

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
November 25, 2019

Directors Present: Ron Duncan, President
Lenny Stephenson, Vice President
Blair Ball, Director
David Castaldo, Director
David Fenn, Director
Mike Thompson, Director

Directors Absent: Steve Lehtonen, Treasurer

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Vice President Lenny Stephenson at 1:30 pm, November 25, 2019, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Vice President Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as posted.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for October, 2019 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Fenn, seconded by Director Duncan, to recommend that the Board ratify paid monthly invoices of \$1,170,621.96 and payroll of \$38,443.66 for the month of October, 2019, for a combined total of \$1,209,065.62. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board approve payment of the pending legal invoice for October, 2019 for \$8,787.80. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.
 - C. Review of October, 2019 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board acknowledge receipt of the Wells Fargo bank

reconciliation for October, 2019 as presented. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

D. Review of Budget Report for October, 2019: General Manager Davis reviewed the budget report, highlighting a number of items, and answering questions. After further review and discussion, a motion was made by Director Castaldo, seconded by Director Ball, to recommend that the Board acknowledge receipt of the Budget Report for October, 2019. The motion passed 6 in favor, no opposed, with Director Lehtonen absent.

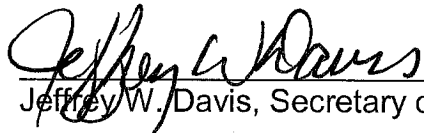
5. Announcements: Vice President Stephenson reviewed the announcements:

A. Office closed Thursday and Friday, November 27-28, 2019 in observance of the Thanksgiving holiday.

B. Regular Board Meeting, December 2, 2019, 1:30 pm

C. Engineering Workshop, December 9, 2019, 1:30 pm

6. Adjournment: The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:47 pm.



Jeffrey W. Davis, Secretary of the Board