box 942703, Sacramento, CA 94229-2703 new department at CalPERS, not a new vendor or address	Other Professional Services

SAN GORGONIO PASS WATER AGENCY

**LEGAL INVOICES
ACCOUNTS PAYABLE INVOICE LISTING**

VENDOR	_INVOICE NBR_	COMMENT	<u>AMOUNT</u>
BEST, BEST & KRIEGER (Includes Governmental Affairs Service for Apr16 of \$5,000)	160430	LEGAL SERVICES APR16	15,639.48

TOTAL PENDING INVOICES FOR APRIL 2016

15,639.48

**SAN GORGONIO PASS WATER AGENCY
BANK RECONCILIATION
April 30, 2016**

BALANCE PER BANK AT 04/30/2016 - CHECKING ACCOUNT 55,342.09

LESS OUTSTANDING CHECKS

CHECK NUMBER	AMOUNT	CHECK NUMBER	AMOUNT
117812	3,700.00	117925	4,148.25
117893	2,000.00	117927	1,150.00
117911	196.91	117928	397.30
117920	260.38		

	6,157.29		5,695.55
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TOTAL OUTSTANDING CHECKS (11,852.84)

BALANCE PER GENERAL LEDGER 43,489.25

BALANCE PER GENERAL LEDGER AT 03/31/2016 507,568.09

CASH RECEIPTS FOR APRIL 3,341,623.28

CASH DISBURSEMENTS FOR APRIL

ACCOUNTS PAYABLE - CHECK HISTORY REPORT	(648,980.12)	
NET PAYROLL FOR APRIL	(31,565.47)	(680,545.59)

BANK CHARGES (156.53)

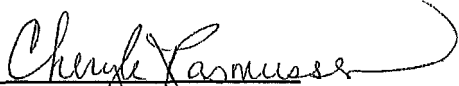
TRANSFERS FROM LAIF OR WELLS FARGO

PENDING TRANSFER TO CALTRUST

TRANSFERS TO LAIF OR WF SAVINGS (3,125,000.00)

BALANCE PER GENERAL LEDGER AT 4/30/2016 43,489.25

REPORT PREPARED BY:


Cheryl Rasmussen
Cheryl Rasmussen

**SAN GORGONIO PASS WATER AGENCY
DEPOSIT RECAP
FOR THE MONTH OF APRIL 2016**

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL DEPOSIT AMOUNT
DEPOSIT TO CHECKING ACCOUNT				
4/12/16	RIVERSIDE COUNTY	PROPERTY TAXES	1,534,104.84	1,534,104.84
4/19/16	YVWD	WATER SALES	8,034.00	8,034.00
4/22/16	STATE OF CALIF/DWR	BOND COVER REFUND	4,919.00	4,919.00
4/22/16	S B COUNTY	TAX APPORTIONMENT	13.12	13.12
4/25/16	STATE OF CALIF/DWR	BOND COVER REFUND	33,311.00	33,311.00
4/25/16	STATE OF CALIF/DWR	BOND COVER REFUND	11,950.00	11,950.00
4/26/16	TVI	CD AND BOND INTEREST	1,332.32	1,332.32
4/28/16	STATE OF CALIF/DWR	BOND COVER REFUND	1,652,878.00	1,652,878.00
4/28/16	STATE OF CALIF/DWR	BOND COVER REFUND	95,081.00	95,081.00
TOTAL FOR APRIL 2016			3,341,623.28	3,341,623.28

**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - INCOME					
INCOME					
WATER SALES	1,400,000		1,400,000	719,893.84	48.58%
TAX REVENUE	2,000,000		2,000,000	1,481,865.53	25.91%
INTEREST	29,000		29,000	57,365.00	-97.81%
CAPACITY FEE	0		0	0.00	0.00%
GRANTS	0		0	0.00	0.00%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000		110,000	28,119.76	74.44%
TOTAL GENERAL FUND INCOME	3,539,000	0	3,539,000	2,287,244.13	35.37%
GENERAL FUND - EXPENSES					
COMMODITY PURCHASE					
PURCHASED WATER	1,200,000		1,200,000	240,450.39	79.96%
TOTAL COMMODITY PURCHASE	1,200,000	0	1,200,000	240,450.39	79.96%
SALARIES AND EMPLOYEE BENEFITS					
SALARIES	420,000		420,000	345,122.88	17.83%
PAYROLL TAXES	36,000		36,000	29,441.07	18.22%
RETIREMENT	105,000		105,000	84,143.37	19.86%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000		21,000	19,625.46	6.55%
HEALTH INSURANCE	48,000		48,000	44,628.11	7.02%
DENTAL INSURANCE	6,000		6,000	4,081.04	31.98%
LIFE INSURANCE	1,000		1,000	993.01	0.70%
DISABILITY INSURANCE	4,200		4,200	3,567.71	15.05%
WORKERS COMP INSURANCE	4,000		4,000	2,864.00	28.40%
SGPWA STAFF MISC. MEDICAL	9,000		9,000	5,376.82	40.26%
EMPLOYEE EDUCATION	2,000		2,000	299.00	85.05%
TOTAL SALARIES AND EMPLOYEE BENEFITS	656,200	0	656,200	540,142.47	17.69%

19/76

**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2016**

						FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				
						ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES										
ADMINISTRATIVE & PROFESSIONAL										
DIRECTOR EXPENDITURES										
					104,000		104,000	84,738.68	18.52%	
					20,000		20,000	10,814.16	45.93%	
					31,000		31,000	11,943.12	61.47%	
OFFICE EXPENDITURES										
					15,000		15,000	14,790.15	1.40%	
					1,200		1,200	831.04	30.75%	
					9,000		9,000	8,165.25	9.28%	
					4,500		4,500	3,792.17	15.73%	
SERVICE EXPENDITURES										
					16,000		16,000	11,627.38	27.33%	
					17,000		17,000	15,271.44	10.17%	
					23,000		23,000	21,681.00	5.73%	
					21,000	1,000	22,000	21,755.00	1.11%	
					5,000		5,000	4,866.00	2.68%	
					33,000		33,000	27,705.67	16.04%	
					10,000		10,000	1,000.00	90.00%	
					3,000		3,000	4,350.00	-45.00%	
					1,200		1,200	1,231.46	-2.62%	
					1,000		1,000	0.00	100.00%	
MAINTENANCE & EQUIPMENT EXPENDITURES										
					3,000		3,000	3,490.33	-16.34%	
					8,000		8,000	7,083.18	11.46%	
					12,000		12,000	8,620.37	28.16%	
					6,500		6,500	4,236.24	34.83%	
					90,000		90,000	36,913.55	58.98%	
COUNTY EXPENDITURES										
					4,500		4,500	4,694.59	-4.32%	
					0		0	0.00	0.00%	
					8,000		8,000	7,241.19	9.49%	
TOTAL ADMINISTRATIVE & PROFESSIONAL						446,900	1,000	447,900	316,841.97	29.26%

20 / 76

**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016					
	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					
GENERAL ENGINEERING					
RECHARGE					
B.A.R.F. DESIGN + CONSTRUCTION: REPORTED IN CAPITAL EXPENDITURES					
B.A.R.F. ENVIRONMENTAL MITIGATION	65,000		65,000	0.00	100.00%
FERC/FLUME					
ALTERNATIVE WATER SUPPLY BANNING/BHMWC	0		0	0.00	0.00%
NOTICE OF PREPARATION + EIR	50,000	-50,000	0	0	0.00%
WHITEWATER FLUME TUNNEL	90,000		90,000	56,418.57	37.31%
ENVIRONMENTAL JUSTICE	27,000	-27,000	0	0.00	0.00%
BALANCE HYDROLOGICS	0	10,802	10,802	10,799.30	0.03%
FLUME SUPPORT	0	22,000	22,000	13,765.47	37.43%
STUDIES					
USGS - Agreement #96710	125,000		125,000	96,317.87	22.95%
WATER RATE NEXUS STUDY	45,000		45,000	0.00	100.00%
WATER RATE FINANCIAL MODELING	20,000		20,000	0.00	100.00%
CAPACITY FEE NEXUS STUDY UPDATE	0		0	15,026.48	0.00%
SUPPORT - CAPACITY FEE & AGREEMENTS	0		0	999.50	0.00%
EMERGING CONTAMINANTS TASK FORCE	0		0	0.00	0.00%
UPDATED UWMP	50,000		50,000	30,456.40	39.09%
OTHER PROJECTS					
BASIN MONITORING TASK FORCE	15,000		15,000	13,924.00	7.17%
MODELING 15.5 ANALYSIS	25,000		25,000	0.00	100.00%
GENERAL AGENCY - CEQA AND GIS SERVICES	15,000		15,000	10,319.76	31.20%
TOTAL GENERAL ENGINEERING	527,000	-44,198	482,802	248,027.35	48.63%

21 / 76

**SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2016**

FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

22/76

	ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
GENERAL FUND - EXPENSES					
LEGAL SERVICES					
LEGAL SERVICES - GENERAL	175,000		175,000	125,306.21	28.40%
TOTAL LEGAL SERVICES	175,000	0	175,000	125,306.21	28.40%
CONSERVATION & EDUCATION					
SCHOOL EDUCATION PROGRAMS	14,000		14,000	6,600.00	52.86%
ADULT EDUCATION PROGRAMS	5,000		5,000	1,000.00	80.00%
OTHER CONSERVATION, EDUCATION AND P. R.	10,000	15,000	25,000	3,839.83	84.64%
TOTAL CONSERVATION & EDUCATION	29,000	15,000	44,000	11,439.83	74.00%
GENERAL FUND CAPITAL EXPENDITURES					
BUILDING	15,000		15,000	0.00	100.00%
FURNITURE & OFFICE EQUIPMENT	5,000		5,000	0.00	100.00%
OTHER EQUIPMENT	0		0	0.00	0.00%
TRANSPORTATION EQUIPMENT	48,000		48,000	44,947.00	6.36%
B.A.R.F. CONSTRUCTION	4,635,000		4,635,000	68,682.07	98.52%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	4,703,000	0	4,703,000	113,629.07	97.58%
TRANSFERS TO OTHER FUNDS	0	0	0	0.00	
TOTAL GENERAL FUND EXPENSES	7,737,100	-28,198	7,708,902	1,595,837.29	79.30%
TRANSFERS FROM RESERVES	4,700,000		4,700,000		
TOTAL TRANSFERS FROM RESERVES	4,700,000	0	4,700,000	0	
GENERAL FUND NET INCOME YEAR TO DATE	501,900	28,198	530,098	691,406.84	

SAN GORGONIO PASS WATER AGENCY
FISCAL YEAR BUDGET 2015-16
BUDGET VS. REVISED BUDGET VS. ACTUAL
FOR THE TEN MONTHS ENDING ON APRIL 30, 2016

		FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				
		ADOPTED BUDGET	REVISIONS TO BUDGET	TOTAL REVISED BUDGET	ACTUAL YTD	REMAINING PERCENT OF BUDGET
DEBT SERVICE FUND - INCOME						
INCOME						
	TAX REVENUE	18,300,000		18,300,000	11,721,874.50	35.95%
	INTEREST	73,000		73,000	149,025.99	-104.15%
	GRANTS	0		0	0.00	0.00%
	DWR CREDITS - BOND COVER, OTHER	2,900,000		2,900,000	3,051,087.00	-5.21%
TOTAL DEBT SERVICE FUND INCOME		21,273,000	0	21,273,000	14,921,987.49	29.85%
DEBT SERVICE FUND - EXPENSES						
EXPENSES						
	SALARIES	50,000		50,000	41,730.87	16.54%
	PAYROLL TAXES	4,000		4,000	3,192.39	20.19%
	BENEFITS	25,000		25,000	22,216.44	11.13%
	SWC CONTRACTOR DUES	44,000		44,000	41,390.00	5.93%
	STATE WATER CONTRACT PAYMENTS	20,700,000		20,700,000	19,871,216.00	4.00%
	PURCHASED WATER	0		0	1,872.80	0.00%
	STATE WATER PROJECT LEGAL SERVICES	0		0	0.00	0.00%
	USGS - <i>Agreement #23100</i>	60,000		60,000	8,418.84	85.97%
	CONTRACT OPERATIONS AND MAINTENANCE	100,000		100,000	58,660.69	41.34%
	SWP ENGINEERING	40,000		40,000	8,897.89	77.76%
	DEBT SERVICE UTILITIES	9,200		9,200	7,843.51	14.74%
	TAX COLLECTION CHARGES	44,000		44,000	41,033.41	6.74%
TOTAL DEBT SERVICE FUND EXPENSES		21,076,200	0	21,076,200	20,106,472.84	4.60%
TRANSFERS FROM RESERVES				0	0.00	
DEBT SERVICE NET INCOME YEAR TO DATE		196,800	0	196,800	-5,184,485.35	

23 / 76

**SAN GORGONIO PASS WATER AGENCY
 PROPOSED GENERAL FUND BUDGET FY 2016-15
 ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17
 APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)**

DRAFT

	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				PROPOSED FY 2016-17	
	1 TOTAL BUDGET FY 2015-16	2 ACTUAL APRIL 2016	3 EST. ACTUAL AT JUNE 30	4 REMAINING % ACTUAL TO BUDGET	5 PROPOSED BUDGET FY 2016-17	6 % PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - INCOME						
INCOME						
WATER SALES	1,400,000	719,893.84	1,188,600	15.1%	3,993,000	235.9%
TAX REVENUE	2,000,000	1,481,865.53	2,075,000	-3.8%	2,175,000	4.8%
INTEREST	29,000	57,365.00	63,965	-120.6%	64,000	0.1%
CAPACITY FEE	0	0.00	0	0.0%	0	0.0%
GRANTS	0	0.00	0	0.0%	0	0.0%
OTHER (REIMBURSEMENTS, TRANSFERS)	110,000	28,119.76	112,000	-1.8%	69,000	-38.4%
TOTAL GENERAL FUND INCOME	3,539,000	2,287,244	3,439,565	2.8%	6,301,000	83.2%
GENERAL FUND - EXPENSES						
COMMODITY PURCHASE						
PURCHASED WATER	1,200,000	240,450	1,690,000	-40.8%	4,415,000	161.2%
TOTAL COMMODITY PURCHASE	1,200,000	240,450	1,690,000	-40.8%	4,415,000	161.2%
SALARIES AND EMPLOYEE BENEFITS						
SALARIES	420,000	345,122.88	414,147	1.4%	430,000	3.8%
PAYROLL TAXES	36,000	29,441.07	35,329	1.9%	37,000	4.7%
RETIREMENT	105,000	84,143.37	100,972	3.8%	108,000	7.0%
OTHER POST-EMPLOYMENT BENEFITS (OPEB)	21,000	19,625.46	21,500	-2.4%	23,000	7.0%
HEALTH INSURANCE	48,000	44,628.11	48,881	-1.8%	52,000	6.4%
DENTAL INSURANCE	6,000	4,081.04	4,400	26.7%	4,500	2.3%
LIFE INSURANCE	1,000	993.01	1,005	-0.5%	1,100	9.5%
DISABILITY INSURANCE	4,200	3,567.71	4,281	-1.9%	4,500	5.1%
WORKERS COMP INSURANCE	4,000	2,864.00	3,437	14.1%	3,600	4.7%
SGPWA STAFF MISC. MEDICAL	9,000	5,376.82	6,500	27.8%	10,000	53.8%
EMPLOYEE EDUCATION	2,000	299.00	428	78.6%	1,000	133.6%
TOTAL SALARIES AND EMPLOYEE BENEFITS	656,200	540,142	640,881	2.3%	674,700	5.3%

