

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
December 22, 2014

Directors Present: John Jeter, President
Mary Ann Melleby, Treasurer
Blair Ball, Director
Ron Duncan, Director
Ray Morris, Director
Leonard Stephenson, Director

Directors Absent: Bill Dickson, Vice President

Staff and Consultants Present:
Jeff Davis, General Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., December 22, 2014, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public wished to make any comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Treasurer Mary Ann Melleby
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of November, 2014 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to recommend that the Board ratify paid monthly invoices of \$456,020.05 and payroll of \$30,825.19 for the month of November, 2014, for a combined total of \$486,845.24. The motion passed 6 in favor, no opposed.
 - B. Review and Consideration of Pending Legal Invoices for November, 2014: After review and discussion, a motion was made by Director Morris, seconded by Director Ball, to recommend that the Board approve payment of the pending legal invoices for November, 2014. The motion passed 6 in favor, no opposed.

- C. Review of November, 2014 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by President Jeter, to acknowledge receipt of the Wells Fargo bank reconciliation for November, 2014 as presented. The motion passed 6 in favor, no opposed.
 - D. Review of Budget Report for November, 2014: After review and discussion, a motion was made by Director Duncan, seconded by Director Stephenson, to acknowledge receipt of the Budget Report for November, 2014. The motion passed 6 in favor, no opposed.
5. **Announcements:** Director Melleby reviewed the following announcements:
- A. The office will be closed December 25, 2014 in observance of Christmas.
 - B. The office will be closed the day after Christmas, December 26, 2014.
 - C. The office will be closed January 1, 2015 in observance of New Year's Day.
 - D. The office will be closed the day after New Year's Day, January 2, 2015.
 - E. Regular Board Meeting, January 5, 2015 at 1:30 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass Water Agency Board of Directors was adjourned at 1:48 p.m.



Jeffrey W. Davis, Secretary of the Board