

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
January 26, 2015

Directors Present: John Jeter, President
Bill Dickson, Vice President (arrived at 1:44 p.m.)
Mary Ann Melleby, Treasurer
Blair Ball, Director
Ron Duncan, Director
Ray Morris, Director (by teleconference)
Leonard Stephenson, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

- 1. Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., January 26, 2015, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
- 2. Statement Regarding Teleconferencing:** General Manager Jeff Davis stated that participation in this meeting was possible by teleconference, at 10213 Overland Trail, Cherry Valley, CA 92223. The agenda had been posted as required at that location, and it was determined that listeners in both locations could hear the meeting and any responses.
- 3. Adoption and Adjustment of Agenda:** The agenda was adopted as published.
- 4. Public Comment:** No members of the public wished to make any comment at this time.
- 5. New Business:**

President Jeter turned the meeting over to the new Chair of the Finance & Budget Committee, Director Mary Ann Melleby.

 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of December, 2014 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to recommend that the Board ratify paid monthly invoices of \$692,075.42 and payroll of \$29,674.03 for the month of December, 2014, for a combined total of \$721,749.45. Director Duncan proposed a modification to the

AP Check History report with the approval of Chair Melleby, which Finance Manager Tom Todd said he would implement. The motion passed by roll call vote, 6 in favor, no opposed, with Director Dickson not available for this motion.

- B. Review and Consideration of Pending Legal Invoices for December, 2014: After review and discussion, a motion was made by Director Duncan, seconded by Director Ball, to recommend that the Board approve payment of the pending legal invoices for December, 2014. The motion passed by roll call vote, 7 in favor, no opposed.
- C. Review of December, 2014 Bank Reconciliation: After review and discussion, a motion was made by Director Ball, seconded by Director Duncan, to acknowledge receipt of the Wells Fargo bank reconciliation for December, 2014 as presented. The motion passed by roll call vote, 7 in favor, no opposed.
- D. Review of Budget Report for December, 2014: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to acknowledge receipt of the Budget Report for December, 2014. At Chair Melleby's request, General Manager Davis reviewed the timing of the budget process. The motion passed by roll call vote, 7 in favor, no opposed.

6. Announcements: Chair Melleby reviewed the following announcements:

- A. San Gorgonio Pass Regional Water Alliance, Technical Committee Meeting, January 28, 2015 at 4:30 p.m., Banning City Hall Conference Room
- B. San Gorgonio Pass Regional Water Alliance Meeting, January 28, 2015 at 6:00 p.m. (corrected), Banning City Hall Council Chambers
- C. Regular Board Meeting, February 2, 2015 at 1:30 p.m.
- D. Engineering Workshop, February 9, 2015 at 1:30 p.m.

7. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:08 p.m.


Jeffrey W. Davis, Secretary of the Board