

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
August 22, 2016

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Blair Ball, Director
Ron Duncan, Director
David Fenn, Director
Leonard Stephenson, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter 4:00 p.m., August 22, 2016, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.

President Jeter turned the meeting over to the Chair of the Finance & Budget Committee, Director Mary Ann Melleby.

2. **Adoption and Adjustment of Agenda:** There were no adjustments to the agenda.
3. **Public Comment:** Debbie Franklin apologized for some misunderstandings as a result of some comments made by Bruce Cash at the Agency Board meeting on August 15, 2016. She will give a full report of the considerations and decisions that have been made about the Integrated Regional Water Management Plan at the San Gorgonio Regional Water Alliance meeting on August 24.
4. **New Business:**
 - A. **Ratification of Paid Invoices and Monthly Payroll for July, 2016 by Reviewing Check History Reports in Detail:** After review and discussion, a motion was made by Director Dickson, seconded by Director Stephenson, to recommend that the Board ratify paid monthly invoices of \$1,026,125.99 and payroll of \$31,008.65 for the month of July, 2016, for a combined total of \$1,057,134.64. The motion passed 7 in favor, no opposed.
 - B. **Review Pending Legal Invoices:** After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the

Board approve payment of the pending legal invoices for July, 2016. The motion passed 7 in favor, no opposed.

C. Review of July, 2016 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board acknowledge receipt of the Wells Fargo bank reconciliation for July, 2016 as presented. The motion passed 7 in favor, no opposed.

D. Review of Budget Report for July, 2016: After review and discussion, a motion was made by Director Duncan, seconded by Director Fenn, to recommend that the Board acknowledge receipt of the Budget Report for July, 2016. The motion passed 7 in favor, no opposed.

5. **Announcements:** General Manager Jeff Davis asked the Board to consider a Special Board meeting for updates on previously discussed matters that need immediate attention. The Agency will have a Special Board meeting on Monday, August 29 at 4:00 at the Agency offices. Chair Melleby reviewed the following announcements:

A. San Gorgonio Pass Regional Water Alliance, August 24, 2016, 5:00 p.m. – Banning City Hall

B. The office will be closed Monday, September 5, 2016 in observance of Labor Day

C. Regular Board Meeting, Tuesday, September 6, 2016 at 7:00 p.m.

D. Engineering Workshop, September 12, 2016 at 4:00 p.m.

6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 4:25 p.m.



Jeffrey W. Davis, Secretary of the Board