

**SAN GORGONIO PASS WATER AGENCY  
1210 Beaumont Avenue, Beaumont, CA 92223**

**General Manager Performance Evaluation  
Committee Meeting**

**Agenda**

**May 22, 2018 at 3:00 p.m.**

1. Call to Order
2. Adoption and Adjustment to the Agenda
3. Public Comment: Members of the public may address the Board at this time concerning items relating to any matter within the Agency's jurisdiction. To comment on specific agenda items, please complete a speaker's request form and hand it to the board secretary. Speakers are requested to keep their comments to no more than five minutes. Under the Brown Act, no action or discussion shall take place on any item not appearing on the agenda, except that the Board or staff may briefly respond to statements made or questions posed for the purpose of directing statements or questions to staff for follow up.
4. Approval of the General Manager Performance Evaluation Committee Meeting Minutes of April 12, 2018
5. CLOSED SESSION: Public Employee Performance Evaluation. Pursuant to Government Code Section 54957. Title: General Manager
6. Discussion of Potential Policy Change Regarding Use of Vacation Leave
7. Topics for Future Agendas
8. Adjournment

**\*Information included in Agenda Packet**

(1) Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Agency's office at 1210 Beaumont Avenue, Beaumont during normal business hours. (2) Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Agency's office, located at 1210 Beaumont Avenue, Beaumont, California 92223, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at: [www.sgpwa.com](http://www.sgpwa.com) (3) Any person with a disability who requires accommodation in order to participate in this meeting should telephone the Agency (951 845-2577) at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**General Manager's Performance Evaluation Committee**  
**April 12, 2018 at 3:30 p.m.**

**Committee Members Present:**

David Castaldo, Chair  
Ron Duncan  
Lenny Stephenson

**Staff Present:**

Jeff Davis, General Manager

1. **Call to Order:** The scheduled meeting of the San Gorgonio Pass Water Agency General Manager's Performance Evaluation Committee was called to order by Committee Chair Castaldo in the Agency Conference Room, 1210 Beaumont Avenue, Beaumont, California, at 3:49 pm, April 12, 2018.
2. **Adoption and Adjustment to the Agenda:** There were no changes to the agenda.
3. **Public Comment:** There were no members of the public who wished to address the Committee.
4. **Approval of the General Manager' Performance Evaluation Committee Meeting Minutes of March 1, 2018:** Director Stephenson moved, seconded by Director Duncan, to approve the minutes of the March 1, 2018 Committee meeting. Motion passed 3-0.
5. **Closed Session—Public Employee Performance Evaluation. Pursuant to Government Code Section 54957. Title: General Manager.** The committee went into closed session with General Manager Davis regarding a mid-year review. At 4:35 the Committee came out of closed session.
6. **Topics for Future Agenda.** There were no topics for future agendas. It was suggested that the Committee meet again in mid-May to complete the performance evaluation for this year.
7. **Adjournment:** Chair Castaldo adjourned the meeting at 4:40 pm.

**Draft - Subject to Board Approval**

**Jeffrey W. Davis, Secretary to the Board**