

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue, Beaumont, California 92223
Minutes of the
Board of Directors Meeting
December 2, 2013

Directors Present: Bill Dickson, Vice President
Ron Duncan, Director
Ted Haring, Director
Mary Ann Melleby, Director
Ray Morris, Director
Barbara Voigt, Director

Director Absent: John Jeter, President

Staff Present: Jeff Davis, General Manager
Thomas Todd, Finance Manager
Cheryle Rasmussen, Executive Assistant

1. **Call to Order, Flag Salute and Roll Call:** The meeting of the San Gorgonio Pass Water Agency Board of Directors was called to order by Board Vice President Bill Dickson at 1:30 p.m., December 2, 2013 in the Agency Boardroom at 1210 Beaumont Avenue, Beaumont, California. Director Melleby led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of the Agenda:** The Agenda was adopted as presented.
3. **Public Comment:** No members of the public requested to speak at this time.
4. **Consent Calendar:**
 - A. Approval of the Minutes of the Regular Board Meeting, November 18, 2013
 - B. Approval of the Minutes of the Finance and Budget Workshop, November 25, 2013
 - C. Approval of the Finance and Budget Workshop Report, November 25, 2013

Director Duncan moved, seconded by Director Melleby, to approve the consent calendar as presented. Motion passed unopposed with President Jeter absent.

5. **Reports:**

A. General Manager's Report:

(1) Operations Report: General Manager Davis reported on the following: **(a) SWP Water Deliveries:** The Agency delivered a total of 111 acre-feet to Little San Gorgonio (LSG) Creek ponds and a total of 960 acre-feet to Beaumont Cherry Valley Water District ponds, for a total of 1071 acre-feet for the month of November. **(b) Department of Water Resources (DWR) - Initial SWP Water Allocation:** DWR announced an initial allocation of 5% of requested deliveries to State Water Project contractors in calendar year 2014; the allocation is subject to change. General Manager Davis reminded the Board that 800,000 AF of water was lost last year resulting from biological opinions, which resulted in reduced storage of the same amount. **(c)** General Manager Davis provided insight as to why Lake Oroville River valves have been out of service for four years and what needs to take place to fix the problem; the online date is estimated to be in the year 2017.

(2) General Agency Updates: **(a) Senate Bill No. 751:** General Manager Davis informed the Board that an act to amend Section 54953 of the Government Code, relating to local government, was approved by the Governor on September 6th. One of the components of the bill is to require the legislative body of a local agency to publicly report any action taken and the vote or abstention on that action of each member present for the action; this goes into effect on January 1st. General Manager Davis stated that he will consult with the Agency's general counsel to determine if a roll call vote would be required for each action taken by the Board. **(b) EBX 2 Operations & Maintenance Negotiations:** DWR has stated that SBVMWD and SGPWA employees do not meet the special training requirements needed to take over the Operations and Maintenance of EBX 2. SBVMWD Board members will be hiring a consultant at a cost of \$20k at its December 5th Board meeting to determine exactly what is required to take over the O&M of EBX 2. **(c) ACWA's 2013 Fall Conference:** On December 5th a session on the Bay Delta Conservation Plan will take place; attending board members were encouraged to attend.

B. Update on Contract Extension Negotiations: General Manager Davis stated that there are now only two major items that are being discussed. The SWC vision is to have a finance committee that will discuss financial policy issues and provide recommendations to the DWR Director on fiscally responsible ways to manage the funds. DWR prefers to have a committee that would have the task of putting together a work plan that would implement better financial management. The second major issue is related to SWC wanting to change the flow of funds in order to facilitate accountability and transparency. Upcoming meetings are scheduled for December 17th and two sessions in January. If there is no agreement in place by the end of January, there are two more meetings scheduled in February.

C. Update on Whitewater Flume: General Manager Davis updated the Board on the status of the Whitewater Flume. He stated Mayor Deborah Franklin (City of Banning) will be meeting with the U.S. Forest Service Regional Forester this Friday. The Regional Forester requested that staff not attend the meeting. USFS has written a number of letters (for the record) of which General Manager Davis reviewed with the Board. General Manager Davis stated that assuming this issue goes to court it would seem unlikely that a judge would side with the Forest Service, particularly when it involves adjudicated water rights. General Manager Davis informed the Board that he is monitoring the situation closely and will continue to keep the Board updated.