24/76

SAN GORGONIO PASS WATER AGENCY
PROPOSED GENERAL FUND BUDGET FY 2016-15
ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17
APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)

DRAFT

	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				PROPOSED FY 2016-17	
	1	2	3	4	5	6
	TOTAL BUDGET FY 2015-16	ACTUAL APRIL 2016	EST. ACTUAL AT JUNE 30	REMAINING % ACTUAL TO BUDGET	PROPOSED BUDGET FY 2016-17	% PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - EXPENSES						
ADMINISTRATIVE & PROFESSIONAL						
DIRECTOR EXPENDITURES						
DIRECTORS FEES	104,000	84,738.68	101,686	2.2%	105,000	3.3%
DIRECTORS TRAVEL & EDUCATION	20,000	10,814.16	12,977	35.1%	20,000	54.1%
DIRECTORS MISC. MEDICAL	31,000	11,943.12	14,332	53.8%	32,000	123.3%
OFFICE EXPENDITURES						
OFFICE EXPENSE	15,000	14,790.15	17,748	-18.3%	18,000	1.4%
POSTAGE	1,200	831.04	997	16.9%	1,000	0.3%
TELEPHONE	9,000	8,165.25	9,798	-8.9%	10,000	2.1%
UTILITIES	4,500	3,792.17	4,551	-1.1%	5,000	9.9%
SELF SERVICE EXPENDITURES						
COMPUTER, WEB SITE & PHONE SUPPORT & SERVICE	16,000	11,627.38	13,953	12.8%	9,000	-35.5%
GENERAL MANAGER & STAFF TRAVEL	17,000	15,271.44	18,326	-7.8%	20,000	9.1%
INSURANCE & BONDS	23,000	21,681.00	22,500	2.2%	23,000	2.2%
ACCOUNTING & AUDITING	22,000	21,755.00	21,755	1.1%	22,000	1.1%
STATE WATER CONTRACT AUDIT	5,000	4,866.00	4,866	2.7%	5,000	2.8%
DUES & ASSESSMENTS	33,000	27,705.67	28,000	15.2%	29,000	3.6%
SPONSORSHIPS	10,000	1,000.00	1,000	90.0%	8,000	700.0%
OUTSIDE PROFESSIONAL SERVICES	3,000	4,350.00	4,350	-45.0%	650	-85.1%
BANK CHARGES	1,200	1,231.46	1,478	-23.1%	1,600	8.3%
MISCELLANEOUS EXPENSES	1,000	0.00	0	100.0%	1,000	-
MAINTENANCE & EQUIPMENT EXPENDITURES						
TOOLS PURCHASE & MAINTENANCE	3,000	3,490.33	3,500	-16.7%	3,500	0.0%
VEHICLE REPAIR & MAINTENANCE	8,000	7,083.18	8,500	-6.2%	9,000	5.9%
MAINTENANCE & REPAIRS - BUILDING	12,000	8,620.37	10,344	13.8%	11,000	6.3%
MAINTENANCE & REPAIRS - FIELD	6,500	4,236.24	6,500	0.0%	6,500	0.0%
CONTRACT OPERATIONS AND MAINTENANCE	90,000	36,913.55	80,000	11.1%	150,000	87.5%
COUNTY EXPENDITURES						
LAFCO COST SHARE	4,500	4,694.59	4,700	-4.4%	5,000	6.4%
ELECTION EXPENSE	0	0.00	0	-	150,000	-
TAX COLLECTION CHARGES	8,000	7,241.19	8,689	-8.6%	9,500	9.3%
TOTAL ADMINISTRATIVE & PROFESSIONAL	447,900	316,842	400,551	10.6%	654,750	63.5%

**SAN GORGONIO PASS WATER AGENCY
 PROPOSED GENERAL FUND BUDGET FY 2016-15
 ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17
 APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)**

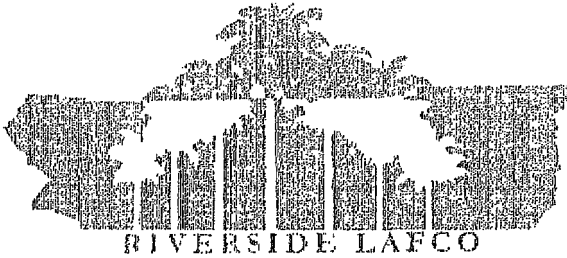
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	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016				PROPOSED FY 2016-17	
	1 TOTAL BUDGET FY 2015-16	2 ACTUAL APRIL 2016	3 EST. ACTUAL AT JUNE 30	4 REMAINING % ACTUAL TO BUDGET	5 PROPOSED BUDGET FY 2016-17	6 % PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - EXPENSES						
GENERAL ENGINEERING						
RECHARGE						
B.A.R.F. DESIGN + CONSTRUCTION						
B.A.R.F. ENVIRONMENTAL MITIGATION						
FERC/FLUME						
WHITEWATER FLUME TUNNEL	90,000	56,418.57	56,419	37.3%	0	
BALANCE HYDROLOGICS	10,802	10,799.30	10,800	0.0%	0	
FLUME SUPPORT	22,000	13,765.47	16,519	24.9%	40,000	142.2%
NEW WATER						
GRAMATIC EIR	new				75,000	
UPDATED STUDY ON AVAILABLE SOURCES	new				45,000	
SUNNYS RESERVOIR	new				0	
BCVWD CONNECTION						
ENGINEERING (Reimbursable)	new				30,000	
CEQA (Reimbursable)	new				15,000	
SGMA SUPPORT	new				15,000	
STUDIES						
USGS	125,000	96,317.87	105,000	16.0%	100,000	-4.8%
WATER RATE NEXUS STUDY	45,000	0.00	0		50,000	11.1%
WATER RATE FINANCIAL MODELING	20,000	0.00	0		30,000	50.0%
CAPACITY FEE NEXUS STUDY UPDATE	0	15,026.48	15,026		0	
SUPPORT - CAPACITY FEE & AGREEMENTS	0	999.50	1,000		0	
UPDATED UWMP	50,000	30,456.40	51,000	-2.0%	10,000	-80.4%
YUCAIPA BASIN STUDIES			0		0	
OTHER PROJECTS						
BASIN MONITORING TASK FORCE	15,000	13,924.00	13,924	7.2%	21,000	50.8%
GENERAL AGENCY, CEQA AND GIS SERVICES	15,000	10,319.76	10,320	31.2%	25,000	142.2%
TOTAL GENERAL ENGINEERING	392,802	248,027	280,008	28.7%	456,000	62.9%

**SAN GORGONIO PASS WATER AGENCY
 PROPOSED GENERAL FUND BUDGET FY 2016-17
 ESTIMATED TOTAL EXPENSES FY 2015-16 VS. PROPOSED BUDGET FY 2016-17
 APPROVED: GENERAL FUND (date) - DEBT SERVICE FUND (date)**

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	FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016			PROPOSED FY 2016-17		
	1 TOTAL BUDGET FY 2015-16	2 ACTUAL APRIL 2016	3 EST. ACTUAL AT JUNE 30	4 REMAINING % ACTUAL TO BUDGET	5 PROPOSED BUDGET FY 2016-17	6 % PROPOSED BUDGET TO EST. ACTUAL
GENERAL FUND - EXPENSES						
LEGAL SERVICES						
LEGAL SERVICES - GENERAL	175,000	125,306	160,000	8.6%	175,000	9.4%
TOTAL LEGAL SERVICES	175,000	125,306	160,000	8.6%	175,000	9.4%
CONSERVATION & EDUCATION						
SCHOOL EDUCATION PROGRAMS	14,000	6,600.00	14,000	0.0%	10,000	-28.6%
ADULT EDUCATION PROGRAMS	5,000	1,000.00	1,200	76.0%	5,000	316.7%
CORNER CONSERVATION, EDUCATION AND PUBLIC RELATIONS	25,000	3,839.83	7,500	70.0%	20,000	166.7%
TOTAL CONSERVATION & EDUCATION	44,000	11,440	22,700	48.4%	35,000	54.2%
GENERAL FUND CAPITAL EXPENDITURES						
BUILDING	15,000	0.00	0	100.0%	15,000	0.0%
FURNITURE & OFFICE EQUIPMENT	5,000	0.00	0	100.0%	5,000	0.0%
OTHER EQUIPMENT	0	0.00	0	0	0	0.0%
TRANSPORTATION EQUIPMENT	48,000	44,947.00	45,000	6.3%	37,000	0.0%
B.A.R.F. CONNECTION AND FACILITY CONSTRUCTION	4,635,000	68,682.07	100,000	97.8%	3,500,000	0.0%
TOTAL GENERAL FUND CAPITAL EXPENDITURES	4,703,000	113,629	145,000	96.9%	3,557,000	2353.1%
TRANSFERS TO OTHER FUNDS	0	0	0		0	
TOTAL GENERAL FUND EXPENSES	7,618,902	1,595,837	3,339,139		9,967,450	
OTHER SOURCES OF FUNDS						
TRANSFERS FROM RESERVES	4,700,000				3,500,000	
LOAN PROCEEDS						
TOTAL OTHER SOURCES OF FUNDS	4,700,000	0	0		3,500,000	
GENERAL FUND NET INCOME YEAR TO DATE	620,098	691,407	100,426		-166,450	



Sent Via Certified Mail
Sent Via Email

**BALLOT INSTRUCTIONS FOR SPECIAL DISTRICT MEMBER AND
ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY
FORMATION COMMISSION**

To Special District Selection Committee Members:

As previously announced, a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time and the selection proceedings are being conducted by mail/email. A nomination period was opened March 29, 2016 and closed April 29, 2016. Specifically, the two positions are Regular Special District Member and Alternate Special District Member.

A total of three nominations were received for the position of Regular Member - Eastern Area. Although nominees must have come from the eastern area of the County, all members of the SDSC may cast ballots for this position regardless of geography. Additionally, all SDSC members may vote for the Alternate Special District Member. Enclosed you will find your ballot. Please make no more than one selection for each position. Only the presiding officer or another board member authorized by your board of directors to vote may cast the ballot. Board members designated by their district board to vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not vote.

This ballot also includes a question regarding how future elections will be conducted. Traditionally, the manner by which the SDSC elections were conducted required the winning candidate to receive a majority of votes cast. If no candidate received a majority of votes cast on the first ballot, a second ballot runoff election was required. Until recently, the statute had been silent on this issue.

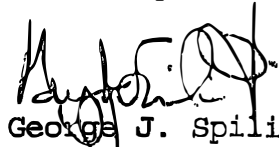
Effective January 1, 2015, Gov. Code Sec. 56332 (f) was amended to state that the candidate receiving the most votes will be elected, unless another procedure has been adopted by the selection committee. The selection committee is being asked to decide whether future elections will be decided by a plurality or majority of votes cast. If a majority vote is selected an automatic runoff procedure will be utilized.

On each segment of the ballot, the presiding officer or designated voting member must print his or her name on the ballot as well as sign and date the certification indicating he or she is authorized to vote for the district. A quorum, consisting of ballots from a majority of the SDSC members, is required to conduct a valid election. For this election, the candidate receiving the highest number of votes cast for each position will be elected.

Once you have completed your ballot, you must deliver it to the LAFCO office at 3850 Vine St., Suite 240, Riverside, CA 92507 prior to 5:00 p.m. Friday, June 10, 2016. It is very important that all voting members transmit their completed ballot to LAFCO by the date specified in order to achieve a quorum. We suggest that ballots be returned by certified mail. We must receive a ballot with an original signature. Photocopies and faxes will not be accepted. However, if you have previously authorized us to deliver your ballot materials via email, you may return a scanned copy of the signed ballot by email to evaldez@lafco.org.

If you have any questions, please contact our office.

Sincerely,



George J. Spiliotis
Executive Officer
May 10, 2016

BALLOT

Regular Special District Member of the Local Agency Formation Commission – Eastern Riverside County
(Term running through May 4, 2020)

Name of District:

- Please vote for one:
- Margit Chiriaco Rusche (Chiriaco Summit Water District)
 - Kristin Bloomer (Desert Water Agency)
 - Nancy Wright (Mission Springs Water District)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here

- the presiding officer of the above named district.
- a member of the board of the above named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Signature

Date

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.

BALLOT

Alternate Special District Member of the Local Agency Formation Commission
(Term running through May 4, 2020)

Name of District:

- Please vote for one:
- Gail Papanian (Banning Library District)
 - Heather Garcia (Chiriaco Summit Water District)
 - Dan Hughes (Beaumont-Cherry Valley Recreation & Park District)
 - Robert Stockton (Western Municipal Water District)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here

- the presiding officer of the above named district.
- a member of the board of the above named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Signature

Date

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.



**Re-elect Nancy Wright for
LAFCO Special District Representative**

Dear Special Districts:

Let me share with you a short summary of Nancy Wright's story on LAFCO. In 2008, Nancy expressed her interest in representing Special Districts and proceeded to ask past members how to go about pursuing such an endeavor. Almost everyone advised that she start as an alternate taking her turn to learn and understand the issues before moving into a permanent position. That was wonderful advice and she did exactly what other members suggested, running for that position and serving as an alternate until 2011. Since that time she has continued to serve on the commission. Nancy served as Vice Chair in 2013 and 2014 and served as Chair in 2015 and is the current Chair for 2016.

Nancy has never failed to represent the interests of special districts. That history is what provides the confidence that in the future, we can trust Nancy to do what is in the best interest of special districts. What better assurance can we have than a proven history and knowledge that she has gained by patiently progressing from an alternate to chair of the board?

Nancy has not let us down. Nancy is the right choice for Riverside County LAFCO, so I ask you to make the Wright choice ... vote Nancy Wright.

Sincerely,

A handwritten signature in black ink, appearing to read "Arden Wallum".

Arden Wallum
General Manager



Vote right ... Vote Nancy Wright!

Nancy S. Wright

60875 Fairview Road, Whitewater, CA 92282

**Candidate for
Eastern Riverside County Special Districts
LAFCO representative**

In 2008 you elected me to serve on the LAFCO board as the Special District alternate and in 2011, you elected me to serve as the Eastern Riverside County Special Districts representative on the LAFCO Board.

I have the experience:

- Chair of LAFCO for 2015 and 2016 and have served on all LAFCO Committees
- Thorough understanding of LAFCO's annual budget and funding
- Elected Board member of Mission Springs Water District for 28 years; currently President with full support of the Board
- Vice Chair (previously Chair) of the California Regional Water Quality Control Board, Colorado River Basin Region for 10 years (appointed by three governors)
- Active in my community with various organizations since 1980.

I understand the importance of Special Districts and the vital and necessary services they supply to the public. I have the **Experience**, the **Knowledge**, and the **Expertise** necessary to serve as our Special District representative on the LAFCO Board.

Thank you for your continued support.

