

**SAN GORGONIO PASS WATER AGENCY**  
**1210 Beaumont Avenue**  
**Beaumont, California 92223**  
**Minutes of the**  
**Board Finance and Budget Workshop**  
**August 28, 2017**

**Directors Present:** David Fenn, President  
Ron Duncan, Vice President  
Lenny Stephenson, Treasurer  
Blair Ball, Director; arrived at 1:43 pm.  
Steve Lehtonen, Director  
Mike Thompson, Director

**Directors Absent:** David Castaldo, Director

**Staff and Consultants Present:**  
Jeff Davis, General Manager  
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Treasurer Lenny Stephenson at 1:31 pm, August 28, 2017, in the Agency Board Room at 1210 Beaumont Avenue, Beaumont, California. Director Stephenson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **New Business:**
  - A. Ratification of Paid Invoices and Monthly Payroll for July, 2017 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Lehtonen, to recommend that the Board ratify paid monthly invoices of \$1,428,370.40 and payroll of \$32,083.95 for the month of July, 2017, for a combined total of \$1,460,454.35. The motion passed by roll call, 5 in favor, no opposed, with Director Castaldo absent and Director Ball not yet present.
  - B. Review Pending Legal Invoices: After review and discussion, a motion was made by Director Thompson, seconded by Director Duncan, to recommend that the Board approve payment of the pending legal invoices for July, 2017. The motion passed by roll call, 5 in favor, no opposed, with Director Castaldo absent and Director Ball not yet present.
  - C. Review of July, 2017 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Thompson, to recommend that the Board acknowledge receipt of the Wells Fargo bank

reconciliation for July, 2017 as presented. The motion passed by roll call, 5 in favor, no opposed, with Director Castaldo absent and Director Ball not yet present.

- D. Review of Budget Report for July, 2017: After review and discussion, a motion was made by Director Stephenson, seconded by Director Duncan, to recommend that the Board acknowledge receipt of the Budget Report for July, 2017. The motion passed by roll call, 5 in favor, no opposed, with Director Castaldo absent and Director Ball not yet present.
- E. Discussion of General Fund Monies Previously Used for SWP: General Manager Jeff Davis briefly reviewed some history related to the construction of part of the Foothill Pipeline, and the way that it was funded. He reviewed past actions related to refunding constructions costs to the General Fund. The Board asked for additional research, if possible, from minutes of meetings around the time the refunds began, for consideration at a future Finance and Budget workshop.
- F. Discussion about Number of Paid Meetings for Board Members: This item is in response to a Board member request. General Manager Davis briefly described the current ordinance of the Agency, and briefly reviewed a document researched by staff that contained information about the number of meetings allowed by other State Water Contractors and the amount the board members receive for a day of service. After some discussion, the Board asked for more information about specific amounts members of other boards have received for consideration at a future date.

**5. Announcements:** Director Stephenson referred to the announcements:  
A. The office will be closed in observance of Labor Day, September 4, 2017  
B. Regular Board Meeting, Tuesday, September 5, 2017, 1:30 pm  
C. Engineering Workshop, September 11, 2017, 1:30 pm  
D. General Manager Davis announced that the Inland Empire Resource Conservation District is doing some school programs for Banning High School on Wednesday, August 30, and Friday September 1, and to see him if any Board member is interested in attending.

**6. Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 2:20 pm.

  
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Jeffrey W. Davis, Secretary of the Board