

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**February 24, 2020**

**Directors Present:** Ron Duncan, President; away from meeting 1:35 to 1:38 pm  
Lenny Stephenson, Vice President  
Mike Thompson, Treasurer  
Blair Ball, Director; arrived at 1:33 pm  
David Fenn, Director  
Steve Lehtonen, Director

**Directors Absent:** David Castaldo, Director

**Staff and Consultants Present:**  
Jeff Davis, General Manager  
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Mike Thompson at 1:30 pm, February 24, 2020, in the Agency Board Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Thompson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
  - A. Ratification of Paid Invoices and Monthly Payroll for January, 2020 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Stephenson, seconded by Director Lehtonen, to recommend that the Board ratify paid monthly invoices of \$1,349,762.73 and payroll of \$36,378.69 for the month of January, 2020, for a combined total of \$1,386,141.42. The motion passed 5 in favor, no opposed, with Director Castaldo absent, and Director Duncan away from the meeting.
  - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Stephenson, seconded by Director Fenn, to recommend that the Board approve payment of the pending legal invoice for January, 2020 for \$5,068.10. The motion passed 6 in favor, no opposed, with Director Castaldo absent.
  - C. Review of January, 2020 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Wells Fargo bank

reconciliation for January, 2020 as presented. The motion passed 6 in favor, no opposed, with Director Castaldo absent.

D. Review of Budget Report for January, 2020: General Manager Davis reviewed the budget report, highlighting a number of items, and answering questions. After further review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Budget Report for January, 2020. The motion passed 6 in favor, no opposed, with Director Castaldo absent.

**5. Announcements:** Treasurer Thompson reviewed the announcements:

- A. Regular Board meeting, March 2, 2020, 1:30 pm
- B. Engineering Workshop, March 9, 2020, 1:30 pm
- C. Regular Board meeting, March 16, 2020, 1:30 pm

**6. Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:54 pm.

  
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Jeffrey W. Davis, Secretary of the Board