Nancy Wright



Commissioner Wright has participated with LAFCO for more than a decade and has great knowledge and respect for the critical role of special districts in today's governmental arena.

Nancy Wright's ability, enthusiasm, energy, dedication and leadership will serve LAFCO and the special districts well.

- Arden Wallum
General Manager,
MSWD

Nancy Wright: Right for LAFCO

RESOLUTION NO. 2016-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS
WATER DISTRICT SUPPORTING NANCY WRIGHT FOR ELECTION TO
THE POSITION OF REGULAR SPECIAL DISTRICT MEMBER OF THE
RIVERSIDE LOCAL AGENCY FORMATION COMMISSION AND
APPOINTING AN ALTERNATE VOTING DESIGNEE**

THE BOARD OF DIRECTORS hereby finds and declares as follows:

WHEREAS, the Mission Springs Water District is a special district in Riverside County served by the Riverside Local Agency Formation Commission (LAFCO); and

WHEREAS, LAFCO is a county-based planning agency responsible for coordinating logical and timely changes in local government boundaries; and

WHEREAS, MSWD President Nancy Wright has served on the LAFCO Board as an alternate commissioner from 2008 to 2011, and as the Special District Member from 2011 to present, and has indicated a desire for re-election; and

WHEREAS, her 27 years of experience serving as an elected representative on the Board of Directors of MSWD highlights Ms. Wright's robust and exceptional knowledge of the realm of the special district and its role in local government; and

WHEREAS, President Wright's additional experience as the Governor's appointee to the Colorado River Basin Regional Water Quality Control Board from 2000 to 2007, and 2012 to present, membership on the Salton Sea Advisory Committee from 2005 to 2007, and representation of MSWD on the Coachella Valley Association of Governments Energy and Environmental Resources Committee and Coachella Valley Conservation Commission since 2009 give her unique background and unprecedented experience in intergovernmental relations; and

WHEREAS, President Wright, as the Presiding Officer of MSWD, requests the Board appoint an alternate voting designee for the LAFCO election, Vice President Russ Martin.

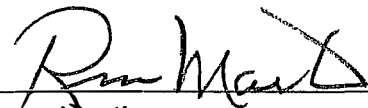
NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mission Springs Water District that this district does hereby place its full and unreserved support of the re-election of Nancy Wright as the Special District Member from eastern Riverside County to the Local Agency Formation Commission and appoints Vice President Russ Martin as the alternate voting member for the 2016 LAFCO election.

ADOPTED this 18th day of April 2016, by the following vote:


Ayes: Bowman, Duncan, Martin, Wright
Noes:
Abstain:
Absent Furbee



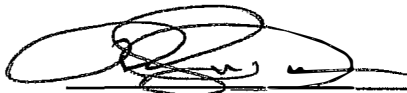
Nancy Wright
President of Mission Springs Water District
And its Board of Directors



Russ Martin
Vice President



Jeff Bowman
Director



Randy Duncan
Director

Absent
John Furbee
Director

ATTEST:



Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

CERTIFICATION OF ADOPTION

STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE)

I, Arden Wallum, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2016-08**, which was adopted by the Board of Directors of said District at its regular meeting held April 18, 2016.

It has not been amended or repealed.

Dated April 19, 2016



Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

Cheryle Rasmussen

From: Western Municipal Water District <ldixon@wmwd.ccsend.com> on behalf of Western Municipal Water District <rduffy@wmwd.com>
Sent: Monday, May 30, 2016 5:17 AM
To: Cheryle Rasmussen
Subject: A message from John Ross, General Manger



Securing Your Water Supply

RE: Consideration of Western Director Bob Stockton for Riverside County
LAFCO Special Districts Election - Alternate Representative

I am very pleased to recommend Director Robert Stockton for LAFCO's Special District Election - Alternate Representative.

With more than 31 years of professional experience designing infrastructure projects and serving his community, Mr. Stockton's expertise would be a positive addition to LAFCO's goal of efficient planning that ultimately contributes to a thriving community for all to live, work and play.

In addition to being a seasoned civil engineer, his experience includes:

- Serving as Division 1 Representative for the Western Municipal Water District Board of Directors since 2014
- Participating in the Western Municipal Water District - City of Riverside Joint Committee and serving as Alternate for Western's Engineering, Operations and Water Resources Committee
- Serving for six years on the Riverside Public Utilities Board, including Chair of the Board
- Serving as Planning Commissioner for the City of Riverside
- Past 2015 Chairman of the Board for the Greater Riverside Chamber of Commerce and past Chair of Leadership Riverside
- Serving on the Boards of Path of Life Ministries, Riverside YWCA and California Baptist University School of Engineering Advisory Committee
- Appointment by Governor Brown to the California Board of Professional

Engineers, Land Surveyors and Geologists

When you consider his background, experience, knowledge, expertise and commitment to our region, I have no doubt Mr. Stockton would be a vital asset to LAFCO. Thank you for your support.

Regards,

John Rossi
General Manager
Western Municipal Water District

See what's happening on our social sites



Western Municipal Water District, 14205 Meridian Parkway, Riverside, CA 92518

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BALLOT

Conduct of Future Special District Selection Committee Elections

Future elections conducted by the Executive Officer of the Riverside Local Agency Formation Commission or designee on behalf of the Special District Selection Committee shall be decided in the following manner:

- The candidate receiving the highest number of votes among nominees shall be elected. In the event of a tie, the winner shall be decided by a coin toss.

- The candidate receiving a majority of votes cast shall be elected. If more than two candidates have been nominated, the Executive Officer shall conduct the election using instant runoff voting, also known as ranked choice voting.

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.

RESOLUTION NO. 2016-01

A RESOLUTION OF THE SAN GORGONIO PASS WATER AGENCY AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE §§ 21000 ET SEQ.)

WHEREAS, the California Legislature has amended the California Environmental Quality Act (“CEQA”) (Pub. Resources Code §§ 21000 et seq.) and the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.), and the California courts have interpreted specific provisions of CEQA; and

WHEREAS, Section 21082 of CEQA requires all public agencies to adopt objectives, criteria and procedures for the evaluation of public and private projects undertaken or approved by such public agencies, and the preparation, if required, of environmental impact reports and negative declarations in connection with that evaluation; and

WHEREAS, the San Gorgonio Pass Water Agency (“Agency”) must revise its local guidelines for implementing CEQA to make them consistent with the current provisions and interpretations of CEQA and the State CEQA Guidelines.

NOW, THEREFORE, the Agency hereby resolves as follows:

SECTION 1. The Agency adopts “Local Guidelines for Implementing the California Environmental Quality Act (2016 Revision),” a copy of which is on file at the offices of the Agency and is available for inspection by the public.

SECTION 2. All prior actions of the Agency enacting earlier guidelines are hereby repealed.

ADOPTED this 6th day of June, 2016.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

APPROVED AS TO FORM:

1

General Counsel
San Geronio Pass Water Agency

Memorandum

TO: Project 5 Clients

FROM: Best Best & Krieger LLP

DATE: April 1, 2016

RE: Staff Summary of the CEQA Process and Environmental Filing by
County

2016 LOCAL CEQA GUIDELINES UPDATE

Your agency's Local California Environmental Quality Act ("CEQA") Guidelines (2016 Update), CEQA Forms and supporting documents are now available on your Best Best & Krieger LLP ("BB&K") CEQA Portal. Please access the CEQA Client Portal at:

<http://clients.bbklaw.net-pfcc->

This memo contains a brief description of how to amend and update your agency's Local CEQA Guidelines. Additionally, this memorandum contains a summary of County requirements for filing environmental documents. If you should have any questions regarding the adoption of your 2016 Update, do not hesitate to contact your BB&K attorney.

I. ADOPTING THE 2016 UPDATE

CEQA, as contained in Public Resources Code sections 21000 et seq., requires all public agencies within the state to evaluate the environmental effects of their actions before they are taken. CEQA also aims to prevent significant adverse environmental effects of public agency actions by requiring public agencies to avoid or reduce, when feasible, the significant environmental impacts of their decisions. To this end, CEQA requires all public agencies to adopt Local CEQA Guidelines that identify specific objectives, criteria, and procedures for evaluating public and private projects that are undertaken or approved by public agencies.

The 2016 Update meets CEQA's requirements and provides step-by-step procedures for evaluating projects prior to approval, and also provides instructions and forms for preparing environmental documents required under CEQA.

The 2016 Update reflects recent changes in the law. A memorandum explaining the changes in more detail is available on your Best Best & Krieger CEQA Portal.

Although not every section of your Local CEQA Guidelines has been amended or changed, several sections have been revised. It is therefore recommended that the entire 2016 Update be adopted instead of just the amended sections.

Except in certain limited circumstances, such as when the public agency is adopting new thresholds of significance, adoption of Local CEQA Guidelines and CEQA Forms does not require a public hearing. However, BB&K recommends that the 2016 Update and CEQA Forms be adopted at a noticed public meeting as soon as possible.

Sample language for the agenda and staff report is included below. A draft Resolution Amending and Adopting the Local CEQA Guidelines is also available on your Best Best & Krieger CEQA Portal.

The Brown Act requires that agendas for regular and special meetings be posted on the public agency's website, if the agency has one. Thus, please consult with appropriate staff to ensure that all agendas are now posted on your agency's website, if one is available. There are numerous other requirements concerning public meetings. Please consult with your attorney to ensure that all applicable requirements are satisfied.

After the adoption of the 2016 Update, the Local CEQA Guidelines are considered public documents, and the Guidelines and Forms should be placed at the city, county, or public agency's office with other documents that are available for public viewing.

A. SAMPLE AGENDA LANGUAGE

Title: 2016 Update to the Local California Environmental Quality Act ("CEQA") Guidelines.

Description: The State CEQA Guidelines requires local agencies to adopt "objectives, criteria and procedures" to implement the requirements of the CEQA statute and the State CEQA Guidelines. (State CEQA Guidelines Section 15022). The [Your Agency's Name Here]'s Local CEQA Guidelines have been revised and amended to reflect recent changes to the State CEQA Guidelines, the Public Resources Code and relevant court opinions.

Recommended Action: Adopt Resolution No. _____ approving the 2016 Update to the Local California Environmental Quality Act (CEQA) Guidelines.

B. SAMPLE STAFF REPORT LANGUAGE

Background: The California Environmental Quality Act ("CEQA"), as contained in Public Resources Code sections 21000 et seq., is California's most comprehensive environmental law. It requires all public agencies within the state to evaluate the environmental effects of their actions before they are taken. CEQA also aims to prevent significant environmental effects from occurring as a result of agency actions by requiring agencies to avoid or reduce, when feasible, the significant environmental impacts of their decisions.

To this end, CEQA requires all public agencies to adopt specific objectives, criteria and procedures for evaluating public and private projects that are undertaken or approved by such agencies.

Discussion: The [Your Agency's Name Here] has prepared a proposed updated set of Local CEQA Guidelines for 2016 in compliance with CEQA's requirements. These Guidelines reflect recent changes in the Public Resources Code, the State CEQA Guidelines and relevant court opinions. These Local CEQA Guidelines also provide instructions and forms for preparing all environmental documents required under CEQA.

Fiscal Impact: No fiscal impact is anticipated from amending the Local CEQA Guidelines.

Environmental Impact: No environmental impact is anticipated from amending the Local CEQA Guidelines. The [Your Agency's Name Here] adoption of the attached Resolution is not a project under State CEQA Guidelines section 15378(b)(5) because it involves an administrative activity involving process only and would not result in any environmental impacts.

Recommendation: Adopt Resolution No. _____ regarding the adoption of Local CEQA Guidelines.

II. ENVIRONMENTAL DOCUMENT FILING PROCEDURES

I. SUMMARY OF CHANGES FOR ENVIRONMENTAL FILING BY COUNTY

Each county in California is authorized to establish its own procedures for filing and posting environmental documents such as Notices of Determination and Notices of Exemption. Attached is a chart summarizing the procedures for filing CEQA documents in each county. A summary of some of the more significant changes made by individual counties in 2016 is included below. Please note that counties may change their policies periodically during the year.

Applicable to All Counties

All counties require a "wet" signature for environmental documents such as Notices of Exemption and Notices of Determination. Thus, fax filings are no longer accepted by any county.

Department of Fish and Wildlife (DFW) Fees

The fees have increased effective January 1, 2016.

For a Negative Declaration or a Mitigated Negative Declaration, the new filing fee is \$2,210.25.

For an Environmental Impact Report, the new filing fee is \$3,070.00.

For an environmental document pursuant to a Certified Regulatory Program, the filing fee is \$1,043.75.

Other County Fee Changes

The filing fee for San Francisco County is \$60.00 in every instance. A separate check is required for the clerk's fee and the DFW fee. However, both checks should be payable to SF County Clerk.

III. CONCLUSION

The attached chart contains the most up-to-date information regarding each County's filing process. However, each County's filing process is subject to change without notice. Before submitting an environmental document, it is advised that you contact the County for which you are filing to verify that their filing procedures are consistent with the information provided in the attached chart.

As always, CEQA remains complicated and challenging to apply. The only constant in this area of law is how quickly the rules change. Should you have any questions about your Local CEQA Guidelines, or about the environmental review of any of your agency's projects, please contact your BB&K attorney for assistance.

If you have any problems accessing your CEQA Guidelines Client Portal or if you have forgotten your access information, please contact the BBK Local CEQA Guidelines Coordinator, Tammy Ingram at: tammy.ingram@bbklaw.com or (951) 826-8343, or you can also contact Gar House at Gar.House@bbklaw.com.

Memorandum

TO: Project 5 Clients (Agency)
FROM: Best Best & Krieger LLP
DATE: May 2, 2016
RE: 2016 Summary of Changes to Local CEQA Guidelines

Important changes in the law have been incorporated into the 2016 Update to your Local Guidelines for Implementing the California Environmental Quality Act (“Local Guidelines”). For easy reproduction and access to these Local Guidelines, as well as the California Environmental Quality Act (“CEQA”) forms your Agency will need, and other important legal alerts, please access BBK’s CEQA client portal at www.bbklaw.net/CEQA. For technical support, please contact Gar House at Gar.House@bbklaw.com.

Public agencies are required to adopt implementing procedures for administering their responsibilities under CEQA. These procedures include provisions governing how the Agency will process environmental documents and provide for adequate comment, time periods for review, and lists of permits that are ministerial actions and projects that are considered categorically exempt. The Agency’s procedures should be updated within 120 days after the State CEQA Guidelines are revised. To date, the State CEQA Guidelines have not been revised but we recommend adopting the Local CEQA Guidelines within a month of receiving them from Best Best & Krieger LLP.

This memorandum summarizes the substantive amendments to your Local Guidelines made in response to regulations, legislation and legal cases that changed or impacted certain aspects of CEQA between January 2015 and February 2016. Your Local Guidelines and this memorandum are designed to assist in assessing the environmental implications of a project prior to its approval, as mandated by CEQA. We still recommend, however, that you consult with an attorney when you have specific questions on major, controversial, or unusual projects or activities.

Revisions to Local CEQA Guidelines.

Repealed Sections.

