

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
January 27, 2020

Directors Present: Ron Duncan, President
Lenny Stephenson, Vice President
Mike Thompson, Treasurer
Blair Ball, Director
David Castaldo, Director
David Fenn, Director

Directors Absent: Steve Lehtonen, Director

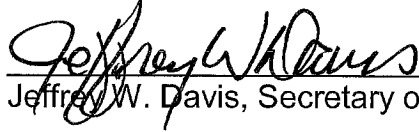
Staff and Consultants Present:
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Mike Thompson at 1:30 pm, January 27, 2020 in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Treasurer Thompson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** No members of the public requested to speak at this time. Finance Manager Tom Todd explained that General Manager Jeff Davis was in Sacramento attending a negotiation session related to the State Water Project.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for December, 2019 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Stephenson, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$1,706,935.36 and payroll of \$38,442.38 for the month of December, 2019, for a combined total of \$1,745,377.74. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Ball, seconded by Director Fenn, to recommend that the Board approve payment of the pending legal invoice for December, 2019 for \$4,494.67. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

- C. Review of December, 2019 Bank Reconciliation: After review and discussion, a motion was made by Director Ball, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for December, 2019 as presented. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - D. Review of Budget Report for December, 2019: Finance Manager Todd reviewed the budget report, highlighting a number of items, and answering questions. After further review and discussion, a motion was made by Director Stephenson, seconded by Director Duncan, to recommend that the Board acknowledge receipt of the Budget Report for December, 2019. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - E. Review of Cash Reconciliation Report for December 31, 2019: Finance Manager Todd reviewed the report, and noted that the trends in fund balances are typical for this time period. After further review and discussion, a motion was made by Director Duncan, seconded by Director Castaldo, to recommend that the Board accept the Cash Reconciliation Report for December 31, 2019. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - F. Review of Reserve Allocation Report for December 31, 2019: Finance Manager Todd reviewed the report, and pointed out the entries in New Infrastructure and Additional Water. After further review and discussion, a motion was made by Director Stephenson, seconded by Director Castaldo, to recommend that the Board approve the Reserve Allocation Report for December 31, 2019 as presented. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - G. Review of Investment Report for December 31, 2019: Finance Manager Todd reviewed the report, and noted specific changes in the report from last quarter. Two bonds had been called prior to maturity, and CalTRUST funds had been moved to the Short-Term fund as previously discussed. He also noted that interest rates had declined slightly, with the potential of further decreases in the coming months. After further review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board accept the Investment Report for December 31, 2019. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
5. **Announcements:** Treasurer Thompson reviewed the announcements:
- A. Regular Board Meeting, February 3, 2020, 1:30 pm
 - B. Engineering Workshop, February 10, 2020, 1:30 pm
 - C. The office will be closed in observance of President's Day, February 17, 2020
 - D. Regular Board Meeting, Tuesday, February 18, 2020, 1:30 pm
 - E. Director Stevenson announced that the General Manager Hiring Committee will meet on February 10, 2020; meeting time will be coordinated with the Capacity Fee Committee.

F. Director Ball announced that the Capacity Fee Committee will meet on February 10, 2020; meeting time will be coordinated with the General Manager Hiring Committee.

6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 2:02 pm.



Jeffrey W. Davis, Secretary of the Board