

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
August 24, 2020

In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20, this meeting was held via Zoom.

Directors Present via Zoom:

Ron Duncan, President
Lenny Stephenson, Vice President
Mike Thompson, Treasurer
Blair Ball, Director
David Fenn, Director
Steve Lehtonen, Director

Directors Absent: David Castaldo, Director

Staff and Consultants Present via Zoom:

Lance Eckhart, General Manager
Tom Todd, Jr., Finance Manager
Casmir Olaivar, Social Media Intern

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Mike Thompson at 1:30 pm, August 24, 2020. Treasurer Thompson led the Pledge of Allegiance to the flag. A quorum was present.

Treasurer Thompson informed the participants that the meeting was being held via Zoom and telephonically.


2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** Treasurer Thompson asked if anyone connected to the meeting wished to make a comment; no members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for July, 2020 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by President Duncan, seconded by Director Lehtonen, to recommend that the Board ratify paid monthly invoices of \$1,265,289.56 and payroll of \$41,125.92 for the month of July, 2020, for a combined total of \$1,306,415.48. The motion passed 6 in favor, no opposed, by roll-call vote.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Lehtonen, seconded by President Duncan, to recommend that the Board

approve payment of the pending legal invoice for July, 2020 for \$13,941.30. The motion passed 6 in favor, no opposed, by roll-call vote.

- C. Review of July, 2020 Bank Reconciliation: After review and discussion, a motion was made by President Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for July, 2020 as presented. The motion passed 6 in favor, no opposed, by roll-call vote.
- D. Review of Budget Report for July, 2020: Finance Manager Tom Todd reviewed the budget report, noting that this was the first report of the new fiscal year. After further review and discussion, a motion was made by Vice President Stephenson, seconded by Director Lehtonen, to recommend that the Board acknowledge receipt of the Budget Report for July, 2020. The motion passed 6 in favor, no opposed, by roll-call vote.

- 5. Announcements:** Treasurer Thompson reviewed the announcements:
- A. The office will be closed Monday, September 7, 2020 in observance of Labor Day
 - B. Regular Board Meeting, Tuesday, September 8, 2020, 1:30 pm, via Teleconference/Zoom
 - C. Engineering Workshop, September 14, 2020, 1:30 pm, via Teleconference/Zoom

- 6. Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:47 pm.



Lance E. Eckhart, Secretary of the Board