1. SECTION 7.37 USING A PREVIOUSLY PREPARED STATEMENT OF OVERRIDING CONSIDERATIONS.

Local Guidelines section 7.37 is repealed pursuant to SB 1456. The language in Local Guidelines section 7.37 was found in the previous version of Public Resources Code section 21094, which was repealed by sunset date on January 1, 2016. The repealed Public Resources Code section 21094 provided a procedure for tiering off a previously adopted Statement of Overriding Considerations.

2. SECTION 9.01 TIMELINES.

Language in the second paragraph of Local Guidelines section 9.01 is repealed pursuant to SB 1456. The language in Local Guidelines section 9.01 was found in Public Resources Code section 21169.11, which was repealed by sunset date on January 1, 2016. The repealed Public Resources Code section 21169.11 related to a motion for sanctions for a frivolous CEQA claim.

3. SECTION 9.02 MEDIATION AND SETTLEMENT-BEFORE LITIGATION HAS BEEN FILED.

Local Guidelines section 9.02 regarding mediation and settlement before litigation has been filed is repealed pursuant to SB 1456. The language in Local Guidelines section 9.02 was found in Public Resources Code section 21169.10, which was repealed by sunset date on January 1, 2016. The repealed Public Resources Code section 21169.11 related to the request for mediation following the filing of a Notice of Determination or a Notice of Exemption, but before the start of litigation.

Revised Sections.

1. SECTION 3.05 NOTICE OF EXEMPTION.

Public Resources Code section 21172 was repealed effective January 1, 2013 pursuant to AB 2669. The repealed section related to the applicability of CEQA requirements to a project in an emergency disaster area. Public Resources Code section 21172 is replaced in the Local Guidelines with Public Resources Code section 21152, which addresses the Notice of Determination to carry out a project and supports the language in Local Guidelines section 3.05.

2. SECTION 5.08 EVALUATING SIGNIFICANT ENVIRONMENTAL EFFECTS.

Local Guidelines section 5.08 was revised for clarity pursuant to State CEQA Guidelines section 15064(d), which provides that the “*reasonably foreseeable* indirect physical changes in the environment which may be caused by the project” be evaluated. (Emphasis added.)

3. SECTION 6.07 CONSULTATION WITH CALIFORNIA NATIVE AMERICAN TRIBES.

Local Guidelines section 6.07 was added to the 2015 Local Guidelines pursuant to AB 52 and Public Resources Code section 21080.3.1. It went into effect on July 1, 2015. This section requires a lead agency to begin consultation with a California Native American Tribe (“Tribe”) prior to the release of a Negative Declaration or Mitigated Negative Declaration for a project, upon written request by the Tribe. This section also requires a lead agency to provide formal notification to a Tribe that has requested such notice within 14 days of determining that an application for a project is complete or a decision by a public agency to undertake a project.

Pursuant to AB 52 and Public Resources Code section 21080.3.2, if consultation is requested by a Tribe, the parties may propose mitigation measures capable of avoiding or substantially lessening potential significant impacts to a tribal cultural resource or alternatives that would avoid significant impacts to a tribal cultural resource.

Language indicating Local Guidelines section 6.07 went into effect on July 1, 2015 has been deleted from this section of the 2016 Local Guidelines.

4. SECTION 6.11 SUBMISSION OF NEGATIVE DECLARATION OR MITIGATED NEGATIVE DECLARATION TO STATE CLEARINGHOUSE.

Local Guidelines section 6.11 was amended for clarity pursuant to State CEQA Guidelines section 15206(b)(3). Section 15206(b)(3) provides, as an example of a project of statewide, regional, or areawide significance which requires submission to the State Clearinghouse for circulation, a project that would cancel a Williamson Act contract for “any parcel of 100 or more acres.”

5. SECTION 7.07 CONSULTATION WITH CALIFORNIA NATIVE AMERICAN TRIBES.

Local Guidelines section 7.07 was added to the 2015 Local Guidelines pursuant to AB 52 and Public Resources Code section 21080.3.1. It went into effect on July 1, 2015. This section requires a lead agency to begin consultation with a California Native American Tribe (“Tribe”) prior to the release of a Draft EIR for a project, upon written request by the Tribe. This section also requires a lead agency to provide formal notification to a Tribe that has requested such notice within 14 days of determining that an application for a project is complete or a decision by a public agency to undertake a project.

Pursuant to AB 52 and Public Resources Code section 21080.3.2, if consultation is requested by a Tribe, the parties may propose mitigation measures capable of avoiding or substantially lessening potential significant impacts to a tribal cultural resource or alternatives that would avoid significant impacts to a tribal cultural resource.

Language indicating Local Guidelines section 7.07 went into effect on July 1, 2015 has been deleted from this section of the 2016 Local Guidelines.

6. SECTION 7.20 ANALYSIS OF CUMULATIVE IMPACTS.

Pursuant to SB 1456, Public Resources Code section 21094(b), regarding the use of a tiered impact report to examine a later project, is newly operative as of January 1, 2016.

7. SECTION 8.06 ADDENDUM TO AN EIR

Local Guidelines section 8.06 was revised for clarity pursuant to State CEQA Guidelines section 15164(a), which provides that “[t]he lead agency . . . shall prepare an addendum to a previously certified EIR if some changes or additions are necessary, but none of the conditions described in [State CEQA Guidelines section 15162] calling for preparation of a subsequent EIR have occurred.” (Emphasis added.)

Other Changes.

Department of Fish and Wildlife. Effective January 1, 2016, the Department of Fish and Wildlife has increased some of its fees. For a Negative Declaration or a Mitigated Negative Declaration, the new filing fee is \$2,210.25. For an Environmental Impact Report, the new filing

fee is \$3,070.00. For an environmental document pursuant to a Certified Regulatory Program, the filing fee remains \$1,043.75.

Conclusion.

As always, CEQA remains complicated and, at times, challenging to apply. The only constant in this area of law is how quickly the rules change. Should you have questions about any of the provisions discussed above, or about the environmental review of any of your city's projects, please contact a BB&K attorney for assistance.

BEST BEST & KRIEGER LLP

MEMORANDUM

TO: Board of Directors

FROM: General Manager

RE: Possible Participation in San Gorgonio Pass Integrated Regional Water Management Plan (IRWMP)

DATE: June 6, 2016

Summary:

The San Gorgonio Pass Regional Water Alliance has recently discussed the possible initiation of an Integrated Regional Water Management Plan for the Pass area. The purpose of this proposed Board action is to determine if the Board wishes to participate in such an integrated plan, were it to come to pass.

Background:

Water agencies and other stakeholders throughout the State have produced Integrated Regional Water Management Plans. At this time, close to 99% of Californians are covered by such a plan. The Department of Water Resources would like for this to be 100% and is encouraging water agencies that are currently not in a plan to band together to produce one in the various regions where they are located.

Participation in such a plan is typically required in order to qualify for any outside funding provided from the State of California (Prop 1, etc.). At its last three meetings, the Water Alliance has discussed this issue and a number of Alliance members have indicated verbally at those meetings that they would be interested in participating in such a plan.

Detailed Report:

Some water agencies in the region are already included in integrated plans. The Agency is a member of the Upper Santa Ana IRWMP as well as SAWPA's IRWMP, as are other water agencies on the west side of the service area. On the other side of the region, Mission Springs Water District is a member of the Coachella Valley IRWMP.

The biggest advantage to the Agency of participating in a new integrated plan just for this region would be potential external funding of a pipeline from Cherry Valley to the Cabazon area, which would benefit a number of retail water agencies in the region. The Agency has discussed such a pipeline at various times in the past. External funding for such a pipeline would make it more economically feasible.

Producing an integrated plan for the region would not be cheap. However, grant funding is available. It is conceivable that a large portion of the cost of developing the plan could be recouped in a planning grant. This is especially true since a portion of the area is classified as a Disadvantaged Community (DAC). Proposals for such a grant are currently due in July; this could be postponed for various reasons. This grant program (for a planning grant) is reserved specifically for areas of the State that currently do not have an IRWMP; hence the likelihood of obtaining a planning grant is relatively high.

The cost of writing a proposal for such a planning grant would likely not be reimbursable. The cost of this proposal is not known at this time; however it would likely be in the tens of thousands of dollars. These funds would have to be expended in the next two to three months.

Much work would have to be accomplished before such a proposal could be written. A consultant would have to be hired, funds would have to be made available, potential participants would have to be identified, and possibly a governance structure for the overall IRWMP determined. Two key questions that would have to be answered are (1) who will take the lead, and (2) how would the costs be allocated among participants.

The Alliance has asked its members to determine if they would be interested in participating in such a plan, and specifically if they would be interested in committing funds in the next few months to write a proposal. At this time there is no commitment; the Alliance is merely asking who is interested. If a group of water agencies is interested, they would have to determine, either through the Alliance or independently, if they wish to proceed. However, if they do proceed,

all participants would have to commit funds to write the proposal in the next two to three months.

Producing an IRWMP for the Pass region could make it easier for local projects to qualify for external funding in the future, so there could be benefits to the region of producing such a plan.

Fiscal Impact:

If the Board decides it wishes to participate in such an integrated plan for the region, and if a sufficient number of water agencies decide to move forward on it, there will be a financial commitment on the part of the Agency to write a proposal. The proposal would be for funds to actually produce the plan. So, if the proposal is funded, a portion of the plan, and possibly most of the plan, would be funded externally. However the cost of the proposal would still have to be funded by local water agencies. Staff estimates that the total cost of such a proposal could range from \$40,000 to \$80,000; however, it could be higher or lower than this.

Relationship to Strategic Plan:

Participation in a regional integrated plan within the Pass region would be consistent with the Agency's strategic plan, which calls for the Agency to be a regional leader and to develop a regional water supply plan, regional infrastructure plan, and regional water supply plan. An integrated regional plan would include all of the above.

Recommendation:

Staff recommends that the Board consider participating in an integrated regional plan for our region and monitor participation by others to determine if there is enough critical mass to ensure the financial wherewithal to produce such a plan. Staff is not recommending a commitment of funds at this time; only a decision to participate in such a plan if there is sufficient financial and other support for it. The intent of this action would be to notify the Alliance and its members that the Agency is supportive of such a plan and would participate should the Alliance or some subset of its members decide to move forward.

DRAFT 2016 Integrated Regional Water Management Grant Program Guidelines

Volume 1 – Grant Program Processes
January 2016



California Natural Resources Agency
DEPARTMENT OF WATER RESOURCES
DIVISION OF
INTEGRATED REGIONAL WATER MANAGEMENT

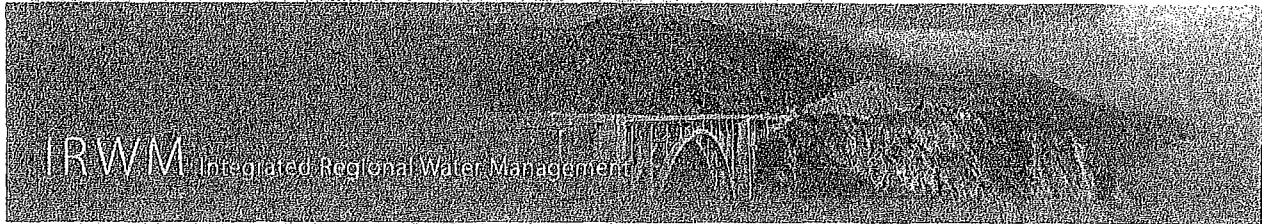




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Proposition 1 IRWM

On November 4, 2014, California voters approved Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014. Proposition 1 authorized the appropriation of \$510 million in Integrated Regional Water Management (IRWM) funding for Implementation, Planning, and Disadvantaged Community Involvement efforts to each Funding Area.

The Proposition 1 IRWM Grant Program, administered by DWR, provides funding for projects that help meet the long term water needs of the state, including:

- To assist water infrastructure systems adapt to climate change;
- To provide incentives throughout each watershed to collaborate in managing the region's water resources and setting regional priorities for water infrastructure; and
- To improve regional water self-reliance, while reducing reliance on Sacramento-San Joaquin Delta.

The draft Guidelines and the funding opportunities in the Proposition 1 IRWM Grant Program are listed below:

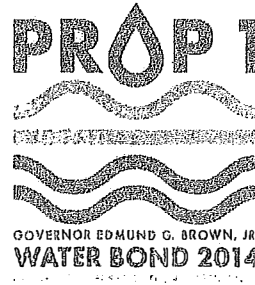
- Guidelines
- Planning Grants
- Disadvantaged Community Involvement Program
- Implementation Grants, which includes funding for DAC Projects

Please reference our 'Upcoming Events' webpage for the Proposition 1 IRWM Grant Program solicitation schedule. To stay up to date on the Proposition 1 Grant Program, sign up to receive IRWM emails.

IRWM Funding Area Allocations and Map

Funding Area	Proposition 1 Allocation
North Coast	\$26,500,000
San Francisco Bay Area	\$65,000,000
Central Coast	\$43,000,000
Los Angeles	\$98,000,000
Santa Ana	\$83,000,000
San Diego	\$52,500,000
Sacramento River	\$37,000,000
San Joaquin River	\$31,000,000
Tulare/Kern	\$34,000,000
North/South Lahontan	\$24,500,000
Colorado River	\$22,500,000
Mountain Counties	\$13,000,000
TOTAL	\$510,000,000

For IRWM group point of contact information, please visit the IRWM Planning Regions Contact List.



IRWM HOME

REGIONAL RESOURCES

IRWM GRANT PROGRAMS

Upcoming Events

Region Acceptance Process

Plan Review Process

Proposition 64

Implementation Planning

Proposition 1 IRWM

Communication and Outreach Guidelines
DAC Involvement Planning

Groundwater

Water-Energy Grant Program

Legislation

Grant Program Resources

Public Comments

Archives

Contacts

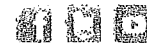
IRWM Email Sign Up

DWR Financial Assistance

REGIONAL PARTNERSHIP

STRATEGIES FOR IRWM

MORE RESOURCES



FOREWORD

This document contains the California Department of Water Resources' (DWR) Integrated Regional Water Management (IRWM) Grant Program Guidelines (2016 IRWM Guidelines). The document establishes the general process, procedures, and criteria that DWR will use to implement the Proposition 1 (The Water Quality, Supply, and Infrastructure Improvement Act of 2014) IRWM Grant Program, which includes IRWM Planning Grants, Implementation Grants, and Disadvantaged Community (DAC) Involvement funding.

Grant Program Website

DWR will use the internet as a communication tool to notify interested parties of the status of the grant solicitations and to convey pertinent information. DWR will post information at the following website: <http://www.water.ca.gov/irwm/grants/prop1index.cfm>

See Appendix A for other useful web links and Appendix B for common usage of terms and definitions.

Mailing List

In addition to the above-referenced website, DWR will distribute information via e-mail. If you are not already on the IRWM e-mail distribution list and wish to be placed on it, please visit the following site: <http://www.water.ca.gov/irwm/grants/subscribe.cfm>,

Contact Information

For questions about the 2016 IRWM Guidelines or other issues, please contact DWR's Financial Assistance Branch at (916) 651-9613 or by e-mail at DWR_IRWM@water.ca.gov.

Anticipated Schedule

The following anticipated schedule shows the timeline for finalizing the 2016 IRWM Guidelines.

