

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
September 28, 2020

In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20, this meeting was held via Zoom.

Directors Present via Zoom:

Ron Duncan, President
Lenny Stephenson, Vice President
Mike Thompson, Treasurer
Blair Ball, Director (arrived at 1:40 pm)
David Castaldo, Director
David Fenn, Director
Steve Lehtonen, Director

Staff and Consultants Present via Zoom:

Lance Eckhart, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Mike Thompson at 1:35 pm, September 28, 2020. President Ron Duncan led the Pledge of Allegiance to the flag. A quorum was present.

Treasurer Thompson informed the participants that the meeting was being held via Zoom and telephonically.

2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** Treasurer Thompson asked if anyone connected to the meeting wished to make a comment; no members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for August, 2020 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by President Duncan, seconded by Director Lehtonen, to recommend that the Board ratify paid monthly invoices of \$929,755.11 and payroll of \$47,081.80 for the month of August, 2020, for a combined total of \$976,836.91. The motion passed 7 in favor, no opposed, by roll-call vote.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Lehtonen, seconded by President Duncan, to recommend that the Board approve payment of the pending legal invoice for August, 2020 for \$9,126.35. The motion passed 7 in favor, no opposed, by roll-call vote.

- C. Review of August, 2020 Bank Reconciliation: After review and discussion, a motion was made by Vice-President Stephenson, seconded by President Duncan, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for August, 2020 as presented. The motion passed 7 in favor, no opposed, by roll-call vote.

- D. Review of Budget Report for August, 2020: Finance Manager Tom Todd reviewed the budget report for the two months since the beginning of the fiscal year. The month was unremarkable. After further review and discussion, a motion was made by President Duncan seconded by Director Lehtonen, to recommend that the Board acknowledge receipt of the Budget Report for August, 2020. The motion passed 7 in favor, no opposed, by roll-call vote.

- 5. **Announcements:** Treasurer Thompson reviewed the announcements:
 - A. Regular Board Meeting, October 5, 2020, 1:30 pm, via Teleconference/Zoom
 - B. Water Conservation and Education Workshop, October 8, 2020, 1:30 pm via Teleconference/Zoom
 - C. Engineering Workshop, October 12, 2020, 1:30 pm, via Teleconference/Zoom

- 6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:55 pm.



Lance E. Eckhart, Secretary of the Board