

SAN GORGONIO PASS WATER AGENCY
1210 Beaumont Avenue
Beaumont, California 92223
Minutes of the
Board Finance and Budget Workshop
November 25, 2013


Directors Present: John Jeter, President
Bill Dickson, Vice President
Mary Ann Melleby, Treasurer
Ron Duncan, Director
Ted Haring, Director
Ray Morris, Director
Barbara Voigt, Director

Staff and Consultants Present:
Jeff Davis, General Manager
Tom Todd, Jr., Finance Manager

1. **Call to Order, Flag Salute and Roll Call:** The Finance and Budget workshop of the San Gorgonio Pass Water Agency Board of Directors was called to order by President John Jeter at 1:30 p.m., November 25, 2013, in the Agency Conference Room at 1210 Beaumont Avenue, Beaumont, California. Vice President Dickson led the Pledge of Allegiance to the flag. A quorum was present.
2. **Adoption and Adjustment of Agenda:** The agenda was adopted as presented.
3. **Public Comment:** There was no public comment at this time.
4. **New Business:**
President Jeter turned the meeting over to Director Voigt, Chair of the Finance & Budget Committee.
 - A. Ratification of Paid Invoices and Monthly Payroll for the Month of October, 2013 by Reviewing Check History Reports in Detail: After review and discussion, a motion was made by Director Duncan, seconded by Director Morris, to recommend that the Board ratify paid monthly invoices of \$650,581.05 and payroll of \$35,858.98 for the month of October, 2013, for a combined total of \$686,440.03. The motion passed unopposed.
 - B. Review and Consideration of Pending Legal Invoices for October, 2013: After review and discussion, a motion was made by Director Duncan, seconded by Director Dickson, to recommend that the Board approve payment of the pending legal invoices for October, 2013. The motion passed unopposed.

- C. Review of October, 2013 Bank Reconciliation: After review and discussion, a motion was made by Director Haring, seconded by Director Duncan, to acknowledge receipt of the Wells Fargo bank reconciliation for October, 2013 as presented. The motion passed unopposed.
 - D. Review of Budget Report for October, 2013: After review and discussion, a motion was made by Director Dickson, seconded by Director Melleby, to acknowledge receipt of the Budget Report for October, 2013 as presented. The motion passed unopposed.
 - E. Consideration of USGS Work Plan for FFY13-14: General Manager Jeff Davis reviewed the proposed work plan, noting that Task 1 is an ongoing item and will benefit the region, Task 2, Burnt Canyon Flow Analysis, will also benefit the City of Banning, and Task 3 is finishing the groundwater flow model that will benefit the Agency, as well as the Watermaster and the region. After review and discussion, a motion was made by President Jeter, seconded by Director Dickson, to recommend that the Board approve the USGS Work Plan for FFY13-14, and that General Manager Davis write a letter to the Watermaster informing them of the benefit they receive from this work. The motion passed unopposed.
 - F. Consideration of FY13-14 Budget Revision: After review and discussion, a motion was made by Director Dickson, seconded by Director Duncan, to recommend that the Board approve the following budget revision for the FY13-14 General Fund Budget: Reduce the amount for Banning Pipeline CEQA by \$30,000 to \$0; reduce the amount for Banning Pipeline Design by \$80,000 to \$0; increase General Fund USGS Agreement #23100 by \$110,000 to \$245,000; add a new line item, District Valuation – TRAs for \$10,000. The total change results in an increase in General Fund Budget expenses of \$10,000. The motion passed unopposed.
 - G. Review of Actuarial Valuation of Postemployment Medical Benefits dated July 1, 2013: General Manager Davis reviewed key figures from the report, which is required for our participation in the CalPERS CERBT. The consensus of the Board was that they would like to see a presentation on making a significant contribution to Agency's Unfunded Actuarial Accrued Liability at a future Finance & Budget workshop.
 - H. Discussion of Meeting Date for December, 2013 Finance and Budget Workshop: It was the consensus of the Board that the December, 2013 workshop should be held on December 20, 2013 at 1:30pm.
5. **Announcements:** Director Voigt reviewed the following announcements:
- A. The office will be closed on November 28th and 29th, 2013 in observance of the Thanksgiving Holiday.
 - B. Regular Board Meeting, December 2, 2013 at 1:30 p.m.
 - C. Association of California Water Agencies (ACWA) 2013 Fall Conference, December 3rd – 6th, 2013.

- D. Beaumont Basin Watermaster Meeting, December 4, 2013 at 10:00 a.m. at
Beaumont-Cherry Valley Water District.
 - E. Engineering Workshop, December 9, 2013 at 1:30 p.m.
 - F. Regular Board Meeting, December 16, 2013 at 1:30 p.m.
 - G. Finance and Budget Workshop, Friday, December 20, 2013 at 1:30 p.m.
6. **Adjournment:** The Finance and Budget workshop of the San Geronio Pass
Water Agency Board of Directors was adjourned at 2:29 p.m.



Jeffrey W. Davis, Secretary of the Board