Proposition 1 IRWM Grant Program Guidelines Schedule	
Milestone or Activity	Schedule
Release of Draft Guidelines for public review	January 22, 2016
Public Workshops: February 22, 2016, 1:30pm California EPA Building 1001 I Street, Byron Sher Auditorium Sacramento, CA 95812	
This meeting will be web broadcast via the following link: http://www.calepa.ca.gov/broadcast/	
March 9, 2016, 10:00am Visalia Branch of the Tulare County Library 200 West Oak Avenue, Blue Room Visalia, CA 93291	February/March 2016
March 16, 2016, 10:00am California Tower 3737 Main Street, Highgrove Room #200 Riverside, CA 92501	
Draft Guidelines Public Comment Deadline	March 18, 2016
Release of Final Guidelines	April 2016

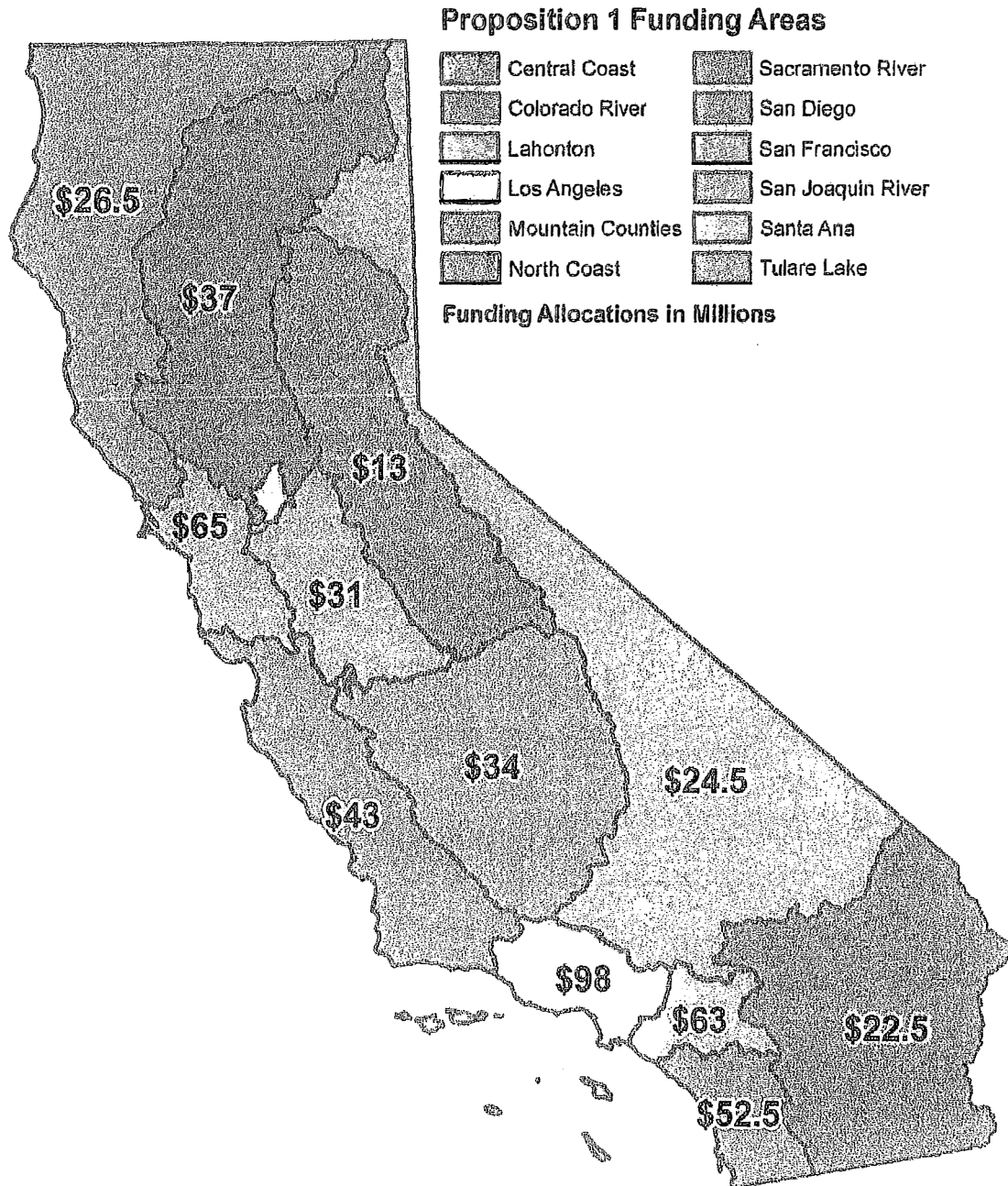
application helps to address the contamination or an explanation why the application does not include such project (s).

- ◆ AB 1739 (Dickinson, Chapter 347, Statutes of 2014), SB 1168 (Pavley, Chapter 346), SB 1319 (Pavley, Chapter 348) collectively referred to as the Sustainable Groundwater Management Act (SGMA). SGMA allows local agencies to customize groundwater sustainability plans to their regional economic and environmental needs. SGMA creates a framework for sustainable, local groundwater management by requiring local agencies to establish a new governance structure, known as Groundwater Sustainability Agencies, prior to developing groundwater sustainability plans for groundwater basins or sub-basins.
- ◆ Executive Order B-29-15 – Requires agricultural water suppliers that supply water to more than 25,000 acres to include in their required 2015 Agricultural Water Management Plans (AWMP) a detailed drought management plan that describes the actions and measures the supplier will take to manage water demand during drought.

A. Funding

Proposition 1 (Water Code §79744) authorized \$510 million for projects that are included in and implemented in an adopted IRWM plan that is consistent with Water Code §10530, *et seq.*, and respond to climate change and contribute to regional water security. The \$510 million was allocated to 12 hydrologic region-based Funding Areas, as shown in Figure 1. Narrative descriptions of the 12 Funding Areas can also be found at the link listed in Appendix A.

Figure 1 - Proposition 1 Funding Area Allocations



Funding Projects in Adjacent Funding Areas

Because Proposition 1 allotted funds by funding area, DWR will default to project location in determining how funds are allocated. In some cases, an IRWM region may choose to propose to use grant funds allocated to its funding area to perform work in another funding area. This is allowable, but the applicant must include in their proposal:

- ✦ Clear explanation of how the project contributes directly to the objectives of their IRWM Plan
- ✦ Description of the Regional Water Management Group's (RWMG) efforts to cooperate on planning and implementation
- ✦ Description of the level of support for the Project from both IRWM regions

B. Funding Opportunities

DWR will administer three separate grant programs as described below. Each program will have own specific requirements and selection process. The anticipated schedule for the Proposition 1 grant funding opportunities can be found at the website shown in the Foreword.

- ✦ **Disadvantaged Community Involvement Program** – Water Code §79745 directs not less than \$51 million, for the purpose of ensuring the involvement of disadvantaged communities (DAC), economically distressed areas (EDA), and underrepresented communities within regions. These funds will be awarded on non-competitive basis or direct expenditures.
- ✦ **Planning Grant Program** – Up to \$5 million will be awarded through a competitive process, to support the development of new IRWM Plans or to update or improve existing IRWM Plans. More information on IRWM Plan Standards and related processes are presented in Volume 2 of these guidelines.
- ✦ **Implementation Grant Program** – Approximately \$418 million, will be awarded for Implementation programs and projects, of which not less than \$51 million will be allocated to projects that directly benefit DACs (Water Code §79742(d)). These funds may be awarded on a competitive or non-competitive basis.

C. Minimum Local Cost Share Requirements

A local cost share of not less than 50% of the total proposal costs is required. Local cost share may include, but is not limited to, federal funds, local funding, or donated services from non-State sources. Other State funds, if part of the funding package for the proposal, must be included in the total proposal cost but cannot be used as local cost share. The local cost-sharing requirement may be waived or reduced for projects that directly benefit a DAC or EDA. Refer to each PSP or RFP for more information regarding the applicability of cost-sharing reduction or waivers.

D. Program Preferences and Statewide Priorities

Water Code §79707 (b and e) and §79742 (a and f) identify various priorities or considerations that shall be given to proposals and are listed below and are collectively referred to as the "Program Preferences."

- ✦ **Leverage Funds** – Give priority to projects that leverage private, federal, or local funding or produce the greatest public benefit.
- ✦ **Employ New and Innovative Technology or Practices** – Give special consideration to projects that employ new or innovative technology or practices, including decision support tools that support the integration of multiple jurisdictions, including, but not limited to, water supply, flood control, land use, and sanitation.
- ✦ **Implement IRWM Plans with Greater Watershed Coverage** – Give priority to projects in IRWM Plans that cover the greater portion of the watershed.
- ✦ **Multiple Benefits** – Give special consideration to projects that achieve multiple benefits.

In addition to the Program Preferences contained in the Water Code, DWR has compiled various statewide priorities that will be utilized for the Proposition 1 IRWM Grant Program. The Statewide Priorities are based on the 2014 California Water Action Plan, issued by the California Natural Resources Agency, California Department of Food and Agriculture, and the California Environmental Protection Agency (January, 2014). Those Statewide Priorities are shown below in Table 1.

These Program Preferences and Statewide Priorities will be taken into consideration during the review process. Refer to individual PSPs for the specific details regarding the application of the Program Preferences and Statewide Priorities.

Table 1 – Statewide Priorities	
Action #	Description
1. Make Conservation a California Way of Life	<p>Building on current water conservation efforts and promoting the innovation of new systems for increased water conservation.</p> <ul style="list-style-type: none"> ◆ Expand agricultural and urban water conservation and efficiency to exceed SB-X7-7 targets ◆ Provide funding for conservation and efficiency ◆ Increase water sector energy efficiency and greenhouse gas reduction capacity ◆ Promote local urban conservation ordinances and programs
2. Increase Regional Self-Reliance and Integrated Water Management Across All Levels of Government	<p>Ensure water security at the local level, where individual government efforts integrate into one combined regional commitment where the sum becomes greater than any single piece.</p> <ul style="list-style-type: none"> ◆ Support and expand funding for Integrated Water Management planning and projects ◆ Update land use planning guidelines ◆ Provide assistance to disadvantaged communities ◆ Encourage State focus on projects with multiple benefits ◆ Increase the use of recycled water
3. Achieve the Co-Equal Goals for the Delta	<p>This action is directed towards State and federal agencies; however, consideration will be afforded to eligible local or regional projects that also support achieving the co-equal goals providing a more reliable water supply for California and to protect, restore and enhance the Delta ecosystem.</p>
4. Protect and Restore Important Ecosystems	<p>Continue protecting and restoring the resiliency of our ecosystems to support fish and wildlife populations, improve water quality, and restore natural system functions.</p> <ul style="list-style-type: none"> ◆ Restore key mountain meadow habitat ◆ Manage headwaters for multiple benefits ◆ Protect key habitat of the Salton Sea through local partnership ◆ Restore coastal watersheds ◆ Continue restoration efforts in the Lake Tahoe Basin ◆ Continue restoration efforts in the Klamath Basin ◆ Water for wetlands and waterfowl ◆ Eliminate barriers to fish migration ◆ Assess fish passage at large dams ◆ Enhance water flows in stream systems statewide
5. Manage and Prepare for Dry Periods	<p>Effectively manage water resources through all hydrologic conditions to reduce impacts of shortages and lessen costs of state response actions. Secure more reliable water supplies and consequently improve drought preparedness and make California's water system more resilient.</p> <ul style="list-style-type: none"> ◆ Revise operations to respond to extreme conditions
6. Expand Water Storage Capacity and Improve Groundwater Management	<p>Increase water storage for widespread public and environmental benefits, especially in increasingly dry years and better manage our groundwater to reduce overdraft.</p> <ul style="list-style-type: none"> ◆ Provide essential data to enable Sustainable Groundwater Management ◆ Support funding partnerships for storage projects ◆ Improve Sustainable Groundwater Management

Table 1 – Statewide Priorities

Action #	Description
7. Provide Safe Water for All Communities	<ul style="list-style-type: none"> ◆ Support distributed groundwater storage ◆ Increase statewide groundwater recharge ◆ Accelerate clean-up of contaminated groundwater and prevent future contamination <p>Provide all Californians the right to safe, clean, affordable and accessible water adequate for human consumption, cooking, and sanitary purposes.</p> <ul style="list-style-type: none"> ◆ Consolidate water quality programs ◆ Provide funding assistance for vulnerable communities ◆ Manage the supply status of community water systems <p>Additionally, as required by Water Code §10545, in areas that have nitrate, arsenic, perchlorate, or hexavalent chromium contamination, consideration will be given to grant proposals that included projects that help address the impacts caused by nitrate, arsenic, perchlorate, or hexavalent chromium contamination, including projects that provide safe drinking water to small disadvantaged communities.</p>
8. Increase Flood Protection	<p>Collaboratively plan for integrated flood and water management systems, and implement flood projects that protect public safety, increase water supply reliability, conserve farmlands, and restore ecosystems.</p> <ul style="list-style-type: none"> ◆ Improve access to emergency funds ◆ Better coordinate flood response operations ◆ Prioritize funding to reduce flood risk and improve flood response ◆ Encourage flood projects that plan for climate change and achieve multiple benefits
9. Increase Operational and Regulatory Efficiency	<p>This action is directed towards State and federal agencies; however, consideration will be afforded to eligible local or regional projects that also support increased operational of the State Water Project or Central Valley Project.</p>
10. Identify Sustainable and Integrated Financing Opportunities	<p>This action is directed towards State agencies and the legislature.</p>

E. Grant Award Process

IRWM grants will be awarded using specific criteria contained in the individual PSPs and RFP.

If there are multiple IRWM regions in a funding area, those IRWM regions are competing for the funding allocated to that funding area. DWR will make funding decisions based on application scores within a funding area, as described in Section V below. In order to ensure wise investments of State general obligation bond funds, minimum scores for various criteria may be established to ensure that quality proposals are awarded funding.

III. ELIGIBILITY REQUIREMENTS

A. Eligible Grant Applicants

Water Code §79712 identifies the following entities as eligible grant applicants:

- ◆ Public agencies
- ◆ Non-profit organizations
- ◆ Public utilities
- ◆ Federally recognized Indian tribes
- ◆ State Indian tribes listed on the Native American Heritage Commission's Tribal Consultation list
- ◆ Mutual water companies

See Appendix B for definitions of these terms.

B. Eligibility Criteria

This is a general list of eligibility criteria for the IRWM grant funding opportunities. Refer to the individual PSPs and RFP for specific eligibility criteria requirements and information that must be included in an application to establish eligibility.

The IRWM region must have been accepted into the IRWM Grant Program through the Region Acceptance Process (RAP) – If an IRWM region has previously gone through the RAP and any boundary changes have been accepted by DWR, no further action is required. If the IRWM region is new and has not been through the RAP process or is changing their boundaries, Volume 2, Section IV contains the information needed on complying with this criterion. IRWM regions need to address this criterion prior to the close date of a grant solicitation to which they are applying. Previous RAP decisions are located at: <http://www.water.ca.gov/irwm/grants/rap.cfm>.

