

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
July 28, 2014

Directors Present: John Jeter, President
Ron Duncan, Director
Ted Haring, Director
Mary Ann Melleby, Treasurer
Ray Morris, Director
Barbara Voigt, Director

Directors Absent: Bill Dickson, Vice President

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr, Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., July 28, 2014, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. President Jeter led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** No members of the public wished to make any comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Director Barbara Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of June, 2014 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to recommend that the Board ratify paid monthly invoices of \$631,495.61 and payroll of \$31,202.83 for the month of June, 2014, for a combined total of \$662,698.44. The motion passed 6 in favor, no opposed, with Director Dickson absent.
 - B. Review and Consideration of Pending Legal Invoices for June, 2014: Finance Manager Tom Todd handed out a revised schedule of pending legal invoices so that an invoice that arrived on July 28, 2014 from the Metropolitan Water District could be included. After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to recommend that the Board approve

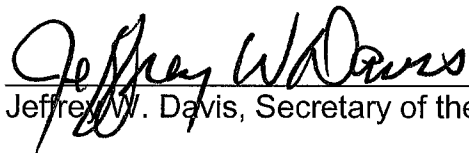
payment of the pending legal invoices for June, 2014. The motion passed 6 in favor, no opposed, with Director Dickson absent.

- C. Review of June, 2014 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to acknowledge receipt of the Wells Fargo bank reconciliation for June, 2014 as presented. The motion passed 6 in favor, no opposed, with Director Dickson absent.
- D. Review of Budget Report for June, 2014: After a detailed review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to acknowledge receipt of the Budget Report for June, 2014 as presented. The motion passed 6 in favor, no opposed, with Director Dickson absent.
- E. Review of Proposed Debt Service Fund Budget for FY 2014-15: General Manager Jeff Davis started the discussion by reviewing a chart comparing total Debt Service income and expenses from FY 2008-09 to FY 2013-14. He highlighted various trends, and explained why some of the variances occurred. Next he reviewed the Statement of Charges for CY 2015. Then he reviewed the budget of expenses and income as prepared for FY 2013-14, and then reviewed the proposed budget of expenses and income for FY 2014-15. He concluded the presentation by reviewing projections contained in a spreadsheet that was previously presented to the Board, a copy of which was handed out by Finance Manger Todd, showing that the information he just presented was in line with the projections previously presented to the Board. After further review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to recommend that the Board approved the proposed Debt Service Fund Budget for FY 2014-15 as presented. The motion passed 6 in favor, no opposed, with Director Dickson absent.
- F. Review Tax Rate Proposal for FY 2014-15: After review and discussion, based on the presentation made by General Manager Davis in item E, a motion was made by Director Melleby, seconded by Director Duncan, to recommend that the Board retain the current tax rate of 18.5 cents per \$100 of assessed valuation for FY 2014-15. The motion passed 6 in favor, no opposed, with Director Dickson absent.

5. Announcements: Director Voigt reviewed the following announcements:

- A. San Gorgonio Pass Regional Water Alliance – Technical Committee Meeting, July 29, 2014 at 4:30 p.m. at Banning City Hall Conference Room.
- B. San Gorgonio Pass Regional Water Alliance, July 29, 2014 at 6:00 p.m. at Banning City Council Chambers.
- C. Regular Board Meeting, August 4, 2014 at 1:30 p.m.

6. Adjournment: The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:23 p.m.



Jeffrey W. Davis, Secretary of the Board