

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
June 22, 2015

Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Blair Ball, Director (arrived at 1:35 pm)
Ron Duncan, Director
Leonard Stephenson, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., June 22, 2015, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.

President Jeter turned the meeting over to the Chair of the Finance & Budget Committee, Director Mary Ann Melleby.

2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public wished to make any comment at this time.
4. **New Business:**
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of May, 2015 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board ratify paid monthly invoices of \$584,862.82 and payroll of \$29,347.89 for the month of May, 2015, for a combined total of \$614,210.71. The motion passed 6 in favor, no opposed.
 - B. Review and Consideration of Pending Legal Invoices for May, 2015: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board approve payment of the pending legal invoices for May, 2015. The motion passed 6 in favor, no opposed.
 - C. Review of May, 2015 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the

Board acknowledge receipt of the Wells Fargo bank reconciliation for May, 2015 as presented. The motion passed 6 in favor, no opposed.

- D. Review of Budget Report for May, 2015: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board acknowledge receipt of the Budget Report for May, 2015. The motion passed 6 in favor, no opposed.
- E. Review of Proposed General Fund Budget for FY 2015-16: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board approve the proposed budget for FY 2015-16. The motion passed 6 in favor, no opposed.
- F. Review of Cost of Living Information for April, 2015: After review and discussion of the cost of living change between April, 2014 and April, 2015, the Board chose to take no action.
- G. Review of Investment Information from CalTrust: After review and discussion of the information presented by Finance Manager Todd about CalTrust, the consensus of the Board was to invite a representative of CalTrust to make a presentation at the next Finance & Budget workshop.
- H. Set date for July Finance and Budget Workshop: Because of the vacation schedule of staff, General Manager Davis asked to have the date changed for the July Finance and Budget workshop. The Board agreed to set the date for Thursday, July 23, 2015 at 1:30 pm.

5. Announcements: Chair Melleby reviewed the following announcements:

- A. San Gorgonio Pass Regional Water Alliance, June 24, 2015
 - 1. The Administrative Committee will not meet as previously announced
 - 2. Technical Committee, 4:30 p.m., Banning City Hall Conference Room
 - 3. Full Board, 6:00 p.m., Banning City Hall Council Chambers
- B. SGPWA – State of the Regional Water Supply, Friday, June 26, 2015 at the Holiday Inn, 1864 Oak Valley Village Circle, Beaumont
 - 7:30 a.m. Continental Breakfast
 - 8:00 a.m. Program
- C. The office will be closed on Friday, July 3 to celebrate Independence Day
- D. Regular Board Meeting, July 6, 2015 at 1:30 p.m.

6. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:55 p.m.



Jeffrey W. Davis, Secretary of the Board