Projects included in an IRWM Implementation proposal must be consistent with an adopted IRWM Plan – Implementation projects submitted for funding must be consistent with an adopted IRWM Plan. The applicant demonstrates that the project either is listed in the IRWM Plan project list or describes how the project has been vetted through the RWMG.

Proponents of projects included in an IRWM Implementation proposal must adopt the IRWM Plan – Umbrella organizations, such as a JPA, will not be allowed to adopt an IRWM Plan on behalf of its member agencies. Each individual agency proposing a project(s) must adopt the IRWM Plan.

Public Utilities and Mutual Water Companies – A project proposed by a public utility that is regulated by the Public Utilities Commission or a mutual water company shall have a clear and definite public purpose and shall benefit the customers of the water system and not the investors (Water Code §79712 (b)(1)).

AB 1249 – Water Code §10541 (e)(14) – IRWM plans in regions with areas of nitrate, arsenic, perchlorate, or hexavalent chromium contamination, are required to include a description of each of the following:

- ❖ *The location and extent of that contamination in the region,*
- ❖ *The impacts caused by the contamination to communities within the region,*
- ❖ *Existing efforts being undertaken in the region to address the impacts, and*
- ❖ *Any additional efforts needed to address the impacts.*

Additionally, Water Code §10544.5 requires the RWMG, in areas that have nitrate, arsenic, perchlorate, or hexavalent chromium contamination, to include in the grant application information regarding how a project or projects in the application help to address the contamination or an explanation why the application does not include that kind of project or projects.

Water Code § 79742 (e) – Requires applicants seeking Proposition 1, Chapter 7, Project funding to demonstrate that the integrated regional water management plan the applicant's project implements contributes to addressing the risks in the region to water supply and water infrastructure arising from climate change.

Groundwater Management Compliance – Grant eligibility related to Groundwater Management is changing with the passage of the Sustainable Groundwater Management Act (SGMA) (§10720 *et seq.*). When fully implemented, Groundwater Sustainability Agencies (GSA) and Sustainable Groundwater Plans (GSP) will supplant groundwater management plans (GWMP). However, timelines for fully implementing sustainable groundwater legislation creates a transition period between GWMPs and GSPs. During this transition period, grant program eligibility will have to consider both GWMP eligibility and GSA/GSP progress. Specific solicitation PSPs will have specific instructions on what to submit for groundwater management eligibility. The following information discusses applicable pieces of legislation for both the sustainable groundwater management and GWMP.

- ❖ **Water Code §10720 *et seq.*** – SGMA specifies actions for critically overdrafted groundwater basins, high and medium priority basins, and low and very low priority basins. Groundwater project proponents must demonstrate how they are involved in SGMA efforts in the basin including, but not limited to, formation of a GSA and development of a GSP. SGMA tasked DWR with 1) developing regulations to revise groundwater basin boundaries; 2) adopting regulations for evaluating and implementing GSPs and coordination agreements; 3) identifying basins subject to critical conditions of overdraft; 4) identifying water available

for groundwater replenishment; and 5) publishing best management practices for the sustainable management of groundwater.

- ◆ **Groundwater Management Plan Compliance** - For groundwater projects or for other projects that directly affect groundwater levels or quality, the applicant or the project proponent responsible must meet one of the following conditions (Water Code § 10753.7 (b)(1)):
 - Conform to the requirements of an adjudication of water rights in the subject groundwater basin.
 - For projects in a high or medium priority basin, as designated by DWR, a GWMP that complies with Water Code §10753.7 must be prepared and implemented and have been adopted before January 1, 2015. If the GWMP was not adopted after January 1, 2015, then the project(s) is(are) not eligible to receive funding (Water Code §10750.1 (a)).
 - Participate or consent to be subject to a GWMP, basin-wide management plan, or other IRWM program or plan that meets the requirements of Water Code §10753.7.
 - For projects located in low or very low priority groundwater basins, as designated by DWR, without an existing GWMP, the proposal must commit to adopting, within 1-year of the grant application submittal date, a GWMP that meets the requirements of Water Code §10753.7.

Water Code §10920 Compliance - Water Code §10920 *et seq.* establishes a groundwater monitoring program designed to monitor and report groundwater elevations in all or part of a basin or sub-basin. Information on the requirements of the California Statewide Groundwater Elevation Monitoring (CASGEM) Program can be found at the Groundwater Information Center link listed in Appendix A. DWR has established high, medium, low, and very low priority groundwater basins, as well as CASGEM monitoring entities. For those high and medium priority basins that do not have a CASGEM monitoring entity, the grant applicant and project proponent that match the list of potential monitoring entities identified in Water Code §10927, along with counties whose jurisdictions include unmonitored high and medium priority basins, will not be eligible for grant funding pursuant to Water Code §10933.7 (a). If the applicant is found ineligible, the entire application will be considered ineligible. If the project proponent is found ineligible, funding cannot be awarded to that project and the grant award will be proportionately reduced. Consistent with Water Code §10933.7 (b), if the entire service area of the grant applicant or the individual project proponent's service area is demonstrated to be a DAC, as defined in Appendix B, the project will be considered eligible for grant funding notwithstanding CASGEM compliance.

SB 985 - Water Code § 10562 (b)(7) - Requires the development of a stormwater resource plan and compliance with these provisions to receive grants for stormwater and dry weather runoff capture projects.

Urban and Agricultural Water Suppliers - In accordance with Water Code §10608.56, an agricultural water supplier or an urban water supplier is ineligible for funding under the division unless it complies with the requirements of Part 2.55 (commencing with §10608) of Division 6.

Water Code §529.5 Compliance - Water Code §529.5 requires any urban water supplier applying for State grant funds for wastewater treatment projects, water use efficiency projects, drinking water treatment projects, or for a permit for a new or expanded water supply, shall demonstrate that they meet the water meter requirements in Water Code §525 *et seq.*

AB 1420 Compliance - AB 1420 (Stats. 2007, Chapter 628) conditions the receipt of a water management grant or loan, for urban water suppliers, on the implementation of water demand management measures described in Water Code §10631. DWR has determined that implementation of the California Urban Water Conservation Council (CUWCC) best management practices (BMPs) will fulfill the requirements of AB 1420. An urban water supplier may be eligible for a water management grant or loan if it demonstrates that it has implemented or scheduled, or is in the process of implementing or scheduling the implementation of BMPs. Urban water suppliers applying to use grant funds for implementation of BMPs must ensure they have submitted all the necessary information. This legislation sunsets on June 30, 2016, therefore, urban water suppliers who are applicants or project proponents in a grant application prior to the sunset date must supply additional information which will be detailed in the specific PSP or RFP

Surface Water Diversion Reporting Compliance – A diverter of surface water is not eligible for a water grant or loan awarded or administered by the State unless it complies with surface water diversion reporting requirements outlined in Part 5.1 (commencing with §5100) of Division 2 of the Water Code.

C. Eligible Project Types

Subject to regional priorities, projects may include but are not limited to the following elements (Water Code §79743 (a - j)):

- ❖ Water reuse and recycling for non-potable reuse and direct and indirect potable reuse
- ❖ Water-use efficiency and water conservation
- ❖ Local and regional surface and underground water storage, including groundwater aquifer cleanup or recharge projects
- ❖ Regional water conveyance facilities that improve integration of separate water systems
- ❖ Watershed protection, restoration, and management projects, including projects that reduce the risk of wildfire or improve water supply reliability
- ❖ Stormwater resource management, including, but not limited to, the following:
 - Projects to reduce, manage, treat, or capture rainwater or stormwater
 - Projects that provide multiple benefits such as water quality, water supply, flood control, or open space
 - Decision support tools that evaluate the benefits and costs of multi-benefit stormwater projects
 - Projects to implement a stormwater resource plan developed in accordance with Part 2.3 (commencing with Section 10560) of Division 6 including Water Code § 10562 (b)(7)
- ❖ Conjunctive use of surface and groundwater storage facilities
- ❖ Water desalination projects
- ❖ Decision support tools to model regional water management strategies to account for climate change and other changes in regional demand and supply projections
- ❖ Improvement of water quality, including drinking water treatment and distribution, groundwater and aquifer remediation, matching water quality to water use, wastewater treatment, water pollution prevention, and management of urban and agricultural runoff
- ❖ Regional projects or programs as defined by the IRWM Planning Act (Water Code §10537), see Appendix B

Eligible projects must also:

- ❖ Provide multiple benefits
- ❖ Advance the purpose of Proposition 1 Chapter 7, Regional Water Security, Climate, and Drought Preparedness (Water Code §79707 (c) and §79740) which are, as follows:
 - Assist water infrastructure systems adapt to climate change
 - Provide incentives for water agencies throughout each watershed to collaborate in managing the region's water resources and setting regional priorities for water infrastructure
 - Improve regional water self-reliance, while reducing reliance on Sacramento-San Joaquin Delta.
- ❖ Be consistent with Division 7, commencing with Section 13000 of the Water Code and Section 13100 of the Government Code (Infrastructure Plan) (Water Code §79707 (h))
- ❖ Promote State planning priorities and sustainable community strategies, consistent with Government Code §65041.1 and §65080 (Water Code §79707 (i))
- ❖ Wherever possible, preserve California's working agricultural and forested landscapes (Water Code §79707 (j))

Proposition 1 funds cannot be used for the following actions:

- ❖ Any project that could adversely impact a wild and scenic river or any river afforded protection under the California or Federal Wild and Scenic Rivers Act (Water Code §79711 (e))
- ❖ Acquisition of land through eminent domain (Water Code §79711 (g))
- ❖ Design, construction, operation, mitigation, or maintenance of Delta conveyance facilities (Water Code §79710 (a))

- ◆ Acquisition of water except for projects that will provide fisheries or ecosystem benefits or improvements that are greater than required applicable environmental mitigation measures or compliance obligations in effect at the time the funds are made available. Such funds shall not be credited to any measures or obligations, except for any water transfers for the benefit of §3406 (d) of the Central Valley Project Improvement Act (Title 34 of Public Law 102-575) (Water Code §79709 (c)).

The PSP or RFP for a specific solicitation may also provide clarifications on the specific project eligibility requirements.

IV. GENERAL PROGRAM REQUIREMENTS

A. Conflict of Interest

All participants are subject to State and federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent grant agreement being declared void. Other legal action may also be taken. Before submitting an application, applicants are urged to seek legal counsel regarding conflict of interest requirements. Applicable statutes include, but are not limited to, Government Code §1090 and Public Resources Code §10410 and §10411.

B. Confidentiality

Once the Proposal has been submitted to DWR, any privacy rights, as well as other confidentiality protections afforded by law with respect to the application package will be waived.

C. Labor Code Compliance

Grant recipients shall keep informed of and take all measures necessary to ensure compliance with California Labor Code (Labor Code) requirements; including but not limited to, §1720 *et seq.* of the Labor Code regarding public works, limitations on use of volunteer labor (Labor Code §1720.4), labor compliance programs (Labor Code §1771.3), and payment of prevailing wages for work done and funded pursuant to the IRWM Grant Program, including any payments to the California Department of Industrial Relations (DIR) under Labor Code §1771.3. The applicant must comply with all applicable laws when it hires private consultants to implement its project partially or fully.

Tribal governments may have other labor compliance requirements or obligations; tribes are encouraged to consult their legal counsel and the DIR to determine their specific labor compliance obligations.

For additional information on Labor Code compliance, please refer to the DIR link listed in the Appendix A. Before submitting an application, applicants are urged to seek legal counsel regarding California Labor Code compliance.

D. CEQA Compliance

Activities funded under the IRWM Grant Program regardless of funding source must be in compliance with the California Environmental Quality Act (CEQA) (Public Resources Code §21000 *et seq.*). Public Resources Code §21080.3.1 requires the CEQA lead agency to consider project effects on tribal cultural resources and to conduct consultation with California Native American tribes. Appendix C contains additional information on tribal notification.

E. Monitoring Requirements

Projects that collect surface or groundwater water quality data shall collect and report the data in a manner consistent with the State Water Resource Control Board's (SWRCB) database, the California Environmental Data Exchange Network (CEDEN). See Appendix A for web links to CEDEN. (Water Code §79704).

Projects that collect watershed monitoring data shall collect and report the data in a manner consistent with the Department of Conservation's statewide watershed monitoring program (Water Code §79704).

APPENDIX A

USEFUL WEB LINKS

DWR

Homepage:	http://www.water.ca.gov/
IRWM Grant Program:	http://www.water.ca.gov/irwm/grants/
Financial Assistance Programs	http://www.water.ca.gov/funding/
DAC Mapping Tool and Data:	http://www.water.ca.gov/irwm/grants/resources_dac.cfm
EDA Mapping Tool and Data:	http://www.water.ca.gov/irwm/grants/resources_eda.cfm
Plan Standards Review Tool:	http://www.water.ca.gov/irwm/grants/prp.cfm
IRWM Funding Area Fact Sheet:	http://www.water.ca.gov/irwm/grants/docs/PIIndex/IRWM_FundingAreaFactSheet121714.pdf
Water Metering Self-Certification Form:	http://www.water.ca.gov/irwm/grants/resources_forms.cfm
California Water Plan:	www.waterplan.water.ca.gov
Water Use and Efficiency Branch:	http://www.water.ca.gov/wateruseefficiency/
Urban Water Supplier	http://www.water.ca.gov/wateruseefficiency/finance/
Groundwater Information Center:	http://www.water.ca.gov/groundwater/
Economic Analysis Handbook:	http://www.water.ca.gov/pubs/planning/economic_analysis_guidebook/econ_guidebook.pdf
Climate Change Website:	http://www.water.ca.gov/climatechange

SWRCB

Homepage:	http://www.waterboards.ca.gov
Stormwater Resource Plan Guidance:	http://www.waterboards.ca.gov/water_issues/programs/grants_loans/swgp/docs/prop1/swrp_finalguidelines_dec2015.pdf
California Environmental Data Exchange Network:	http://www.ceden.org/
Impaired Water Bodies:	http://www.waterboards.ca.gov/water_issues/programs/tmdl/303d_lists/2006_eпа.shtml
Groundwater Ambient Monitoring and Assessment:	http://www.swrcb.ca.gov/gama

Regional Water Quality Control Plans (Basin Plans)

Region 1:	http://www.waterboards.ca.gov/northcoast/water_issues/programs/basin_plan/basin_plan.shtml
Region 2:	http://www.waterboards.ca.gov/sanfranciscobay/basin_planning.shtml
Region 3:	http://www.waterboards.ca.gov/centralcoast/publications_forms/publications/basin_plan/index.shtml
Region 4:	http://www.waterboards.ca.gov/losangeles/water_issues/programs/basin_plan/
Region 5:	http://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/
Region 6:	http://www.waterboards.ca.gov/lahontan/water_issues/programs/basin_plan/references.shtml
Region 7:	http://www.waterboards.ca.gov/coloradoriver/publications_forms/publications/docs/basinplan_2006.pdf
Region 8:	http://www.waterboards.ca.gov/santaana/water_issues/programs/basin_plan/index.shtml
Region 9:	http://www.waterboards.ca.gov/sandiego/water_issues/programs/basin_plan/index.shtml

Bay-Delta: http://www.waterboards.ca.gov/water_issues/programs/bay_delta/wq_control_plans/index.shtml

