

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
April 28, 2014


Directors Present: Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director (left the meeting at 1:45 pm)
Ted Haring, Director
Ray Morris, Director
Barbara Voigt, Director

Directors Absent: John Jeter, President

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by Vice-President Bill Dickson at 1:30 p.m., April 28, 2014, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Director Ron Duncan led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as published.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**
Vice-President Dickson turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of March, 2014 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Melleby, to recommend that the Board ratify paid monthly invoices of \$3,679,583.29 and payroll of \$30,741.33 for the month of March, 2014, for a combined total of \$3,710,324.62. The motion passed unopposed, with President Jeter absent.
 - B. Review and Consideration of Pending Legal Invoices for March, 2014: After review and discussion, a motion was made by Director Haring, seconded by Director Morris, to recommend that the Board approve payment of the pending legal invoices for March, 2014. The motion passed unopposed, with President Jeter absent.

- C. Review of March, 2014 Bank Reconciliation: After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to acknowledge receipt of the Wells Fargo bank reconciliation for March, 2014 as presented. The motion passed unopposed, with President Jeter absent.
 - D. Review of Budget Report for March, 2014: After review and discussion, a motion was made by Director Morris, seconded by Director Melleby, to acknowledge receipt of the Budget Report for March, 2014 as presented. The motion passed unopposed, with President Jeter and Director Duncan absent.
 - E. Review of Cash Reconciliation Report for March 31, 2014: Finance Manager Tom Todd handed out a new Page13, to replace the one that was in the agenda packet. The Cash Reconciliation report is a 2-page report that contains financial information on page 1 and investment information on page 2. General Manager Davis and Finance Manager Todd reviewed a few budget categories that were over budget, and explained the situation with each category. After review and discussion, a motion was made by Director Morris, seconded by Director Dickson, to acknowledge receipt of the Cash Reconciliation Report for March 31, 2014. The motion passed unopposed, with President Jeter and Director Duncan absent.
 - F. Review of Reserve Allocation Report for March 31, 2014: After review and discussion, a motion was made by Director Melleby, seconded by Director Dickson to recommend that the Board approve the Reserve Allocation Report for March 31, 2014. The motion passed unopposed, with President Jeter and Director Duncan absent.
5. **Announcements:** Director Voigt reviewed the following announcements:
- A. Regular Board Meeting, May 5, 2014 at 1:30 p.m.
 - B. Engineering Workshop, May 12, 2014 at 1:30 p.m.
 - C. Regular Board Meeting, May 19, 2014 at 1:30 p.m.
 - D. The office will be closed in observance of Memorial Day, May 26, 2014.
 - E. Finance and Budget Workshop, Tuesday, May 27, 2014 at 1:30 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was adjourned at 2:00 p.m.


Jeffrey W. Davis, Secretary of the Board