B. Directors Report: **1)** Director Haring reported that he attended the YVWD Board meeting that was held on November 20th. He stated that Jay Bogh's (YVWD Board member) health is improving. He also reported that Lonni Granlund is running for 23rd District Senate seat. **2)** Director Voigt asked General Manager Davis to report on the SGPRWTF committee meetings that he had attended with her. General Manager Davis briefed the board on what took place at each meeting. He stated that the Technical Committee meeting discussion was related to operations and maintenance issues and emergency preparedness issues. The Administrative Committee met and determined that there was no immediate need to meet as the committee accomplished the task of implementing a Memorandum of Understanding and setting the dues. **3)** Director Duncan reported that he attended the Cabazon Water District Appreciation Dinner, held on November 23rd at Grand Oaks in Cherry Valley. **4)** Director Melleby reported that she attended SGPRWTF on November 4th, the BCVWD Board meeting on November 13th, the Cabazon Water District Appreciation Dinner on November 23rd, and YVWD workshop on November 26th. She also attended the California Special Districts Association Leadership Academy that was held November 17th – 20th in Napa and received 19 ½ hours of training. Director Melleby provided a brief synopsis on the topics that were discussed at the

academy. She stated that the Agency is in compliance with the majority of the items that the CSDA recommends. She suggested that the Agency implement written protocol as how to operate as a Board. Vice President Dickson agreed with Director Melleby, suggesting that a workshop take place in the near future. Director Melleby thanked the Board for giving her the opportunity to attend the academy.

6. New Business: (Discussion and Possible Action)

A. Consideration of Municipal Water Quality Investigations (MWQI) Agreement: A staff report and the State Water Project Contractors Authority MWQI Program Specific Project Agreement were included in the agenda packet. General Manager Davis stated that several years ago the urban State Water Contractors joined together to form a special project committee known as the MWQI Specific Project Committee. The most recent MWQI Agreement was implemented and will expire on December 31, 2013. The committee is in the process of renewing the agreement with the Department of Water Resources for another three years. The primary function is to monitor the quality of water throughout the aqueduct. The base cost associated with the agreement for all 20 contractors is \$2.7 million and will be billed to the Contractors on their Statement of Charges. The fiscal impact on the Agency is negligible. The great majority of the cost will be paid from the Debt Service fund, and represents approximately 0.1% of budgeted expenditures from that fund for next year. Director Melleby made a motion, seconded by Director Voigt, authorizing the General Manager to sign the agreement, extending participation in the MWQI program for another three years. Motion passed unanimously with President Jeter absent.

B. Consideration of USGS Work Plan for CY 2013 through October 2014: A staff report, a copy of a letter written by the US Department of the Interior concerning the cooperative program between USGS and SGPWA, and material relating to the SGPWA Cooperative Program were included in the agenda packet. General Manager Davis stated that the Board had discussed this matter during the Finance and Budget workshop, at which time a budget revision was agreed upon. After discussion, Director Duncan made a motion, seconded by Director Melleby, approving the USGS work plan for 2013 and 2014. Motion passed unanimously with President Jeter absent.

C. Presentation on Agency's Enhanced Website www.sgpwa.com: General Manager Davis stated that this is the third time that the Agency has made a major update on the Agency's website during his tenure. The Agency has not only complied with the Grand Jury's recommendations pertaining to transparency on websites but has included additional enhancements and information to the website. The additions include the newly implemented Transparency page and News page along with the updated Public Documents page and Board of Directors page; a presentation on the website was provided. Vice President Dickson thanked staff for a great job, stating that the Agency wants to be as transparent as possible. He also stated that the Board would welcome any comments or suggestions from the public and would take them under advisement. Director Melleby stated that the CSDA and the California Forward, which is an organization that deals in government reform, has embarked on a collaboration involving special district financial data and integrating the special districts finance data that is reported to the State Controller, which can be accessed through the CA Forward Local Government Transparency portal. Director Melleby stated that information can be added by the special districts and suggested that the Agency update missing data by going to <http://transparency.cafwd.org/portal>.

7. **Topics for Future Agendas:** Director Voigt requested that a review of the SGPRWTF website take place at a future meeting. No other topics were requested for future agendas.

8. **Announcements:**
 - A. Association of California Water Agencies (ACWA) 2013 Fall Conference, December 3rd – 6th, Los Angeles
 - B. Beaumont Basin Watermaster Meeting, December 4, 2013 at 10:00 a.m. – BCVWD
 - C. Engineering Workshop, December 9, 2013 at 1:30 p.m.
 - D. Regular Board Meeting, December 16, 2013 at 1:30 p.m.
 - E. Finance and Budget Workshop, Friday, December 20, 2013 at 1:30 p.m.

9. **Adjournment:** Vice President Dickson adjourned the meeting at 2:28 p.m.



Jeffrey W. Davis, Secretary of the Board
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