Department of Conservation

California Watershed Portal: <http://www.conservaion.ca.gov/dlrp/watershedportal/Pages/Index.aspx>

CEQA

California State Clearinghouse Handbook: http://opr.ca.gov/docs/SCH_Handbook_2012.pdf

Climate Change Information

IRWM Climate Change Clearinghouse: <http://www.water.ca.gov/climatechange/IRWMClimiteChangeClearinghouse.pdf>

Climate Change Handbook: <http://www.water.ca.gov/climatechange/CGHandbook.cfm>

California Climate Change Portal: <http://www.climatechange.ca.gov/>

AB 32 Scoping Plan <http://www.arb.ca.gov/cc/scopingplan/scopingplan.htm>

Safeguarding California: Reducing Climate Risk: <http://resources.ca.gov/climate/safeguarding/>

California Climate Adaptation Planning Guide: http://resources.ca.gov/climate/safeguarding/adaptation_policy_guide/

Sea Level Rise Guidance: <http://www.opc.ca.gov/2013/04/update-to-the-sea-level-rise-guidance-document/>

Cal-Adapt: <http://cal-adapt.org/>

Department of Industrial Relations

Labor Compliance Programs: <http://www.dir.ca.gov/lcp.asp>

Compliances Monitoring Unit (CMU): <http://www.dir.ca.gov/dlse/cmu/cmu.html>

Tribal Consultation

California Native American Heritage Commission: <http://www.nahc.ca.gov/>

Office of Planning and Research

Tribal & CEQA Resources: https://www.opr.ca.gov/s_ab52.php

Karuk Tribal Consultation Policy: http://www.karuk.us/images/docs/hr-files/15-03-03_consultation_policy_FINAL.pdf

U.S. Fish & Wildlife Service Tribal Consultation Handbook: http://www.fws.gov/carlsbad/TribalRelations/Tribal_Consultation_Handbook_2013.pdf

U.S. Census Bureau

Homepage: <http://www.census.gov>

American Community Survey: <http://www.census.gov/acs>

DAC Reports and Studies:

Disadvantaged Communities 2014 Visioning Workshop: http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/DAC2014VisioningWorkshop.pdf

Coachella Valley Disadvantaged Community Outreach Demonstration Project: http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/CoachellaValleyDACOutreachDemonstrationProject.pdf

Disadvantaged Communities and the Inyo-Mono IRWM Program: http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/DACInyoMonoIRWMProgram.pdf

Economically Disadvantaged Communities in the North Coast Region:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/EconomicallyDisadvantagedCommunitiesintheNorthCoastRegion.pdf

Greater Los Angeles County Disadvantaged Community Outreach Evaluation Study:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/GLACDACOutreachEvaluationStudy.pdf

Kings Basin Disadvantaged Community Pilot Project Study:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/KingsBasinDACPilotProjectStudy.pdf

Tulare Lake Basin Disadvantaged Community Study:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/TulareLakeBasinDACStudy.pdf

Californians without Safe Water and Sanitation, California Water Plan Update 2013:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/CaliforniansWithoutSafeWaterandSanitationCAWaterPlanUpdate2013.pdf

Governor's Drinking Water Stakeholder Group, Report on New and Expanded Funding Sources:

http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/Reports_Studies/GovernorDrinkingWaterStakeholderGroupReportonNewandExpandedFundingSources.pdf

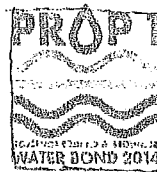
Enhanced Infrastructure Financing Districts

SB 628 Informational page:

<http://abag.ca.gov/events/ga/2015/SB628.pdf>

DRAFT 2016 Integrated Regional Water Management Grant Program Guidelines

Volume 2 – IRWM Planning Standards
January 2016



CALIFORNIA NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
DIVISION OF
INTEGRATED REGIONAL WATER MANAGEMENT



2016 INTEGRATED REGIONAL WATER MANAGEMENT GRANT PROGRAM GUIDELINES -- VOLUME 2

I. PURPOSE AND USE

Proposition 1, Chapter 7 Regional Water Security, Climate and Drought Preparedness (Water Code § 79740 – 79748) funding is intended to improve regional water self-reliance security and adapt to the effects on water supply arising out of climate change. Specifically, the purpose is to assist water infrastructure systems adapt to climate change; provide incentives for water agencies throughout each watershed to collaborate in managing the region's water resources and setting regional priorities for water infrastructure; and improve regional water self-reliance, while reducing reliance on Sacramento-San Joaquin Delta.

The 2016 IRWM Guidelines is comprised of two volumes. Volume 1 contains the process and general procedures that DWR will use for the award of Proposition 1 IRWM grant funding (Water Code §79744 and 79745); Volume 2 contains the following items:

- ◆ IRWM Plan Standards
- ◆ Guidance related to each individual IRWM Plan Standard
- ◆ IRWM Region Acceptance Process
- ◆ IRWM Plan Review Process

The IRWM Plan Standards contained in these guidelines, are applicable to Proposition 1 IRWM funding, differ slightly from those contained in the 2015 Proposition 84 IRWM Grant Program Guidelines. The differences are summarized below:

- ◆ Aligned standards and guidance to ensure that directive requirements are contained in the Standards portion of this document; with changes for consistency in the guidance portion and the related Plan Review process/form
- ◆ Updated to reflect release of California Water Plan Update 2013, in particular the inclusion of additional RMSs
- ◆ Inclusion in the Governance Standard whether or how Native American tribes will participate in the RWMG
- ◆ Revisions to the Climate Change Standard format and updated guidance materials
- ◆ Updated to incorporate requirements that were not included or effective when the 2015 Proposition 84 IRWM Grant Program Guidelines were issued, including:
 - Tribal Consultation due to CEQA update
 - Amendments to the IRWM Planning Act related IRWMs with nitrate, arsenic, perchlorate, or hexavalent chromium contamination (AB 1249)
 - Incorporation of Stormwater Resource Plan
 - Economically Distressed Areas
- ◆ Issues related to IRWM plans and regions were separated into a separate volume

II. IRWM PLAN STANDARDS

IRWM Plan Standards are used to describe what must be in an IRWM Plan and can be used as criteria in Implementation Grant applications. Applicants should refer to the PSP or RFP for the specific function of the IRWM Plan Standards in each grant solicitation. The IRWM Plan Standards discuss specific aspects that must be part of an IRWM Plan. IRWM Plan Standards, listed in Table 1 and presented in detail below, are the content requirements for an IRWM Plan.

RWMGs are encouraged to pay attention to three concepts when incorporating the Plan Standards into their IRWM plans:

1. **Ahwahnee Water Principles.** IRWM planning is planning that is not focused on a single use of a resource, but seeks to manage that resource based on all the ways that the resource can be used. As exhibited by the IRWM Plan Standards, many aspects of IRWM planning reflect the Ahwahnee Water Principles,

<http://www.lgc.org/about/ahwahnee/h2o-principles>. Commonalities between IRWM planning and the Ahwahnee Water Principles include multi-agency collaboration, stakeholder involvement and collaboration, regional approaches to water management, water management involvement in land use decisions, and project monitoring to evaluate results of current practices. Although IRWM Plan Standards can be seen as very separate and distinct items, RWMGs should be aware of the broader overarching shift to resource planning as presented in the Ahwahnee Water Principles and the practice of IRWM planning as opposed to single planning purpose (i.e. water supply, wastewater, or watershed function).

2. **IRWM Plan Outline.** The IRWM Plan Standards are intended to ensure IRWM Plans include specific content. Although the IRWM Plan Standards name specific topics, explanations, and descriptions, these do not necessarily constitute an outline of an IRWM Plan. An IRWM Plan can be written in a format that is logical for the IRWM region. The IRWM Plan can use different titles to sections than those offered in these standards. What is important is that IRWM plans contain the proper contents that ensure effective, implementable planning.

Guidance, including the intent of each standard and additional reference, is presented in the following Section.

Table 1 – IRWM Plan Standards

◆ Governance	◆ Data Management
◆ Region Description	◆ Finance
◆ Objectives	◆ Technical Analysis
◆ Resource Management Strategies (RMS)	◆ Relation to Local Water Planning
◆ Integration	◆ Relation to Local Land Use Planning
◆ Project Review Process	◆ Stakeholder Involvement
◆ Impact and Benefit	◆ Coordination
◆ Plan Performance and Monitoring	◆ Climate Change

1. Governance

The IRWM Plan must document a governance structure that ensures the IRWM Plan will be updated and implemented beyond existing State grant programs. The IRWM Plan must include:

- ◆ The name of the RWMG responsible for development and implementation of the Plan. A RWMG must meet the definition of CWC §10539, which states:

“RWMG means a group in which three or more local agencies, at least two of which have statutory authority over water supply or water management, as well as those other persons who may be necessary for the development and implementation of a plan that meets the requirements of CWC §10540 and §10541, participate by means of a joint powers agreement, Memorandum of Understanding (MOU), or other written agreement, as appropriate, that is approved by the governing bodies of those local agencies.”

The IRWM Plan must include a description of the RWMG and explain how the makeup of the RWMG meets CWC §10539 and is sufficient in breadth of membership and participation to develop and implement the IRWM Plan.

- ◆ The RWMG and individual project proponents who adopted the Plan
- ◆ A description of the IRWM governance structure; including a discussion of whether or how Native American tribes will participate in the RWMG
- ◆ A description of how the chosen form of governance addresses and ensures the following:
 - Public outreach and involvement processes
 - Effective decision making
 - Balanced access and opportunity for participation in the IRWM process
 - Effective communication – both internal and external to the IRWM region
 - Long term implementation of the IRWM Plan
 - Coordination with neighboring IRWM efforts and State and federal agencies
 - The collaborative process(es) used to establish plan objectives

- How interim changes and formal changes to the IRWM Plan will be performed
- Updating or amending the IRWM Plan

2. Region Description

An IRWM Plan must include a description of the region being managed by the RWMG. This description should include a comprehensive inclusion of the following:

- ◊ A description of the watersheds and the water systems, natural and anthropogenic (i.e. “man-made”), including major water-related infrastructure, flood management infrastructure, and major land-use divisions. Also include a description of the quality and quantity of water resources within the region (i.e. surface waters, groundwater, reclaimed water, imported water, and desalinated water). As relevant, describe areas and species of special biological significance and other sensitive habitats, such as marine protected areas and impaired water bodies within the region.
- ◊ A description of internal boundaries within the region including the boundaries of municipalities, service areas of individual water, wastewater, flood control districts, and land use agencies. The description should also include those not involved in the Plan (i.e. groundwater basin boundaries, watershed boundaries, county, State, and international boundaries).
- ◊ A description of water supplies and demands for a minimum 20-year planning horizon. Include a discussion of important ecological processes and environmental resources within the regional boundaries and the associated water demands to support environmental needs. This includes a description of the potential effects of climate change on the region as determined from the IRWM Plan vulnerability assessment.
- ◊ A descriptive comparison of current and future (or proposed) water quality conditions in the region. Describe any water quality protection and improvement needs or requirements within the area of the Plan. If the IRWM region has areas of nitrate, arsenic, perchlorate, or hexavalent chromium contamination, the Plan must include a description of location, extent, and impacts of the contamination; actions undertaken to address the contamination, and a description of any additional actions needed to address the contamination (Water Code §10541.(e)(14)).
- ◊ A description of the social and cultural makeup of the regional community. Identify important cultural or social values. Identify DACs in the management area. Describe economic conditions and important economic trends within the region. Describe efforts to effectively involve and collaborate with Tribal government representatives to better sustain Tribal and regional water and natural resources (if applicable).
- ◊ A description of major water-related objectives and conflicts in the defined management region, including clear identification of problems within the region that lead to the development of the objectives, implementation strategies, and implementation projects intended to provide resolution.
- ◊ An explanation of how the IRWM regional boundary was determined and why the region is an appropriate area for IRWM planning.
- ◊ Identification of neighboring and/or overlapping IRWM efforts (if any) and an explanation of the planned/working relationship that promotes cooperation and coordination between regions.
- ◊ For IRWM regions that receive water supplied from the Sacramento-San Joaquin Delta, an explanation of how plan will help reduce dependence on the Sacramento-San Joaquin Delta for water supply. Public Resources Code 29700-29716

3. Objectives

The IRWM Plan must clearly present plan objectives and describe the process used to develop the objectives. Plan objectives must address major water-related issues and conflicts of the region. RWMGs must consider the objectives in the appropriate basin plan or plans and strategies to meet applicable water quality standards, Water Code §10541.(e)(2). In addition, objectives must be measurable by some practical means so achievement of objectives can be monitored. The objectives may be prioritized for the region. The IRWM Plan must contain an explanation of the prioritization or reason why the objectives are not prioritized.

The Plan Objectives must address the following climate change adaptations and mitigation requirements:

- ❖ Address adapting to changes in the amount, intensity, timing, quality and variability of runoff and recharge.
- ❖ Consider the effects of sea level rise (SLR) on water supply conditions and identify suitable adaptation measures.
- ❖ Reduce energy consumption, especially the energy embedded in water use, and ultimately reducing GHG emissions.
- ❖ Consider, where practical, the strategies adopted by California Air Resources Board (CARB) in its AB 32 Scoping Plan, when evaluating different ways to meet IRWM plan objectives.
- ❖ Consider options for carbon sequestration and using renewable energy where such options are integrally tied to supporting IRWM Plan objectives.

4. Resource Management Strategies

The IRWM Plan must document the range of RMS considered to meet the IRWM objectives and identify which RMS were incorporated into the IRWM Plan. The effects of climate change on the IRWM region must factor into the consideration of RMS. RMS to be considered must at least include the RMS, listed in Table 2 below and discussed in detail in Volume 3 of the CWP Update 2013; Appendix A provides a link to the CWP Update 2013.

❖ Agricultural Water Use Efficiency	❖ Conjunctive Management and Groundwater Storage
❖ Urban Water Use Efficiency	❖ Desalination
❖ Crop Idling for Water Transfers	❖ Precipitation Enhancement
❖ Irrigated Land Retirement	❖ Recycled Municipal Water
❖ Conveyance - Delta	❖ Surface Storage - CALFED
❖ Conveyance - Regional/local	❖ Surface Storage - Regional/local
❖ System Reoperation	❖ Drinking Water Treatment and Distribution
❖ Water Transfers	❖ Groundwater Remediation/Aquifer Remediation
❖ Flood Risk Management	❖ Land Use Planning and Management
❖ Agricultural Lands Stewardship	❖ Matching Quality to Use
❖ Economic Incentives (Loans, Grants and Water Pricing)	❖ Pollution Prevention
❖ Ecosystem Restoration	❖ Salt and Salinity Management
❖ Forest Management	❖ Urban Runoff Management
❖ Recharge Area Protection	❖ Water-Dependent Recreation
❖ Sediment Management*	❖ Watershed Management
❖ Outreach and Engagement*	❖ Water and Culture*

*New resource management strategies for California Water Plan Update 2013

The IRWM Plan must identify and implement, using vulnerability assessments and tools such as those provided in the Climate Change Handbook, RMS and adaptation strategies that address region-specific climate change impacts, including:

- ❖ Demonstrate how the effects of climate change on its region are factored into its RMS.
- ❖ Reducing energy consumption, especially the energy embedded in water use, and ultimately reducing GHG emissions.
- ❖ An evaluation of RMS and other adaptation strategies and ability of such strategies to eliminate or minimize those vulnerabilities, especially those impacting water infrastructure systems.

5. Integration

An IRWM Plan must contain structures and processes that provide opportunities to develop and foster integration.

6. Project Review Process

The IRWM Plan must contain a process or processes to select projects for inclusion in the IRWM Plan. The selection process(es) must include the following components:

- ❖ Procedures for submitting a project to the RWMG

- ◊ Procedures for review of projects considered for inclusion into the IRWM Plan. These procedures must, at a minimum, consider the following factors:
 - How the project contributes to the IRWM Plan objectives
 - ◊ How the project is related to resource management strategies selected for use in the IRWM Plan
 - ◊ Technical feasibility of the project
 - ◊ Specific benefits to DAC water issues, including whether a project helps address critical water supply or water quality needs of a DAC
 - ◊ Environmental Justice (EJ) considerations
 - ◊ Project costs and financing
 - ◊ Economic feasibility, including water quality and water supply benefits and other expected benefits and costs
 - ◊ Project status
 - ◊ Strategic considerations for IRWM Plan implementation
 - ◊ Contribution of the project in adapting to the effects of climate change in the region
 - ◊ Contribution of the project in reducing GHG emissions as compared to project alternatives
 - ◊ Whether the project proponent has adopted or will adopt the IRWM Plan
 - ◊ For IRWM regions that receive water supplied from the Sacramento-San Joaquin Delta, how the project or program will help reduce dependence on the Sacramento-San Joaquin Delta for water supply
- ◊ Procedures for displaying the list(s) of selected projects

Review factors must be evaluated for each project and compared for all projects in a systematic manner. The results should be used to promote and prioritize projects in the selection process, while keeping in consideration the unique goals and objectives of the IRWM Region. Review factors must also include the following climate change considerations:

- ♦ Include potential effects of Climate Change on the region and consider if adaptations to the water management system are necessary.
- ◊ Consider the contribution of the project to adapting to identified system vulnerabilities to climate change effects on the region.
- ◊ Consider changes in the amount, intensity, timing, quality and variability of runoff and recharge.
- ◊ Consider the effects of SLR on water supply conditions and identify suitable adaptation measures.
- ◊ Consider the contribution of the project in reducing GHG emissions as compared to project alternatives
- ◊ Consider a project's ability to help the IRWM region reduce GHG emissions as new projects are implemented over the 20-year planning horizon.
- ◊ Reduce energy consumption, especially the energy embedded in water use, and ultimately reducing GHG emissions.

7. Impact and Benefit

The IRWM Plan must contain a discussion of potential impacts and benefits of Plan implementation. This discussion must include both impacts and benefits within the IRWM Region, between regions, and those directly affecting DAC, EJ related concerns, and Native American Tribal communities.

8. Plan Performance and Monitoring

The IRWM Plan shall contain performance measures and monitoring methods to ensure the objectives of the Plan are met. Therefore, the IRWM Plan must describe a method for evaluating and monitoring the RWMG's ability to meet the objectives and implement the projects in the IRWM Plan. The IRWM Plan must contain policies and procedures that promote adaptive management and, projects are implemented conditions change, as more effects of Climate Change manifest, new tools are developed, and new information becomes available, adjust IRWM plans accordingly.

9. Data Management

The IRWM Plan must describe the process of data collection, storage, and dissemination to IRWM participants, stakeholders, the public, and the State. Data in this standard may include, but is not limited to technical

information such as designs, feasibility studies, reports, and information gathered for a specific project in any phase of development including the planning, design, construction, operation, and monitoring of a project.

10. Finance

The IRWM Plan must include a plan for implementation and financing of identified projects and programs (Water Code §10541.(e)(8)). The IRWM Plan must also identify and explain potential financing for implementation of the IRWM Plan. The financing discussion must, at a minimum, include the following items:

- ❖ List known, as well as, possible funding sources, programs, and grant opportunities for the development and ongoing funding of the IRWM Plan.
- ❖ List the funding mechanisms, including water enterprise funds, rate structures, and private financing options, for projects that implement the IRWM Plan.
- ❖ An explanation of the certainty and longevity of known or potential funding for the IRWM Plan and projects that implement the Plan.
- ❖ An explanation of how operation and maintenance (O&M) costs for projects that implement the IRWM Plan would be covered and the certainty of operation and maintenance funding.

11. Technical Analysis

The IRWM Plan must document the data and technical analyses that were used in the development of the Plan.

12. Relation to Local Water Planning

The IRWM Plan must document the local water planning documents on which it is based including:

- ❖ A list of local water plans used in the IRWM Plan.
- ❖ A discussion of how the IRWM Plan relates to planning documents and programs established by local agencies.
- ❖ A description of the dynamics between the IRWM Plan and local planning documents.
- ❖ A description of the consideration and incorporation of water management issues and climate change adaption and mitigation strategies from local plans into the IRWM Plan.

13. Relation to Local Land Use Planning

IRWM Plans must contain processes that foster communication between land use managers and RWMGs with the intent of effectively integrating water management and land use planning. IRWM Plans must document:

- ❖ Current relationship between local land use planning, regional water issues, and water management objectives.
- ❖ Future plans to further a collaborative, proactive relationship between land use planners and water managers.
- ❖ Demonstrate information sharing and collaboration with regional land use planning in order to manage multiple water demands throughout the state, adapt water management systems to climate change, and potentially offset climate change impacts to water supply in California.

14. Native American Tribes and Stakeholder Involvement

The IRWM Plan must contain the following items:

- ❖ A public process that provides outreach and an opportunity to participate in IRWM Plan development and implementation to the appropriate Native American Tribes, local agencies and stakeholders, as applicable to the region, including the following:
 - Native American tribes – It should be noted that tribes are sovereign nations, and as such coordination with tribes is on a government-to-government basis.
 - Wholesale and retail water purveyors
 - Wastewater agencies
 - Flood control agencies
 - Municipal and county governments and special districts

Characterizing the current land use-water use planning relationship in the IRWM Region will help illustrate the context in which IRWM activities are planned and implemented and where communication and coordination can be extended or improved.

DESCRIBING FUTURE EFFORTS IN THE PROCESS OF ESTABLISHING A PROACTIVE RELATIONSHIP BETWEEN LAND USE PLANNING AND WATER MANAGEMENT

With the current relationship identified, determine what opportunities exist in the future for a better working relationship between water managers and land use decision makers. Consider how the IRWM Plan could facilitate improvements to the relationship described in the section above. Some points to consider are:

- ❖ Internal planning and coordination changes that would need to occur within RWMGs.
- ❖ Improvements which could be made to the mechanisms for interacting with the land use planning community.
- ❖ Possible avenues for the RWMG to facilitate internal changes within the land use planning community.
- ❖ Future forums, policies, and projects that could improve water management efforts in IRWM Regions. For example, regular RWMG meetings between water managers and land use planners to discuss regional water issues and concerns.
- ❖ Water management projects that meet various water supply and water quality objectives while still being compatible with existing and planned future land use designations, and providing the type of projects the IRWM Program desires.
- ❖ The Ahwahnee Principles for Resource Efficient Land Use, see link in Appendix A, developed by water resource policy and management experts, advocate a more proactive relationship between land use and water management. The first implementation principal of the Ahwahnee Principles is early consultation with water managers on land use decisions.
- ❖ How improved interaction between water managers and land use planners can advance the implementation of the IRWM Plan.
- ❖ Utilizing current land use and water issues and identify planning strategies which may be implemented or explored in the future through the IRWM process.

Focusing on and acting in a purposeful, collaborative, and informed manner regarding regional land use planning and water management will assist California in successfully managing multiple water demands throughout the State, as described in CWP Update 2013, adapting water management systems in regions to climate change, and potentially offsetting climate change impacts to water supply in California.

Native American Tribe and Stakeholder Involvement

The intent of the Native American Tribe and Stakeholder Involvement Standard is to ensure the RWMGs give the opportunity to all interested parties to actively participate in the IRWM decision-making process on an on-going basis.

Water Code §10539 defines a RWMG as:

“a group in which three or more local agencies, at least two of which have statutory authority over water supply or water management, as well as those other persons who may be necessary for development and implementation of a [IRWM] Plan...”

See the Governance Standard and related guidance regarding whether and how Native American tribes are members of a RWMG.

This section of the Water Code recognizes the collaborative nature of IRWM planning. IRWM Plans rely on Native American Tribe and Stakeholder involvement to gather regional information and make regional decisions. It is important for RWMGs to pursue involvement and use processes that support Native American Tribe and Stakeholder inclusion and active participation.

The opportunity for a stakeholder or Native American tribe to become involved is not limited to the beginning stages of plan development. A stakeholder or Native American tribe may become involved later as their awareness of IRWM increases or new issues or concerns develop. Stakeholders and Native American tribes cannot be forced

to participate, but the IRWM Plan should contain and the RWMG implement protocols to continually invite and involve stakeholders and Native American tribes in the process. "Continually invite" does not mean that the RWMG engages in a continuous, intense stakeholder and Native American tribe solicitation campaign. DWR's intent is that "continually invite" means that an RWMG adopts an open-door stance and has the processes in place so that any person can contact the RWMG and the RWMG will orient them to the various IRWM processes, encourage them to access information about the RWMG and its IRWM Plan, and inform them how they can participate.

NATIVE AMERICAN TRIBES AND STAKEHOLDER COMPOSITION

The IRWM Plan should contain a listing of the Native American tribes and stakeholders participating in the planning effort as documentation that the RWMG is a collaborative effort with participation from Native American tribes and stakeholders.

The stakeholder group should reflect a broad cross-section of stakeholders. Water Code §10541(g) identifies the following as potential stakeholders in a region:

- ❖ Wholesale and retail water purveyors
- ❖ Wastewater agencies
- ❖ Flood control agencies
- ❖ Municipal and county governments and special districts
- ❖ Electrical corporations
- ❖ Native American tribes- It should be noted that tribes are sovereign nations, and as such coordination with tribes is on a government-to-government basis.
- ❖ Self-supplied water users
- ❖ Environmental stewardship organizations
- ❖ Community organizations
- ❖ Industry organizations
- ❖ State, federal, and regional agencies or universities
- ❖ DAC members
- ❖ Any other interested group appropriate to the region

PROCESS USED TO IDENTIFY STAKEHOLDERS

While the processes used to identify stakeholders likely perform a combination of functions in a single process (i.e. identify stakeholders, share information, invite and involve interested parties, etc.), we discuss each function separately in these guidelines. Processes may be contained in a variety of sections in an IRWM Plan and do not have to exist in a single separate section of the Plan. These processes can exist in a separate stakeholder and Native American tribe outreach plan (outside of the IRWM Plan), but the IRWM Plan should contain a reference to the location of that plan.

There are no DWR supplied protocols as each IRWM region will have differing relationships among the various stakeholders and Native American tribes. However, the following guidance is provided in developing protocols specific to your IRWM region. When developing processes for identifying stakeholders and Native American tribes, consideration should be given to not only the easily identified parties, but also the less obvious parties. Often, an initial list of stakeholders and Native American tribes may unintentionally omit important segments of the IRWM region. These include interested parties who are not usually well represented in the process of planning or project development. Multiple avenues of identifying stakeholders and Native American tribes are needed in any IRWM Plan. Examples of processes used to identify stakeholders and Native American tribes include, but should not be limited to the following items:

- ❖ Open announcements of IRWM meetings that invite new stakeholders (self-identification)
- ❖ Recommendation of additional stakeholders from those already involved in the IRWM Plan
- ❖ Identification of stakeholders through water management issues in the region
- ❖ Targeted outreach to underrepresented groups

DISADVANTAGED COMMUNITIES

Multiple definitions of a DAC exist in California statutes. For the purposes of Proposition 1 funding, a DAC is defined as "a community with a MHI less than 80% of the Statewide average." There is a financial opportunity for most RWMGs to seek out DACs in their region, as most State grants either give special consideration or preferences for projects that serve DACs, or have funding percentages set-aside for projects that help meet the needs of DACs. There may be some regions, where there will be very few, if any, communities that meet the statutory definition of a DAC. However, even in such regions there will be communities that are well below the MHI for the region, and they should be specifically invited to participate in the IRWM planning and implementation process.

TECHNOLOGY AND INFORMATION ACCESS

In this age of technology and information accessibility, we often unintentionally believe that all segments of our society have uniform access to all modern conveniences. When communication methods such as e-mail or web postings are used, we often assume everyone has received and understood the invitation or the transfer of information. Particularly, when a RWMG has identified an often commonly overlooked Native American tribe or group of stakeholders, extra efforts may be required to invite, inform, and involve parties who may have different needs and perspectives than the majority. Those extra efforts may consist of special considerations such as access to public transportation when determining meeting places; shifting times of meetings so certain Native American tribes and stakeholder groups can attend; or translation services, including telecommunications device for the deaf (TDD/TTY) services. Such outreach techniques should be part of the IRWM Plan's written stakeholder and Native American tribe involvement processes. Processes that invite, inform, and involve stakeholders and Native American tribes should also consider that not all parties will participate in the development of the IRWM Plan. Processes should include ways to orient and involve stakeholders and Native American tribes whenever they approach the RWMG. This may be as simple as an available phone number and contact person that people new to the IRWM process can call.

DECISION-MAKING PROCESS

Part of involving Native American tribes and stakeholders in the IRWM process is making clear how someone can participate.

From reading the IRWM Plan sections regarding decision processes, a Native American tribe or stakeholder should understand the decision process, know how they can give input to the process, and know if they can serve on committees or groups, and know who they should contact should they have questions about the process or involvement in the process. The IRWM Plan can include diagrams or graphics as necessary to illustrate the process. For more information regarding the decision making process to be included in an IRWM Plan, refer to the Governance Standard.

INVOLVING NATIVE AMERICAN TRIBES AND STAKEHOLDERS

This discussion is meant to inform readers of how input from a broad spectrum of Native American tribes and stakeholders are necessary for effective plan implementation. There may be Native American tribes and stakeholders that are not currently active in the planning effort, but whose input would increase the effectiveness of the IRWM Plan in meeting its objectives. Discuss what mechanisms the IRWM Plan includes that describe how Native American tribes and stakeholders not currently involved in the IRWM Plan will be invited to participate. This discussion would likely be inserted in the section of the IRWM Plan pertaining to objectives or stakeholder and Native American tribe outreach. DWR is interested in seeing that RWMGs utilize a broad perspective and that they are aware of stakeholders and Native American tribes who are not currently active, but whose input would benefit attainment of IRWM Plan goals. Access to participate or be involved in the IRWM effort is not to be based on an individual's or group's ability to pay.

Coordination

Through coordination among local agencies and between IRWM regions, IRWM efforts may reduce redundant actions; identify opportunities for cooperative projects; or discover that adjustments are needed in IRWM boundaries. Although the degree of coordination may vary among various RWMGs, DWR does expect that each RWMG have an understanding of the neighboring IRWM efforts and the way their management issues are similar